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March 19/91 - June 18/91

URBAN/MUNICIPAL

AGENDAS AND MINUTES OF
PARKS AND RECREATION
COMMITTEE

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1991 March 13

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 March 19
9:30 o'clock a.m.
Room 233, City Hall

Charlene Coutts, Acting Secretary
Parks and Recreation Committee

AGENDA:

1. **CONSENT AGENDA**

2. **DIRECTOR OF CULTURE AND RECREATION**

   (a) Fireworks Display - Greenhill Co-operative Corporation

   (b) Fly the Flag for Canada Committee

   (c) St. Jean de Brebeuf Highschool Fishing Club - Use of Inch Park Pool - 1991 May 5 - 11


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3. **DIRECTOR OF PROPERTY**

Purchase by City for Keith Priority One Park - 12 Douglas Street, 100 Burton Street and 102 Burton Street

4. **CITY CLERK**

Proposed Boat Launch on Simcoe Street - Letter Received from Dr. Morreale, Trustee, Leander Boat Club

5. **PUBLIC WORKS DEPARTMENT**

Pier 4 Park Development

6. **MANAGEMENT TEAM**

Park Expenditure Policies

7. **PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE**

Earthsong and It's Your Festival

8. **HAMILTON HISTORICAL BOARD**

(a) Contract Project Archaeologist for Dundurn Castle

(b) Grant Applications - Historic Sites

9. **CAPITAL PROJECTS** (no copy)

West Mountain Twin Pad Arena - Status Report

10. **OTHER BUSINESS**

11. **ADJOURNMENT.**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	Item	Original Date	Action	Status
1.	Design of Park Signs	1990 June 19	Director of Public Works	Develop new Architectural Style
2.	Signage in Parks - Advertising & Special Events	1990 July 24	Director of Public Works	Staff preparing a complete report
3.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Advisory Committee	Report Pending
4.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
5.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 06	Manager of Purchasing	Compile Inventory and Prepare Report
6.	2% Commercial Development and 5% Park Dedication - Park Land Dedication	1990 December 18	Parks Staff Advisory Committee	Pending
7.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990
8.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report

9.	Smoking in Arenas/ Recreational Facilities	1991 January 22	Director of Culture and Recreation/ Manager of Licencing	Review and Prepare Report
10.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Public Works	Review and Prepare Report
11.	Macassa Park Fire Station	1990 June 04	Director of Public Works and and Fire Chief	To Review and Prepare Report
12.	Inverness School - Use for film	1991 February 19	Director of Property	To investigate Financial and Legal Implications
13.	Adopt-A-Park Programme	1991 March 05	Director of Public Works	Review recommendation and include specific responsibilities
14.	Bikeways Signage - Escarpment	1991 March 05	Director of Public Works	Tabled Pending Status of Regional Bikeways Program

1991 March 12

URBAN/MUNICIPAL
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1.

PARKS AND RECREATION COMMITTEE

1991 March 19

CONSENT AGENDA

A. **ADOPTION OF THE MINUTES** - Meeting held 1991 March 05

B. **DIRECTOR OF CULTURE AND RECREATION**

i. Portuguese Association of St. Michael the Archangel of Hamilton Annual Festival of the Holy Spirit - Use of Dundurn Park - 1991 June 14-16

ii. Ontario Cancer Treatment and Research Foundation - Use of Globe Park - 1991 August 23-25

iii. Gourley Park Community Association - 3rd Annual Adult Three-Pitch Tournament - 1991 July 13

iv. Feast of St. Anthony of Padua - Rental of Ivor Wynne Stadium - 1991 June 16

A

Tuesday, 1991 March 05
9:30 o'clock a.m.
Room 233, City Hall

The Parks and Recreation Committee met.

There were present: Alderman J. Gallagher, Acting Chairman
Alderman M. Kiss
Alderman G. Copps
Alderman T. Jackson
Alderman B. Hinkley
Alderman Wm. McCulloch

Regrets: Alderman T. Murray, Chairman (Vacation)
Mayor R. M. Morrow (City Business)
Alderman F. Lombardo (Regional Business)

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. R. Sugden, Director, Culture and Recreation Department
Mr. J. Pavelka, Director, Public Works Department
Mr. T. Bradley, Manager, Purchasing Division
Mr. R. Chrystian, Public Works Department
Mr. D. Vyce, Director, Property Department
Mr. P. Barkwell, Law Department
Mr. R. Martiniuk, Architects Division
Mr. B. Stewart, Hamilton Board of Education
Ms. C. Coutts, Acting Secretary

1. CONSENT AGENDA

A. ADOPTION OF THE MINUTES

The minutes of the meeting held 1991 February 19 were adopted as circulated.

B. DIRECTOR OF CULTURE AND RECREATION

HAMILTON PRESS CLUB ANNUAL BASEBALL TOURNAMENT - USE OF GLOBE PARK FOR 1991 JUNE 14-16

The Committee was in receipt of a report dated 1991 February 25 from the Director of Culture and Recreation respecting the Hamilton Press Club Annual Baseball Tournament - Use of Globe Park for 1991 June 14-16. The Committee approved the following recommendation:

> That pursuant to Parks By-law 77-221 that permission be granted to the Hamilton Press Club to sell beer during the occasion of their baseball tournament, scheduled at Globe Park, commencing 1991 June 14 to 1991 June 16, under the terms and conditions which includes the following:
>
> i. The proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
>
> ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

iii. That the Concessionaire be contacted to make the necessary arrangements for the provision of food.

iv. That the applicant assume responsibility for all labour related costs as a result of this event.

v. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Alderman Jackson wished to be recorded as opposed to this motion.

C. DIRECTOR OF PROPERTY

RENEWAL OF LEASE - MACASSA BAY YACHT CLUB

The Committee was in receipt of a report dated 1991 February 22 from the Director of Property respecting the renewal of the lease for the Macassa Bay Yacht Club. The Committee approved the following recommendation:

(a) That the City of Hamilton agree to renew the lease with the Macassa Bay Yacht Club, which expired on 1990 November 30.

(b) That the new term will be for three (3) years commencing 1990 December 01 and expiring on 1993 November 30 at the following rental rates:

i. 1990 December 01 to 1991 November 30 at a rental rate of $7,000. plus taxes estimated at $3,769.43 for 1991.

ii. 1991 December 01 to 1992 November 30 at a rental rate of $7,500. plus taxes estimated at $3,957.90 for 1992.

iii. 1992 December 01 to 1993 November 30 at a rental rate of $8,000. plus taxes estimated at $4,155.80 for 1993.

(c) That the time period for cancellation by either the Macassa Bay Yacht Club or the City be increased from three (3) months written notice to one (1) year.

(d) That the Mayor and City Clerk be authorized to execute the renewal agreement.

D. MANAGER OF PURCHASING

SUPPLY AND DELIVERY OF VARIOUS TREES - PARKS DIVISION, PUBLIC WORKS DEPARTMENT

The Committee was in receipt of a report dated 1991 February 14 from the Manager of Purchasing respecting the Supply and Delivery of various trees to the Parks Division, Public Works Department. The Committee approved the following recommendation:

That a purchase order be issued to Connon Nurseries Neil Vanderkruk Holdings, Inc., Waterdown, in the amount of $50,864 plus 7% GST and 8% PST, being the lowest of six (6) tenders received, for the supply and delivery of various trees required by the Parks Division of the Public Works Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from Stock Inventory Account No. CH56197 60999.

2. DIRECTOR OF CULTURE AND RECREATION

(a) BICYCLE SAFETY PROGRAM '91

The Committee was in receipt of a report dated 1991 February 20 from the Director of Culture and Recreation respecting a Bicycle Safety Program for 1991. The Committee approved the following recommendation:

That the Safety Program teaching cycling to children 8-12 years by the Hamilton-Wentworth Regional Police and the Hamilton Safety Council be relocated to Inch Park on a one year trial basis for July and August 1991.

(b) RATES AND FEES FOR ARENAS FOR THE 1991-1992 SEASON

The Committee was in receipt of a report dated 1991 February 20 from the Director of Culture and Recreation respecting the Rates and Fees for Arenas for the 1991-1992 Season. After considerable discussion the Committee amended the staff recommendation to expedite the in-house user Fees Study and approved the following recommendation:

(a) That the rates and fees for ice time rentals be amended for the 1991-1992 season according to the following schedule:

Recreational League Games and Practices	$22./hr.	(presently $20.)
H.U.B. League Games (Minors)	$22./hr.	(presently $20.)
H.U.B. & A Practices (Minors)	$35./hr.	(presently $30.)
A's Games (Minor)	$35./hr.	(presently $30.)
Recreational Tournaments and Shows	$50./hr.	(presently $45.)
H.U.B. & A Tournaments	$55./hr.	(presently $45.)
Off-Season & General Minor Rentals	$60./hr.	(presently $45.)
Adult Prime Time - 6:00 p.m. - Midnight Weekdays	$95./hr.	(presently $89.25)
Adult Non-Prime Time	$70./hr.	(presently $63.)

NOTE: All service charges (including G.S.T.) to be added where applicable.

(b) That staff be requested to expedite the User Fees Study that is being done in-house.

3. DIRECTOR OF PUBLIC WORKS

(a) ADOPT-A-PARK PROGRAM

The Committee was in receipt of a report dated 1991 February 19 from the Director of Public Works respecting an Adopt-a-Park Program. Questions were raised by Alderman Brian Hinkley respecting the responsibilities assumed in adopting a park. After considerable discussion it was felt that the recommendation respecting the Adopt-A-Park Program would have to be more specific to include those areas of responsibility covered and not covered under this program. The Committee therefore recommended that the following recommendation be referred back to staff with a request that the recommendation be more specific to include the areas of responsibility covered and not covered under the Adopt-A-Park Program:

> That the Public Works Department, Parks Division, be authorized to enter into discussions with the Public and Separate School Boards for the purpose of developing guidelines for the establishment of a City-wide Adopt-a-Park Programme.

(b) BIKEWAYS SIGNAGE-ESCARPMENT LOCATIONS

The Committee was in receipt of a report dated 1991 February 27 from the Director of Public Works respecting Bikeways Signage on the Escarpment. After considerable discussion the Committee agreed to table the following recommendation pending a report on the status of the establishment of a Regional Bikeways Program:

> That staff be authorized to apply to the Niagara Escarpment Commission (NEC) for permission to erect Bikeway Map signs at 3 separate locations on City lands, along the escarpment at Cliffview Park, Sam Lawrence Park and Mountain Drive Park.

4. DIRECTOR OF PROPERTY

PROPOSAL TO SELL FORMER INVERNESS SCHOOL PROPERTY

The Committee was in receipt of a report dated 1991 February 27 from the Director of Property respecting the Proposal to sell the former Inverness School Property. The staff recommendation was amended to include a request for a Zoning change for this property. The Committee approved the following recommendation:

(a) That the City owned property, being the former Inverness School on Upper Wentworth Street be disposed of by the City as it is not required for Culture and Recreation purposes, the purpose for which it was purchased, subject to the O.M.B. formally approving of the Sackville Hill Park site as the location for the Senior Citizen Centre.

(b) That the school structure on the site be demolished and the property be disposed of for single family development purposes (10 lots).

(c) That the Director of Property be authorized to proceed with the demolition of the building on the site upon receipt of the O.M.B. approval referred to in (a) above.

(d) That all the development costs (surveys, demolition) be charged to Account No. Centre 00102 RESERVE FOR PROPERTY PURCHASE.

(e) That the Planning and Development Committee review the Zoning of this property and recommend a change from "D" Zoning (Urban Protected Residential One and Two Family Dwellings, Townhouses, etc.) district to "C" Zoning (Urban Protected Residential) district to permit single family dwelling use.

5. ARTS ADVISORY SUB-COMMITTEE

CITIZEN APPOINTMENT - ARTS ADVISORY SUB-COMMITTEE

The Committee was in receipt of a report dated 1991 February 21 from the Acting Secretary of the Parks and Recreation Committee respecting the Citizen Appointment to the Arts Advisory Sub-Committee. The Committee approved the following recommendation:

That Mr. Vitek Wincza be appointed to serve on the Arts Advisory Sub-Committee for a term to expire 1991 November 30.

6. DIRECTOR OF PROPERTY

WEST MOUNTAIN TWIN PAD ARENA - STATUS REPORT

The Director of Property then presented a verbal status report on the West Mountain Twin Pad Arena and reported that the Steering Committee is meeting every two weeks and that the one appeal received is presently being dealt with by the OMB.

7. OTHER BUSINESS

Alderman Copps questioned the status of repairs to Ivor Wynne Stadium. Alderman Gallagher responded that a report will be forthcoming in the near future from the Stadium Sub-Committee.

8. DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION

MOUNTAIN ARENA TWINNING/25 HESTER STREET

The Committee then adjourned to meet in-camera to discuss a contractual matter. The Committee then reconvened in open session and approved the following recommendation:

(a) That the City resolve the claim by Bestco Construction Corp. for payment for alleged extras on the Mountain Arena "Twinning" project by the payment to Bestco of $32,000. in full and final settlement of all outstanding claims, such payment to be conditional upon execution of a release satisfactory to the Law Department.

(b) That approval be given to utilize the remaining unexpended balance of $152,425.62 (after payment of $32,000. to Bestco) from the Approved Project Budget to upgrade the quality of various building elements including energy conservation measures, equipment/furniture upgrades, and health and safety items, etc., subject to a specific plan of action for proposed improvements being brought back to Committee and Council for formal approval.

Alderman Copps wished to be recorded as opposed to recommendation (a) and (b) and Alderman Kiss wished to be recorded as opposed to recommendation (a).

There being no further business the meeting then adjourned.

TAKEN AS READ AND APPROVED,

C. J. Coutts,
Acting Secretary

ALDERMAN J. GALLAGHER, ACTING CHAIRMAN
PARKS AND RECREATION COMMITTEE

B(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 7

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Portuguese Association of St. Michael The Archangel of Hamilton Annual Festival of the Holy Spirit - Dundurn Park 1991, June 14 - 16**

RECOMMENDATION:

(a) That the Portuguese Association of St. Michael the Archangel be granted permission to sell food and alcoholic beverages on the occasions of the Annual Festival of the Holy Spirit, 1991, June 14, 15 and 16, in the Dundurn Park Pavilion, subject to the following terms and conditions:

i. Proof of $2 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury, same to be submitted 30 days in advance, naming the City as co-insured.

ii. That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.)

iii. That alcoholic beverages may be served in the confined area of the Pavilion on June 14, 15 (12:00 noon to 12:00 midnight) and Sunday, June 16 (12:00 noon to 10:00 p.m.) upon receipt of approval of the Liquor Licence Board.

iv That special duty officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

v. That a financial statement relative to the sale of alcoholic beverages be submitted within 30 days of the celebrations.

NOTE: Approval required pursuant to Parks By-Law No. 77-221.

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Ms. Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 7

RECOMMENDATION CONTINUED..

(b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

B(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 4

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **The Ontario Cancer Treatment & Research Foundation - Use Of Globe Park August 23 - 25, 1991**

RECOMMENDATION:

(a) That permission be granted to the Ontario Cancer Treatment & Research Foundation to sell alcohol and beer during the occasion of their fundraising mixed softball tournament, scheduled at Globe Park, August 23 - 25, 1991, under the terms and conditions which includes the following:

(i) The proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

(iv) That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Note: Approval is required pursuant to Parks By-Law 77-221.

Robert Sugden

.../2

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

All proceeds from this event will be donated towards Cancer Research.

The Foundation will be providing a tent for the purpose of selling beer.

The Foundation has agreed to all terms and conditions.

B(iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 4

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Gourley Park Community Association**
- 3rd Annual Adult Three-Pitch Tournament, July 13, 1991

RECOMMENDATION:

(a) That permission be granted to the Gourley Park Community Association to sell beer and food during the occasion of their three-pitch tournament, scheduled at James MacDonald School Park on July 13, 1991, under the terms and conditions which includes the following:

(i) The proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

(iv) That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Note: Approval is required pursuant to Parks By-Law 77-221.

Robert Sugden

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 4

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The will be providing a tent for the purpose of selling beer.

The Association has agreed to all terms and conditions.

B(iv)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 7

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Feast of St. Anthony of Padua**
- Rental of Ivor Wynne Stadium
- 1991, June 16

RECOMMENDATION:

(a) That the application by the Feast Committee of the Church of St. Anthony of Padua, to host their annual feast celebration in Ivor Wynne Stadium on Sunday, 1991 June 16, between the hours of 11:00 a.m. to 11:00 p.m. be approved, subject to:

i. The terms and conditions set down in accordance with Schedule B of the Operational Regulations for use of Ivor Wynne Stadium to include provision of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured.

ii. The terms and conditions for Fireworks Display at the Ivor Wynne Stadium as approved by City Council, at its meeting held October of 1987.

iii. The Licensed Operator providing adequate insurance for his own protection.

(b) That the Fireworks Display consist of a low level show.

Note: Approval required pursuant to Fireworks By-Law No. 90-198.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

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Ms. Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 7

BACKGROUND:

For the information of the Committee, Schedule B of the Operational Regulations for use of Ivor Wynne Stadium includes the following:

(i) Payment of a standard rental fee plus any "cost recovery charges" incurred by the City over and above the norm.

CITY OF HAMILTON

- RECOMMENDATION -

2a

DATE: 1991 March 7

REPORT TO: Miss Charlene Coutts, Acting
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Fireworks Display - Greenhill Co-operative Corporation**

RECOMMENDATION:

That approval be given of the action taken by the Director of Culture and Recreation in approving the request of the Greenhill Co-operative Corporation to hold a Fireworks Display on City property located at Quigley and Greenhill on Monday, May 20, 1990, raindate May 26, 1990, subject to the following terms and conditions:

(a) That a Licensed Operator be responsible for carrying out the Fireworks Display.

(b) That Greenhill Co-operative Corporation has in place a $2 million Insurance Policy for Public Liability for Property Damage and Bodily Injury, naming the City as co-insured.

Note: Approval required pursuant to Fireworks By-Law No. 90-198

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

c.c. Helen Malham, Licensing Department

2b

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 11

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Fly The Flag For Canada Committee**

RECOMMENDATION:

It is recommended that:

(a) The Culture and Recreation Department work with the Fly the Flag for Canada Committee in co-ordinating the objectives of this Committee.

(b) The Treasury Department be authorized to issue tax receipts for donations solicited by the Fly the Flag Committee and administer and monitor expenditures.

(c) The Parks and Recreation Citizens Advisory Sub-Committee act as facilitator and liaise with the Fly the Flag for Canada Committee.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

This Committee has approached the Culture and Recreation Department through the Corporation of the City of Hamilton and have provided the following information:

To summarize; the mission of the Committee is, "To further promote confidence, pride and goodwill throughout Canada, by encouraging every Canadian to fly the Flag on July 1st as part of our Canada Day celebrations."

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Ms. Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 11

BACKGROUND CONTINUED...

The goals and objectives are, "To enhance Canada Day celebrations by promoting the flying of Canada's Flag Canada wide, July 1, 1991, and every year thereafter by encouraging households, community organizations, business and industry to **FLY A FLAG FOR CANADA** on July 1st."

The Committee is asking for city endorsement and recognition. The Citizens Advisory Sub-Committee would act as advisors and liaise to the Fly the Flag Committee.

Next year Hamilton is celebrating it's 125th birthday. This Committee wants to take an active role in celebrating this event and with City endorsement they can take the appropriate steps to become a non-profit organization.

c.c. Mayor Robert Morrow
E. Matthews, City Treasurer
K. Avery, City Clerk
P & R Citizen's Advisory Sub-Committee

2c

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 11

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **St. Jean de Brebeuf Highschool Fishing Club - Use Of Inch Park Pool, May 5 - 11, 1991**

RECOMMENDATION:

That permission be granted to St. Jean de Brebeuf Highschool Fishing Club to utilize Inch Park Pool from May 5 to May 11, 1991, to provide the opportunity for a pool-fishing program under the condition which includes:

(i) The proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Costs not to exceed $500.00.

BACKGROUND:

The St. Jean de Brebeuf Highschool Fishing Club under the guidance of Mr. Larry Paquet, Mr. Denny Leeson and a local Fishing Group were interested in initiating a project of developing an urban fishing program.

The main goal of the project is to enable our special needs community, seniors community and our elementary school children the experiences of enjoyable, successful fishing.

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Ms. Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 11

BACKGROUND CONTINUED..

The project will also be available to our community-at-large during times that are not allocated to the above individuals or groups.

The project has the support of the Ministry of Fisheries and Shimano Fishing Equipment. Each will supply the necessary equipment to carry out the project.

We have the necessary approvals from the Health Department and our Property and Maintenance Department to undertake such a project.

The project is an innovative concept that has met with alot of success throughout the United States and we would be leading the way by trying such a project.

Attach.



By Charles Szabuniewicz

HOW TO CATCH AN URBAN FISH





Fishing is the sport of a lifetime. It can kindle a passion that never dies. And it is an equalitarian activity—age is no barrier, and neither is gender. Fishing can be cheap, requiring only a cane pole, line, and a few hooks. You don't have to be big or fast, have a strong arm, or excel in jumping ability to be successful. If you're a city dweller, locating easily accessible fishing holes can sometimes be a problem, but you might have one right down the block—at your public swimming pool!

You can easily develop an urban fishing program with the following goals in mind:

- to provide novel experiences of enjoyable, successful fishing in an urban area, for both children and adults;
- to promote family involvement in a recreational activity;
- to encourage citizens to visit and enjoy the parks they support financially as well as create an awareness of your existence to a potential new user group;
- to introduce kids to a sport—a wholesome activity to occupy time that might otherwise be spent in detrimental ways; and
- to continually employ pool staff and allow them to interact with the general public in an event that, more often than not, creates a positive image for you.

You can run your program with either a break-even philosophy or a profit motivated one. Several factors to be considered are: cost of fresh fish at the local supermarket, purchase price of live fish to stock the pool, the financial ability of the general public, and the potential for getting sponsors to fund the event.

How to Make an Urban Fishing Pool

Select the fish variety. The City of College Station, Texas, has in the past stocked its pool with rainbow trout and its ponds with catfish. Though rainbow trout is more expensive (being shipped in from Missouri), it is a novelty which more than makes up for the additional cost. Certainly, it makes for an ideal front page headline, "Area residents who have been looking for a chance to match wits with a five-pound rainbow trout won't have to journey to an inaccessible Colorado mountain stream for the experience. . . ."

Catfish can work just as well. The Beaumont (Texas) Recreation Division stocked 1,300 pounds of catfish, including a 40-pound prize winner, in the city pool. Beaumont's fee was $3 an hour, with a limit of three fish per person; poles and bait were furnished. Through the use of sponsors and a well planned promotional program, the event netted $1,708.

Get the Pool Ready. Prior to stocking the pool with fish, check the water for any chlorine residual to see if you need to dechlorinate the water. (To remove one part per million of chlorine, add sodium thiosulfate at the rate of 1/4 pound to every 25,000 gallons of water.) Check with the vendor regarding the maximum amount of fish your pool can hold. Overcrowding of fish can deplete available oxygen; you can install an areator, using a vacuum pump to compensate. Lower the water level below the tile and gutter to eliminate some cleaning and to prevent the fish from getting into the filtration system. (Also, a water level two or three feet below deck level makes landing a fish more challenging.) Rope off grass areas to prevent fish hooks being dropped there—only to be found the following swim season.

Maintain Proper Pool Temperature. For rainbow trout, water should be below 60° F. If the water temperature is any higher, it will make the fish sluggish; still higher levels are lethal to fish. Also, warm water is conducive to algea blooms, which will turn the pool green. You will lose the attraction of being able to see the fish swim about.

Provide Low-cost Equipment. Many participants do not own fishing gear. You can rent out cane poles for $1 each. Bait such as canned corn kernels, cheese, marshmellows or worms cost little. Beware of children throwing bait to the fish to attract them/watch them. Since the fish are starved for several days prior to delivery (for better survival rate during transportation), lures work great also. It's a good idea to provide plastic trash bags to keep from having flopping fish all over the deck.

Provide Pool-side Supervision. Assign individuals to patrol the pool decks, particularly where fish and people congregate—usually the deep end, as well as the wading pool which can be designated for the small children only. "Arm" these individuals with needle-nose pliers and plastic trash bags. Their purpose is dual: to assist inexperienced young fishermen with removing hooks from the fish, thereby reducing potential for injury; and to act as lifeguards. The supervisors may be lifeguards (nothing like learning first-hand customer satisfaction when they see the kids' eyes light up upon catching their first fish!), or members of a service club which seeks involvement in community activities (for image building or as a fund-raising event, by providing concessions or a fish- cleaning station). Many non-fishermen might not consider coming because fish-cleaning is distasteful to them. Let them know that cleaning trout is quick and easy. Providing this type of value-added customer service will go a long way in your favor.

Schedule and Alert the Media. Place the fish in the pool a day or two prior to the event date. The stocking of the pool makes an ideal news story for local paper, TV or radio. You can even begin the event at 6:00 on a Friday morning and let kids come fishing before they go to school—where they'll do your advertising for you!

Consider the Disadvantaged. You may want to provide special periods or discounts for persons with disabilities; even better, make an effort to include them in your general program. The pool-fishing program is an ideal way to get them 'hooked' into the activity; but you need to provide accessible fishing opportunities at ponds in park sites on an on-going basis as well. Stock the wading pool for young children, and police the area so that the adults do not end up fishing. You may want to consider providing "First Fish" certificates available from the Future Fisherman Foundation (1-800-336-1520).

Offer Prizes for Tagged Fish. Prizes such as "first fish," "largest fish," "most fish caught" can be cumbersome to administer. A better idea is tagging fish for various prizes. In the process of stocking the



"[Fishing] . . . is an equalitarian activity—age is no barrier, and neither is gender."

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PENNSTATE
1855

DIRECTOR, SCHOOL OF HOTEL, RESTAURANT AND LEISURE MANAGEMENT
The College of Health and Human Development

Applications and nominations are invited for the position of Director of the new School of Hotel, Restaurant and Leisure Management.

The School Director will provide both academic and administrative leadership in the School and will be expected to continue his or her own program of scholarly work. Applicants with an earned doctorate and evidence of successful faculty and administrative experience are preferred. Funded research in any of the scholarly disciplines represented in the School as well as experience advising graduate students' research are desirable. The Director's qualifications should include both external and internal skills in organizational management and team building. The Director should have the ability to integrate the composite areas of the proposed School and be cognizant of the diverse disciplines offered in the new School. Candidates for the position should qualify for appointment at the rank of Professor with tenure and should meet eligibility requirements for senior graduate faculty status.

Applications will be accepted until February 15, 1991, or until a suitable candidate is found. Anticipated starting date is July 1, 1991. Salary and other conditions are negotiable. Nominations and letters of application accompanied by a curriculum vita should be mailed to:

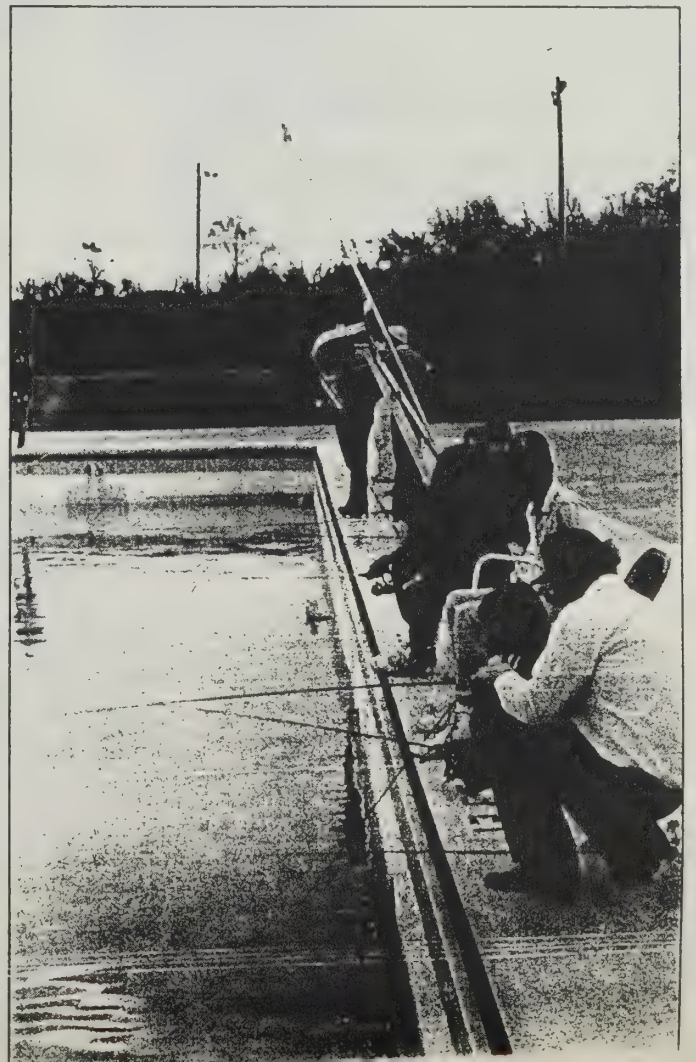
Dr. Janet Williamson, Chair
Search Committee, Box A
201 Health and Human Development East
University Park, PA 16802

An Affirmative Action/Equal Opportunity Employer
Women and Minorities Encouraged to Apply

pool, you can tag various fish with special fish tags placed on the gills (you can get them from National Band and Tag Company 606-261-2035) or colored surveying ribbon, which is very visible and adds to the excitement. You needn't necessarily tag the biggest fish—they are prizes in and of themselves. Simply list all the prizes and have the winners select their own or go down the list. Prizes may be merchant discount coupons, donated fishing tackle, swim passes to your pool, and so forth. Get a seafood restaurant to sponsor by providing coupons, donating food for workers/volunteers, and incorporate your event in their promotional efforts by providing a special for "the one that got away at your pool fish-out." Or work with your local taxidermist to provide a free mount for a tagged fish.

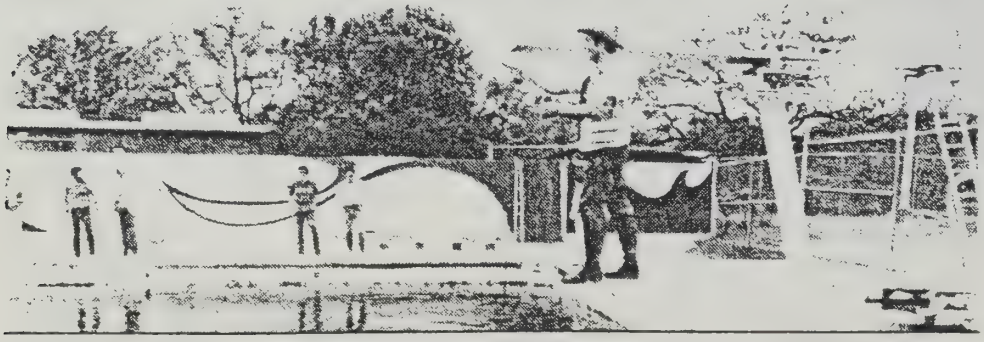
Return the Pool to its Normal Condition. With the leftover fish, have a fish-fry for your parks and recreation advisory board and/or volunteers, or even sell the fish by the pound. Drain the pool and hose it thoroughly. Be sure to remove all loose hooks and lures. Then either acid-wash and repaint your pool—or simply fill it with water, superchlorinate, and operate normally.

Whatever the reason that people come to fish, try to satisfy their needs. You might consider incorporating the "Get Hooked on Fishing—Not On Drugs" program of the Future Fisherman Foundation; use the foundation's promotional materials (banners, posters, coloring books, certificates, videos, and so forth) along with your own. You can turn some kids on to this wholesome activity, align yourself with the national drug-prevention movement, provide for the senior citizen, and reap a profit to boot! □



Get your community hooked on a pool-fishing program by offering prizes for tagged fish and providing low-cost equipment and pool-side supervision.





Eagle photos by Kathy Young

It's a fishing pool

It's not exactly a river, but Steve Beachy and Wick McKean, who run Adamson Swimming Pool at Bee Creek Park in College Station, find the fishing there to be fine Thursday. The College Station Parks Department has stocked the pool with 1,500 rainbow trout. At bottom, McKean hopes for another bite as he throws his line into the pool from the diving board. Other urban fishermen are welcome.

Friday, April 8, 1983

Anglers still can make big catch in derby

By THOMAS TASCHINGER
Staff Writer

With one day remaining in College Station's "urban fishing experience" at Bee Creek Park, nine of the 17 rainbow trout with special tags for valuable prizes still are lurking in the depths of the Adamson Swimming Pool.

Charles Szabuniewicz, aquatics superintendent for the parks department, said one of the remaining prize-winners carries the most valuable tag of all — one for a free swimming pass for the summer worth $100. Also remaining are two fish with tags good for a discount pass worth $15 and six fish with tags for a free swimming pass.

Szabuniewicz said about 350 of the original 1,564 trout have not been caught, including all 10 of the three-to-five-pound fish.

"Some of the big ones have been caught," he said, "but they've either broken the line or the hook before they could be brought in."

The pool will be open today for senior citizens from 9-11 a.m., for children from 4-6 p.m. and for the general public from 6-9 p.m. Any fish not caught after tonight will be netted by parks personnel and sold for $1.50.

The event has been a tremendous financial and recreational success for the department, Szabuniewicz said. About 200 people participated last Friday and caught 450 fish, 200 participated Saturday and caught 300 fish and 150 participated Monday and caught 350 fish.

"One kid caught 31 fish," Szabuniewicz said. "His mother told him he couldn't catch any more because the freezer was full and her pocketbook was empty."

The success of the event will enable the department to hold similar events in the future, he said, including a fishing derby in Central Park next month.

The department probably will collect $3,000 by the time the fishing is over, and that should pay for the fish and the maintenance for the event, Szabuniewicz said.

Jan-Wic Homes Inc. donated half of the $2,100 needed by the city to buy the fish.

Chlorine was removed from the pool water for the fishing derby and the water did get a bit dirty, but Szabuniewicz said the pool will be drained Monday for three weeks of painting. It is scheduled to open for the summer on May 21.

Eight persons had caught fish with special tags as of late Thursday afternoon: $100 swimming pass, Ann Pittman; $14 discount pass, Frances Neal, Susan Latimer and Tom Marshall; single swim pass, Jess Bray, David Bradshaw, J. Weaver and Jeremy Harmon.

'Pool Fish-Out' event wins award from Texas parks, recreation society

The Aquatics Division of the College Station Parks and Recreation Department, under the direction of Charles H. Szabuniewicz, Aquatic Superintendent, has been very active and quite innovative in programming its recreational activities. The Division has emphasized several key areas: public service and safety (of primary importance), public relations, revenue generation, and continuing professional education.

The basic philosophy has been to offer quality programs that satisfy the citizens' wants and needs, administered by a professional staff at excellent facilities (safe, clean, and attractive ones), and hopefully offer these programs at some sort of breakeven point when appropriate. Having upgraded its facilities and expanded programs, recent emphasis has been directed towards greater media coverage and educating the public of the Division's services and programs. Primary and foremost in the minds of the aquatic staff has been the public's safety, health and welfare and enjoyment at its facilities.

Urban Fishing Program Developed

The Division (in co-sponsorship with Jan-Wic Homes, a local contractor) held an urban trout fishing experience. Its outdoor olympic pool was stocked with 1,564 rainbow trout (1,020 lbs.) ranging from ¾ to 5 pounds. Fees for fishing were set at the normal pool entry fee of: children (under 12) 75¢, adults (12 and older) $1; plus $2 for every fish caught. Technical assistance was obtained from extension and fisheries & wildlife specialists at Texas A&M University. Upon the termination of the week-long pool fish-out, the pool was drained for repainting prior to opening for the summer swim seasons. The event was a tremendous success with over 85% of the fish being caught. The survival rate of the fish that were transported from Ava, Missouri was exceptional (only 1 of 1,564 died). Close to eight hundred people participated in the week-long event. Special time period was set aside strictly for children; this aspect was most successful and gratifying. The joy, happiness, and excitement displayed by the children was more than the staff had anticipated. Special times were also set aside for senior citizens. Bad weather affected the attendance of this group. This urban fishing event was certainly successful in terms of the numbers of people fishing and the favorable comments made by the public — "Will it be on next year." From this event has evolved the Division's Urban Fishing Program.

The City's Urban Fishing Program was developed with several goals in mind:

- to provide unique and novel experiences of successful and enjoyable fishing in a metropolitan area, for both children and adults alike;
- to promote family involvement in a recreational activity, in keeping with the "Life. Be in it" philosophy;
- to provide a recreational program for those who are not sports minded nor athletically included;
- to pioneer a recreational program which could be adopted by other municipalities;
- to encourage citizens to visit and enjoy the parks they so fervently support.

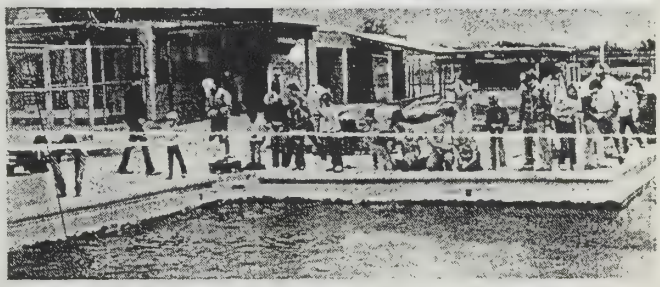
Additional special fishing events, as well as the availability of some sort of year-round urban fishing opportunity is now being incorporated in the planning of a full scale municipal urban fishing program.

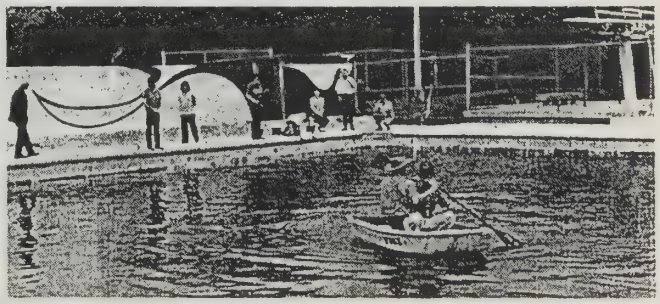
"The event began on Friday, April 1, of all days!" says Aquatic Superintendent, Charles H. Szabuniewicz.

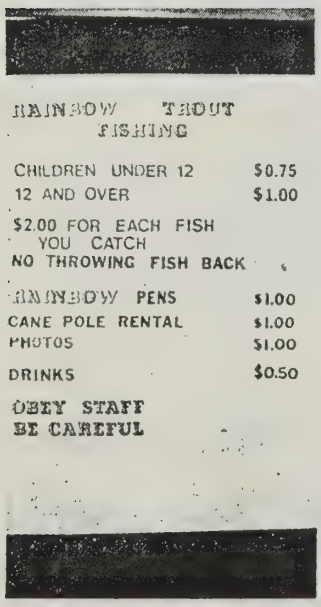


Steve Beach, Parks Director, and son, John, bring in their first catch of the day.











Bryan-College Station Eagle Wednesday, March 7, 1984

Swimming pool to become fish pond

There's something fishy going on in College Station.

The city Parks and Recreation Department has scheduled the second annual Adamson Pool Fish-Out for Friday through March 17. Some 850 rainbow trout will be stocked in the pool at Bee Creek Park.

The swimming pool fish-out is part of the city's Urban Fishing Program, which also includes a catfish derby, scheduled later this summer, in which a park pond is stocked with catfish for city anglers.

Charles Szabuniewicz, the College Station aquatics director, said the trout will be supplied by the Crystal Lake Fisheries of Ava, Mo. They are to be stocked in the pool Wednesday morning.

The fish range from half a pound up to five pounds.

Children 12 and under can fish for $1; adults will pay $2. All fishermen must pay $2 per fish. The city will rent poles if the fisherman doesn't have his own tackle.

Prizes will be offered in several categories, including the oldest and youngest fishermen, largest fish, and largest catch. In addition, about 10 fish will be tagged and prizes given to the fishermen who snare them.

Scheduled fishing times for each group are: Children, Friday, 4 p.m.-9 p.m.; Saturday through March 16, 9 a.m. to 11 a.m.; over-50, Friday, 1-3 p.m.; Saturday through March 16, 9-11 a.m.; general public, Friday, 6-10 p.m.; Saturday, 11 a.m. to 10 p.m.; Sunday, noon to 7 p.m.; Monday through March 16, 11 a.m. to 9 p.m.

In addition, anyone may fish during the times designated for the general public. If any fish are left on March 17, fishing will be unrestricted.

Thursday, March 15, 1984

City hooked on fishing venture

Sorry, Charlie. Fishermen don't want trout that are eating good; they want trout that are good eating.

College Station's latest urban fishing program has encountered a bit of a problem, according to Charlie "The Tuna" Szabuniewicz.

The "Tuna" tag was hung on the city's aquatics superintendent by Parks Director Steve Beachey because of the fishing program which Szabuniewicz designed. His latest fish-in put 850 rainbow trout from Missouri in Adamson Pool in Bee Creek Park.

It costs $2 — or $1 for children under 12 — to try their luck at snaring a trout. Each fish costs $2. The city rents poles and provides the bait.

As of Wednesday, the city had collected $1,750, almost all of the $1,900 the fish cost.

The program is supposed to continue through 9 p.m. Friday, but the trout are being uncooperative. They've eaten so much that they are getting uninterested in the bait, Szabuniewicz said.

Once coaxed onto a hook, however, at a maximum cost of $4 including the entry fee, a fish compares favorably with the $3-a-pound cost of trout bought in the supermarket.

— HUGH NATIONS



Saturday, March 17, 1984



Eagle photo by Kathy Young

Fish ain't jumpin'

John Stromberg, 7, fished for two hours for a rainbow trout at Bee Creek pool Friday, but the fish just weren't interested. The College Station parks department stocked the pool, but the trout are fat from overfeeding. For that reason, the fishing program is being extended to catch up with their hunger. Fishing is open today from 9 a.m. to 8 p.m.

Wednesday, February 13, 1985

FYI

Trout fishing pool to open

College Station's annual Trout Fish-out will be held Thursday through Sunday.

Bee Creek Pool will be stocked with 1,000 1-pound rainbow trout for residents to catch. People who catch tagged fish will win door prizes, such as fishing equipment or gift certificates.

The fish-out for children only will be held from 4-6 p.m. Feb. 14. Those for the general public will be held from 6-9 p.m. Feb. 14; from 9 a.m. to 10 p.m. Feb. 15; from 8 a.m. to 8 p.m. Feb. 16; and from noon to 8 p.m. Feb. 17.

Fees are $1 for each child under 12 years old and $2 for adults, plus $2 for each fish caught (no throwing back).

Thursday, February 14, 1985

CS parks department sponsors fish derby

For the next four days, you don't have to hike into the wilderness to catch a fish.

The Third Annual Pool Trout Fish-Out begins today at Adamson Pool in Bee Creek Park.

Sponsored by the College Station Parks & Recreation Department, the four-day fishing derby offers prizes for specially tagged fish.

The opening session, 4-6 p.m., is limited to children up to age. The general public can fish from 6-10 p.m. today, 9 a.m. to 10 p.m. Friday, 7 a.m. to 9 p.m. Saturday and noon to 8 p.m. Sunday.

Admission is $1 for children 12 or younger and $2 for adults. There is also a charge of $2 for every fish caught, and no fish may be thrown back.

Fishermen may bring their own equipment and bait. Cane poles will be available to rent for $1, and bait will be sold at the pool.

The pool has been stocked with 1,000 pounds of trout. Fish will bite on corn, cheese, worms or artificial lures.

Prizes for catching tagged fish include fishing equipment, gift certificates, one free mount from a local taxidermist and men's and women's haircuts.

Saturday, February 9, 1985

Outdoor page is refreshing

Thanks to the management of the *Eagle*, for choosing to run an OUTDOOR Hunting and Fishing page in your newspaper each Thursday. It has been my pleasure of meeting the two writers of this special Thursday page. Their names are Brad Owens and Jim Butler. Both of these men seem to be dedicated and will be a refreshing addition to the newspaper. There are thousands of The *Eagle* readers who are outdoorsmen and I am sure will congratulate the writers and the management for making this move.

Walter M. Young
Bryan

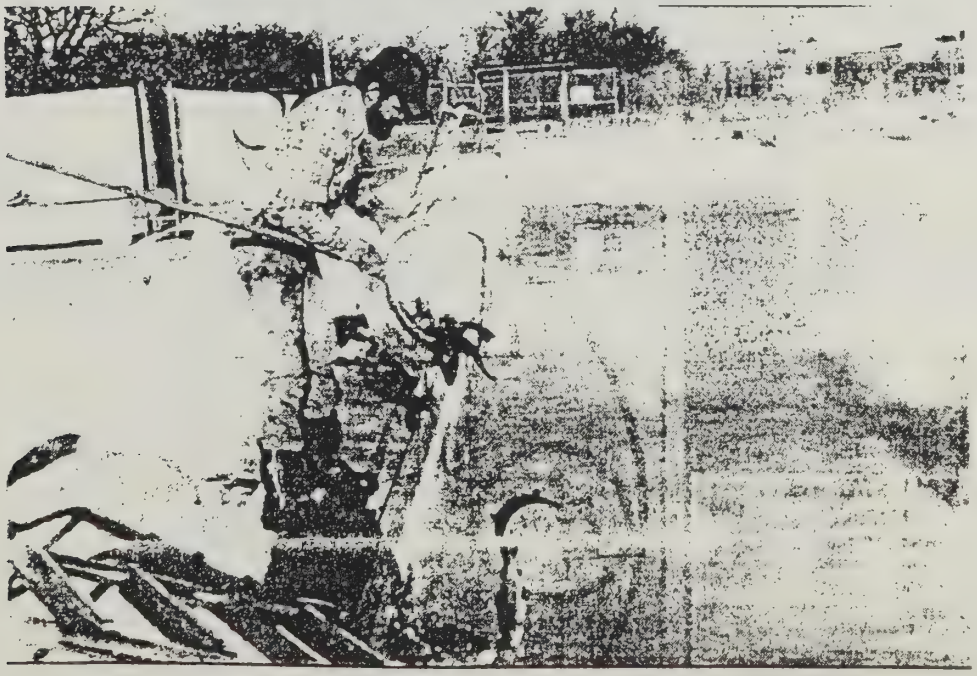
Thursday, February 7, 1985

POOL TROUT FISH-OUT

The College Station Parks & Recreation Dept. will have its third annual Pool Trout Fish-Out at Adamson Pool in Bee Creek Park beginning Feb. 14.

Entry fee will be $1 for children 12 years old and under and $2 for adults, plus $2 for every fish caught.

The pool has been stocked with 1,000 pounds of trout. Persons who catch specially tagged fish can win a variety of prizes from rods and reels to gift certificates.



THE PRESS

photo by Bonnie Langford

Going for a swim

David Emerson of Crystal Lake Fisheries in Ava, Mo. dumps rainbow trout into Adamson Pool at Bee Creek Park. The fish are part of the College Station Parks and Recreation Department's third annual pool fish-out. It starts today and goes through Sunday.



Eagle photo by Dave McDermand

J. J. Ruffino displays a squirming rainbow trout caught at Adamson Pool during a media tournament Wednesday.

Pool Trout Fish-Out begins today in CS

By JIM BUTLER
Fishing Writer

I grew up fishing for trout in icy Colorado streams. My father and I would hike across emerald meadows sutdded with diamonds of dew to reach the banks of an azure ribbon where water rippled over rocks and eddied around boulders.

For Texans who may have never had that experience, the 4th Annual Pool Trout Fish-Out sponsored by the College Station Parks & Recreation Dept. is the next best thing

The four-day event begins today at Adamson Pool in Bee Creek Park. Kids 12 years old or younger get the first shot from 3-6 p.m Adults get a chance to catch a trout from 6-10 p.m

All fishermen are welcome Friday from 9 a.m. to 10 p.m., Saturday 7 a.m. to 9 p.m. and Sunday noon to 8 p.m.

The fee is $1 for children 12 and under, plus $2 for each fish caught. Adults must pay an entry fee of $2 and $2 more for every fish caught. Fish cannot be thrown back.

Anglers can use their own equipment or rent cane poles at the pool for $1. Trout will bite corn, cheese, worms or artificial lures.

It's quite an experience to actually see the fish approach the bait and vie for which one gets to eat it.

The Pool Trout Fish-Out is part of College Station's Urban Fishing program, designed to give city people a taste of mountain fishing. Adamson Pool has been stocked with 1,000 pounds of rainbow trout. Fourteen fish have been tagged. The person who catches one will receive a prize

The wading pool has also been stocked to allow the smaller children a good chance to land a fish.

The Fish-Out is an excellent opportunity to give youngsters a taste of the thrill that comes from having a fish on the end of a line.

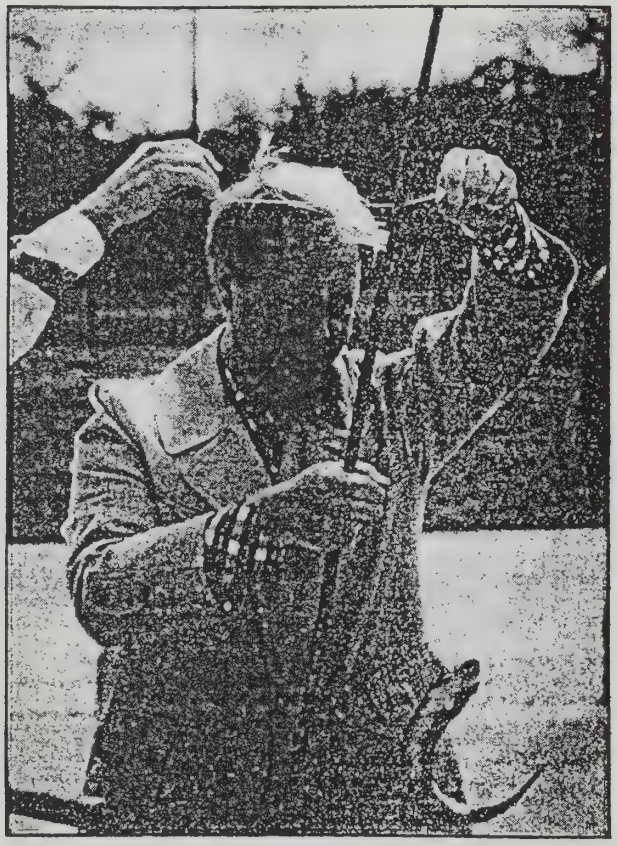


Photo by ANTHONY S. CASPER

Look, Mom

Rob Hoyt, a 6-year-old fisherman from Bryan, displays the trout he caught Thursday at the 4th Annual Pool Trout Fish-Out sponsored by the College Station Parks and Recreation Department. The contest, which is being held at Adamson Pool in Bee Creek Park, will continue through Sunday.

OUTDOORS



KAMU-TV program director Rodger Lewis had the right touch in landing a feisty trout at last year's fish-out.

5th Pool Fish-Out starts at Bee Creek

The fifth annual Pool Trout Fish-Out will be held Friday through Sunday at Adamson Pool in Bee Creek Park in College Station.

More than 1,000 pounds of rainbow trout, ranging from a little less than a pound to 5 pounds, are being stocked in the pool today.

Hours are 6 a.m. to 10 p.m. Friday, 8 a.m. to 9 p.m. Saturday and noon to 8 p.m. Sunday.

Admission is $1 for children 12 and under and $2 for adults. There is also a $2 charge for each fish caught, and no fish can be thrown back.

Anglers can bring their own equipment or rent cane poles for a small fee at the pool.

The event is part of the award-winning urban fishing program of the College Station Parks and Recreation Department. Co-sponsor is the College Station Morning Lions Clubs, whose members will provide concessions and assist anglers in baiting and removing hooks. For a nominal charge, Lions Club members will even clean the fish.

Some trout have been tagged, and the angler landing a tagged fish will win a prize.

WTAW's Muck and Mire will broadcast live from the fish-out Friday morning.

Teens Getting Hooked On Fishing — Not On Drugs

by Paul Hinton

Young Americans across the country are being introduced to a new alternative to drugs. What is this new discovery?...It's fishing!



Paul Hinton interviews Matthew Deakins, originator of phrase "Get Hooked on Fishing — Not Drugs".

The program was started almost 3 year ago by the Future Fisherman Foundation when they received a letter from teenager Matthew Deakins who said that fishing had helped to keep him away from drugs and he felt fishing could work for others. The Foundation thought Matthew's message was so important that they produced a 30-second public service announcement and 5-minute documentary which has since won three awards.

"Hooked On Fishing - Not On Drugs" is the slogan developed by the Future Fisherman Foundation to capture the attention of the public with the message that fishing is a fun, wholesome activity that can provide our youth with an alternative way to spend their time and release stress. Not only is the program being used by schools, drug prevention programs, sheriff and police departments, service and youth organizations, and state and federal agencies, but it has received recognition from President and Nancy Reagan, Secretary of Interior Don Hodel and Assistant Secretary for Fish, Wildlife and Parks William Horn.

Why is fishing an effective preventative against drug use? The Future Fisherman Foundation provides the following reasons:

- Fishing gives youth a time and place to think things out.
- It provides them with a fun, enjoyable activity.
- Fishing can actually help reduce stress that builds up in the lives of teenagers.
- It's a sport that can be done with friends and family or done alone without feeling lonely.
- Fishing helps generate communication among friends and families, and provides individuals a chance to talk about problems.
- Youths are able to take responsibility for themselves while fishing.
- It provides them an opportunity to contribute toward improving the world around them, especially the world of their family.
- It can be an inexpensive activity.
- Fishing can offer a challenge and prestige among peers.

Rudy Nail, Director of Organizational Development For Psychotherapists, says "Many activities are capable of positively affecting family life, but fishing appears to combine more of the elements needed for a healthy and balanced life."

According to Sharon Coe, the Executive Director of the Future Fisherman Foundation, the "Hooked On Fishing - Not On Drugs" program is intended to work as a preventative measure to drugs as opposed to strictly a curative method. "If we can provide kids a fun, pleasant activity that they can carry throughout their life, the 'Saying No' to drugs will be an easier process," said Coe.

"The 'Hooked on Fishing - Not On Drugs' 5 minute video is an excellent tool to generate thoughts and questions among students," says Coe. "Teachers or parents are encouraged to utilize the video to stimulate discussion about the use of fishing as an alternative to drugs, as well as discussion of other choices students have." The "Hooked On Fishing - Not On Drugs" VHS video is available for $10.00 plus $2.00 handling through the Future Fisherman Foundation, Hwy 9 & 71, Spirit Lake, Iowa 51360.

"Hooked On Fishing - Not On Drugs" Receives National Attention

"Your 'Hooked On Fishing - Not On Drugs' education program not only reminds young people of the tragedy and emptiness of drug addiction, but also points the way to a healthier, more wholesome life. The President and I would like to commend you for your excellent public service to halt drug abuse."

First Lady Nancy Reagan

"The kids I've talked with say they are looking for a high. I've never tried drugs, so I don't know about that kind of high. Take it from me, there is a high that you can't even describe when you catch your first fish. Drugs and alcohol highs can kill the brain, while the fishing high stimulates it. Pretty easy choice in my book. So go for the real high. Go Fishing."

Mike Boddicker
Baltimore Orioles Pitcher

3

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 March 11

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Purchase by City for Keith Priority One Park**
12 Douglas Street from 914844 Ontario Limited
(Chris Bahl, President)
100 Burton Street from 914844 Ontario Limited
(Chris Bahl, President)
102 Burton Street from Joseph Olinski, In Trust

RECOMMENDATION:

a) That Option to Purchase Agreements for properties located at 12 Douglas Street, 100 Burton Street and 102 Burton Street, executed by officials of 914844 Ontario Limited (Chris Bahl, President) and Joseph Olinski, In Trust, on February 21, 1991 and February 19, 1991 respectively, and scheduled for closing May 16, 1991, be approved and completed. The subject properties have frontages on their respective street of 5.7 metres (18.7 feet), 5.36 metres (17.58 feet), and 5.64 metres (18.5 feet) respectively, by depths of 16.76 metres (54.98 feet), 13.77 metres (45.17 feet) and 13.77 metres (45.17 feet), again, respectively.

b) That the purchase prices of $60,000.00, $60,000.00 and $60,000.00, totalling $180,000.00 be charged to Account Number CF 5590 628650010 (Land Acquisition - Keith Park). Consideration in the amount of $2.00 has been paid to each of the owners and forms part of the purchase price.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

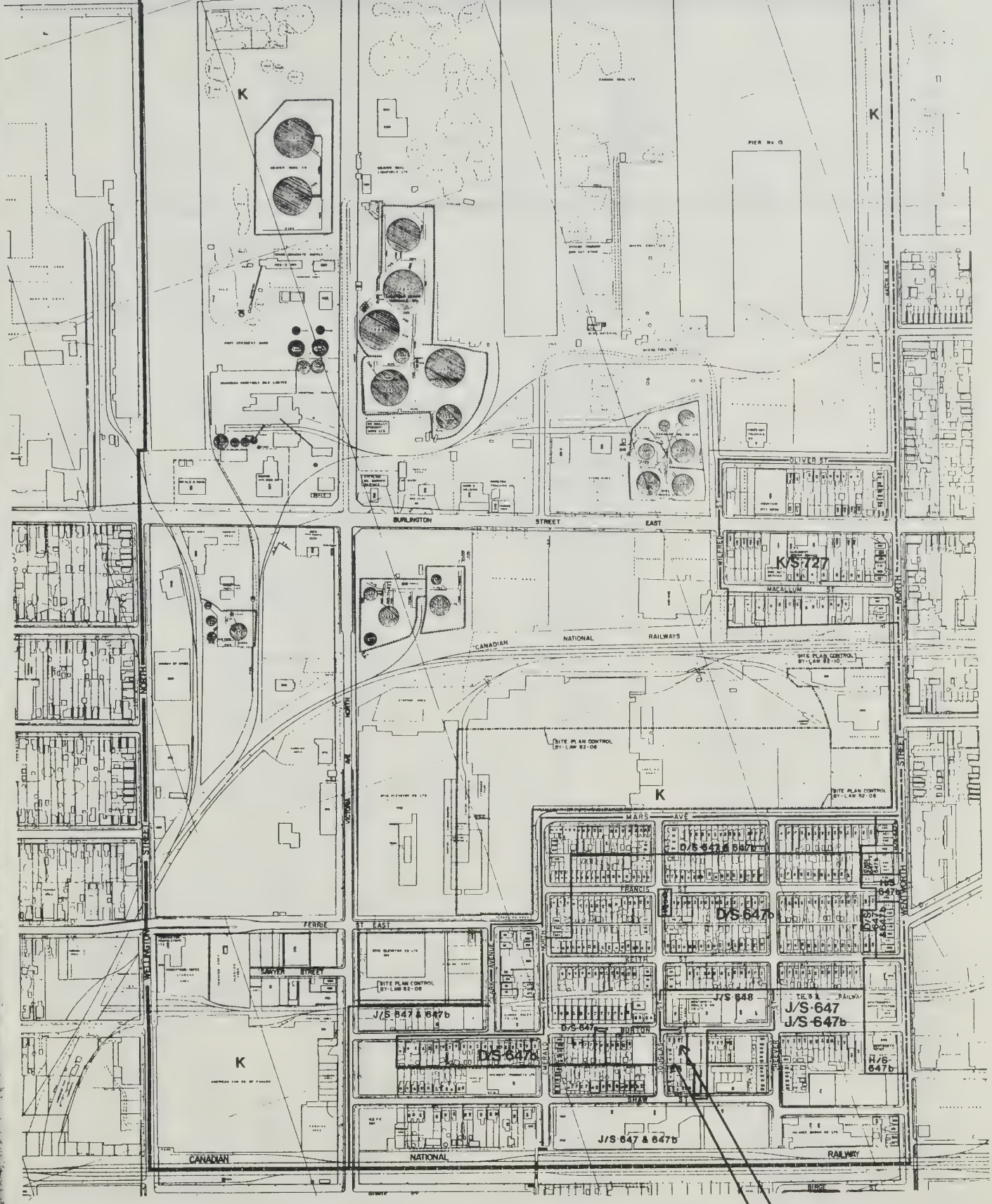
City Council on November 14, 1978, in adopting Item 5 of the 13th Report of the Parks and Recreation Committee, directed the Property Department to acquire lands required for the establishment of Keith Park as they became available.

The properties at 12 Douglas Street, 100 and 102 Burton Street represent the final three property acquisitions to complete the Park assembly.

Attach.

c.c. Mrs. P. Noé Johnson, City Solicitor
Mr. E. C. Matthews, Treasurer
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Ms. L. MacNeil, Property Clerk, Surveys

(4508)



106	69	70
10	95	48

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department.

CITY OF HAMILTON

INDUSTRIAL SECTOR 'A' AND KEITH ZONING

Neighbourhood Boundary

Zoning Boundary.

SCALE 0 50m 100m

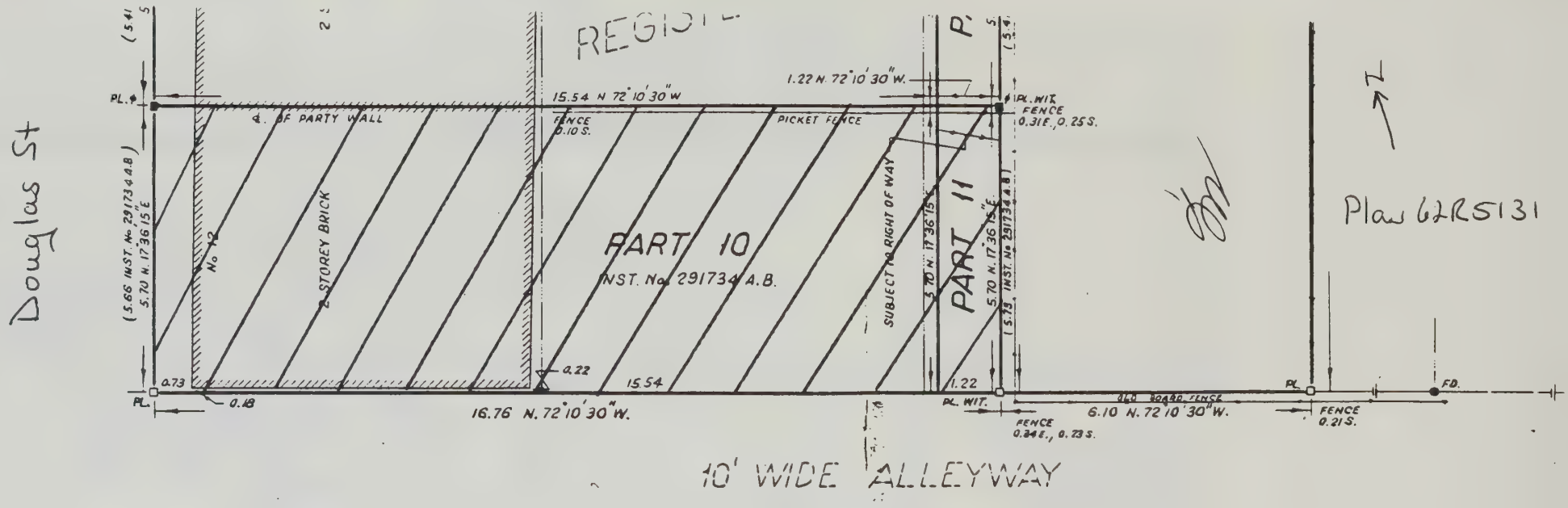
NORTH

Prepared for The City of Hamilton
by the Planning and Development Department
of The Regional Municipality of Hamilton-Wentworth

PLANNING UNIT NO 8201

JUNE 1988

PAGE NO 69



SURVEYOR'S CERTIFICATE

I CERTIFY THAT

1 THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.

2 THE SURVEY WAS COMPLETED ON THE 18TH DAY OF OCT. 1979

Nov. 15th 1979
DATE

D. A. HARRINGTON
ONTARIO LAND SURVEYOR

PARTS 1 & 2 ACQUIRED ON NOVEMBER 26, 1979 - INST. No. 144422 C.D.
PART 6 ACQUIRED ON FEBRUARY 1, 1980 - INST. No. 149626 C.D.
PARTS 8 & 9 ACQUIRED ON JULY 4, 1985 - INST. No. 318627 C.D.

3.048
3.048
SHAW STREET
FD. NAIL & WASHER

CITY OF HAMILTON
DEPARTMENT OF ENGINEERING - LA

KEITH NEIGHBOURHOOD PARK LANDS TO BE ACQUIRED FOR

SURVEY BY K.L.	FIELD BOOK 3 P. 958	FILE No. 827-0089
DRAWN BY J.B.	REF DWG'S	

APPROVED _____ CITY ENGINEER

CITY SURVEYOR

PLAN No. S

5	397059 A.B.	SARMOR PROPERTIES LTD	293, 294	209	778 m²	11	INST No. 308193 Hdhn, 213538 N.S.	294
6	8598 / N.S.	R. MARSHALL & REBECCA MARSHALL	294	209	183.9 m²			

REFERENCE PLAN SHOWING

LOTS 292, 293 & 294 STUART & SCOTT SURVEY - REG'D PLAN No. 209

IN THE

CITY OF HAMILTON

REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

SCALE 1:100

5 4 3 2 1 0 5

D. A. HARRINGTON - ONTARIO LAND SURVEYOR

1979

METRIC

MEASUREMENTS SHOWN ON THIS PLAN ARE IN METRES AND MAY BE CONVERTED TO FEET BY DIVIDING BY 0.3048

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT

DATE May 15th 1979

D. A. HARRINGTON, ONTARIO LAND SURVEYOR

DEPUTY [illegible] DIVISION OF WENTWORTH

CAUTION THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF THE PLANNING ACT.



BURTON STREET

STUART STREET

SCOTT SURVEY AND

No. 98 — 2 STOREY BRICK — INST. No. 34026 H.L. — PART 1

No. 100 — 2 STOREY BRICK — INST. No. 376005 A.B. — PART 3

M. 102 — 2 STOREY BRICK — INST. No. 397063 A.B. — PART 5

No. 104 — 2½ STOREY FRAME — INST. No. 85987 N.S. — PART 6

PART 2

PART 4

LOT 295

LOT 294

INST. No. 197239 A.B.

CHAIN LINK FENCE

PATIO STONE

FENCE 0.11 E.

(5.68 INST. No. 34026 H.L.) 5.77 N. 72°10'30"W.

5.38 N. 72°10'30"W.

(5.42 INST. No. 397063 A.B.) 5.64 N. 72°10'30"W.

6.10 N. 72°10'30"W.

3.048

13.77 N. 17°36'45"E.

12.86

2.67 N. 17°27'10"E.

5.68 N. 72°10'30"W.

5.36 N. 72°10'30"W.

5.73 N. 72°10'30"W.

16.76 N. 72°10'30"W.

5	397069 A.B.	SARMOR PROPERTIES LTD	293, 294	209	778 m²	11	INST. No. 308193 HAM., 213538 N.S.	294
6	85987 N.S.	R. MARSHALL & REBECCA MARSHALL	294	209	185.9m²			

Dep. Examiner of Land Titles, DIVISION OF WENTWORTH

REFERENCE PLAN SHOWING

LOTS 292, 293 & 294 STUART & SCOTT SURVEY - REG'D PLAN No. 209

IN THE

CITY OF HAMILTON

REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

SCALE 1:100

5 4 3 2 1 0 5

D. A. HARRINGTON - ONTARIO LAND SURVEYOR
1979

METRIC

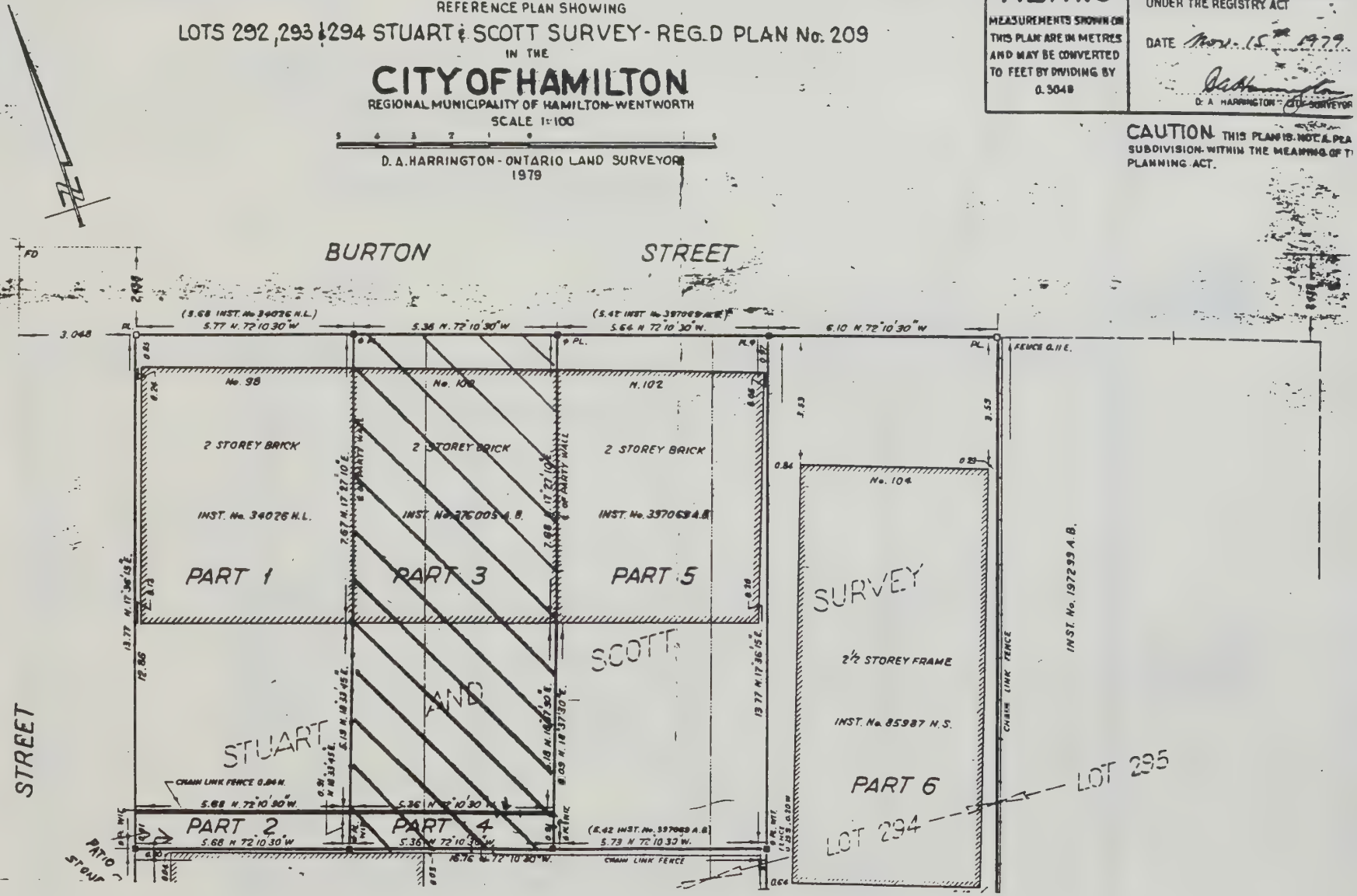
MEASUREMENTS SHOWN ON THIS PLAN ARE IN METRES AND MAY BE CONVERTED TO FEET BY DIVIDING BY 0.3048

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT

DATE Nov. 15th 1979

D. A. HARRINGTON - O.L.S. SURVEYOR

CAUTION THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF THE PLANNING ACT.



4

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO: C. J. Coutts, Acting Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-3994

SUBJECT: **PROPOSED BOAT LAUNCH ON SIMCOE STREET - LETTER RECEIVED**

DATE: 1991 March 13

Please be advised that City Council at its meeting held 1991 March 12 was in receipt of the attached letter dated 1991 March 01 from Dr. James Morreale, Trustee, Leander Boat Club respecting the proposed boat launch on Simcoe Street.

City Council recommended that this letter be referred to the Parks and Recreation Committee for review and consideration.

Kindly ensure that appropriate action is taken with respect to this matter.

Attach.

206 Main Street West
Hamilton, Ontario
L8P 1J3

RECEIVED
MAR - 4 1991
CITY CLERKS

March 1, 1991

City Council
Corporation of the
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 1G2

ATTENTION: MR. K. AVERY
SECRETARY OF CITY COUNCIL

Dear Members of City Council:

It has been brought to my attention that a boat launch is planned for the end of Simcoe Street. I also understand that the project is expected to be completed by July of this year.

There are a number of concerns I would like the members of City Council to be aware of:

1. A boat launch at this location will allow access by motorized vehicles to the only quiet area remaining in the Bay vicinity. I am sure that you are all aware of the present Provincial Government's position on threats posed by motorized vehicles to the environment.

2. The majority of the wild life of the Bay, i.e. herons, swans, large turtles, many species of birds, is found in this area.

3. The western end of the Bay is the only area left where non-motorized boating, i.e. canoeing, paddling, small boat sailing, rowing, can be enjoyed.

4. A great deal of debris can be found at the location of the proposed launch. Contrary to your findings, most of this area is shallow. The water depth has been altered by silt and debris from the Lax property. Dredging will be necessary. As you all know, an environmental hearing will be required before any dredging can be carried out.

The City of Hamilton is proposing to expend in excess of $100,000. to provide another boat launch when one already exists at the Beach Strip.

If one of the intents of the proposed launch is to facilitate easy access to fishing, this location is an impractical one. It is at the extreme end of the Bay and will necessitate boats crossing the entire Bay to reach the Lake. Fishing enthusiasts prefer utilizing the Lake waters as opposed to the Bay waters.

I believe that the location is also a poor one to enable the use of pleasure boats. Use of such craft will result in an increase in pollution and a disruption of the natural flora of this shallow area near the western shore line.

If this facility becomes a reality, people will no longer have the opportunity to enjoy the simple pleasures of quiet boating, practising or the enjoyment of nature. Access to "quiet water" will be lost.

The Leander Boat Club will face a very real threat from wakes and traffic, and will also lose access, from bad weather and the eastern wind, to the only sheltered area.

I cannot understand why City Council would consider providing a 'free' boat launch to boaters when free access to the water is denied to the Leander Boat Club even though it is responsible for $10,000. in taxes per year. Would it not be sensible to expect a fee from boaters also?

In order to provide an area for non-motorized boating and an area for the Leander Boat Club to carry-out practices, it is my suggestion that City Council consider the purchase of a line from the Lax property to Carrols Point, three hundred metres from the western shoreline.

This area would make it possible to conduct high school competitions, amateur regattas for paddling, canoeing, rowing, kiaking, and many other water sports. Strict enforcement of the size of wakes and speeding on water would be necessary.

If City Council, in its deliberations, does not consider the consequences to the sport of rowing, the Leander Boat Club will face a very serious threat. Please consider that a very important tradition for the City of Hamilton will be lost.

Because this project has many implications not only for the environment, but also for pleasure and sporting traditions in the City of Hamilton, I would respectfully request that you give serious consideration to my concerns and suggestions.

Yours sincerely

(Dr.) James Morreale
Trustee
Leander Boat Club 1

5

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 13

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Pier-4 Park Development (91-Pier-4)

RECOMMENDATION:

That staff be authorized to proceed with the development of Pier-4 Park and the Public Boat Launch, according to the development concept endorsed by Council on January 29, 1991.

J. Pavelka

J. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The development programme for Pier-4 Park is based upon a funding structure categorized under the following headings:

1. **Approved 1990 Capital Budget - Boat Launch Ramp**

   There is $90,000 available now for the construction of a public boat launch ramp. These funds were approved in 1990 and at the direction of Council on 1990 February 28, construction of this facility was scheduled for the spring of 1991. This scheduling has allowed for a comprehensive study of Pier-4 Park to determine the optimum location for the launch ramp.

   The Public Works Department is prepared to implement the boat launch in the spring of 1991.

2. **1991 Capital Budget - Pier-4 Park Development**

A $1,000,000 funding request has been approved in the 1991 Capital Budget for the development of Pier-4 Park.

The Public Works Department is prepared to develop Pier-4 Park according to the priority ranking of the proposed work, at a gross cost of $2,162,000 as detailed in the report to the Parks and Recreation Committee on January 16, 1991.

3. **Annual Maintenance Costs**

Annual maintenance costs for the park have been estimated to be approximately $40,000. These funds will provide for a level of maintenance commensurate with the profile and function that the redeveloped Pier-4 Park will have in this community.

There will be no increase in staffing levels as a result of this project.

4. **Subsidy From the Ministry of the Environment**

The previous Provincial Government announced that they would contribute up to $10,000,000 for the clean up of the Lax Property and the development of the City's Waterfront.

It appears appropriate that the City of Hamilton get the new Provincial Government to recommit to this project and actually commit to a cost sharing arrangement.

As this is a significant project to the City of Hamilton, whereby the citizens are permitted access to Hamilton's Waterfront, it is appropriate for the City to consider requesting:

1. the same cost sharing arrangements that the Region of Hamilton-Wentworth had with the Province for the Red Hill Creek Valley Freeway for the development portion of the Waterfront, which would be 70% Provincial and 30% Municipal and;

2. 100% for the cost of clean-up of the Lax Property, which has been estimated at approximately $7,000,000.

BACKGROUND:

At its meeting held on January 29, 1991, City Council endorsed the development proposal for Pier-4 Park and the Public Boat Launch subject to the development concept receiving public input at an open-house meeting.

On February 20, 1991, Public Works staff hosted a public meeting to receive input on the Pier-4 Park proposal. The meeting held at the Hamilton Yacht Club was attended by over 100 interested citizens. The meeting was advertised in local newspapers and through a neighbourhood mail notice delivered to residences in the vicinity of the park.

The summary of Public opinion is that the City of Hamilton should proceed with the construction of Pier-4 Park in accordance with the development concept presented by staff. Some concern was expressed over;

- the needs for a boat launch ramp and
- the location for the boat launch ramp

When viewing Hamilton Harbour and the existing boat launch facilities the proposed location is considered the optimal site given the population base and origin of potential users.

During the evolution of the design of the boat launch ramp, it is anticipated that problems identified by user groups and the public can be resolved. Further, the boat ramp will be constructed in such a way that it can be easily removed if deemed necessary in the future.

During the meeting, interested citizens were invited to attend an upcoming series of design workshops, which staff will be hosting. These workshops will allow citizens continued opportunities for involvement in the development of the park.

Since no major changes are required in the development concept which has now been endorsed by Council and the Public, staff are prepared to initiate this project now.

The Boat Launch Ramp is the first step in the project and the target date for operation is set for July 1, 1991.

Design detailing for Pier-4 Park can begin immediately and construction on this 2 year project is targeted for initiation in August, 1991.

The development concept plans are available in the Department of Public Works and can be viewed on short notice by contacting the Park Development office at 546-2465.

CFE/jdh

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. K. Christenson, Co-ordinator of Waterfront Project

6

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 13

REPORT TO: Ms. L. Dale, Secretary
Parks and Recreation Committee

FROM: Mr. L. Sage
Chief Administrative Officer

SUBJECT: Park Expenditure Policies (91-3080)

RECOMMENDATION:

a) That the strategies and policies contained in the revised 1991 edition of the Park Expenditure Policies be approved.

b) That the Planning and Development Committee be requested to authorize the Planning Department to take the necessary steps to facilitate the implementation of the Park Expenditure Policies and to investigate the potentials for implementing additional revenue producing strategies for parkland acquisition and development, including Provincial and Federal programmes and increasing the standards for parkland dedication, as authorized in the Planning Act.

L. Sage
Chief Administrative Officer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Park Expenditure Policies are guidelines for the acquisition, sale and development of parkland, stemming from the 5% Park Dedication Fund and other revenue sources.

With increasing pressure to utilize the monies in the 5% Park Dedication Fund for financing a range of parkland acquisitions and developments, a self-sustaining approach to the fiscal management of this fund has been a primary objective in the development of these revised policies.

As detailed within the Park Expenditure Policies, Appendix 2 and 3, the implementation of these revised and new policies will have positive impacts through revenue generation, upon

the ability of Hamilton's Park Dedication Fund to support the level of demands being experienced.

In facilitating the implementation of these policies the Planning and Development Department will involve the City's Law Department, as required.

There will be no increase in staffing as a result of these policies.

BACKGROUND:

At it's meeting held on December 18, 1990, the Parks and Recreation Committee directed staff to prepare reports on both the 5% Park Dedication Fund Guidelines and on the implications of establishing a 2% Park Dedication for commercial and industrial development.

The Parks Staff Committee has revised the Park Expenditure Policies that were first adopted by Council in 1984, with previous revisions in 1985 and 1988. The attached, 1991 edition contains a summary of the potential implications of initiating a 2% Park Dedication for commercial and industrial development.

The City Management Team endorses the revised Park Expenditure Policies and recommends the adoption of a 2% Park Dedication and further recommends that the Planning and Development Department investigate the potentials for increasing the standards for parkland dedication, as authorized under the Planning Act.

Increasing the viable sources of funding for parkland acquisition and development is essential in order to keep pace with our City's demands for quality parkland.

CFE/mc

cc:
- S. Reeder, Secretary Planning and Development Committee
- A. Georgieff, Director of Local Planning
- J. Schatz, Deputy City Clerk
- J. Pavelka, Director of Public Works
- E. Matthews, City Treasurer
- D. Vyce, Director of Property
- R. Sugden, Director of Culture and Recreation

PARK EXPENDITURE POLICIES

Introduction:

The purpose of this document is to outline the City of Hamilton's guidelines for the acquisition, sale and development of parkland stemming from the 5% Park Dedication Fund and other revenue sources.

These guidelines were first adopted by City Council on March 13, 1984. Revisions to the original policies received Council approval in 1985 and 1988.

This edition contains modifications which reflect current social and economic trends. A major responsibility of these policies is the management of the 5% Park Dedication Fund. In this regard, ensuring a self-sustaining approach to the fiscal management of this fund has been a primary objective in the development of these revised policies.

Background:

This report has been prepared jointly by staff from the Departments of Culture and Recreation, Planning and Development, Public Works, Real Estate and Treasury. Staff representatives from these various departments form the Parks Staff Committee.

Within the guidelines of the Park Expenditure Policies, the Parks Staff Committee reviews proposed neighbourhood plans, priorities for improvement areas, acquisition and sale of park properties, park development projects and parks related studies. With park expenditure matters crossing the mandate of many departments and Committees of Council, the multi-disciplinary representation on this committee ensures a broad based perspective when forwarding recommendations.

Parks Staff Committee - Reporting Structure

City Council

Parks and Recreation Committee

City Management Team

Parks Staff Committee

Employee and Citizen Input

- *Parks Staff Committee members are listed in Appendix 1.*

This document provides the background information and policies required to manage park expenditures. For convenience, expenditure matters and the resultant policies have been documented under the following categories.

1. 5% Park Dedication Fund
2. Planning for Parks
3. Parkland Acquisition and Sale
4. Park Development
5. Development Charges

5% PARK DEDICATION FUND

Purpose:

The intent of the policies is to ensure a self-sustaining fiscal management programme. The balancing of expenditures with revenues, will ensure that sufficient funds remain available to complete the acquisition of parkland using the City's Official Plan Standards as a guide.

Background:

Residential developers are required to dedicate 5% of the land in each development area, for parks purposes or cash-in-lieu. This dedication scheme ensures an adequate park land base in each newly developed Neighbourhood.

In the 1950's, Hamilton embarked on a bold programme of assembling parkland at the centre of many of the undeveloped neighbourhoods on the mountain. Today, we are benefiting from this far sighted move. In developing neighbourhoods where there is sufficient municipal parkland, residential developers pay cash-in-lieu to the City.

These funds are transferred into the 5% Park Dedication Fund and are used primarily for expenditures on parkland acquisition in areas which are deficient according to City Standards. These monies, according to the Planning Act, may also be used for the development and maintenance of parkland and for other matters relating to parks such as studies and master plans.*

Refer to Appendix 3 for a financial summary of the 5% Park Dedication Fund, outlining the current status and long range projections for these monies.

* **NOTE: See 5% Park Dedication Fund Policy #4 Re: Maintenance**

Policies

1. That the prime directive for managing the 5% fund is to ensure that sufficient monies are available for acquiring parkland such that the long range acquisition programme for attaining the City's standards for park space in each neighbourhood keeps pace with the development of new neighbourhoods.

   - *In order to achieve this directive, the funding levels available for the subordinate activities which draw upon this fund, such as development, and other park related matters, must be monitored annually and will remain dependent upon maintaining sufficient funds for acquisition.*

2. That the 5% fund be compensated, at current market value, through direct payment or by means of a credit system, when established parklands are used for the development of non recreational public facilities within park boundaries.

   - *This programme of balancing payments for the loss of parkland through non recreational facility development recognizes the value of greenspace and is essential to maintaining the funds necessary for sustaining a desired inventory of parkland. The benefits include an ability to replace City greenspace lost to non recreational facility development and to lessen the attraction which parkland often has for non recreational facility development. This attraction is due to the notion that using City owned parkland for non recreational facility sites results in a cost savings to the Citizens of Hamilton.*

3. That the City initiate a programme of recovering a 2% parkland dedication for commercial/industrial developments.

   - *The City is empowered to initiate this directive through the Planning Act.*

     A 2% parkland dedication programme for commercial and industrial developments is a realistic objective and will have positive spinoffs towards sustainable development and the quality of life for the residents of Hamilton. Refer to Appendix 2 for background information and a comparative analysis of other municipalities implementing similar programmes.

4. That the City not use the 5% Parkland Dedication Fund for parkland maintenance.

   - *Parkland maintenance funding is advanced through the current budget system. Requests for increases in maintenance funds resulting from new park developments are forwarded simultaneously with the development proposal funding request. This action advises Council of the maintenance implications prior to capital development initiation.*

PLANNING FOR PARKS

Purpose:

The intent of these policies is to provide a frame-work within which the planning of park expenditures can proceed in a co-ordinated fashion.

Policies:

1. That a staff sub-committee reporting through the City Management Team to the Parks and Recreation Committee, be responsible for co-ordinating park's expenditures.

   - *This sub-committee will include members from the departments of Culture and Recreation, Planning and Development, Public Works, Real Estate and Treasury. Staff members from other departments and agencies will participate in the planning process as the needs arise.*

     The committee will review park expenditure matters including proposed neighbourhood plans and recommendations for updating neighbourhood plans, priorities for improvement areas, acquisition and sale of parkland, proposed park developments, parks related policies and parks related studies.

     This committee will meet on an ongoing basis and will forward a statistical summary report to the Parks and Recreation Committee on an annual basis.

2. That parkland be designated in neighbourhood plans having regard for the City Official Plan standards.

   - This will assist the City in fulfilling a parkland acquisition programme persuant to Official Plan standards throughout the City.

3. That money from the 5% fund be used, when approved by Council, for funding park's related studies.

   - *Funding park and recreation related studies from the 5% fund has been approved in past years.*

     A "park and open space master plan" will be initiated in 1991. This master plan is an essential step in bridging the range of disciplines and departments involved in the management of our parkland resources by incorporating into one document an evaluation of our existing standards, policies and programmes. This

document will provide the City with strategies to ensure the proper and ultimate use of our parkland and open space.

Additional studies may be required to complement existing research, towards the need and location for future major facilities.

4. That, for the purpose of implementing Provincial subsidy programmes (Programme for Renewal, Improvement, Development and Economic Revitalization - P.R.I.D.E.) and maximizing allocations, applications will be made yearly to the Ministry of Municipal Affairs for the next priority neighbourhood/Community Improvement Project Area.

- *Recommendations will be forwarded, on a regular basis, to the Parks and Recreation Committee and City Council, to establish a priority list of Community Improvement Project Areas for this purpose. (See Appendix 4, Table One for an explanation of the existing programmes, Table Two for a status report of present neighbourhood projects and next priority, P.R.I.D.E. Neighbourhoods).*

PARKLAND ACQUISITION AND SALE

Purpose:

These policies form the guidelines for managing the acquisition and sale of lands towards achieving the City's standards in parkland.

The acquisition of parkland is the most essential element in guaranteeing the future access of Hamilton's Citizens to openspace. The provision of parkland/openspace is fundamental in the quality of life for the residents of this City and as a result, land acquisition is represented as the major priority in park expenditures.

Background

The situation in the 1960's was:

- the post war development usually had adequate land for park development,
- the newly developing neighbourhoods had adequate land for park development,
- the older parts of the City had a shortfall of parkland by current standards.

In the early 1970's, a program of planning developed neighbourhoods was begun starting with the older neighbourhoods first. In many of the plans, it was established that buildings should be torn down to create parks. It was here that the '5% park fund' came into play.

In the mid 1970's, accounts were established to acquire land mostly in the lower city. Originally, accounts were created for Durand, Corktown, Beasley, Central, Stinson, Landsdale and Gibson, all inner city areas, and for two mountain neighbourhoods, Quinndale and Rushdale. As neighbourhood plans were completed, further accounts were set up for Keith, McAnulty, Crown Point East, Crown Point West and Homeside.

These accounts are known as 'Priority One' accounts, meaning, that these areas have the greatest need for parkland acquisition. Approximately $6 million has been used to acquire about 130 out of approximately 150 properties necessary to consolidate the required land base. Nearly all properties have been bought on a willing seller - willing buyer basis. No more major priority accounts are felt to be needed in the foreseeable future.

PARKLAND ACQUISITION AND SALE

Policies

1. That acquisition continue in the Priority One parks as follows:

   i) by using money paid into the 5% parks' fund.

   Although $500,000 is included in the capital budget each year, the actual figure is determined by the revenue from private sector development, sale and lease of park land. Consequently, no money comes from the general levy or debentures and therefore the mill rate is not affected;

   ii) on a willing seller - willing buyer basis, wherever possible, and in accordance with city policies on reviewing the need for expropriation.

   iii) by notifying owners by letter, at regular intervals, that the City is interested in purchasing when the owner is ready to sell.

   There are adequate funds to proceed with acquisition of Priority One Parks.

2. That 5% funds, estimated to be approximately $1,000,000, outside that necessary for Priority one parks, will be required each year to acquire lands designated as parkland, according to the City's Official Plan and neighbourhood plans.

   - *Acquisition needs are still great and are estimated to be $12 million. Outstanding parkland aquisitions are listed on Appendix 5.*

3. That the 5% parks' fund be used for parks which are designated for neighbourhood, community, or City-wide use and that expenditures on parks of a regional significance, be funded from other sources, preferably a Regional or Provincial Agency.

   - *The 5% parks' fund cannot be stretched to include parks of Regional significance and it is appropriate that the municipal tax base or a Regional or Provincial Authority be responsible for acquisition and development of such parks.*

4. That the City sell areas of land acquired for parks purposes if after intensive review there is deemed to be no further need for the land for parks or other municipal purposes.

   - *The sale of City lands acquired for parks, but no longer needed for parks, will release capital for other parks expenditures. The Parks and Recreation Committee will consider possible sales.*

5. That revenues realized from the sales of City-owned land designated for park and open space be paid back into the 5% parks' fund.

   - *Past expenditures on parks should be channelled back into parks when parkland is no longer needed.*

6. That school land for parks purposes be limited to passive, open space, wherever possible, and that joint use guidelines be developed by the Parks Staff Committee in conjunction with the Public and Separate School Boards to ensure mutually beneficial relationships.

   - *This will reduce the amount of physical development, ie. play structures, sports fields, undertaken on Board of Education property, thus minimizing jurisdictional conflicts associated with maintenance, liability, programming.*

7. Wherever possible, properties that are acquired, but not yet needed for park purposes, should be used to their maximum potential. Houses should be leased out unless the condition of the property does not merit fixing, in which case the property should be demolished. Buildings including residential, commercial and industrial sites should be leased on a short-term basis.

   - *This is good business management, prevents the area from deteriorating and provides affordable housing and business space.*

8. That Municipally owned park and open space ravine and escarpment lands not be sold or leased to adjacent landowners.

   - *City owned ravine and escarpment openspace lands must be defended against encroachment. These areas are a limited and valuable natural resource and the piecemeal sale and lease of these lands is not cost effective or desirable for the long term benefit of the citizens of Hamilton.*

     Municipal park and open space boundaries are established through the plan of subdivision process and are based upon sound planning rationalle and through consultation with the HRCA and other related agencies.

PARK DEVELOPMENT

Purpose:

The intent of these policies is in part, to provide the guidelines within which parkland development can proceed in a co-ordinated fashion.

Background:

Parkland development is divided into two basic categories including new park development and park re-development projects. Both categories can be funded through the use of the 5% park dedication fund.

The demand for new park development is fairly consistent with the pace of new residential development within the City. As new neighbourhoods develop, residents require access to greenspace lands for active and passive recreation. The demand for safe play areas is very acute during the construction of new neighbourhoods.

Park re-development becomes necessary as parks become older and outdated. Changing trends and preferences, as well as changes in demographics and the inevitable fatigue in park amenities all lead to the need for park re-development projects.

The purchase of large tracts of parkland during the 1950's, in then undeveloped neighbourhoods on the mountain, has put the city in the enviable position of having a 5% park dedication fund. Since the monies for the original land acquisitions came via the general tax levy, park re-development projects are logically eligible for funding through the 5% park dedication fund.

Policies

1. That the priority for developing parkland be established through the Parks and Open Space Master Plan as a sub task.

   - *A comprehensive park development master plan is a logical product of the overall Parks Master Plan and will be derived as a result of reviewing all conditions affecting the demand for developed parkland.*

2. That park development projects be funded through the 5% fund on a priority basis taking into account the classification of the site, according to the following table.

   Parkland Development Funding Priority - by classification

First Priority	Neighbourhood Parks, Parkettes
Second Priority	Community Parks
Third Priority	City-wide Parks

- *Park Development at the neighbourhood level is a first priority due to the significant role within this City of the neighbourhood park. These sites are first and foremost in meeting the needs of Hamilton's citizens for recreational greenspace.*

3. That park development projects incorporate public input into the planning process.

   - *Public input during the planning of park development projects is a necessity. Encouraging the communication of public concerns and ideas and a reflection of this input in the park development proposals can have positive results in the outcome of any development project.*

   - *Through the office of the Ward Aldermen, the formation of Neighbourhood Park Committees should be encouraged for all neighbourhood park new developments to facilitate the input of public concerns.*

4. That each time a park is recommended for development, a statement of the relevant maintenance costs be forewarded for inclusion in the current budget.

   - *This policy will ensure that the full maintenance implications of each park development project are known when decisions to develop each park are made and that the financial amendments are then reflected in the appropriate current budget account.*

5. That where development of parks is appropriate in the future, the full use of federal and provincial dollars be closely studied.

   - *This will enable needed parks to be developed at reduced cost to the City.*

6. That vacant, undeveloped parks be seeded and maintained where feasible.

   - *Vacant sites to be used for parks in the future can become an eyesore and degrade a neighbourhood. Seeding, which is not costly and improves appearance, provides an area which can be used. The maintenance costs may be little more than continually clearing debris from the site. Complaints from neighbours are less likely.*

7. That where developers are dedicating parkland, the area should be graded, topsoiled and seeded as a condition of draft subdivision approval.

   - *This will reduce the cost of park development.*

8. That a ceiling be placed upon park development project funding from the 5% park dedication fund as follows:

   A. An annual limit of $200,000.00 for play equipment.

   B. An annual limit of $1,200,000.00 for overall park development and re-development.

   - *These funding levels are subordinate to the need to fund parkland acquisitions.*

   - *Funding for development, in excess of this amount will jeopardize the fiscal management programme for the 5% fund and therefore, should be forwarded through the capital budget process using funds outside of the 5% fund.*

DEVELOPMENT CHARGES

Purpose:

The intent of the policies which regulate Development Charges is to integrate these funds into the overall park expenditure programme. Development Charges are, in essence, a similar programme to the 5% Park Dedication. Both programmes charge a fee for development and while the 5% Park Dedication is 100% park and recreation oriented only a portion of the Development Charges are intended for parks purposes. That portion of funds identified for parks purposes are specifically for park development.

Monitoring the park's related portion of the development charges and managing the expenditures of these funds will be administered within the guidelines of the Park Expenditure Policies.

Background:

In November 1989, the Provincial Government legislated the Development Charges Act. This act governs the recovery of municipal and educational capital costs for new residential, industrial and commercial development.

In February 1990, City Council adopted the recommendations of the Coopers Lybrand Consulting Group report and initiated the recovery of municipal capital charges for new development.

Of the overall capital charges for residential, industrial and commercial development, only those funds generated through residential capital charges are related to park expenditures.

All of the funds raised for park development and a portion of the funds raised for Culture and Recreation Services, fall within the jurisdiction of the Park Expenditure Policies.

Details of the capital charges for the Culture and Recreation and Public Works Departments are found in Appendix 1, Schedules 1 and 2 of the Coopers & Lybrand, Capital Charges Study, December 1, 1989.

Policies

1. That the funds collected through the capital charges for residential development be utilized only for the development of the specific park sites identified in the Coopers Lybrand report as detailed in Appendix 1, Schedules 1 and 2.

   - *The capital charges fee was established on the basis of development costs for the park sites specified in this report. The legitimacy of spending these funds is maintained through an accurate utilization of these funds for the project sites for which the charges are being collected.*

2. That development of the park sites identified in the Coopers Lybrand report not be contingent upon full project funding via capital charges.

   - *The capital charges will recover only those portions of a park's development costs which are directly attributed to new residential growth.*

   - *Full capital charges funding for a park site's development may not necessarily be collected before public pressure requires the park's development. Proper accounting measures can document the flow of funds from capital charges into the 5% fund to ultimately balance the park development costs.*

3. That the park development strategy for those sites to be funded through development charges, be integrated within the overall park development master plan.

   - *This will ensure the co-ordinated development of parkland based upon need rather than source of funding.*

   - *Since funding for parkland development is subordinate to the demand for funding for acquisition of parkland, consideration must be given to allowing the funds from capital charges to finance the development of the park sites for which they are being collected, outside of other demands for funding.*

Appendix 1

December 11, 1990 P5-6-4-8

PARKS STAFF COMMITTEE MEMBERS

Nick Adhya	Treasury	546-4519
Rick Buckle	Real Estate	546-4509
Bob Chrystian	Public Works	546-4629
Chris Firth-Eagland	Public Works	546-2465
David Godley	Planning	546-4229
Gerry Groppler	Planning	546-4146
Jacqueline McNeilly	Public Works	546-2754
Corky Secore	Culture and Recreation	546-4663

2% Parks Dedication from Commercial and Industrial Developments

Background

Section 41 of the Planning Act, 1983 permits municipalities to pass by-laws which require the conveyance of portions of development sites to be used for parks or public recreational purposes. As an alternative to land dedication, the municipality may accept cash-in-lieu payments equal to the value of the land which would be conveyed. The money must be spent on parks acquisition or development or on public recreational facilities as described in Section 50(12) of the Act.

Current practice in the City of Hamilton is to collect the 5% land dedication or cash-in-lieu of such lands on residential developments only. Recognizing the need for commerce and industry to contribute to the overall balance of sustainable growth, it is evident that the City of Hamilton should implement the collection of a 2% park dedication from commercial and industrial developments.

In response to a changing economic climate, residential development in Hamilton has slowed down substantially during the past year. Consequently, the major source of revenue for the parks' fund has not been keeping up with demands for expenditures. The impact of this trend is especially significant at a time when issues respecting the environment and sustainable development are at the public forefront. The citizens of Hamilton are increasingly expressing concerns over protection and preservation of parkland and open space.

It is therefore important to consider the potential revenues that could be collected from commercial and industrial developments against the potential negative impacts of imposing such a requirement on development activity.

Impact on Development

Information collected from building permits suggests that not only has residential development slowed down in Hamilton but commercial and industrial activity has followed suit over the past year. The potential area of concern in recommending a parks requirement for commercial and industrial development is the impact it may have on the amount of this type of development, and the resulting rental rates and selling prices of the finished space.

It is difficult to gauge what the potential reaction of the development industry would be at this type of requirement. Developers in this area are still adjusting to the Regional Development Charges By-law which came into effect in June 1990 and was

amended in November 1990. This By-law imposed lot levies on commercial and industrial developments in accordance with the Development Charges Act. In the past these non-residential developments were exempt from development charges.

Experiences in other municipalities with sizable development charges and where a 2% parks dedication is implemented indicate that the development industry has adapted to these extra costs. As with any new imposed levy, there is often an adjustment phase during which concerns are expressed. This is followed by an eventual acceptance of the extra costs.

Potential Income

Calculating the potential income from implementing the 2% parks dedication policy is a complex task. The potential income depends upon a number of factors including the rate of development, and the method by which the money will be collected. With respect to the latter point, money can be collected for a variety of industrial and commercial types of development. For example:

- new developments
- additions to existing commercial and industrial developments.
- proportions of mixed use developments containing a commercial component
- land severances involving commercial and/or industrial developments
- redevelopment of sites

Obviously, the more methods that are utilized, the greater the revenues will be.

Predicting the rate of development is not as straightforward. It requires speculating economic trends, consumer preferences, demographics and host of other factors. At present, we are in the midst of a recession which is significantly impacting on development.

Based on research conducted by Coopers & Lybrand for the Regional Development Charges Study, the authors estimate that there is a total of 460 acres of vacant industrial land and 100 acres of vacant commercial land in the City of Hamilton. Assuming a rate of commercial/industrial development that stands at 34 acres per year, there is an approximate supply of sixteen years of these lands within the current City boundaries.

2% DEDICATION OF LAND FOR DEVELOPMENT/REDEVELOPMENT OF COMMERCIAL/INDUSTRIAL LANDS

20 municipalities were surveyed; 13 implemented the 2%, 6 did not, and 1 was in the process of implementing it. They are:

YES	NO
Etobicoke	East York
Scarborough	St. Catherines
Toronto	Brantford
York	Cambridge
Mississauga	London
Brampton	Glanbrook
Oakville	
Kitchener	
Stoney Creek	
Ancaster	
Flamborough	
Dundas	
Burlington	

Implementation of policy varied from always enforced, ie. new development, redevelopment, and expansion/additions to hardly ever enforced.

Waterloo completed a report recommending that the City implement the 2% requirement which will be adopted by Council as soon as economic conditions improve.

Potential Income from Imposing a 2% Park Dedication Policy (Excluding Redevelopment)

Assumptions:

1) Rate of development of commercial/industrial land = 34 Acres/year (1990-1999)
Rate is based on analysis of building permit activity between 1984 and 1988.
(Source: Coopers & Lybrand Study of Regional Development Charges)

2) Of the 34 Acres 1/3 is industrial development
Of the 34 Acres 2/3 is commercial development
(Source: Planning Department estimates)

3) Estimated cost of industrial land (1991$)
$80-$150per Sq.Foot(CBD)
$15-$35 per Sq.Foot(CBD)
Estimated cost of commercial land (1991$)
$100,000-$350,000/Acre

(Source: Regional Economic Development Department and City of Hamilton Real Estate Department)

Development Scenario

New industrial development takes place on Mountain and new commercial development takes place outside of CBD.

Redevelopment is not considered in this scenario.

Cost of industrial land is $100,000 per Acre
and commercial land costs $20 per Sq. Foot

Annual developed commercial lands =	2.5 Ac	
Annual developed industrial lands =	11.5 Ac	
Total	34 Ac	
2% commercial land area =	0.45 Ac	= 19,602 Sq. Ft.
2% industrial land area =	0.68	
2% commercial cash-in-lieu =	$392,040	
2% industrial cash-in-lieu =	$ 68,000	
Total Potential Annual Income =	$460,040	

Potential annual income from developing these new lands is approximately $460,000. These calculations are very rudimentary and do include potential income from additions to existing developments, commercial portions of mixed use complexes and redevelopment in the City Centre. This has not been considered in the attached potential income calculation and would be very difficult to estimate.

Implementing a 2% Policy

Implementing a 2% policy would be a relatively straightforward task for the City to undertake. Since the mechanisms for implementing the residential 5% policy are essentially in place, these could be expanded and amended to incorporate the 2% policy. A very minor "housekeeping" Official Plan Amendment would be required to reflect the change. In addition, a new by-law outlining the specifics for the 2% policy would be required. The latter, for purposes of simplicity could be modelled after the 5% by-law.

THE CORPORATION OF THE CITY OF HAMILTON

ANALYSIS OF RESERVE FOR 5% PARK LANDS

CAPITAL EXPENDITURES APPROVED BY CITY COUNCIL JANUARY 29, 1991
PERIOD 1991-1995
(000'S)

DESCRIPTION (1)		1991 (2)	1992 (3)	1993 (4)	1994 (5)	1995 (6)
ESTIMATED BALANCE AS AT DECEMBER 31, 1990		3,824	2,354	1,885	2,884	2,382
REVENUE						
5% LAND DEDICATION RESIDENTIAL SUB-DIVISION		1200	1,100	1,000	900	800
2% PARKS DEDICATION COMMERCIAL & INDUSTRIAL		230	460	460	460	460
LAND ACQUISITION AT MACASSA PARK ? FIRE DEPT		800				
INTEREST INCOME		300	235	189	288	238
		2,530	1,795	1,649	1,648	1,498
EXPENDITURE						
1991-1995 CAPITAL BUDGET PROGRAM						
HAMILTON PLAY STRUCTURE DEVELOPMENT		200	150	150	250	250
PRIORITY PARK LAND ACQUISITION		1,500	1,500			
PARK DEVELOPMENT & REDEVELOPMENT BY PRIORITY		1,214	500	500	1,900	1,900
VICTORIA PARK - FLOODLIGHTING		55				
GAGE PARK - PATHWAY LIGHTING PHASE III		31				
GAGE PARK - RECONSTRUCTION OF CARPET BEDS						60
EASTWOOD PARK BALL DIAMOND FLOODLIGHTING/FENCING			114			
PIER FOUR PARK - HARBOUR FRONT		1,000				
NET CITY COST 1991-1995:	11,274	4,000	2,264	650	2,150	2,210
CLOSING BALANCE AS AT DECEMBER 31		2,354	1,885	2,884	2,382	1,670

NOTE: CONTINGENT LIABILITY: THE CITY HAS RECEIVED PARKS CREDIT (I.E. EXCESS OF 5% LAND DEDICATION) IN AN ESTIMATED AMOUNT OF FOUR MILLION DOLLARS.

11-FEB-91

TABLE ONE

EXISTING PROVINCIAL PROGRAMMES

Programme for Renewal, Improvement, Development and Economic Revitalization (P.R.I.D.E.)

The new (1986) P.R.I.D.E. initiative replaces and expands upon the Commercial Area Improvement Program (CAIP) and the Ontario Neighbourhood Improvement Programme (ONIP). Under P.R.I.D.E., community renewal projects in all older sections of a municipality, including industrial, waterfront, and mixed use areas are eligible for assistance. Therefore, P.R.I.D.E. allows municipalities to take a more comprehensive approach to community improvement. The Programme allows for a maximum expenditure of eight hundred thousand dollars ($800,000.) (50% Provincial and 50% Municipal) on a grant basis over a three year period.

Programme for Renewal, Improvement, Development and Economic Revitalization; Special Initiative to Support Residential Intensification (P.R.I.D.E., H.I.N.T.)

P.R.I.D.E., H.I.N.T. works hand in hand with P.R.I.D.E. by allowing a 50% grant covering such items as:

- capital costs of building, improving or replacing services and utilities (e.g. streets, sewers, watermains) and social and recreational facilities (e.g. parks, community centres, libraries, or parking areas)
- aesthetic improvements such as streetscape upgrading, landscaping and buffers to reduce land use conflicts
- administration costs
- land and building acquisition, clearance demolition for eligible P.R.I.D.E. project components and related relocation costs

Applications will be assessed on the basis of the municipality's commitment to intensification in the project area and the potential for new residential units in the area.

DECEMBER 1990

DED

TABLE TWO

CURRENT COMMUNITY IMPROVEMENT PROJECTS

E	TOTAL PROVINCIAL/ MUNICIPAL ALLOCATION	EXPECTED COMPLETION DATE
own Stinson ONIP	$900,000.	June 1991
n Point West/Stipeley se I P.R.I.D.E.)	800,000.	June 1991
n Point West/Stipeley se II P.R.I.D.E.)	700,000.	December 1992
al/Beasley P.R.I.D.E.	627,000.	December 1993

FUTURE COMMUNITY IMPROVEMENT PROJECTS

E	TOTAL ESTIMATED PROVINCIAL/MUNICIPAL EXPENDITURE
al/Beasley P.R.I.D.E. H.I.N.T.	$1,600,000.
n Point East/McAnulty P.R.I.D.E. se I)	800,000.
n Point East/McAnulty P.R.I.D.E. se II)	800,000.
lton Beach P.R.I.D.E.	800,000.
ley P.R.I.D.E.	800,000.
view P.R.I.D.E.	800,000.
eley/St. Clair P.R.I.D.E.	800,000.

DECEMBER 1990

P5-6-4-8

December 5, 1990

OUTSTANDING PARKS 5% FUND ACQUISITIONS

NEIGHBOURHOODS

Albion Falls	Approximately	21.70 Acres
Allison	Approximately	2.30 Acres
Broughton West	Approximately	5.30 Acres
Carpenter	Approximately	2.40 Acres
Chappel East	Approximately	2.50 Acres
Crerar	Approximately	2.50 Acres
Gourley	Approximately	4.65 Acres
Kennedy East	Approximately	1.00 Acres
North Hannon	Approximately	8.50 Acres
Riverdale East	Approximately	1.00 Acres
St. Clair (Life Savers)	Approximately	0.75 Acres
		TOTAL 52.60 Acres

7

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 13

REPORT TO: Ms. C. J. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mrs. Stella Glover, Acting Secretary
Parks and Recreation Citizens'
Advisory Sub-Committee

SUBJECT: *EARTHSONG AND IT'S YOUR FESTIVAL*

RECOMMENDATION:

(a) That for the year 1991 the individual festival proposals of It's Your Festival and Earthsong for June 29, 30 and July 01 the Canada Day weekend, to be held simultaneously at Gage Park and Dundurn Park respectively, be given equal support, subject to full compliance with the Grants Review Group and the Special Events Advisory Teams Standards.

(b) That the foregoing recommendation be forwarded to the Grants Review Group for their consideration.

Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funding level to be determined by the Grants Review Group and the Finance and Administration Committee.

BACKGROUND:

The Parks and Recreation Citizens' Advisory Sub-Committee, at their meeting of 1991 March 11, approved the foregoing recommendation.

cc: Mr. K. Phillips, Chairman
Parks and Recreation Citizens'
Advisory Sub-Committee

Mr. R. Sugden, Director
Culture and Recreation Department

Mr. K. Beattie
Grants Co-ordinator

8a

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 12

REPORT TO: Acting Secretary
Parks and Recreation Committee

FROM: C. J. Coutts, Acting Secretary
Hamilton Historical Board

SUBJECT: **CONTRACT PROJECT ARCHAEOLOGIST FOR DUNDURN CASTLE**

RECOMMENDATION:

That staff be authorized to contract out the services of a qualified historical archaeologist to act as project co-ordinator for an in-house archaeology programme to run in conjunction with the Dundurn Castle's capital re-restoration project.

C Coutts

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

$136,000. has been approved by City Council for archaeological work in 1991-93 capital works budget. $16,000. has been included in the 1991 Operating Budget Account No. CH55406-71001 for the same purpose.

BACKGROUND:

The capital budget archaeology funds for the 1991-93 includes mitigating archaeology as required in the building conservation report for 1990 i.e. foundations in the courtyard area, regrading etc. The funding would enable staff to carry out the first year of a three year in-house programme, including the purchase or rental of equipment, the contracting our of a project archaeologist, and seasonal field and lab part time staff. Application for additional funding of $35,000. per year has been made to the federal governments: "Access to Archaeology Programme". It is anticipated that the current operating budget amount could be maintained, with the possibility of matching "field school" money from Brock University.

An in-house project allows for continuity and consistency from one season to the next and eliminates the need for an orientation and start up period each time a new consultant is required. The analysis and report writing could also be built on the results of the previous year.

An in-house archaeologist is more flexible than a consultant, and can respond to changing needs and priorities as capital work progresses since they are not working from a set terms of reference and scope of work contract. As well, such a person would be available for ancillary duties, such as designing and delivering interpretive programmes, generating positive publicity, assisting in the creation of archaeological exhibits, assisting in budget and grant application preparation, and acting as a resource person for archaeology related matters. In addition the ability to attract additional funds from granting agencies funds would be improved.

An in-house project would be viewed favourably by relevant granting agencies because of its relative stability and efficient use of funds. Also the quality of grant applications and budgets would be improved by expert input. Field school situations and use of volunteers are more feasible as most consultants will not work on a site where volunteers or students are used.

The funds for staffing are included in the approved capital budget.

cc: Mr. R. Sugden, Director
Culture and Recreation Department

CITY OF HAMILTON

- RECOMMENDATION -

8b

DATE: 1991 March 13

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Ms. C. Coutts, Acting Secretary
Hamilton Historical Board

SUBJECT: **GRANT APPLICATIONS - HAMILTON HISTORIC SITES**

RECOMMENDATION:

That approval be given to staff of the Historic Sites to apply for the following grants:

Purpose	Grant:	Site	Amount
For CAPITAL Building Projects	Cultural Facility Improvement Programme (C.F.I.P.) (Ministry of Culture & Communications - Provincial	Whitehern	Up to $450,000
		Dundurn	Up to $800,000
	Cultural Initiatives (Federal Government)	Dundurn	Up to $85,000
	Access to Archaeology Programme-Federal Government	Dundurn Whitehern	Up to $35,000
- to upgrade Artifact Storage &/	The Hamilton Foundation	The Hamilton Military Museum	Up to $ 3,000
programming area		Hamilton Museum of Steam & Technology	

C Coutts

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funding has been approved in the 1991-1993 capital budget for a total of $600,000 in the Dundurn Castle budget and $500,000 in the Whitehern budget.

BACKGROUND:

The grant applications for capital works are being requested in response to the Conservation Building Studies prepared by Quadrangle Architects Limited for Dundurn Castle and Whitehern in 1990.

Capital funds provided by the City of Hamilton will address the most urgent concerns while grant funding will permit the completion of the issues identified in the Studies to safeguard these historic structures.

The Hamilton Foundation Grants will enable the Hamilton Military Museum to upgrade its artifact storage area and the Hamilton Museum of Steam and Technology to upgrade the public programme area.

The application forms must be accompanied by confirmation from the Board of Directors and/or Council for approval.

c.c. Mr. E. Matthews
City Treasurer

URBAN/MUNICIPAL
CA4 ON HBL A05
C51P1 1991

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1991 March 26

URBAN MUNICIPAL

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

GOVERNMENT DOCUMENTS

Tuesday, 1991 April 02
9:30 o'clock a.m.
Room 233, City Hall

Charlene Coutts, Acting Secretary
Parks and Recreation Committee

AGENDA:

1. **ADOPTION OF THE MINUTES**

   Minutes of the meeting held Tuesday, 1991 March 19

2. **DIRECTOR OF CULTURE AND RECREATION/ (MANAGER) LICENSING DIVISION**

   No-Smoking Enforcement at Culture and Recreation Facilities (Representative of the Hamilton-Wentworth Regional Police will attend meeting to explain process).

3. **DIRECTOR OF CULTURE AND RECREATION**

(a) Cari Can Festival and Parade

(b) Hamilton Junior Chamber of Commerce - Operation of Parking Lot at Scott Park

(c) Canada Day Fireworks Celebrations

4. **DIRECTOR OF PUBLIC WORKS**

(a) Rosedale Arena Bus Loop

(b) Park Name Signage

(c) Temporary Park Event Signage

5. **CITY SOLICITOR/DIRECTOR OF CULTURE AND RECREATION**

Liquor Licence - Hamilton Hornets Rugby Football Club Clubhouse - Mohawk Sports Park

6. **CITY CLERK**

Artificial Turf - Ivor Wynne Stadium

7. **ARTS ADVISORY SUB-COMMITTEE**

1991 Hamilton Arts Award

8. **CAPITAL PROJECTS** (no copy)

a) West Mountain Twin Pad Arena - Status Report
b) Ivor Wynne Stadium - Artificial Turf

9. **OTHER BUSINESS**

10. **ADJOURNMENT.**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	Item	Original Date	Action	Status
1.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Advisory Committee	Report Pending
2.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
3.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 06	Manager of Purchasing	Compile Inventory and Prepare Report
4.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990
5.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
6.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Public Works	Review and Prepare Report
7.	Macassa Park Fire Station	1990 June 04	Director of Public Works and and Fire Chief	To Review and Prepare Report
8.	Inverness School - Use for film	1991 February 19	Director of Property	To investigate Financial and Legal Implications

9.	Adopt-A-Park Programme	1991 March 05	Director of Public Works	Review recommendation and include specific responsibilities
10.	Bikeways Signage - Escarpment	1991 March 05	Director of Public Works	Tabled Pending Status of Regional Bikeways Program
11.	Proposed Boat Launch on Simcoe Street - Letter Received	1991 March 19	Director of Public Works	Staff to meet with Dr. Morreale and report back
12.	Park Expenditure Policies	1991 March 19	C.A.O./ Director of Public Works	Pending detailed report

1991 March 27

1

Tuesday, 1991 March 19
9:30 o'clock a.m.
Room 233, City Hall

The Parks and Recreation Committee met.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Alderman M. Kiss
Alderman F. Lombardo
Alderman T. Jackson
Alderman B. Hinkley
Alderman G. Copps

Regrets: Mayor R. M. Morrow
Alderman Wm. McCulloch

Also present: Alderman D. Ross
Alderman D. Agostino
Alderman T. Cooke
Mr. L. Sage, Chief Administrative Officer
Mr. J. Pavelka, Director of Public Works Department
Mr. R. Sugden, Director of Culture and Recreation
Mr. D. Vyce, Director of Property
Mr. G. Morasse, Culture and Recreation Department
Mr. K. Christensen, Public Works Department
Ms. Merlo-Orzell, Culture and Recreation Department
Mr. R. Chrystian, Public Works Department
Mrs. M. Havelka, Culture and Recreation Department
Mr. C. Firth-Eagland, Public Works Department
Mr. D. Cowan, Superintendent of Facilities, Ivor Wynne Stadium
Mr. D. Godley, Planning Department
Ms. C. Secore, Culture and Recreation Department
Mr. S. Dembe, City Clerk's Department
Mr. B. Powell, Creative Arts Inc.
Mr. H. Toomsalu, Hamilton Folk Arts Heritage Council
Mr. E. Navarro, Hamilton Folk Arts Heritage Council
Ms. C. Coutts, Acting Secretary

A. CHAIRMAN'S REMARKS

(a) PRESENTATION TO MR. GEORGE MORASSE - ONTARIO RECREATION SOCIETY CONFERENCE TEAM

Alderman T. Murray, Chairman made a presentation of a plaque from the Ontario Recreation Society Conference Team to Mr. George Morasse of the Culture and Recreation Department for his involvement in this Conference. The plaque was presented to Mr. Morasse for his enthusiasm, co-operation and team work in making this Conference so successful.

Alderman Murray also read a letter that was received from Stelco with respect to Mr. Morasse's participation at the Labatt Brier. Mr. Sugden, Director of Culture and Recreation was also congratulated for the efforts of his Department in the Ontario Recreation Society Conference.

(b) **SENIOR CITIZENS CENTRE - SACKVILLE HILL PARK - OMB APPROVAL**

Alderman Murray informed the Committee that a letter has been received from the Ontario Municipal Board giving approval for the Senior Citizens Centre to be located at Sackville Hill Park.

B. **STADIUM SUB-COMMITTEE**

ARTIFICIAL TURF AT IVOR WYNNE STADIUM

Minutes of the Stadium Sub-Committee for its meeting held 1991 February 25 were circulated and Mr. Dave Cowan, Superintendent of Facilities at Ivor Wynne Stadium appeared before the Committee to address any questions with respect to the replacement of the turf at Ivor Wynne Stadium. Mr. Cowan responded that the Committee has investigated the replacement of the turf at Ivor Wynne Stadium and it is the Sub-Committee's recommendation that the turf be replaced in 1992 as per the Capital Budget.

After considerable discussion the Committee approved the following recommendation:

(a) That when the turf at Ivor Wynne Stadium is replaced that it be replaced with artificial turf.

(b) That the turf at Ivor Wynne Stadium be replaced in 1992 as per the Capital Budget.

1. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the meeting held Tuesday, 1991 March 05 were adopted as circulated.

B. **DIRECTOR OF CULTURE AND RECREATION**

I. **PORTUGUESE ASSOCIATION OF ST. MICHAEL THE ARCHANGEL OF HAMILTON ANNUAL FESTIVAL OF THE HOLY SPIRIT - USE OF DUNDURN PARK - 1991 JUNE 14-16**

The Committee was in receipt of a report dated 1991 March 07 from the Director of Culture and Recreation respecting the use of Dundurn Park by the Portuguese Association of St. Michael the Archangel of Hamilton Annual Festival of the Holy Spirit for 1991 June 14-16. The Committee approved the following recommendation:

That pursuant to Parks By-law No. 77-221 that the Portuguese Association of St. Michael the Archangel be granted permission to sell food and alcoholic beverages on the occasions of the Annual Festival of the Holy Spirit, 1991 June 14, 15 and 16, in the Dundurn Park Pavilion, subject to the following terms and conditions:

i. Proof of $2 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury, same to be submitted 30 days in advance, naming the City as co-insured.

ii. That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.)

iii. That alcoholic beverages may be served in the confined area of the Pavilion on 1991 June 14, 15 (12:00 noon to 12:00 midnight) and Sunday, 1991 June 16 (12:00 noon to 10:00 p.m.) upon receipt of approval of the Liquor Licence Board.

iv. That special duty officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

v. That a financial statement relative to the sale of alcoholic beverages be submitted within 30 days of the celebrations.

Alderman Jackson wished to be recorded as opposed to the selling of alcoholic beverage in City Parks.

II. ONTARIO CANCER TREATMENT AND RESEARCH FOUNDATION - USE OF GLOBE PARK - 1991 AUGUST 23-25

The Committee was in receipt of a report dated 1991 March 04 from the Director of Culture and Recreation respecting the use of Globe Park by the Ontario Cancer Treatment and Research Foundation for 1991 August 23-25. The Committee approved the following recommendation:

That pursuant to Parks By-law 77-221 that permission be granted to the Ontario Cancer Treatment & Research Foundation to sell alcohol and beer during the occasion of their fundraising mixed softball tournament, scheduled at Globe Park, 1991 August 23-25, under the terms and conditions which includes the following:

i. The proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

iii. That the applicant assume responsibility for all labour related costs as a result of this event.

iv. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Alderman Jackson wished to be recorded as opposed to the selling of alcoholic beverages in City Parks.

III. GOURLEY PARK COMMUNITY ASSOCIATION - 3RD ANNUAL ADULT THREE-PITCH TOURNAMENT - 1991 JULY 13

The Committee was in receipt of a report dated 1991 March 04 from the Director of Culture and Recreation respecting the Third Annual Adult Three-Pitch Tournament by the Gourley Park Community Association on 1991 July 13. The Committee approved the following recommendation:

That pursuant to Parks By-law 77-221 that permission be granted to the Gourley Park Community Association to sell beer and food during the occasion of their three-pitch tournament, scheduled at James MacDonald School Park on 1991 July 13, under the terms and conditions which includes the following:

i. The proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

iii. That the applicant assume responsibility for all labour related costs as a result of this event.

iv. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Alderman Jackson wished to be recorded as opposed to the selling of alcoholic beverages in City Parks.

IV. FEAST OF ST. ANTHONY OF PADUA - RENTAL OF IVOR WYNNE STADIUM - 191 JUNE 16

The Committee was in receipt of a report dated 1991 March 07 from the Director of Culture and Recreation respecting the Rental of Ivor Wynne Stadium for the Feast Anthony of Padua on 1991 June 16. The Committee approved the following recommendation:

(a) That pursuant to Fireworks By-law No. 90-198 that the application by the Feast Committee of the Church of St. Anthony of Padua, to host their annual feast celebration in Ivor Wynne Stadium on Sunday, 1991 June 16, between the hours of 11:00 a.m. to 11:00 p.m. be approved, subject to:

i. The terms and conditions set down in accordance with Schedule B of the Operational Regulations for use of Ivor Wynne Stadium to include provision of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured.

ii. The terms and conditions for Fireworks Display at the Ivor Wynne Stadium as approved by City Council, at its meeting held October of 1987.

iii. The Licensed Operator providing adequate insurance for his own protection.

(b) That the Fireworks Display consist of a low level show.

2. DIRECTOR OF CULTURE AND RECREATION

(a) FIREWORKS DISPLAY - GREENHILL CO-OPERATIVE CORPORATION

The Committee was in receipt of a report dated 1991 March 07 from the Director of Culture and Recreation respecting a Fireworks Display by the Greenhill Co-operative Corporation. The Committee approved the following recommendation:

That pursuant to Fireworks By-law No. 90-198 that approval be given of the action taken by the Director of Culture and Recreation in approving the request of the Greenhill Co-operative Corporation to hold a Fireworks Display on City property located at Quigley and Greenhill on Monday, 1991 May 20, rain date 1991 May 26, subject to the following terms and conditions:

(a) That a Licensed Operating be responsible for carrying out the Fireworks Display.

(b) That Greenhill Co-operative Corporation has in place a $2 million Insurance Policy for Public Liability for Property Damage and Bodily Injury, naming the City as co-insured.

(b) FLY THE FLAG FOR CANADA COMMITTEE

The Committee was in receipt of a report dated 1991 March 11 from the Director of Culture and Recreation respecting the Fly the Flag for Canada Committee. The Committee approved the following recommendation:

(a) That the Culture and Recreation Department work with the Fly the Flag for Canada Committee in co-ordinating the objectives of this Committee.

(b) That the Treasury Department be authorized to issue tax receipts for donations solicited by the Fly the Flag for Canada Committee and administer and monitor expenditures.

(c) That the Parks and Recreation Citizens' Advisory Sub-Committee act as facilitator and liaise with the Fly the Flag for Canada Committee.

(c) ST. JEAN DE BREBEUF HIGHSCHOOL FISHING CLUB - USE OF INCH PARK POOL - 1991 MAY 5-11

The Committee was in receipt of a report dated 1991 March 11 from the Director of Culture and Recreation respecting the use of Inch Park Pool by St. Jean de Brebeuf Fishing Club from 1991 May 5-11. The Committee approved the following recommendation:

That permission be granted to St. Jean de Brebeuf Highschool Fishing Club to utilize Inch Park Pool from 1991 May 5 to May 11, to provide the opportunity for a pool-fishing program under the condition which includes:

i. The proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

3. DIRECTOR OF PROPERTY

PURCHASE BY CITY FOR KEITH PRIORITY ONE PARK - 12 DOUGLAS STREET, 100 BURTON STREET AND 102 BURTON STREET

The Committee was in receipt of a report dated 1991 March 11 from the Director of Property respecting the Purchase by the City for Keith Priority One Park - 12 Douglas Street, 100 Burton Street and 102 Burton Street. The Committee approved the following recommendation:

(a) That Option to Purchase Agreements for properties located at 12 Douglas Street, 100 Burton Street and 102 Burton Street, executed by officials of 914844 Ontario Limited (Chris Bahl, President) and Joseph Olinski, In Trust, on 1991 February 21 and 1991 February 19 respectively, and scheduled for closing 1991 May 16, be approved and completed. The subject properties have frontages on their respective street of 5.7 metres (18.7 feet), 5.36 metres (17.58 feet), and 5.64 metres (18.5 feet) respectively, by depths of 16.76 metres (54.98 feet), 13.77 metres (45.17 feet) and 13.77 metres (45.17 feet), again, respectively.

(b) That the purchase prices of $60,000., $60,000. and $60,000. totalling $180,000. be charged to Account No. CF 5590 628650010 (Land Acquisition - Keith Park). Consideration in the amount of $2. has been paid to each of the owners and forms part of the purchase price.

4. CITY CLERK

PROPOSED BOAT LAUNCH ON SIMCOE STREET - LETTER RECEIVED

The Committee was in receipt of a memorandum dated 1991 March 13 from the City Clerk respecting a letter received from a Trustee of the Leander Boat Club expressing concerns with respect to the proposed Boat Launch on Simcoe Street. Mr. Pavelka, Director of Public Works informed the Committee that a letter was received from the Leander Boat Club supporting the Boat Launch proposal. Alderman Hinkley commended staff for the presentation of this proposal to the Leander Boat Club but suggested that staff meet with Mr. Morreale, Trustee, to address his concern with respect to this boat launch. After considerable discussion the Committee approved the following recommendation:

That staff respond, in writing to Dr. Morreale's letter dated 1991 March 01; meet with Dr. Morreale to address his concerns and then report back to the Parks and Recreation Committee on the outcome of this meeting.

5. DIRECTOR OF PUBLIC WORKS

PIER 4 PARK DEVELOPMENT

The Committee was in receipt of a report dated 1991 March 13 from the Director of Public Works respecting the Pier 4 Park Development. The Committee amended the staff recommendation to include that further development concept refinements be brought back to the Committee. The Committee approved the following recommendation:

That staff be authorized to proceed with the development of Pier-4 Park and the Public Boat Launch, according to the development concept endorsed by Council on 1991 January 29 and that any further refinements to the development concept be brought before the Committee for approval.

Alderman T. Murray informed Committee Members that the Mayor will be meeting with local M.P.'s and M.P.P.'s on Friday 1991 March 22 at 11:30 a.m. in the Mayors Office with respect to the Pier 4 Park Development and Provincial Funding. Committee Members were encouraged to attend.

6. CHIEF ADMINISTRATIVE OFFICER

PARK EXPENDITURE POLICIES

The Committee was in receipt of a report dated 1991 March 13 from the Chief Administrative Officer respecting Park Expenditure Policies. Concerns were raised that the staff recommendation did not include a comparison of the City's Park present Park Expenditure Policy to the proposed revised policy and the rationale behind the suggested changes. After considerable discussion the Committee recommended the following:

(a) That the following recommendation be referred back to staff to include a comparison of the proposed revised and present Park Expenditure Policy, the rationale for proposed policy changes and the implementation of this policy:

That the strategies and policies contained in the revised 1991 edition of the Park Expenditure Policies be approved

(b) That the Planning and Development Committee be requested to investigate the potentials for implementing additional revenue producing strategies for parkland acquisition and development including Provincial and Federal Programs and increasing the standards for parkland dedication as authorized in the Planning Act.

Alderman Copps suggested that recommendation (b) be forwarded to the Planning and Development Committee with a request that a report be prepared within the next two months.

7. PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE

The Committee was in receipt of a report dated 1991 March 13 from the Acting Secretary of the Parks and Recreation Citizens' Advisory Sub-Committee respecting Earthsong and It's Your Festival. Questions were raised as to the Sub-Committee's recommendation that equal support be given to these two festivals. The Director of Culture and Recreation informed the Committee that it is not within the Parks and Recreation Citizens' Advisory Sub-Committee's Mandate to consider the financial aspects of Festivals. The Committee agreed that the Sub-Committee recommendation should be amended and that any financial considerations were the responsibility of individual festival organizers.

After considerable discussion the Committee approved the following recommendation:

> That for the year 1991 the individual festival proposals of It's Your Festival and Earthsong for 1991 June 29, 30 and July 01 the Canada Day weekend, be held simultaneously at Gage Park and Dundurn Park respectively.

8. HAMILTON HISTORICAL BOARD

(a) CONTRACT PROJECT ARCHAEOLOGIST FOR DUNDURN CASTLE

The Committee was in receipt of a report dated 1991 March 12 from the Acting Secretary for the Hamilton Historical Board respecting a Contract Project Archaeologist for Dundurn Castle. The Committee approved the following recommendation:

> That staff be authorized to contract out the services of a qualified historical archaeologist to act as project co-ordinator for an in-house archaeology programme to run in conjunction with the Dundurn Castle's capital re-restoration project.

(b) GRANT APPLICATIONS - HISTORIC SITES

The Committee was in receipt of a report dated 1991 March 13 from the Acting Secretary of the Hamilton Historical Board respecting Grant Applications for Hamilton Historic Sites. The Committee approved the following recommendation:

That approval be given to staff of the Historic Sites to apply for the following grants:

Purpose	Grant	Site	Amount
For CAPITAL Building Projects	Cultural Facility Improvement Programme (C.F.I.P.) (Ministry of Culture & Communications - Provincial)	Whitehern	Up to $450,000
		Dundurn	Up to $800,000
	Cultural Initiatives (Federal Government)	Dundurn	Up to $85,000
	Access to Archaeology Programme-Federal Government	Dundurn	
		Whitehern	Up to $35,000
To Upgrade Artifact Storage &/ Programming Area	The Hamilton Foundation	The Hamilton Military Museum Hamilton Museum of Steam & Technology	Up to $3,000

9. CAPITAL PROJECTS

WEST MOUNTAIN TWIN PAD ARENA - STATUS REPORT

Alderman Murray presented a verbal status report on the West Mountain Twin Pad Arena and informed the Committee that the City is still waiting for a response from the Ontario Municipal Board with respect to the one appeal received. Mr. Sugden, Director of Culture and Recreation informed the Committee that a request from the OMB for further information on this project was requested yesterday.

10. OTHER BUSINESS

The Director of Culture and Recreation informed the Committee that the March Break Programs at City Museums and Recreation Centres were sold out. Mrs. Marilynn Havelka, Manager of Cultural Services and Mr. Gary Hesson, Manager of Recreation Services were congratulated for their efforts. Committee Members were also informed of the Canadian Museums Association Preliminary Program Annual Conference to be held in Hamilton from 1991 June 19 to the 22nd.

There being no further business the meeting then adjourned.

TAKEN AS READ AND APPROVED,

C. J. Coutts,
Acting Secretary

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

2

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 25

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation
Mr. Steve Dembe
Manager of Licensing Division
City Clerks Department

SUBJECT: **No-Smoking Enforcement at Culture & Recreation Facilities**

RECOMMENDATION:

That the smoke free status in Culture and Recreation Facilities be re-affirmed and be enforced under both the Smoking In Public Places By-Law 80-258 and the Trespass to Property Act.

Robert Sugden, R.D.M.R.
Director of Culture & Recreation

Steve Dembe, AMCT
Manager, Licensing Division

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Enforcement of the No Smoking By-Law has not been satisfactory in many Culture and Recreation Facilities.

The No Smoking By-Law now requires the support of the Trespass to Property Act for staff to better control the offences.

The recommended process for dealing with the no smoking issue is attached to this report.

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 25

BACKGROUND CONTINUED...

Both the Licensing Division and the Hamilton-Wentworth Regional Police can support the process towards better enforcement by Culture and Recreation staff.

In other trespass violations, the Department has had experience with barring offenders, depending on the circumstance, this ranges from one week to a full year.

A status report on the success of this action would be prepared at the end of each season.

Attach.

Hamilton-Wentworth Regional Police

155 King William Street, P.O. Box 1060, Station A, Hamilton, Ontario, Canada, L8N 4C1 Telephone: (416) 546-4925
Administration Fax: (416) 522-6958 Operations Fax: (416) 522-9199

Chief of Police Colin T. Millar

S.J. Dembe, A.M.C.T.
Manager, Licence Division
City Clerk's Office
City Hall
71 Main Street West
HAMILTON, Ontario
L8N 3T4

Dear Mr. Dembe:

RE: SMOKING IN ARENAS

As a follow-up to our discussion this morning, I have prepared a flow chart outlining the steps to be followed when using the Trespass to Property Act, a copy of which is also enclosed.

I would suggest that if you intend to use this Act as a back-up to the No Smoking By-Law, you have the Legal Department check it over first for comments.

You should also consider putting a policy in place at the various arenas:

1) *making all personnel aware of the fact that they have a responsibility as far as the day to day running of the facilities are concerned in that they should make sure that people caught smoking are at least warned and that persons behaving in an inappropriate manner can be removed by them;*
2) *deciding whether or not persons should be barred for set time periods;*
3) *setting the time limits;*
4) *making members of the Hamilton-Wentworth Regional Police agents for the City for the purpose of barring persons behaving inappropriately;*
5) *notifying those barred either verbally or by registered letter, and explaining to them that if they wish to check on their status, they should contact the Director of Parks and Recreation by letter for confirmation that the ban has been lifted.*

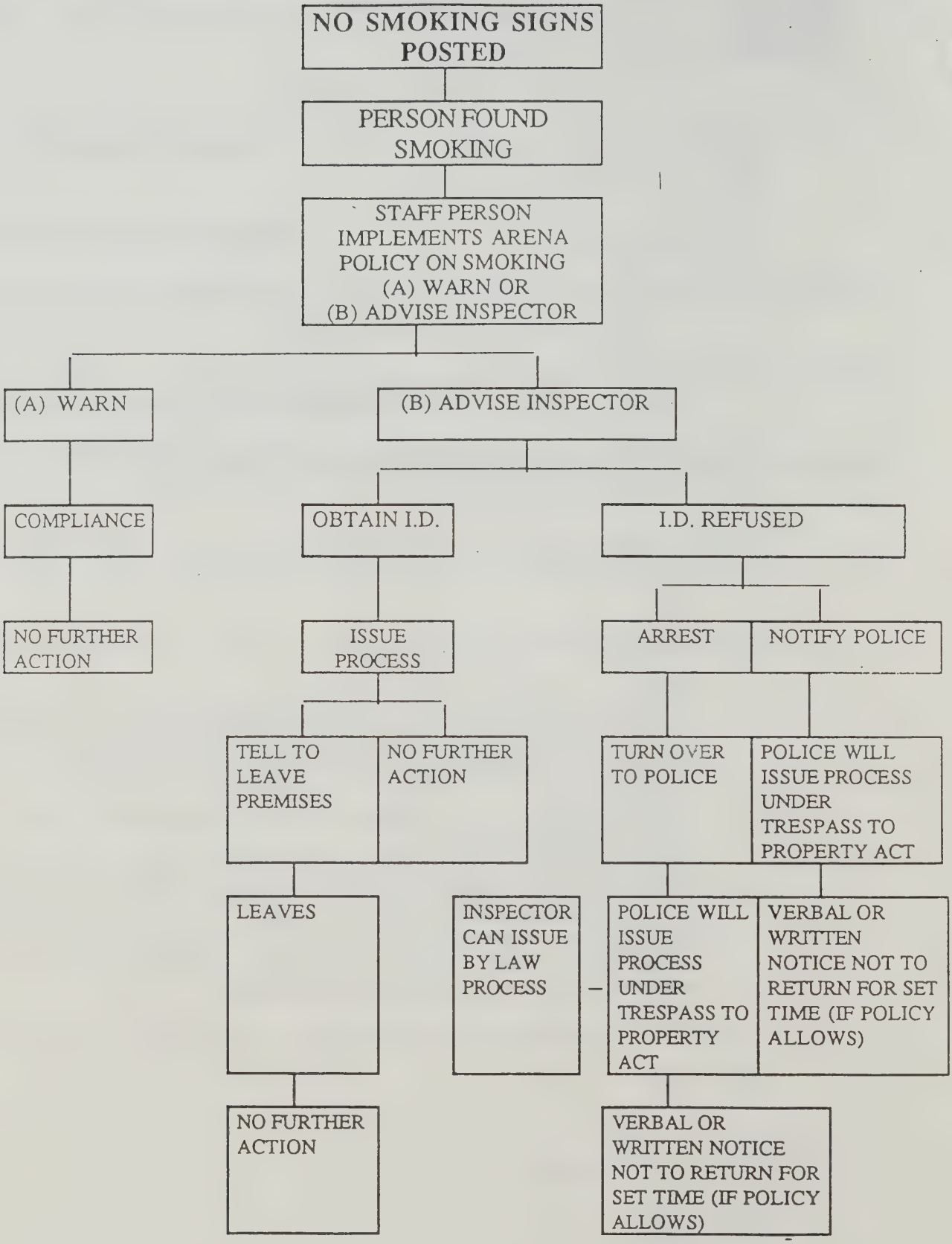
If I can be of any further assistance, please do not hesitate to contact me.

Yours truly,

Robert Rankin

Robert Rankin
Staff Sergeant
Area #1 Patrol

cc Chief Millar
Acting Superintendent Jackson
File


NO SMOKING SIGNS POSTED
PERSON FOUND SMOKING
STAFF PERSON IMPLEMENTS ARENA POLICY ON SMOKING (A) WARN OR (B) ADVISE INSPECTOR
(A) WARN
(B) ADVISE INSPECTOR
COMPLIANCE
OBTAIN I.D.
I.D. REFUSED
NO FURTHER ACTION
ISSUE PROCESS
ARREST
NOTIFY POLICE
TELL TO LEAVE PREMISES
NO FURTHER ACTION
TURN OVER TO POLICE
POLICE WILL ISSUE PROCESS UNDER TRESPASS TO PROPERTY ACT
LEAVES
INSPECTOR CAN ISSUE BY LAW PROCESS
POLICE WILL ISSUE PROCESS UNDER TRESPASS TO PROPERTY ACT
VERBAL OR WRITTEN NOTICE NOT TO RETURN FOR SET TIME (IF POLICY ALLOWS)
NO FURTHER ACTION
VERBAL OR WRITTEN NOTICE NOT TO RETURN FOR SET TIME (IF POLICY ALLOWS)

CHARGES UNDER TRESPASS TO PROPERTY ACT

1. Enters on premises when entry is prohibited S.2.(1)(a)(i) (After being barred)

2. Engages in an activity on premises when the activity is prohibited S.2.(i)(a)(ii). (Smoking when signs prohibit smoking).

3. Fail to leave premises immediately after being directed to do so. S.2.(1)(b)

AUTHORITY TO ARREST BY SECURITY PERSONNEL OR STAFF PERSONS. SECTION 9(1).

Property Protection and Outdoor Opportunities

A Guide to The Occupiers' Liability Act, 1980
and The Trespass to Property Act, 1980



Ontario

Ministry of the Attorney General

Hon. R. Roy McMurtry
Minister

HER MAJESTY, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

Interpretation

1.—(1) In this Act,

(*a*) "occupier" includes,

(i) a person who is in physical possession of premises, or

(ii) a person who has responsibility for and control over the condition of premises or the activities there carried on, or control over persons allowed to enter the premises,

notwithstanding that there is more than one occupier of the same premises;

(*b*) "premises" means lands and structures, or either of them, and includes,

(i) water,

(ii) ships and vessels,

(iii) trailers and portable structures designed or used for residence, business or shelter,

(iv) trains, railway cars, vehicles and aircraft, except while in operation.

School boards 1974, c. 109

(2) A school board has all the rights and duties of an occupier in respect of its school sites as defined in *The Education Act, 1974*.

Trespass an offence

2.—(1) Every person who is not acting under a right or authority conferred by law and who,

(a) without the express permission of the occupier, the proof of which rests on the defendant,

(i) enters on premises when entry is prohibited under this Act, or

(ii) engages in an activity on premises when the activity is prohibited under this Act; or

(b) does not leave the premises immediately after he is directed to do so by the occupier of the premises or a person authorized by the occupier,

is guilty of an offence and on conviction is liable to a fine of not more than $1,000.

Colour of right as a defence

(2) It is a defence to a charge under subsection 1 in respect of premises that is land that the person charged reasonably believed that he had title to or an interest in the land that entitled him to do the act complained of.

Prohibition of entry

3.—(1) Entry on premises may be prohibited by notice to that effect and entry is prohibited without any notice on premises,

(a) that is a garden, field or other land that is under cultivation, including a lawn, orchard, vineyard and premises on which trees have been planted and have not attained an average height of more than two metres and woodlots on land used primarily for agricultural purposes; or

(b) that is enclosed in a manner that indicates the occupier's intention to keep persons off the premises or to keep animals on the premises.

Implied permission to use approach to door

(2) There is a presumption that access for lawful purposes to the door of a building on premises by a means apparently provided and used for the purpose of access is not prohibited.

Limited permission

4.—(1) Where notice is given that one or more particular activities are permitted, all other activities and entry for the purpose are prohibited and any additional notice that entry is prohibited or a particular activity is prohibited on the same premises shall be construed to be for greater certainty only.

Limited prohibition

(2) Where entry on premises is not prohibited under section 3 or by notice that one or more particular activities are permitted under subsection 1, and notice is given that a particular activity is prohibited, that activity and entry for the purpose is prohibited and all other activities and entry for the purpose are not prohibited.

Method of giving notice

5.—(1) A notice under this Act may be given,

(a) orally or in writing;

(b) by means of signs posted so that a sign is clearly visible in daylight under normal conditions from the approach to each ordinary point of access to the premises to which it applies; or

(c) by means of the marking system set out in section 7.

Substantial compliance

(2) Substantial compliance with clause *b* or *c* of subsection 1 is sufficient notice.

Form of sign

6.—(1) A sign naming an activity or showing a graphic representation of an activity is sufficient for the purpose of giving notice that the activity is permitted.

Idem

(2) A sign naming an activity with an oblique line drawn through the name or showing a graphic representation of an activity with an oblique line drawn through the representation is sufficient for the purpose of giving notice that the activity is prohibited.

Red markings

7.—(1) Red markings made and posted in accordance with subsections 3 and 4 are sufficient for the purpose of giving notice that entry on the premises is prohibited.

Yellow markings

(2) Yellow markings made and posted in accordance with subsections 3 and 4 are sufficient for the purpose of giving notice that entry is prohibited except for the purpose of certain activities and shall be deemed to be notice of the activities permitted.

Size

(3) A marking under this section shall be of such a size that a circle ten centimetres in diameter can be contained wholly within it.

Posting

(4) Markings under this section shall be so placed that a marking is clearly visible in daylight under normal conditions from the approach to each ordinary point of access to the premises to which it applies.

Notice applicable to part of premises

8. A notice or permission under this Act may be given in respect of any part of the premises of an occupier.

Arrest without warrant on premises

9.—(1) A police officer, or the occupier of premises, or a person authorized by the occupier may arrest without warrant any person he believes on reasonable and probable grounds to be on the premises in contravention of section 2.

Delivery to police officer

(2) Where the person who makes an arrest under subsection 1 is not a police officer, he shall promptly call for the assistance of a police officer and give the person arrested into the custody of the police officer.

Application of 1979, c. 4

(3) A police officer to whom the custody of a person is given under subsection 2 shall be deemed to have arrested the person for the purposes of the provisions of *The Provincial Offences Act, 1979* applying to his release or continued detention and bail.

Arrest without warrant on premises

10. Where a police officer believes on reasonable and probable grounds that a person has been in contravention of section 2 and has made fresh departure from the premises, and the person refuses to give his name and address, or there are reasonable and probable grounds to believe that the name or address given is false, the police officer may arrest the person without warrant.

Motor vehicles R.S.O. 1970, c. 202

11. Where an offence under this Act is committed by means of a motor vehicle, as defined in *The Highway Traffic Act*, the driver of the motor vehicle is liable to the fine provided under this Act and, where the driver is not the owner, the owner of the motor vehicle is liable to the fine provided under this Act unless the driver is convicted of the offence or, at the time the offence was committed, the motor vehicle was in the possession of a person other than the owner without the owner's consent.

Damage award

12.—(1) Where a person is convicted of an offence under section 2, and a person has suffered damage caused by the person convicted during the commission of the offence, the court shall, on the request of the prosecutor and with the consent of the person who suffered the damage, determine the damages and shall make a judgment for damages against the person convicted in favour of the person who suffered the damage, but no judgment shall be for an amount in excess of $1,000.

Costs of prosecution

(2) Where a prosecution under section 2 is conducted by a private prosecutor, and the defendant is convicted, unless the court is of the opinion that the prosecution was not necessary for the protection of the occupier or his interests, the court shall determine the actual costs reasonably incurred in conducting the prosecution and, notwithstanding section 61 of *The Provincial Offences Act, 1979*, shall order those costs to be paid by the defendant to the prosecutor.

1979, c. 4

Damages and costs in addition to fine

(3) A judgment for damages under subsection 1, or an award of costs under subsection 2, shall be in addition to any fine that is imposed under this Act.

Civil action

(4) A judgment for damages under subsection 1 extinguishes the right of the person in whose favour the judgment is made to bring a civil action for damages against the person convicted arising out of the same facts.

Idem

(5) The failure to request or refusal to grant a judgment for damages under subsection 1 does not affect a right to bring a civil action for damages arising out of the same facts.

Enforcement

(6) The judgment for damages under subsection 1, and the award for costs under subsection 2, may be filed in a small claims court and shall be deemed to be a judgment or order of that court for the purposes of enforcement.

Repeal

13. *The Petty Trespass Act*, being chapter 347 of the Revised Statutes of Ontario, 1970, is repealed.

Commencement

14. This Act comes into force on a day to be named by proclamation of the Lieutenant Governor.

Short title

15. The short title of this Act is *The Trespass to Property Act, 1980*.

3a

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 25

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Cari Can Festival And Parade**

RECOMMENDATION:

That the authority be given to the action taken by the Director of Culture and Recreation in advising the organizers of the Cari Can Festival and Parade to relocate the August 17 - 18 event from Dundurn Park to a better suited venue.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The recommendation has no effect on the funding level provided by the Corporation.

BACKGROUND:

The Department of Culture and Recreation has worked closely with the Cari Can organizers from its start at Pier 4 Park to its present stage. The past two years events have been held at Dundurn Park.

The Cari Can Parade has grown each year and presented a colourful mosaic of caribbean culture for Hamilton.

The Cari Can Festival has similarly expanded to represent the food, the arts, and the expression of the caribbean with other multi-cultural representation.

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 25

Over the past two years, all festivals have been provided with the services of the SPECIAL EVENTS ADVISORY TEAM to assist in the staging success of the event from the perspective of Police, Fire, Health, Traffic, Parks, Hamilton Street Railway, Hydro, Noise Control and Culture.

This is "one-stop shopping" for the event organizers.

The Special Events Advisory Team process provides lead time, event time and post appraisal support to the organizers and the participants at each Festival. It has worked very well over the past year with a level of special event co-ordination which was lacking in the past.

The Cari Can Parade has grown from a few floats, dancers and bands to many flatbed trucks, mobile electric music and floats of greater dimensions.

The marshalling and conducting of the parade is a big responsibility and a time consuming undertaking. Three to four hours of pre-start time is expected on the street and a two hour route is again anticipated.

The concern for the parade system has been indicated by the Special Event Advisory Team membership with specific impact on policing, bus routes and traffic issues.

The major difference between Cari Can and other festivals is the parade and the impact of the parade at the destination. It brings an influx of 20 - 40,000 persons at one time. It brings heavy machinery and high noise levels to a common point for a duration, at a peak, for 2 - 3 hours. Other festivals experience attendances of similar size spread over 2 - 3 days.

The other critical issue is Dundurn Park. It is a national historical site and the archaeological exploration of 1990 clearly indicates that the grounds contain archival and archaeological items that can be threatened by the size of vehicles driven across the grounds as the parade assembles at the park.

It is the recommendation of the Historical Board and senior government bodies that action be taken to protect the environment of sensitive historical areas.

The concern for the grounds has not been the only discussion point on site appropriateness. The nature of the celebration is vested in music and dance. In 1989 and 1990, the noise control authorities indicated sound levels of 51 decibels in the residential area and 61 decibels at the Festival. "A difference of 10 decibels is a very noticeable change in sound."

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 25

The Dundurn site and the proximity of the bands to the Castle might require that the noise level be "reduced" further by 10 - 20 decibels to comply with provisions of By-Law 79-292. This would assuredly effect the success of the Cari Can celebration and atmosphere.

A much larger receiving area is necessary to accommodate the Cari Can parade and a wider terrain is necessary for festival food and beverage outlets. This includes provisions for compliance with the Liquor Licence Board of Ontario regulations that must be addressed by the event organizers for 1991.

It should be noted that all festivals and special events are being supported by improved operational streamlining and cost effective measures provided by the Special Events Advisory Team. Similarly the candid comments and the forthright evaluations are designed to protect the operators, the public and the City from legal, health and protection issues.

The Cari Can Festival and Parade is a valued celebration for the community and can be nurtured to an event that will be recognized with an organizational acclaim as well as for its cultural components.

c.c. L. Sage, Chief Administrative Officer
J. Pavelka, Director of Public Works
P. Noé Johnson, City Solicitor
S. Merlo-Orzel, Co-ordinator of Events
D. Cowan, Parks Superintendent, Public Works Department
Members of the Special Events Advisory Team

3b

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 22

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Hamilton Junior Chamber Of Commerce**
- Operation Of The Parking Lot At Scott Park

RECOMMENDATION:

That a contract be entered into between the City of Hamilton, and the Hamilton Junior Chamber of Commerce to operate the parking lot at Scott Park, for the period January 1, 1991 to December 31, 1993, subject to the following terms and conditions:

i) That a fee of $4,900.00 be payable to the City of Hamilton for 1991, and that fees to be paid for subsequent years be negotiated on an annual basis.

ii) That the parking fee charged will be $4.00 per car, for 1991 and that the parking fee charges be negotiated on an annual basis.

iii) That the Junior Chamber of Commerce will be required to provide the service during Tiger Cat Home Games, and any other major events as determined by the Director of Culture and Recreation.

iv) That the Junior Chamber of Commerce provide Comprehensive General Liability Insurance with a limit of at least $2 million and the standard garage auto policy with limits of at least $1 million containing terms and conditions outlined in all previous contracts, and naming the City of Hamilton as co-insured.

The contract be satisfactory to the City Solicitor.

Robert Sugden

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, March 22

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Junior Chamber of Commerce is a non-profit organization and any revenue derived from the operation of the parking lot is donated to various community and charitable causes.

For the information of the Committee, the Director of Purchasing has received a letter from Mr. D. Braley, President of the Tiger Cat Football Club, advising of their interest in the operation of the parking lot during Tiger Cat Home Games and special events.

c.c. E. Matthews, City Treasurer
P. Noé Johnson, City Solicitor
J. Pavelka, Director of Public Works

3c

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 27

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Canada Day Fireworks Celebrations

RECOMMENDATION:

That Canada day be designated as the primary date for a civic fireworks display over the Waterfront to compliment the new initiatives being developed in Hamilton to recognize the patriotic fabric of our City.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Fireworks display funds are within Culture and Recreation's budget.

BACKGROUND:

The Special Events Co-ordinator of the Culture and Recreation Department will co-ordinate the various Canada Day Celebrations to encourage patriotic and responsible programs.

The primary date for fireworks in the City of Hamilton has been on Victoria Day. A number of community displays are scheduled to continue on that date.

The July 1st date offers better weather opportunities and does not conflict with concerns of Victoria Day and the following school day for children.

This change will assist in the promotion of the existing Festivals as tourist attractions.

This will prepare our organizers for the 1992 125th Canada Day Birthday Celebrations.

A suitable rain date would be determined for the following weekend.

4a

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 19

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Rosedale Arena Bus Loop (91-5010)

RECOMMENDATION:

That the Hamilton Street Railway be permitted to construct the bus turnaround in front of the Rosedale Arena according to the attached "Concept Plan 910305".

That the City of Hamilton enter into a standard licence agreement with the Hamilton Street Railway for the construction and occupancy of the area for the purposes of the bus turnaround.

J.G. Pavelka, P. Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There would be no cost to the City for the roadway and drainage improvements.

BACKGROUND:

Currently the configuration of the bus turnaround with respect to the turning radius is less than desirable. As well the roadway area and the drainage is in very poor condition.

The Hamilton Street Railway is proposing to reconstruct the turnaround so that it complies with all applicable codes and specifications. Furthermore improvements to the existing roadways and site drainage will be undertaken at the same time.

CONCLUSION:

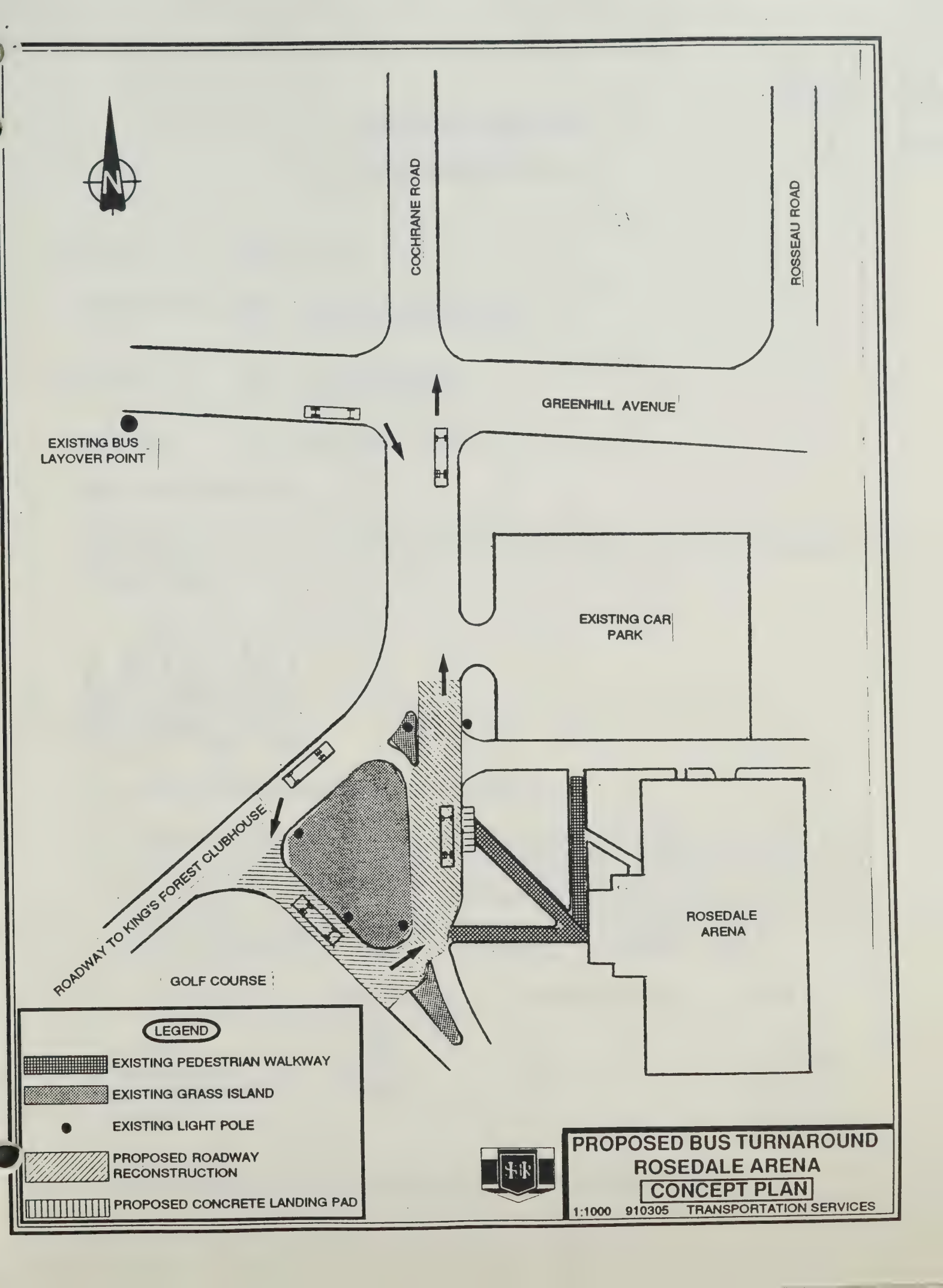
The proposed rearrangement as illustrated in the plan would definitely improve the roadway and drainage in this area and thereby enhance the entrance to Kings Forest Golf Club and the Rosedale Arena. Recognizing that the parking lot at the Kings Forest Golf Club, is also being reconstructed, there is some logic to getting all of this work done now.

After these roadway improvements are made efforts would be made by the Streets Division of the Public Works Department to improve the sidewalks and by the Parks Division of the Public Works Department to improve the landscaping in this area. Please note that with respect to these proposed sidewalk and landscaping improvements, because this proposal has come in at this time after the budgets have already been submitted, it may not be possible to complete these proposals this year, 1991. If not then the improvements to the sidewalks and the landscaping would be scheduled for 1992.

JGP/pw

Attach.

c.c. W.B. O'Brien, P. Eng.
Director of Transportation Services
R. Sugden, Director of Culture and Recreation
R. Chrystian, Manager of Parks
D.Lobo, Manager of Streets and Sanitation
P. Noé Johnson, Solicitor


N
COCHRANE ROAD
ROSSEAU ROAD
GREENHILL AVENUE
EXISTING BUS LAYOVER POINT
EXISTING CAR PARK
ROADWAY TO KING'S FOREST CLUBHOUSE
GOLF COURSE
ROSEDALE ARENA
LEGEND
EXISTING PEDESTRIAN WALKWAY
EXISTING GRASS ISLAND
EXISTING LIGHT POLE
PROPOSED ROADWAY RECONSTRUCTION
PROPOSED CONCRETE LANDING PAD
PROPOSED BUS TURNAROUND
ROSEDALE ARENA
CONCEPT PLAN
1:1000 910305 TRANSPORTATION SERVICES

4b

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 19

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Park Name Signage (91-3080)

RECOMMENDATION:

That staff be authorized to commence the implementation of a 5 year programme for installing new park name signs in all city parks, according to the details and specifications found in Schedule 'A'.

J.G. Pavelka, P. Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The proposed park signage system is based upon modular components that identify parks according to their classification. The following table illustrates fabrication and installation costs based upon the estimated number of parks within the Neighbourhood and Community Park classifications. City parks and historical park sites require signage designed to reflect the specific character of each site. Signs for parks in these classifications will be forwarded to the Parks and Recreation Committee for approval, on an individual basis.

Park Classification	Unit Cost	Estimated Quantity	Total
City Park	N/A *	8	
Community Park	2,400.00	30	$ 72,000.00
Neighbourhood Park/ Parkette	1,800.00	200	360,000.00
			$432,000.00

* No standardized unit cost. Costs are contingent on individual designs.

The Park Development and Redevelopment programme involves construction works in approximately 30 parks annually. If approved, these works could include the installation of a new park name sign. In this fashion approximately 150 new park signs could be installed, as park improvements were completed, over the next 5 years together with any necessary internal signage for each location.

For those parks where no development is proposed, a separate item within the annual park development and redevelopment programme, would be included. This separate item, as has been approved in the 1991 programme, would provide $ 20,000.00 each year for the installation of signs at various parks.

In this fashion all park signs would be installed within the capital budget funding approval for park development and redevelopment.

Since this is an approved programme for funding from the Park Dedication Fund, there will be no impact upon the general tax levy.

Due to the modular, interchangeable components utilized in these signs, advertising space will be available for use by various groups and agencies who currently rent a variety of different non-civic signs, to advertise events in Hamilton's parks.

The accompanying report "Advertising and Special Events Signage in Parks" details the guidelines for advertising in City Parks. Rental of advertising space will provide revenue income for the City.

The construction and management of the new signs will be with City forces and there is no staffing changes as a result of this project.

BACKGROUND:

At it's meeting held on June 19, 1990, the Parks and Recreation Committee instructed the Parks Division to conduct a "total review of signage for parks and related facilities with a view to developing a new architectural style and further that no additional park signage be installed until this review is complete."

Park's staff have completed the study of Park signage and propose the implementation of a modular system as detailed in Schedule "A".

Under this new signage system, parks will be easily identified with signs scaled to the classification of the site. Our civic park classification system identifies:
Neighbourhood parks/parkettes
Community Parks
City Parks
Regional/ Metropolitan Parks

The proposed system will have all neighbourhood parks identified with a similar styled sign. All community parks will have similar signs, larger than the neighbourhood classification and in addition there will be advertising space and lighting.

City parks, golf courses, major sports parks and historical park sites will each have unique signs which will reflect the individual character of these various sites.

There are no Regional Park signs proposed as these signs are normally provided by Regional agencies, such as the Hamilton Region Conservation Authority.

The modular, component system for constructing the new signs will allow for a tasteful concentration of information. New information, such as by-laws and the advertising of special events could be added and changed on the new signs at a relatively low cost. The new system will replace, not only the existing outdated park name signs, but also the proliferation of numerous other signs which can be found in our parks.

WP/CFE/pw
Attach.

cc: L. Sage, Chief Aministrative Officer
R. Sugden, Director of Culture and Recreation

PARK NAME SIGNAGE
SCHEDULE "A"

Specifications for the Parks Name Signage System.

COMMUNITY/NEIGHBOURHOOD PARKS/PARKETTES NAME SIGNS
(see figure 1 & 2)

Material:

The new signs shall be constructed from Hollow Structural steel frames and bat dip galvanized to prevent rusting.

The display panels shall be made of 25mm thick plywood panels (Medex) which are weather resistant. The sign panels are mounted with vandal proof bolts and nuts.

All text for the signs shall be of vinyl letters mounted on the weather resistant panels. Lettering height and style shall be variable depending on the length of the text and special requests from the neighbourhood residents.

Modular System:

The semi-circular shaped panel at the top of the sign shall contain the City of Hamilton Public Works logo and the Park name. The area below the Park name shall contain a wire mesh. This area shall measure 0.9m x 1.5m for the Neighbourhood Park sign. The Community Park sign shall have two similar sized areas containing the wire mesh.

Various sized panels can be mounted over the wire mesh containing advertising space or notice regarding specific events within the park.

The space would also be used as advertising space available for use by various groups and agencies at nominal costs.

Foundation:

The steel signs shall be bolted to a concrete foundation which will permit reward of the sign in the future if required.

Fabrication:

The steel frames shall be fabricated on local shops. The production of the plywood sign panels containing the required text, foundation construction and sign erection shall be undertaken by City forces.

CITY/HISTORICAL/OTHER PARK NAME SIGNS (see figures 3 & 4)

Parks not covered by the Neighbourhood and Community such as City, Historical, Golf Courses, Major Sports Parks shall have unique signs which are individually designed to reflect the specific character of the park/facility. Where possible these signs will incorporate the modular system described for the Community and Neighbourhood Park name signs including space for advertising. Figure 3 & 4 are sketches of signs proposed for this category. Signs in this category will be forwarded to the Parks and Recreation Committee on an individual basis for design and funding approval.

Location:

All park name signs shall be erected adjacent to the major streets on which the park frontages. The signs shall be erected parallel to the street at a location visible from the major street with the vegetation within each park.

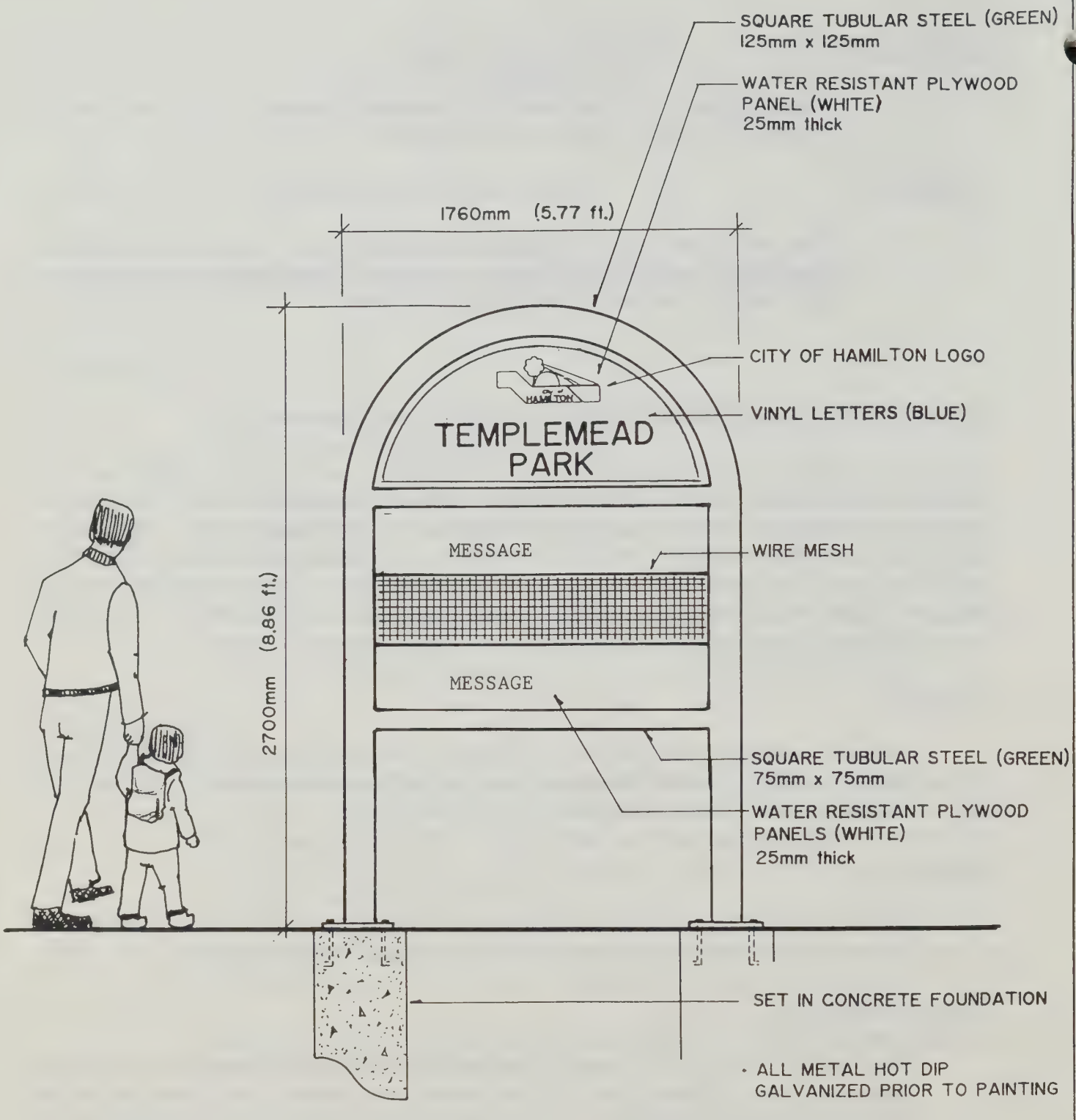
Lighting:

Illumination will be provided for Community/City/Sports Facilities Parks name signs. illumination will not be provided for Neighbourhood Park name signs.

Internal Park Signs:

Internal Park signs are proposed in parks which additional information is required in specific parks. These signs could be erected on secondary road frontages, major access points and parking areas. The intention is to use these signs to eliminate the numerous existing signs i.e. mounted on Povaco posts which presently exist. Then this sign is a reduced scale of the Neighbourhood Park name sign and is also designed on a modular system. These signs will be installed on a required basis to reduce the existing proliferation of existing signs.

WP/pw
Attachments



City of HAMILTON

Project

PARK SIGNAGE

Title

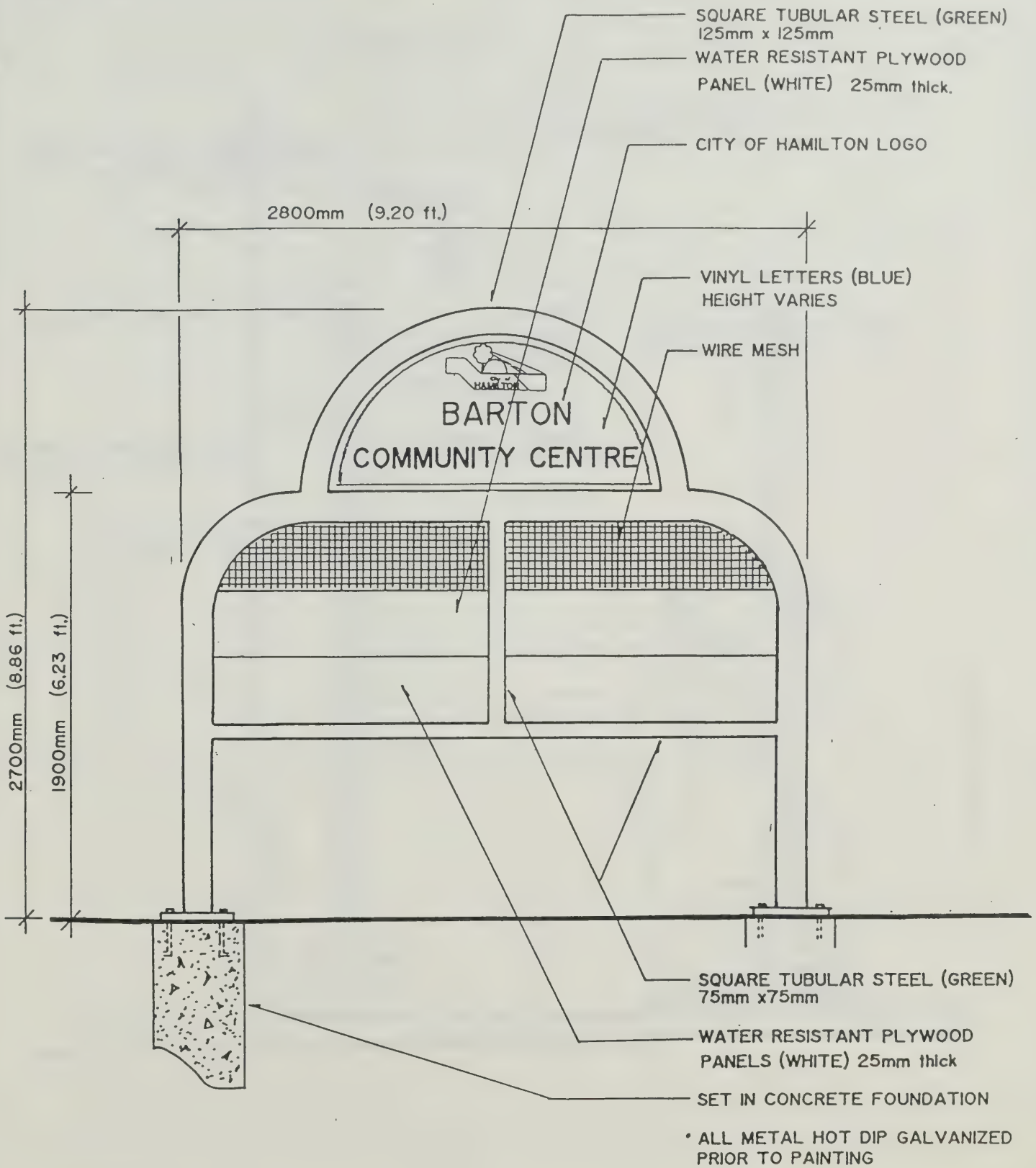
NEIGHBOURHOOD PARK SIGN

Date MAR. 26/91

Scale 1 : 25

Dwg. No.

FIG. 1



City of HAMILTON

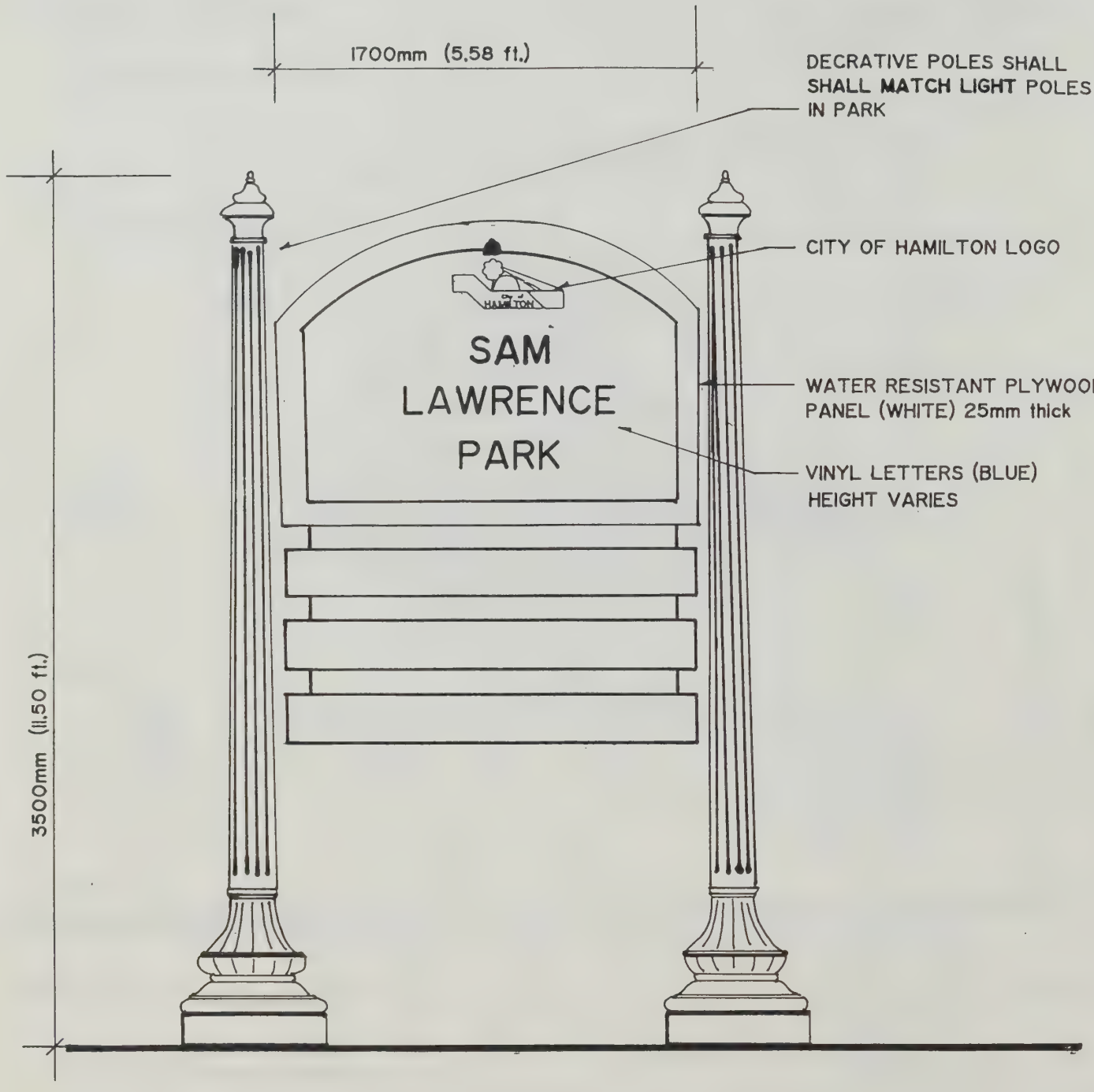
Project: PARK SIGNAGE

Title: COMMUNITY PARK SIGN

Date: MAR. 26/91

Scale: 1 : 25

Dwg. No.: FIG. 2



City of HAMILTON

Project

PARK SIGNAGE

Title

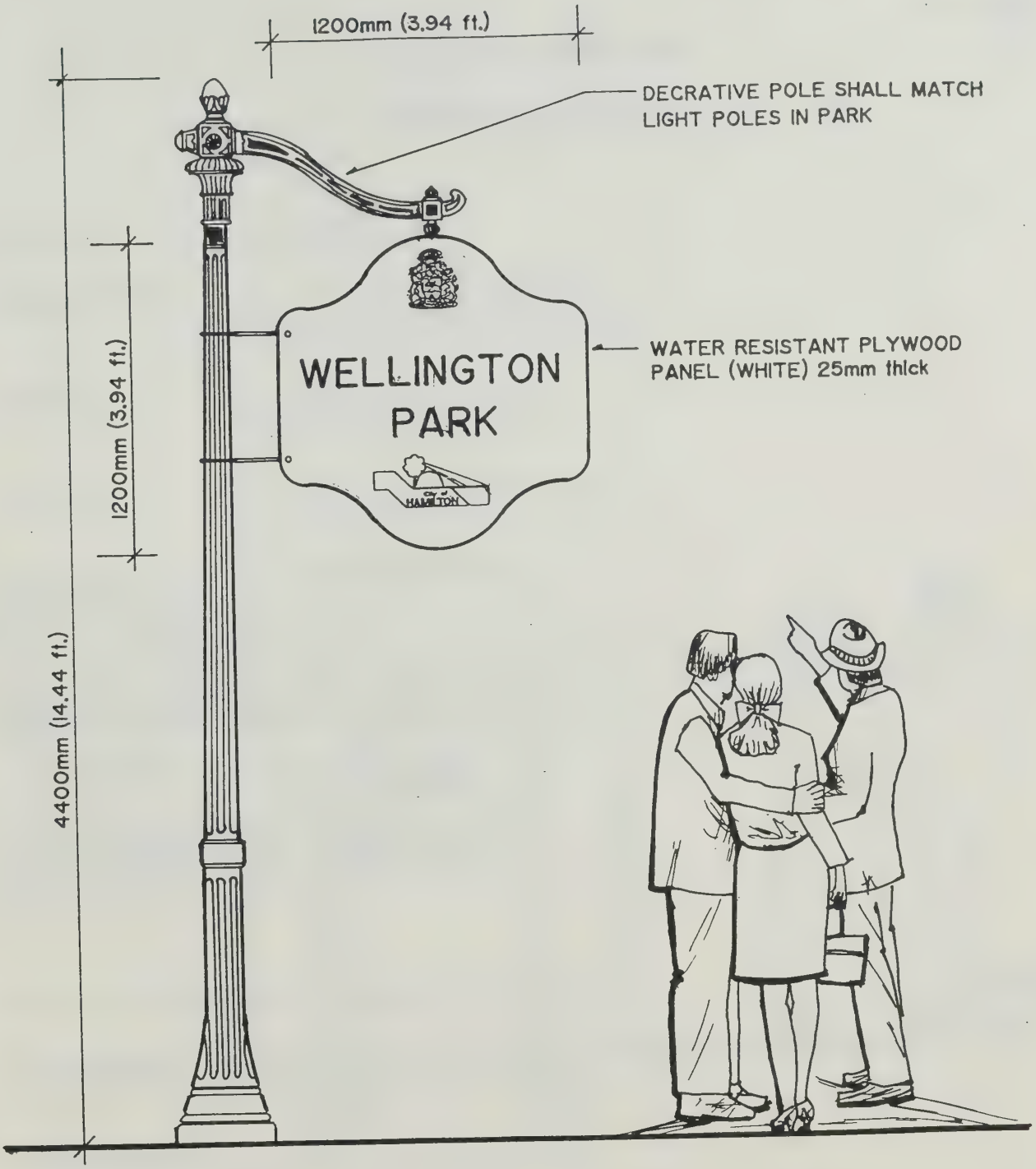
CITY PARK SIGN

Date MAR. 26/91

Scale 1 : 25

Dwg. No.

FIG. 3



City of HAMILTON

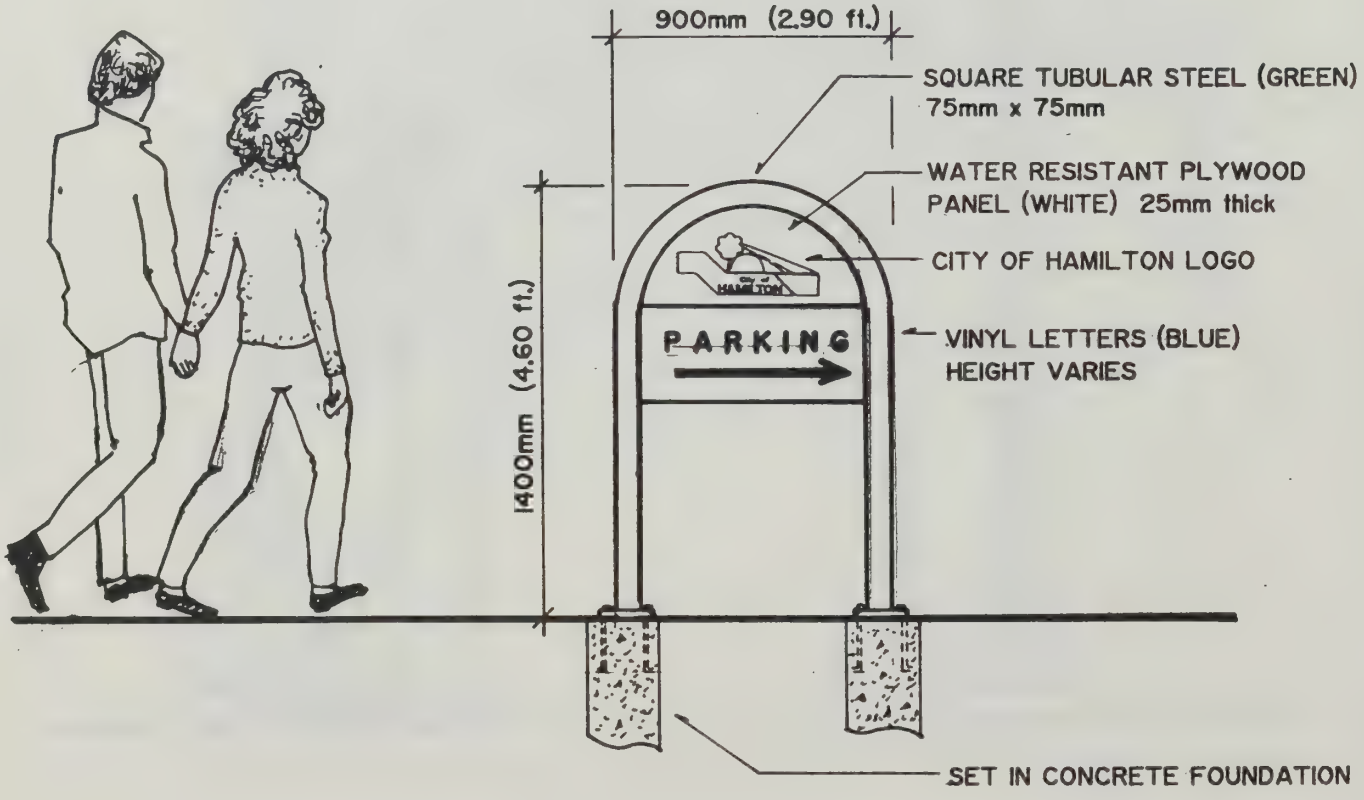
Project
PARK SIGNAGE

Title
HISTORICAL/CULTURAL PARK SIGN

Date MAR. 26/91

Scale 1 : 25

Dwg. No.
FIG. 4



• ALL METAL HOT DIP GALVANIZED PRIOR TO PAINTING

City of HAMILTON

Project

PARK SIGNAGE

Title

INTERNAL PARK SIGN

Date MAR. 26/91

Scale 1 : 25

Dwg. No.

FIG. 5

4C

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 27

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Temporary Park Event Signage

RECOMMENDATION:

That signage requested for the purpose of advertising and promoting special events, commercial outdoor activities and functions be allowed in approved host city parks and golf courses subject to the details and specifications found in Schedule 'A'.

J. G. Pavelka, Director
Public Works Department

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There will be no cost to the City of Hamilton. All construction/installation costs to be borne by the event/activity proponent.

BACKGROUND:

Given the absence of a co-ordinated and consistent approach regarding the erection of temporary signs in parks to advertise and promote special events, festivals, etc., the Parks and Recreation Committee, on July 1990, directed staff to develop guidelines with respect to regulating this type of signage.

The establishment of these guidelines will;

(i) Standardize the size, type and design of the signs which will provide a more aestheticly pleasing look in keeping with the park environment.

(ii) Limit the amount of temporary signage that can be erected for any one event and the length of time in which it can remain on site. This action will help counter-act the proliferation of park signage of types which has reached the "visible pollution" stage.

(iii) Provide equal access and opportunity to all organizations as it pertains to advertising within City parkland.

With the implementation of the proposed Park Name Signage Programme opportunities will be available to interested parties to use these structures for the purpose of advertising and promoting events being held within approved host parks.

At park locations not covered by the park signage programme i.e. City wide parks, Historic parks, Golf Courses and Community Recreation Centres , the use of leased mobile sign structures may be continued until such time as new architecturally designed signs have been installed. At this time, affected departments, user groups and concessionaires will be required to incorporate advertising/promotional material into the new sign structure.

JGP/pw

SCHEDULE 'A'

Guidelines/specifications for the advertising and promoting of special events/functions within approved/host city parks.

(a) That sign locations be restricted to not more than two locations approved to the satisfaction of the Director of Public Works. Advertising may be restricted to one location when there is an overlapping of scheduled and approved events.

(b) That the temporary signage be permitted to stand in place for a period not to exceed 2 weeks prior to the scheduled event.

(c) That the manufacture, installation and maintenance be undertaken by City forces, with all costs borne by the proponent unless alternate arrangements have received the prior approval of the Director of Public Works.

(d) The architectural design of the temporary signage adhere to the following minimum structure standards;

(i) Exterior dimensions - Free standing sign will not exceed 48″ x 96″ in size and a height above grade of 8′. Signs at Dundurn Park will be constructed to fit within framework of existing park name signs.

(ii) Material - Sign will be constructed of plywood, or equivalent, 3/4″ in thickness.

(iii) Graphic design and copy to be placed on sign must be approved b Special Event Advisory Team.

(e) That upon installation of new park name signs all event, programme and activity notices be incorporated into this structure.

In the interim all park/golf course temporary signage be allowed to remain in use until new signs have been installed.

(f) That no signage of any description be fixed to any park building or tree.

For some time, hosting of major events has occurred in both Dundurn and Gage Parks. The temporary sign locations for both parks have been determined as follows;

Gage Park; (1) the corner of Main St. E. and Gage Ave. N. facing west
(2) at the extreme south end of the park facing Lawrence Road

Dundurn Park; because of the Parks designation as an historic site the locations were determined in conjunction with the Culture and Recreation Department.

(1) at the west end of the main parking area facing westerly on York Blvd. Sign will be installed on park name sign structure below name sign.

(2) at east end entrance way to park facing easterly on York Blvd. Sign will be installed below park name sign.

5

CITY OF HAMILTON

- RECOMMENDATION -

MAR 25 1991

LAW DEPARTMENT

DATE: 1991 March 20

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: P. Noé Johnson, City Solicitor
R. Sugden, Director, Culture & Recreation

SUBJECT: **Liquor Licence** - Hamilton Hornets Rugby Football Club Clubhouse - Mohawk Sports Park

RECOMMENDATION:

That the Liquor Licence Board of Ontario be advised of the irregularities with respect to Liquor licence for Hamilton Hornets Rugby Football Club and the City's request to suspend (or revoke) said license until the location is properly zoned to allow consumption/sale of liquor and the joint agreement between the City and the Hamilton Hornets Rugby Football Club is revised accordingly.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See below for legal implication.

BACKGROUND:

In 1978, Council entered an agreement with the Hamilton Hornets Rugby Football Club ("Hornets")(at that time an unincorporated association) to build a clubhouse at Mohawk Sports Park. In accordance with that agreement, the Hornets were required to give the Director of Recreation one month's notice of a special occasion liquor permit application. The City as landowner can refuse to support the application. This process has been followed in the past.

The Hornets applied to the L.L.B.O for a "Club Dining Lounge Licence". The City was notified of this application in January 1988 by the L.L.B.O. and responded that the property was not properly zoned. Unfortunately, in responding, the City misquoted the municipal address. The Board issued the license on December 7, 1988. That license has just recently been renewed by the Board.

DISCUSSION:

Legal Implications: a new Liquor Licence Act and Regulations was proclaimed in September 1990. All licensed establishments are now under one class of Licence, "the Liquor Sales Licence" and are now permitted to sell to any adult on the premises, (not limited to club members). The change in legislation may result in the City's exposure to liability as landowner, even if the zoning were in place. The Hornets maintain the insurance required by the joint agreement executed in 1980, ie. $2,000,000.00 to cover the City's self insurance portion. **Where people have on-going liquor sales, instead of single event, the City normally requires $5,000,000 insurance for higher liability.** There have not been any claims to our knowledge over the past two years, operating with the licence in place.

In September, 1990, the Building Commissioner confirmed that the zoning was still not suitable for a dining lounge L.L.B.O. club licence. The L.L.B.O. has confirmed that the licence which expired in December 1990 was renewed under the Liquor Licence Act on November 5, 1990. A solicitor at the L.L.B.O. has advised that the Board must observe local zoning by-laws, so it would not knowingly issue a licence which contravened a zoning by-law. It will cancel an existing licence if informed that same is contrary to zoning.

To further complicate matters, the Hornets incorporated as a non-profit corporation in September, 1982. This corporate status is not reflected in the Agreements on file.

In light of the foregoing, Council through Committee must reconsider the agreement with the Hornets which resulted in the construction of the Clubhouse at Mohawk Sports Park and consider its options vis à vis the new "liquor sales licence". The above recommendation does not narrow the options but would, if successful, result in at the least a temporary suspension of liquor sales at Mohawk Sports Park, other than through special occasion permits. The City may initiate on its own a rezoning application or may undertake the application on the request of the Hornets or Hamilton Redbirds who have also indicated that they wish to have beer sales in the stadium during baseball games. **In the event of a rezoning application, the appeal process to the OMB would be available to those in opposition of the rezoning.**

6

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO: C. J. Coutts, Acting Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: K. E. Avery
City Clerk

OUR FILE:

PHONE: 546-4587

SUBJECT: **ARTIFICIAL TURF - IVOR WYNNE STADIUM**

DATE: 1991 March 27

Please be advised that City Council at its meeting held 1991 March 26 referred Item 13 of the Sixth Report of the Parks and Recreation Committee back to the Parks and Recreation Committee with an instruction that an invitation be extended to the Hamilton Tiger Cats to participate with City Council and the Community to raise funds to replace the turf at Ivor Wynne Stadium.

13. a) That when the turf at Ivor Wynne Stadium is replaced, that it be replaced with artificial turf; and

b) That the turf at Ivor Wynne Stadium be replaced in 1992 as per the Capital Budget.

Kindly ensure that appropriate action is taken with respect to this matter.

K. Avery

7

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 25

REPORT TO: Ms. C. J. Coutts, Acting Secretary
Parks & Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT: **1991 Hamilton Arts Award.**

RECOMMENDATION:

(a) That Mr. Trevor Hodgson be approved as the 1991 Recipient of the Hamilton Arts Award.

(b) That the Annual Hamilton Arts Award grant in the amount of $500.00 be awarded to Mr. Hodgson at the Proclamation Day ceremonies for Arts Awareness Month, Wednesday, 1991 Mary 1. Funds provided for in Account #CH5A100-20020, Hamilton Arts Award.

Susan K. Reeder

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above.

BACKGROUND:

As part of the Arts Advisory Sub-Committee mandate, it is the Committee's responsibility to administer the Annual Hamilton Arts Award. Since the inception of the Award in 1976, recipients have been honoured for their artistic contributions to the Community with a cash honorarium, a reception sponsored by the Hamilton Spectator, and addition of their names on the Hamilton Arts Award plaque which is permanently installed on the second floor of City Hall.

Mr. Trevor Hodgson, Administrative Director of the Dundas Valley School of Art since 1977, has made significant contributions to the Hamilton Community through his work as a visual artist, musician, and volunteer consultant to numerous school programmes and advisory committees on the Arts.

c.c.- Mr. Chuck Renaud, Chairman, Arts Advisory Sub-Committee
- Ms. Cheryl York, Art Co-Ordinator, Culture & Recreation Department

8 (b.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 March 28

REPORT TO: Ms. C. Coutts, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Ivor Wynne Stadium - Artificial Turf

RECOMMENDATION:

A. That staff be authorized to obtain proposals through the public tendering/proposal procedure to supply and install artificial turf at Ivor Wynne Stadium on the basis that there would be:

   i) a $100,000 (U.S.) downpayment after the installation of the turf, and
   ii) the balance of the contract amount shall not be paid until January, 1992.

B. That the Finance and Administration Committee be requested to adjust the start date for this project in the 1991 - 1995 Capital Budget Program so that it has a 1991 start date rather than a 1992 start date.

C. That the Stadium Subcommittee be requested to approach the Hamilton Tiger Cats and the Community to participate with City Council to raise funds to replace the turf at Ivor Wynne Stadium.

J. G. Pavelka

BACKGROUND:

A. Safety

The initial life expectancy of "Astro-Turf" system S-51/C-9 installed June 1980 at Ivor Wynne Stadium was projected to be 8 years. The warranty period was 5 years. This field will be entering its 12th year in 1991.

On July 26, 1991 a representative of AstroTurf Industries Inc. conducted a field inspection and impact test at five different locations on the field. The impact results (attached) indicate the shock absorbency system has deteriorated from typical G max values of a new system ie. 65-85 'G's', to 'G' values ranging from 113 (S/E goal line) to 335 (centre field). The average value for all 5 drops was 191. The 335 'G' max area (centre field logo) has since been removed, substantially lowering the average 'G' value. For comparison a baseball dirt surface would record approximately 200 G's, a newly sodded field 75' G's. AstroTurf presently use this 200 g' max value as a maximum deceleration level after 8 years, in their warranty specifications. The numbers are certainly high. The turf pile fibre is matting, also causing paint build up, and there is a presence of green dust on shoes from nylon pile degradation (a result of heavy use and ultra-violet light).

Based on these findings, staff recommended that replacement occur in 1991 however noted that if necessary for budgeting reasons one additional season of use could be achieved with the existing surface.

Given that safety concerns have been documented and formally brought to the attention of the Corporation, Law Department staff advise that because safety concerns have been expressed publicly and the Corporation has been put on notice, it is feared that injuries, turf related or not, will be attributed to the ageing condition of the playing surface. The city's image will certainly suffer. The attached correspondence from Mr. Joe Zuger, Don Crump, CFL Commissioner and Mike Derks, CFL player rep are 3 such examples.

B. "Good Business" Opportunity

In December 1990 when the Parks and Recreation Committee dealt with the Capital Budget, this project was rescheduled to 1992 and specific mention was made that the Stadium Subcommittee should pursue grants and/or contributions to assist the City in defraying some of the capital cost for this new artificial turf. Therefore there is good reason for the Stadium Subcommittee to approach the Hamilton Tiger Cats to pursue some cost sharing of this capital cost, particularly if the project is accelerated by one year from 1992 to 1991.

Staff also feel that a proposition such as that presently being offered by AstroTurf Industries is indicative of the depressed times and consequently are good.

With reference to the proposal submitted by AstroTurf Industries, staff are satisfied that safety issues aside, there are economic benefits associated with advancing the project to 1991. This is evidenced by the bids being tendered through the Purchasing Department for capital and current projects involving outside contractors/suppliers.

On this basis, it can be expected that injuries, turf related or not, will be attributed to conditions of the playing surface. This could impact negatively on the City's image and its relationship with the Tiger Cat Football Club and the CFL.

C. Artificial Turf versus Natural Grass

Further to the discussion about the advantages/disadvantages of artificial turf versus natural grass the attached report concludes that artificial turf is definitely preferred because

1. there is significantly greater use made of the field
2. there are significantly reduced annual maintenance costs

BC/DC/mc
Attachment

cc: L. Sage, Chief Administrative Officer
P. Noe Johnson, City Solicitor
E. Matthews, Treasurer
B. Chrystian, Manager of Parks

Hamilton Tiger-Cat Football Club

75 Balsam Ave. N., (P.O. Box 172), Hamilton, Ontario L8N 3A2
Telephone. (416) 547-2418 Fax: (416) 549-6610

November 6, 1990

Mr. Dave Cowan,
Superintendent of Sports Facilities

Re: Turf in Ivor Wynne Stadium

Dear Dave,

After reviewing some of the games played this year in Ivor Wynne Stadium, it is my opinion that the turf has to be replaced next season.

It is quite noticable, during games that the field is wet or when it is raining, that the pile has been bent over and there is absolutely no traction under these conditions. The problem is magnified on the painted areas of the field making it not much better than a skating rink and has been a problem. One such incident was our game against Toronto on September 15th where a defensive lineman for Toronto was injured when he slipped on the painted area and damaged his knee. This is a great concern, not only to us, but throughout the entire League because of the danger it presents.

I would like to request that the turf be replaced with inlaid colors for lines and field logos, much like Saskatchewan has, and that the turf be extended as far as possible in the end zones, right up to the walls, thus ridding the danger of the asphalt around the field.

My final request is that the 20 second clocks be mounted on the walls eliminating the problem of the cumbersome big boxes. This, in my opinion, will not only enhance the image of Ivor Wynne Stadium but also be a definite safety factor.

Sincerely yours,

Joe Zuger,
General Manager

CANADIAN FOOTBALL LEAGUE

Office of The Commissioner

December 13, 1990

Mr. David Braley,
President,
Hamilton Tiger-Cat Football Club,
P.O. Box 172,
HAMILTON. Ontario.
L8N 3A2

Dear Mr. Braley:

Re: Artificial Turf - Ivor Wynne Stadium

It has been brought to my attention by both our game officials and by the Clubs, as well as many players in the League, that the turf in Ivor Wynne Stadium has deteriorated. We have received such comments as "it is like playing on a paved parking lot".

Could you please advise me if the City presently has any plans for upgrading the turf or replacing it at this time so that I may advise the other teams concerned.

Please feel free to contact me should you require any further information regarding this matter or should you require any further input from the League.

Yours sincerely,

DONALD CRUMP,
Commissioner

JDC/lp

CANADIAN FOOTBALL LEAGUE BUILDING, 5TH FLOOR, 110 EGLINTON AVENUE WEST, TORONTO, ONTARIO M4R 1A3
TELEPHONE: (416) 322-9650 • FAX.: (416) 322-9651

FILE No. 90-Jon Hwy re Std.
DEPT. PUBLIC WORKS
DEC 05 1990
Pat 9 dec 90

MIKE DERKS
c/o HAMILTON TIGER CATS
75 BALSAM AVE, N.
HAMILTON, ONT.

TO: DAVE COWAN,
CITY of HAMILTON

cc. D. Coulton

DEAR DAVE,

It has been brought to my attention by Chris Douthwaite of the Tiger Cats that you would like a position statement on behalf of the Team Players regarding the artificial turf in IVOR WYNNE STADIUM. As the Canadian Football League Players Assoc. Representative in Hamilton, I am prepared to deliver that statement.

First of all, whenever you ask a football player if we should get new turf, the answer will be, "YES!" even if the turf were brand new. Therefore I will attempt to be objective in my position regarding this matter.

The artificial surface currently adorning the field of IVOR WYNNE is over ten years old. This is automatically grounds for replacement, but obviously should not be the sole criteria for basing a decision.

Over the years, the turf has gone from a soft, spongy texture to a hard, asphalt-type texture. Also, the lines on the turf have been painted so many times that all painted areas are now extremely hard and offer no traction whatsoever. Every time a player lands on a painted area, injuries are going to occur (from bad turf-burns to serious injuries). Some of these painted areas are actually elevated to a point where players may trip over them (no exaggeration).

This year, American field dimensions were marked on the field for band competitions. These stripes were actually strips of fabric nailed to the turf. These nails interrupt the integrity of the turf fabric, and you can already see deterioration in some of these areas.

Let me draw your attention to the number of people who use the turf at IVOR WYNNE. Aside from the TICATS, area high schools as well as Junior and Senior football programs host an abundance of football games on the turf. Also, special events required several types and sizes of motorized vehicles on the turf - that cannot help the field

of the surface.

The biggest concern when you address the concept of artificial surfaces is, of course, the safety of the athlete. As an individual who has been injured as a direct result of artificial turf (CNE STADIUM, Aug. '81), I like most other athletes prefer natural grass. However, if this is not an alternative, artificial turf must be in very good condition to minimize its contribution to athletic injuries.

A few years ago, the horrible turf in TAYLOR FIELD in REGINA was changed only after the team suffered several injuries directly attributed to the turf! Also a number of visiting players were injured there. They replaced the old turf with a new surface called OMNI TURF - please be advised that it is the opinion of the players that this turf is no good - after only 2 years of use, it is again quite hard and is rolling up in some places, resembling a cheap rec-room rug.

On behalf of the players, sir, it is our opinion that our turf should be replaced as soon as possible to minimize athletic injuries suffered by all professional and amateur athletes required to play football or whatever in IVOR WYNNE STADIUM. Let's not wait for any more athletes to get hurt before we make a decision.

Yours truly

MIKE DERKS
HAMILTON TIGER-CATS

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 March 25

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

RECEIVED
MAR 27 1991
LAW DEPARTMENT

SUBJECT: Ivor Wynne Stadium - Artificial Turf (91-IWS)

BACKGROUND:

Artificial Turf versus Natural Grass

From the City's perspective, it is desirable to have artificial turf rather than natural grass at Ivor Wynne Stadium because the artificial turf permits a maximum use of the stadium facility. Over a year the stadium is used for approximately 1500 hours of which the Tiger Cats use approximately 300 hours or 20% of the time. For the balance of the time, the stadium is used by the teams and associations listed on the attached table.

This extensive use is permitted because the maintenance required of the artificial turf is modest, even under wet conditions.

Alternatively, natural grass would require approximately $40,000 to $50,000 per year in maintenance. Maintenance would require relevelling, resodding, seeding, trimming and cutting and weeding. To permit the grass to grow, activity on the turf should be minimized.

In cities where there is natural grass, the stadium virtually becomes functional only for a single activity.

Such is the case in Brian Timmis Stadium. When the conditions are wet the teams practice in Ivor Wynne Stadium on the artificial turf to minimize the damage to the natural grass in Brian Timmis Stadium.

In addition to minimizing the amount of time Ivor Wynne Stadium would be used if natural grass were used, the City would also forego the revenue paid by the other sports teams and associations for the use of Ivor Wynne Stadium, a sum of approximately $22,000.

JGP/mc
Attachment

J. G. Pavelka

cc: -L. Sage, Chief Administrative Officer
-E. Matthews, Treasurer
-P. Noe Johnson, Solicitor
-R. Sugden, Director of Culture and Recreation
-B. Chrystian, Manager of Parks
-T. Bradley, Manager of Purchasing

USER GROUPS - IVOR WYNNE STADIUM

Non Professional

CYO
Hamilton Minor Football
Steel City Minor Football
Burlington Minor Football
Flamborough Minor Football
Dofasco Touch Football
Stelco Touch Football
High School Football - games Public and Separate
Halton Football Championships
Peel Football Championships
Hamilton Hurricanes Football
Oakville Longhorns
Burlington Ladies Touch Football
Several walk-on touch football groups
Lacrosse
High School - practices several schools
Scott Park physical education classes
Parkview School physical education classes
Public School playdays
Hamilton Steeler Soccer clinics
Drum Corps International
Ridge Raiders Drum Corps
Feast of St. Anthony's - Festival
High School Soccer
High School Field Hockey
Serbians Soccer
Sparta Soccer
Croatia Soccer
Polonia Soccer
Dundas United Soccer
Star Soccer
East Hamilton Soccer
Oakville Soccer
Brantford Soccer
Proto Soccer
Stanton Pipers
Slovenia
Appollo
Mount Hamilton
Wabco Oldtimers
Several other oldtimers groups
Canadian Soccer Association use Ivor Wynne as their eastern based training camp all winter without interruption. They work with Ontario Soccer Association providing clinics, training camps, etc.
Boy Scouts

URBAN MUNICIPAL
APR 8 1991
GOVERNMENT DOCUMENTS

Urban Municipal Collections
2nd Floor, Hamilton Public
Library

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

URBAN/MUNICIPAL
CA4 ON HBL A05
C51P1P

1991 April 4

NOTICE OF SPECIAL MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 April 9
7:00 o'clock p.m.
Room 219, City Hall

C. J. Coutts, Acting Secretary
Parks and Recreation Committee

AGENDA:

1. **DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION/MANAGER OF PURCHASING**

   Sackville Hill Older Adult Recreation Centre

1

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 April 4

REPORT TO: Ms. C. Coutts, Secretary
Parks and Recreation Committee

FROM: Mr. D. Vyce, Director of Property

Mr. Bob Sugden, Director of Culture and Recreation

Mr. T. Bradley, Manager of Purchasing

SUBJECT: Sackville Hill Older Adult Recreation Centre

RECOMMENDATION:

(a) That approval be given to enter into contract with Richard G. Butterworth Architect Inc./Stephen R. Teeple Architect as the Prime Consultant for the Sackville Hill Older Adult Recreation Centre. The contract amount will be $163,603.15.

(b) That a contract satisfactory to the City Solicitor be entered into between the City and the Prime Consultant Richard G. Butterworth Architect Inc./Stephen R. Teeple Architect.

(c) That the Mayor and the City Clerk execute the contract on behalf of the City.

D. Vyce, Director of Property

R. Sugden, Director of Culture & Recreation

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

1.	Total Fee Proposal (Includes, Fees, Disbursements, Insurance and Goods and Services Tax).....	$ 153,603.15
2.	Contingency (about 6.5% of $ 153,603.15).....	$ 10,000.00
3.	Total Contract Amount.....	$ 163,603.15

NOTES: (1) Funds are available in Account #CF 5450-709041013 Consultants.
(2) Contingency added by City.

BACKGROUND:

1. Seven "Consultant Proposals" were received by the Clerk's Department on Monday March 25, 1991. Their final submissions presented their team of sub-consultants, resumes of their personnel, design philsophy, record of recent commissions, etc., as well as the total cost of their services.

.1	Richard G. Butterworth Architect Inc. /Stephen R. Teeple Architect	$ 153,603.15
.2	Fabiani Architect Limited	$ 170,344.00
.3	Rankin Architect Inc	$ 220,018.75
.4	Radojewski Reinders	$ 229,916.25
.5	S.M. Roscoe Inc., Architects	$ 245,968.39
.6	Chamberlain Architect Services Limited	$ 249,446.00
.7	Anthony Butler Architect Inc	$ 307,090.00

2. The Consultant Selection Committee of five members evaluated the firms, and selected Richard G. Butterworth Architect Inc./Stephen R. Teeple Architect as presenting the most suitable consultant team. The selection committee members were carefully chosen to represent architectural, engineering, user needs, city and regional aspects of the project.

3. The Criteria used by the Selection Committee to evaluate the firms were;

.1 Quality of Project
.2 Quality of Service
.3 Quality of Proposal Submission
.4 Knowledge of Local Conditions
.5 Recent Opportunities
.6 Past Performance
.7 Cost (fees, disbursements, insurance, and G.S.T.)

4. The Prime Consultant's project team of sub-consultants is as follows;

.1 STRUCTURAL ENGINEERS, A & M Engineering, Hamilton
M.W. Lai, B.Sc., M. Eng.
President, Project Manager/Project Designer

.2 MECHANICAL AND ELECTRICAL ENGINEERS P. T. Engineering, Hamilton
Nirmal S. Takhar APEO, ISA., IEEE., IES., P. Eng.
Senior Partner - Project Administrator/Project Designer
David Filer, APEO., CSME., SSME, ASHRE., P.Eng.
Associate - Project Designer

.3 LANDSCAPE ARCHITECTS Fundamental Design Associates Inc., Hamilton
Robert J. Peachy, OALA., CSLA
Principal - Project Designer

.4 GRAPHICS DESIGN/SIGNAGE, The Creative Advantage Inc., Hamilton
Dan McDonald and Larry Russell - Principal
Arlene Freeborn and Marlene Baker - Project Designer

BACKGROUND:.....Con't

.5 FOOD SERVICES CONSULTANT, Cini-Little International, Toronto
David M. Whittet, Partner in charge
Ed Bernard, Associate-Project Manager

.6 BARRIER FREE DESIGN CONSULTANT, Julia Bourgue, B. Arch., B.A. Toronto

5. The "Project Brief" prepared by the City of Hamilton outlines the project and is available for reference from the Project Manager Mr. Mahendra Shah.

c.c. Alderman B. Hinkley, Alderman, Ward 3
Mr. Lou Sage, Chief Administrative Officer
Mr. E. Matthews, City Treasurer
Mr. R. Martiniuk, Manager, Architectural Division
Mr. P. Hooker, Manager of Legal Services
Mr. J. Sakala, Landscape Architect Public Works
Ms. C. Secore, Manager of Planning Services
Mr. D. Heintz, Project Maintenance Engineer
Mr. S. Chang, Senior Project Manager, Architectural Division
Mr. Mahendra Shah, Project Manager, Architectural Division

CA4CNHBLA05
CS1P1

GOVERNMENT DOCUMENTS

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1991 April 18

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 April 23
9:30 o'clock a.m.
Room 233, City Hall

Charlene Coutts, Acting Secretary
Parks and Recreation Committee

AGENDA

1. **CONSENT AGENDA**

2. **DELEGATION**

   Friends of the Park Donation - Hamilton General Homes Ltd.

3. **DIRECTOR OF CULTURE AND RECREATION**

(a) Fireworks Display - Racalmutese Maria S.S. Del Monte Ontario Inc.

(b) Rezoning - Mohawk Sports Park/Bernie Arbour Stadium

4. **DIRECTOR OF PROPERTY**

Authority to Enter - Future Park Development, Part 4, Plan 62R-11426 - Upper Kenilworth Avenue

5. **DIRECTOR OF PUBLIC WORKS**

(a) Dufferin Construction Company to Construct a Parking Lot at Macassa Park

(b) Lighting of Bocci Courts - St. Agnes School

(c) Redbirds Double "A" Facility

6. **ARTS ADVISORY SUB-COMMITTEE**

Art In Public Places Programme

7. **CAPITAL PROJECTS**

West Mountain Twin Pad Arena Update

8. **OTHER BUSINESS**

9. **ADJOURNMENT**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	Item	Original Date	Action	Status
1.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Committee	Report Pending
2.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
3.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 6	Manager of Purchasing	Compile Inventory and Prepare Report
4.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990
5.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
6.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Public Works	Review and Prepare Report
7.	Macassa Park Fire Station	1990 June 4	Director of Public Works and Fire Chief	To Review and Prepare Report
8.	Adopt-A-Park Programme	1991 March 5	Director of Public Works	Review recommendation and include specific responsibilities
9.	Bikeways Signage - Escarpment	1991 March 5	Director of Public Works	Tabled Pending Status of Regional Bikeways Program

10.	**Banning of Festivals in Dundurn Park**	**1991 April 10**	**Director of Culture and Recreation**	**Pending Report on Festivals**
				1991 April 17

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 April 23
9:30 o'clock a.m.
Room 233, City Hall

AGENDA

A. **ADOPTION OF MINUTES**

(i) Meeting held 1991 April 2

(ii) Special Meeting held 1991 April 9

B. **DIRECTOR OF CULTURE AND RECREATION**

(i) Earthsong Festival - Dundurn Park - 1991 June 28 - July 1

(ii) Hamilton and District Labour Council - Labour Day Picnic - Dundurn Park - 1991 September 2

C. **DIRECTOR OF PROPERTY**

Keith Neighbourhood Priority Park and Beasley Neighbourhood Priority Park - Transfer of Funds

Tuesday, 1991 Apri
9:30 o'clock a.m.
Room 233, City Ha

A(i)

The Parks and Recreation Committee met.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Mayor R. Morrow
Alderman T. Jackson
Alderman G. Copps
Alderman B. Hinkley
Alderman Wm. McCulloch

Regrets: Alderman M. Kiss (Ill)
Alderman F. Lombardo (City Business)

Also present: Alderman D. Agostino
Alderman T. Cooke
Mr. L. Sage, Chief Administrative Officer
Mr. R. Sugden, Director of Culture and Recreation
Mr. J. Pavelka, Director of Public Works
Mr. R. Chrystian, Public Works Department
Mr. C. Firth-Eagland, Public Works Department
Mr. P. Barkwell, Law Department
Ms. C. York, Culture and Recreation Department
Mr. D. Cowan, Superintendent of Facilities, Ivor Wynne Stadium
Mr. T. Bradley, Purchasing Division
Mr. S. J. Dembe, City Clerk's Department
Reverend J. Johnston, Hamilton Board of Education
Mr. B. Stewart, Hamilton Board of Education
Mrs. S. Merlo-Orzel, Culture and Recreation Department
Mrs. C. Secore, Culture and Recreation Department
Mr. E. C. Matthews, City Treasurer
Reverend H. Nurre, Cari Can Festival
Mr. J. Norris, Hamilton Mountainview Residents Inc.
Mr. B. Leggat, Solicitor for Hamilton Hornets
Miss C. Coutts, Acting Secretary

1. **MINUTES**

The minutes of the meeting held Tuesday, 1991 March 19 were adopted as circulated.

2. **DIRECTOR OF CULTURE AND RECREATION/ MANAGER, LICENSING DIVISION**

NO SMOKING ENFORCEMENT AT CULTURE AND RECREATION FACILITIES

The Committee was in receipt of a report dated 1991 March 25 from the Director of Culture and Recreation and the Manager of Licensing Division, City Clerk's Department respecting no smoking enforcement at Culture and Recreation facilities. After considerable discussion, the Committee approved the following recommendation:

(a) That the smoke free status in Culture and Recreation Facilities be re-affirmed and be enforced under both the Smoking In Public Places By-law 80-258 and the Trespass to Property Act; and

(b) That the Law Department report to the Parks and Recreation Committee at its next meeting on ways to make the Smoking By-law enforceable.

3. DIRECTOR OF CULTURE AND RECREATION

(a) CARI CAN FESTIVAL AND PARADE

The Committee was receipt of a report dated 1991 March 25 from the Director of Culture and Recreation respecting the Cari Can Festival and Parade.

Staff were recommending that the Cari Can Festival and Parade be relocated from Dundurn Park based on the impact of the parade on Dundurn Park. The Committee was informed that the parade brings 20,000 to 40,000 persons at one time, heavy machinery and high noise levels over a 2 to 3 hour period. Other festivals held in Dundurn Park similar in size are spread over 2 to 3 days.

Discussion then ensued on the appropriateness of holding any festival in Dundurn Park given the site's historical and archaeological importance.

Reverend Henderson Nurre, organizer of the Cari Can Festival appeared before the Committee to express his concerns that staff are recommending that the parade and festival be relocated to another site. Reverend Nurre stated that he did not feel that the parade would disturb the archaeological aspects of Dundurn Park.

Alderman McCulloch informed the Committee that the Hamilton Historical Board is on record as stating that Dundurn Park is the most historic and sensitive park in the City of Hamilton. Alderman McCulloch added that recently a major archaeological dig was conducted at this site and expressed serious concerns at the holding of festivals at Dundurn Park.

After considerable discussion, the Committee approved the following recommendation:

* (a) That the authority be given to the action taken by the Director of Culture and Recreation in advising the organizers of the Cari Can Festival and Parade to relocate the 1991 August 17 - 18 event from Dundurn Park to a location that is mutually acceptable by the City and the organizers of the Cari Can Festival; and,

(b) That the Director of Culture and Recreation be requested to bring a complete report on all festivals (including the use of Dundurn Park for festivals) to a future meeting of the Parks and Recreation Committee.

***Recorded Vote on recommendation (a)**

YEAS: Alderman Gallagher, Alderman Copps, Alderman Hinkley, Alderman McCulloch

NAYS: Mayor Morrow, Alderman Jackson - **CARRIED.**

(b) HAMILTON JUNIOR CHAMBER OF COMMERCE - OPERATION OF THE PARKING LOT AT SCOTT PARK

The Committee was in receipt of a report dated 1991 March 22 from the Director of Culture and Recreation respecting the operation of a parking lot at Scott Park by the Hamilton Junior Chamber of Commerce. The Committee approved the following recommendation:

That a contract be entered into between the City of Hamilton, and the Hamilton Junior Chamber of Commerce to operate the parking lot at Scott Park, for the period 1991 January 1 to 1993 December 31, subject to the following terms and conditions:

(a) That a fee of $4,900.00 be payable to the City of Hamilton for 1991 and that the fees to be paid for subsequent years be negotiated on an annual basis.

(b) That the parking fee charged will be $4.00 per car, for 1991 and that the parking fee charges be negotiated on an annual basis.

(c) That the Junior Chamber of Commerce will be required to provide the service during Tiger Cat Home Games, and any other major events as determined by the Director of Culture and Recreation.

(d) That the Junior Chamber of Commerce provide Comprehensive General Liability Insurance with a limit of at least $2 million and the standard garage auto policy with limits of at least $1 million containing terms and conditions outlined in all previous contracts, and naming the City of Hamilton as co-insured.

(e) That the contract be satisfactory to the City Solicitor.

(c) CANADA DAY FIREWORKS CELEBRATIONS

The Committee was in receipt of a report dated 1991 March 27 from the Director of Culture and Recreation respecting Canada Day Fireworks Celebrations. The Committee approved the following recommendation:

That Canada Day be designated as the primary date for a civic fireworks display over the Waterfront to compliment the new initiatives being developed in Hamilton to recognize the patriotic fabric of our City.

4. DIRECTOR OF PUBLIC WORKS

(a) ROSEDALE ARENA BUS LOOP

The Committee was in receipt of a report dated 1991 March 19 from the Director Public Works respecting a bus loop at Rosedale Arena. The Committee approved the following recommendation:

(a) That the Hamilton Street Railway be permitted to construct the bus turnaround in front of the Rosedale Arena according to the "Concept Plan 910305" attached hereto as Appendix "A"; and,

(b) That the City of Hamilton enter into a standard licence agreement with the Hamilton Street Railway for the construction and occupancy of the area for the purposes of the bus turnaround.

(b) PARK NAME SIGNAGE

The Committee was in receipt of a report dated 1991 March 19 from the Director of Public Works respecting park name signage. Public Works Department staff displayed a sample sign that would be placed in City parks. The Committee approved the following recommendation:

> That staff be authorized to commence the implementation of a 5 year programme for installing new park name signs in all city parks, according to the details and specifications attached hereto as Appendix "B".

(c) INTERIM PARK EVENT SIGNAGE

The Committee was in receipt of a report dated 1991 March 27 from the Director of Public Works respecting interim park event signage. The Committee approved the following recommendation:

> That signage requested for the purpose of advertising and promoting special events, commercial outdoor activities and functions be allowed in approved host city parks and golf courses subject to the details and specifications attached hereto as Appendix "C".

5. CITY SOLICITOR/DIRECTOR OF CULTURE AND RECREATION

The Committee was in receipt of a report dated 1991 March 20 from the City Solicitor and the Director of Culture and Recreation respecting a liquor licence for the Hamilton Hornets Rugby Football Club at Mohawk Sports Park. Mr. Peter Barkwell, Law Department, informed the Committee that the Law Department cannot find any Committee or Council authority permitting the use of this property as a pub. Mr. Barkwell added that the Liquor Licence Board of Ontario issued a liquor licence to the Hamilton Hornets Rugby Football Club but that the address on the application was incorrect and the L.L.B.O. did not catch this error.

Mr. Bert Leggat, lawyer for the Hamilton Hornets Rugby Football Club, appeared before the Committee to request that this matter be deferred until the next meeting at which time the President of the Hamilton Hornets Rugby Football Club could appear before the Committee to discuss this matter. The Committee did not want to defer this matter as the existence of this pub contravenes City by-laws.

After considerable discussion, the Committee approved the following recommendation:

> That the Liquor Licence Board of Ontario be advised of the irregularities with respect to the liquor licence for the Hamilton Hornets Rugby Football Club and the City's request to suspend (or revoke) said licence.

6. CITY CLERK

ARTIFICIAL TURF - IVOR WYNNE STADIUM

The Committee was in receipt of a memorandum dated 1991 March 27 from the City Clerk respecting the replacement of the artificial turf at Ivor Wynne Stadium. The Committee was informed that City Council at its meeting held 1991 March 26 referred the report on the replacement of the turf at Ivor Wynne Stadium back to the Parks and Recreation Committee with an instruction that an invitation be extended to the Hamilton Tiger Cats to participate with City Council and the Community to raise funds to replace the turf at Ivor Wynne Stadium.

After considerable discussion on the advantages and disadvantages of replacing the turf with artificial turf or natural grass, the Committee approved the following recommendation:

> That the entire question of turf at Ivor Wynne Stadium be referred to the Stadium Sub-Committee to prepare a report for the Parks and Recreation Committee.

YEAS - Alderman Gallagher, Alderman McCulloch, Alderman Hinkley, Alderman Copps, Alderman Jackson

NAYS - Mayor Morrow - CARRIED.

7. ARTS ADVISORY SUB-COMMITTEE

1991 HAMILTON ARTS AWARD

The Committee was in receipt of a report dated 1991 March 25 from the Secretary of the Arts Advisory Sub-Committee respecting the 1991 Hamilton Arts Award. The Committee approved the following recommendation:

(a) That Mr. Trevor Hodgson be approved as the 1991 recipient of the Hamilton Arts Award.

(b) That the Annual Hamilton Arts Award grant in the amount of $500.00 be awarded to Mr. Hodgson at the Proclamation Day ceremonies for Arts Awareness Month, Wednesday, 1991 May 1.

NOTE: Funds provided for in Account No. CH5A100 20020, Hamilton Arts Award.

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

C. J. Coutts, Acting Secretary
1991 April 2

Tuesday, 1991 Apr
7:00 o'clock p.m.
Room 219, City Ha

A(ii)

A special meeting of the Parks and Recreation Committee was held.

There were present:
Alderman T. Murray, Chairman
Mayor R. Morrow
Alderman F. Lombardo
Alderman M. Kiss
Alderman G. Copps
Alderman T. Jackson

Regrets:
Alderman J. Gallagher, Vice-Chairman
Alderman Wm. McCulloch
Alderman B. Hinkley (Ill)

Also present:
Alderman D. Drury
Alderman V. J. Agro
Alderman D. Wilson
Alderman T. Cooke
Alderman D. Agostino
Mr. L. Sage, Chief Administrative Officer
Mr. R. Sugden, Director of Culture and Recreation
Mr. J. Pavelka, Director of Public Works
Mr. D. Vyce, Director of Property
Mr. E. Matthews, City Treasurer
Mr. P. Hooker, Law Department
Mr. K. Avery, City Clerk
Mr. J. Schatz, Deputy City Clerk
Mr. R. Hammel, Treasury Department
Miss C. Coutts, Acting Secretary

1. **DIRECTOR OF PROPERTY**
DIRECTOR OF CULTURE AND RECREATION/MANAGER OF PURCHASING

SACKVILLE HILL OLDER ADULT RECREATION CENTRE

The Committee was in receipt of a report dated 1991 April 4 from the Director of Property/Director of Culture and Recreation and Manager of Purchasing respecting the Sackville Hill Older Adult Recreation Centre. The Committee approved the following recommendation:

(a) That approval be given to enter into a contract with Richard G. Butterworth Architect Inc./ Stephen R. Teeple Architect as the Prime Consultant for the Sackville Hill Older Adult Recreation Centre. The contract amount will be $163,603.15.

(b) That a contract satisfactory to the City Solicitor be entered into between the City and the Prime Consultant Richard G. Butterworth Architect Inc./Stephen R. Teeple Architect.

(c) That the Mayor and the City Clerk execute the contract on behalf of the City.

2. MANAGER OF PURCHASING

CONTINUOUS MACHINE POURED CAST IN PLACE CONCRETE CURBING AT KING'S FOREST PARKING LOT

The Committee was in receipt of an added report dated 1991 April 5 from the Manager of Purchasing respecting the Continuous Machine Poured Cast in Place Concrete Curbing at King's Forest Parking Lot. The Committee approved the following recommendation:

> That a purchase order be issued to Delmar Contracting Limited, Fruitland, in the amount of $72,155.00 plus 7% GST, being the lowest of three quotations received, to supply and install Continuous Machine Poured Cast in Place Concrete Curbing at King's Forest Parking Lot, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed from Improvements to King's Forest Parking Lot Account No. CF5200 629154004.

3. STADIUM SUB-COMMITTEE

REPLACEMENT OF ARTIFICIAL TURF - IVOR WYNNE STADIUM

The Committee was in receipt of an added report dated 1991 April 9 from the Secretary of the Stadium Sub-Committee respecting the replacement of the artificial turf at Ivor Wynne Stadium.

Alderman Murray advised the Committee that the Stadium Sub-Committee met earlier today, toured the facility and met with Mr. David Braley, owner of the Hamilton Tiger Cats to discuss the replacement of the artificial turf at Ivor Wynne Stadium. Alderman Murray added that a letter has been received from Mr. Braley indicating that the Hamilton Tiger Cats are prepared to pay $100,000 U.S. funds to have the turf replaced in 1991 provided that the money be repaid by 1992 March 31.

After much discussion, the Committee approved the following recommendation:

(a) That due to the multiple use of Ivor Wynne Stadium and the fact that the excessive use of the playing surface would make it impossible to maintain a good playing surface on natural turf, the Stadium Sub-Committee recommends the immediate replacement of the artificial turf; and,

(b) That the City of Hamilton tender for turf replacement and that the $100,000 deposit required in 1991 be paid by the Hamilton Tiger Cats. This sum to be repaid to the Tiger Cats from the already allocated Capital Budget for this project in 1992.

Alderman Copps wished to be recorded as opposed to this motion.

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

C. J. Coutts, Acting Secretary

1991 April 9

B(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 8

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Earthsong Festival - Dundurn Park**
1991, June 28th to July 1st

RECOMMENDATION:

That permission be granted to the Hamilton-Wentworth Creative Arts to sell alcoholic beverages in the Dundurn Park pavilion on the occasion of the Earthsong Festival being held in Dundurn Park, 1991, June 28 to July 01 inclusive, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive Liability Insurance for Property Damage and Bodily Injury be provided, same to be submitted 30 days in advance of the event and naming the City as co-insured.

(ii) That the applicant assume responsibility for all labour related charges associated with the event, (set-up, dismantling, clean-up, etc.).

(iii) That alcoholic beverages be served in the confined area of the pavilion (beer and wine only).

(iv) That the applicant adhere to all regulations stipulated by the Liquor Licence Board of Ontario in the provision of alcoholic beverages.

(v) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicants expense.

NOTE: Permission was granted by City Council at its meeting of 1991, March 26 to Hamilton-Wentworth Creative Arts to hold this event in Dundurn Park.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

B(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 8

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Hamilton & District Labour Council**
- Labour Day Picnic - Dundurn Park
- 1991, Monday, September 02

RECOMMENDATION:

(a) That the Hamilton and District Labour Council be granted permission to sell food and alcoholic beverages on the occasion of their Labour Day Picnic, to be held 1991, Monday, September 02 at Dundurn Park, subject to the following terms and conditions:

i. That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as co-insured be provided.

ii. That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.)

iii. That alcoholic beverages be served in the confined area of the Pavilion.

iv. That the applicant adhere to the regulations stipulated by the Liquor Licence Board in the provision of alcoholic beverages.

v. That special duty officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

NOTE: Approval required pursuant to Parks By-Law No. 77-221.

(b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

.../2

Ms. Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, April 8

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

C

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 17

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Keith Neighbourhood Priority Park and Beasley Neighbourhood Priority Park Transfer of Funds**

RECOMMENDATION:

a) That $160,000.00 be transferred from the Reserve for Parkland Acquisition Account Centre# CH 00201 to the Keith Neighbourhood Priority Park Acquisition Account# CF5590 628650010. This transfer will allow for the acquisition of the final properties necessary to complete the land assembly required for this Priority Park.

b) That $44,000.00 be transferred from the Reserve for Parkland Acquisition Account Centre# CH 00201 to the Beasley Neighbourhood Priority Park Acquisition Account #CF5590 628650005. This transfer will allow for the acquisition of the final properties necessary to complete the land assembly required for this Priority Park.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

a) See above recommendation.

b) 1991-1995 Five Year Capital Budget Program has a provision for acquisition of parklands in 1991 in the amount of $1,500,000.00 to be financed from the Reserve for Parkland Acquisitions.

c) With approval of this project, the balance of the fund available for 1991 is $1,296,000.00 for future acquisitions.

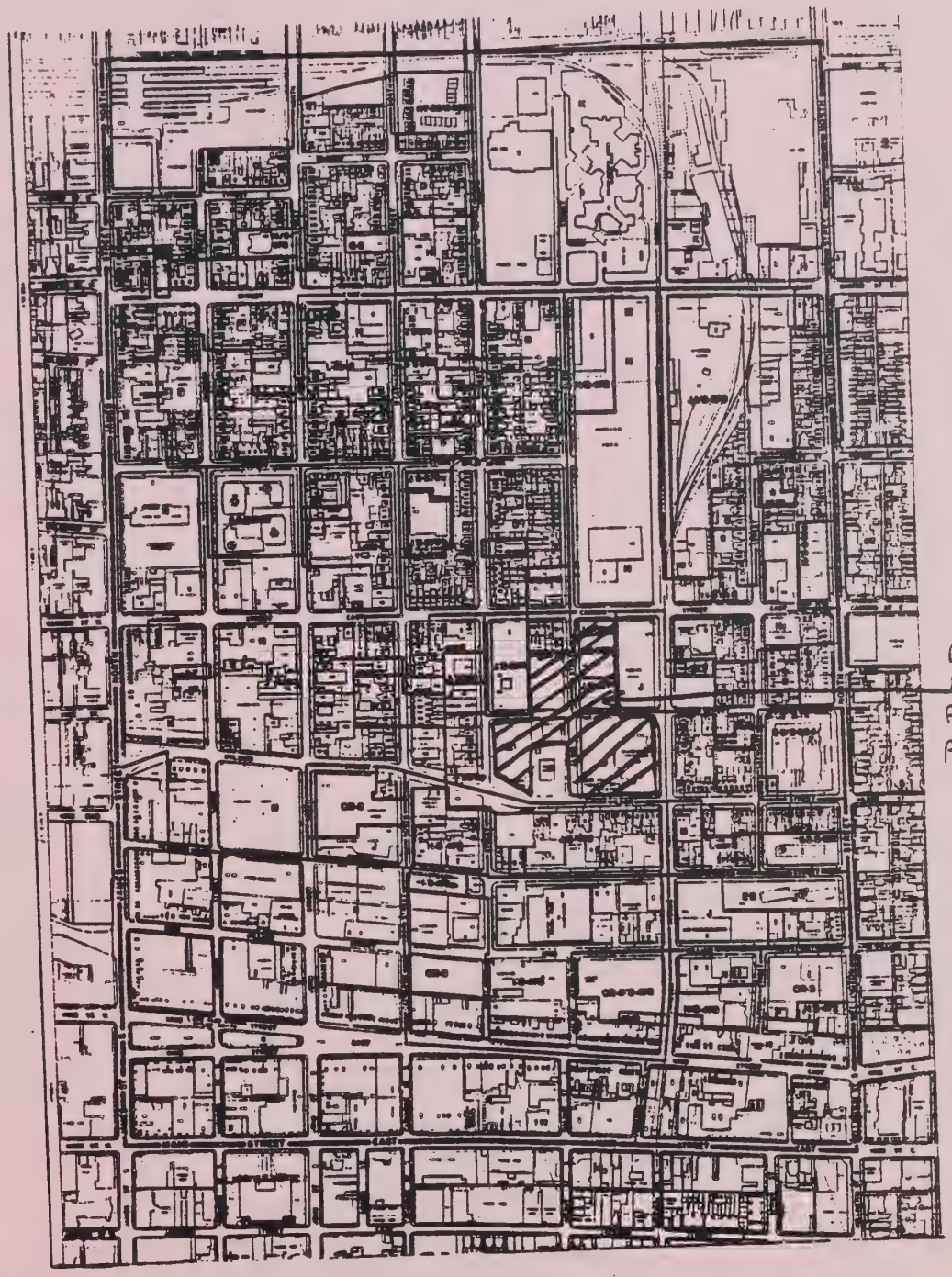
BACKGROUND:

Currently the Keith Neighbourhood Priority Parkland Acquisition Account contains an unencumbered balance of $86,230.48 while the Beasley Neighbourhood Priority Parkland Acquisition Account contains an unencumbered balance of $256,480.00.

Attach.

c.c. Mr. A. L. Georgieff, M.C.I.P., Director, Local Planning Division
Attention: Mr. David Godley
Mr. E. C. Matthews, Treasurer
Attention: Mr. Grant Keith
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. Bob Chrystian

(4505) 50.18.163



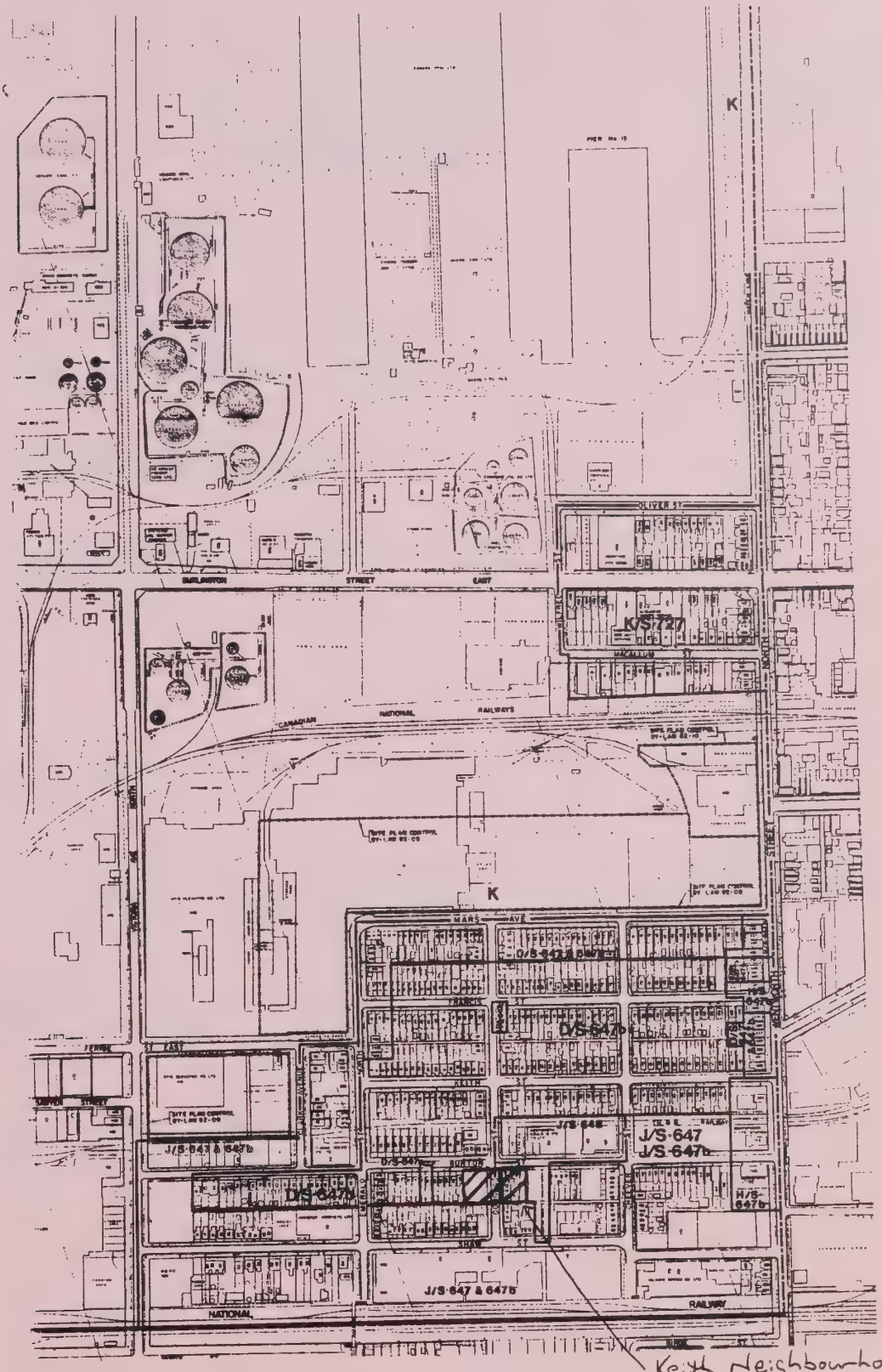
CITY OF HAMILTON

BEASLEY

ZONING

6703

10



Keith Neighbourhood
Priority Park

106 69 70 10 95 48 This is not a Legal Document For Zoning Verification Please Contact City Building Department.	CITY OF HAMILTON **INDUSTRIAL SECTOR 'A' AND KEITH ZONING**
Neighbourhood Boundary Zoning Boundary.	0 100m SCALE 50m NORTH
Prepared for The City of Hamilton by the Planning and Development Department of The Regional Municipality of Hamilton-Wentworth	PLANNING UNIT NO. 6201 6212 JUNE 1988 PAGE NO. 69

2

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 April 17

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Friends of the Parks Donation - Hamilton General Homes Ltd.

BACKGROUND:

During December 1990, De Santis General Homes Ltd. of Hamilton made a Friends of the Parks donation to the City of Hamilton.

This donation consisted of the supply, loading and trucking of topsoil which was placed at Trenholme Neighbourhood Park. This topsoil totalling 2864 cubic yards will be utilized in the Phase 1 development of this park, in 1991.

The agreed upon credit for the Friends of the Park Program is $11,523.00. However, if purchased through the open market, the estimated value of those materials is approximately $28,000.00.

Mr. Gabriel De Santis will be appearing before the Parks and Recreation Committee at its meeting of April 23, 1991, to complete an exchange of cheques and receipts as required under taxation law in order to complete this valuable donation.

Attached is a list of donations to date to the Friends of the Park Program.

CFE/pw
attach.

J. G. Pavelka

cc: R. Sugden, Director of Culture and Recreation

DONORS - FRIENDS OF THE PARK PROGRAM

For the Committee's information, the following is the list of participants to date in the "Friends of the Park" Program through Parks Division of Public Works Department:

ORGANIZATION	DONATION VALUE
**********	**********
Hamilton Engineering Institute	Tree and Plaque $550.
Avenue Studios	Assistance with "Friends of the Park" Brochure printing costs. N/A
Mountainview Residents for Recreation of Hamilton Inc.	Contribution for Litter Baskets Bicycle Racks, Benches &/or Picnic Tables. Templemead Park $1,000. 1990.
Mountainview Residents for Recreation of Hamilton Inc.	Contribution for Litter Baskets Bicycle Racks, Benches &/or Picnic Tables. Mountview Park $1,000. 1990.
Mr. G. Barclay Hamilton General Homes	500 Truck Loads of Top Soil for T.B. McQuesten Park. $19,292.12. 1990
Dodsworth and Brown Funeral Home Robinson Chapel	Wellington Park Fountain Reconstruction $25,000 1990
Mountainview Residents for Recreation of Hamilton Inc.	Contribution of photographic slides, slide projector, and viewing table. 1990

Revised 1991-02

DF/

3a

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 10

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Fireworks Display**
- Racalmutese Maria S.S. Del Monte Ontario Inc.

RECOMMENDATION:

That permission be granted to Racalmutese Maria S.S. Del Monte Ontario Inc. to conduct a fireworks display on the Lax Property on June 9, 1991, in conjunction with the festival planned for June 7, 8, and 9, 1991, in honour of Maria Santissima Del Monte, subject to the following terms and conditions:

(i) That a licensed operator be responsible for carrying out the fireworks display.

(ii) That the Racalmutese Maria S.S. Del Monte Ontario Inc. have in place $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as co-insured.

(iii) That the applicant assume the responsibility for all labour related charges relative to the event (i.e. clean up).

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

N/A

3b

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 16

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Rezoning - Mohawk Sports Park/Bernie Arbour Stadium**

RECOMMENDATION:

(a) That the Planning and Development Committee be requested to initiate the modification of zoning at the Mohawk Sports Park and the Bernie Arbour Stadium to allow:

(i) The Hamilton Hornets to obtain a Liquor Sales Licence for the Clubhouse Facility at the Mohawk Sports Park.

(ii) The Hamilton Redbirds to obtain a Stadium Licence to sell beer at the Bernie Arbour Stadium during their home games.

(b) That $5 million liquor licence liability insurance, with the City as a named insured, be provided by each of the Hamilton Hornets Rugby Football Club and the Hamilton Redbirds.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

As reported to the Committee at its meeting held April 2, 1991, the Hamilton Hornets have been operating with a Club Dining Lounge Licence, not suitable under the current zoning.

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, April 16

BACKGROUND CONTINUED..

Council decided to have the licence suspended or revoked by the Liquor Licence Board of Ontario.

It is not financially or administratively viable for either the Hornets or the Redbirds to operate continuously on special occasion permits.

The Hornets have given assurances that they will allow only members of the Club and guests into the Clubhouse for Club functions.

The Redbirds have given assurances that beer will be sold and consumed out of a controlled fenced area, as done last season, and will not be allowed into the stands.

If the City obtains such rezoning, the City should then require that the existing contracts be amended to incorporate the above assurances.

c.c. J. Pavelka, Director of Public Works
A. Georgieff, Director of Local Planning
Attention: P. Mallard
P. Noé Johnson
Attention: P. Hooker

4.

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 April 10

REPORT TO: Ms Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Authority to Enter**
Future Park Development
Part 4, Plan 62R-11426 - Upper Kenilworth Avenue

RECOMMENDATION:

a) That, subject to Regional Council approval, the City enter into an Authority to Enter Agreement with the Region thereby permitting the City to enter upon Regional lands located along Upper Kenilworth Avenue, south of Limeridge Road East (Part 4, Plan 11426) for the purpose of constructing future Park grades, seeding and general Park construction.

b) That the Mayor and City Clerk be authorized to execute the Authority to Enter Agreement in a form satisfactory to the City Solicitor.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

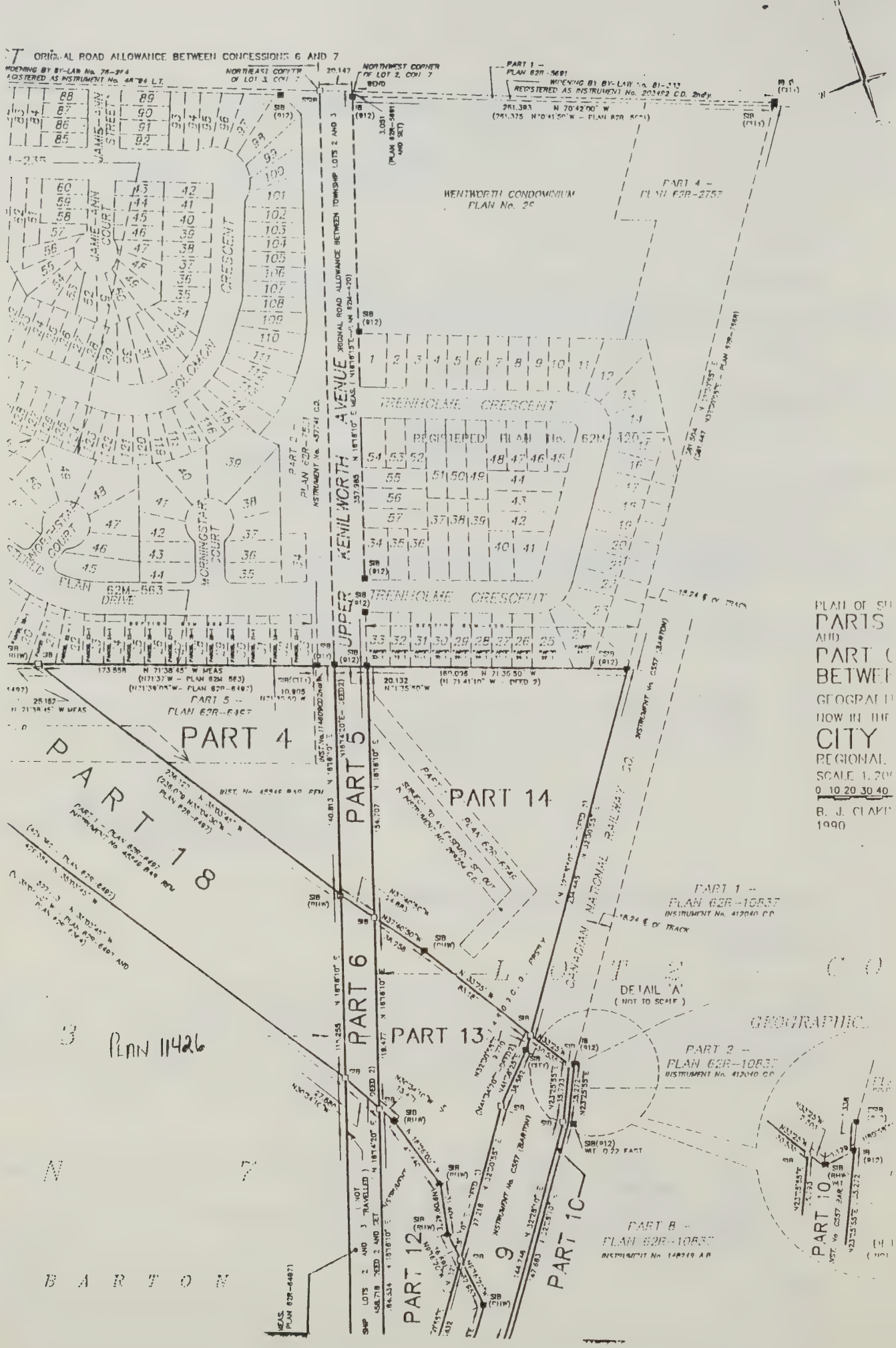
BACKGROUND:

The City of Hamilton wishes to Enter upon Regionally owned lands which are anticipated to be incorporated within the developed City park at a later date. The City's Park Development Division is to commence initial construction on the adjacent City land in the summer of this year and in the interest of cost effectiveness would like to simultaneously construct upon the Regional lands.

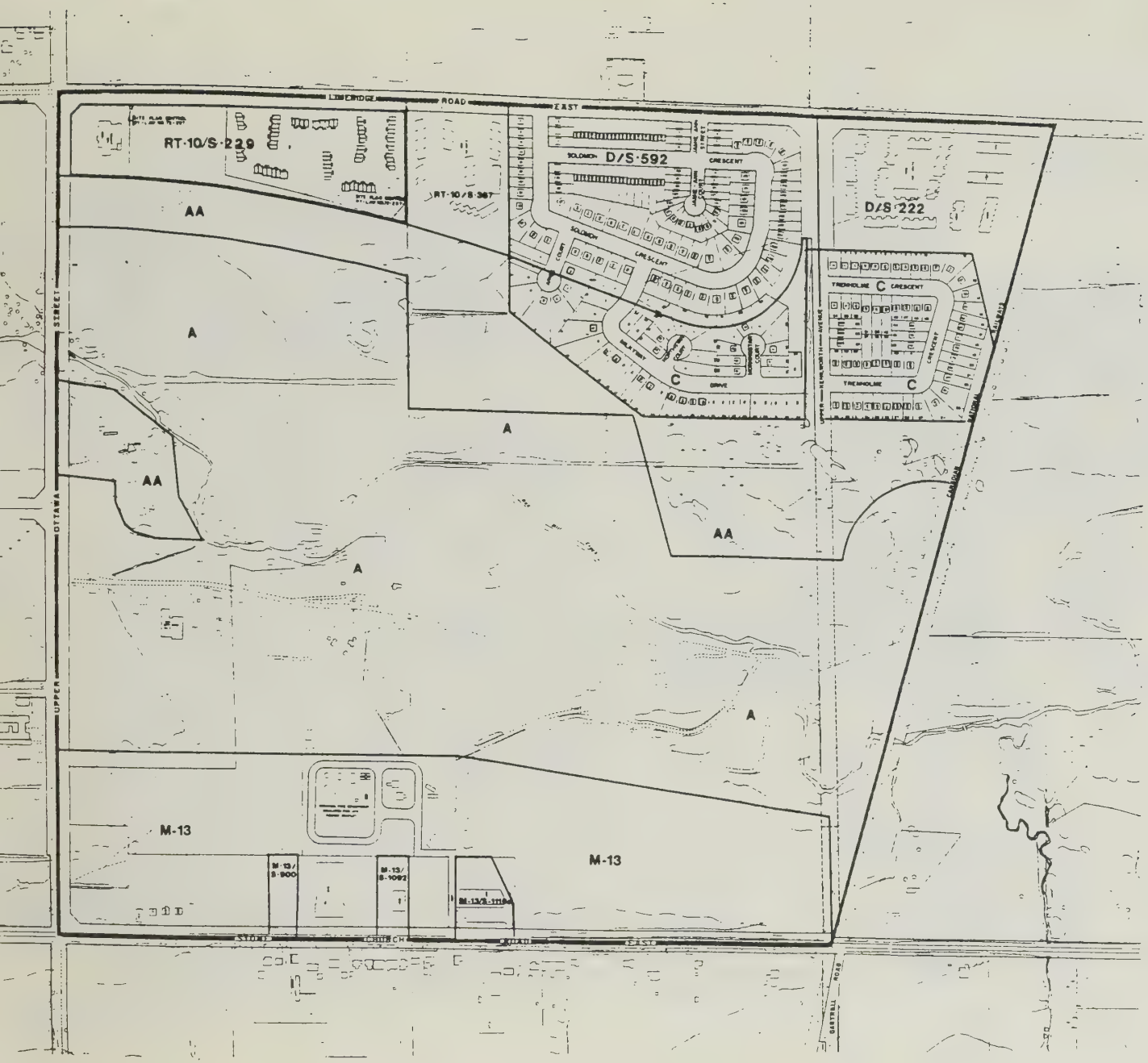
Attach.

c.c. Mr. R. Roszell, Commissioner of Legal Services and Corporate Counsel
Ms. L. MacNeil, Property Clerk, Surveys
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. Chris Firth-Eagland

(4508)


ORIGINAL ROAD ALLOWANCE BETWEEN CONCESSIONS 6 AND 7
NORTHEAST CORNER OF LOT 3, CON. 7
NORTHWEST CORNER OF LOT 2, CON. 7
PART 1 – PLAN 62R-5681
WIDENING BY BY-LAW No. 81-312 REGISTERED AS INSTRUMENT No. 203492 C.O. 2nd ex.
WENTWORTH CONDOMINIUM PLAN No. 29
PART 4 – PLAN 62R-2757
JAMIE-ANN COURT
JAMIE-ANN STREET
SOLOMON CRESCENT
MORNINGSTAR COURT
PLAN 62M-563
DRIVE
PART 2 – PLAN 62R-7511 INSTRUMENT No. 437744 C.O.
ORIGINAL ROAD ALLOWANCE BETWEEN TOWNSHIP LOTS 2 AND 3
KENILWORTH AVENUE
UPPER
TRENHOLME CRESCENT
REGISTERED PLAN No. 62M-420
PART 5 – PLAN 62R-6467
PART 4
PART 18
PART 5
PART 6
PART 14
PART 13
PART 12
PART 9
PART 10
PART 1C
PART 1 – PLAN 62R-10837 INSTRUMENT No. 412040 C.O.
PART 2 – PLAN 62R-10837 INSTRUMENT No. 412040 C.O.
PART 8 – PLAN 62R-10837 INSTRUMENT No. 148749 A.B.
CANADIAN NATIONAL RAILWAY CO.
INSTRUMENT No. C557 (BARTON)
DETAIL 'A' (NOT TO SCALE)
PLAN 11426
B A R T O N
PLAN OF SU
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AND
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REGIONAL
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B. J. CLARK
1990

SCHEDULE "A"



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110	131	5
129	120	62

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department.

Neighbourhood Boundary
Zoning Boundary

Prepared for The City of Hamilton
by the Planning and Development Department
of The Regional Municipality of Hamilton - Wentworth

CITY OF HAMILTON

TRENHOLME

ZONING

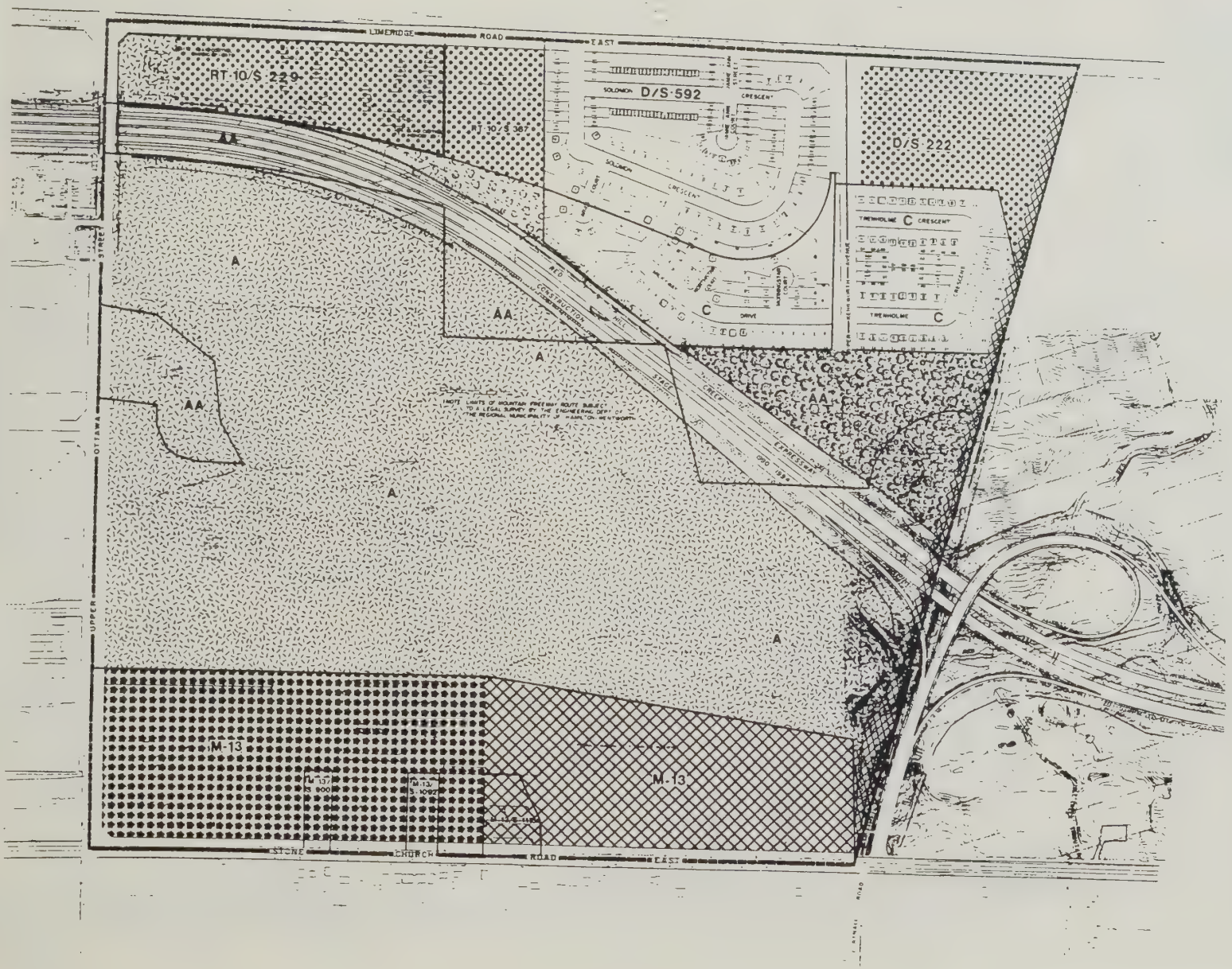
SCALE 50m 100m

NORTH

PLANNING UNIT NO. 7408

JANUARY 1990

PAGE NO. 131



Note: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

EXISTING POPULATION (1988) 1096

LAND USE

RESIDENTIAL

- single and double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial and apartments

- COMMERCIAL
- INDUSTRIAL (LIGHT)
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- UTILITIES
- MULTICENTRE

- Neighbourhood Boundary
- Zoning Boundary

Approvals

Planning Committee: AUG 13, 1980 Council: AUG. 26, 1980

LAND USE SOUTH OF CENTRE-LINE OF RED HILL CREEK EXPRESSWAY APPROVED BY

Planning Board: OCTOBER 30, 1971 Council: NOV. 30 1971

Latest Revision Date October 1, 1980

CITY OF HAMILTON
Planning Department

TRENHOLME
APPROVED PLAN

NORTH

0 100m

SCALE 50m

131

AUTHORITY TO ENTER

TO: **THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH**

WHEREAS The Corporation of The City of Hamilton desires to enter upon the lands shown on the attached Schedule "A"

NOW THEREFORE, this Agreement witnesseth, in consideration of the Region's permission to the City to enter upon the subject land, as of **July 1, 1991**, the City agrees and covenants to the Region for itself, its successors, assigns, or heirs, as the case may be:

1. that it will not enter upon the subject lands until Regional Council has approved this Authority to Enter (approval granted on , in adopting Item of the Report of the Committee);

2. that the City agrees to provide the necessary grade, construction, or drainage plans, prior to commencement of said constructions, for approval to the satisfaction of the Commissioner of Transportation and Environmental Services;

3. that it will not enter upon the subject land except for the purpose of construction of the approved park plans

   (hereinafter called the "works");

4. that it will assume all costs and expenses resulting from the carrying on of the works;

5. that it will assume all risks resulting from the carrying on of the works and the entry upon the subject land by the City;

6. that it will at all times indemnify and save harmless the Region from and against all actions, causes of action, interests, claims, demands, costs, damages, expenses or loss which the Region may bear, suffer or be put to as a result of the privilege herein allowed (including, without limiting the generality of the foregoing, construction lien claims or claims arising by reason of any damage to property or injury or death to persons);

7. that the City shall provide the Region with an endorsement from its General Liability Insurance Policy confirming that the Region has been named as an additional insured for third party bodily injury and property damage to a limit of not less than $2,000,000.00 per occurrence on claims made or occurrence policy basis and providing that the Region hereby grants to the City, permission to assume deductibles and/or self insured retained limits as the City may deem necessary from time to time in various amounts not to exceed $2,000,000.00.

8. that the City acknowledges that it is its responsibility to obtain all necessary approvals prior to entering the subject land, including municipal, provincial, federal or other governmental approvals and, including, without limiting the generality of the foregoing, contacting BU DIG, telephone 527-7977.

DATED at this day of 19 .

Signed, Sealed and Delivered in the Presence of:

)
)
)_____
CHAIRMAN

)
)
)_____
REGIONAL CLERK

)
)
)_____
REGIONAL COMMISSIONER OF FINANCE

THE CORPORATION OF THE CITY OF HAMILTON

)
)
)_____
MAYOR

)
)
)_____
CITY CLERK

08/04/91

5a

CITY OF HAMILTON

APR - 9 1991

- RECOMMENDATION -

DATE: 1991 April 5

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P. Eng.
Director of Public Works

SUBJECT: Dufferin Construction Company Contract to Construct a Parking Lot at Macassa Park - (91-Macassa)

RECOMMENDATION:

A) That the City resolve a claim by Dufferin Construction, arising out of the termination of a contract to construct a parking lot at Macassa Park, by the payment to Dufferin Construction of $9,019.00 inclusive of all damages, interest and costs.

B) That the City Law Office be authorized to prepare a mutual release agreement between the City of Hamilton and Dufferin Construction Company for the termination of their contract to construct a parking lot in Macassa Park.

C) That the balance of funds approved for this parking lot, as specified in the 1990 Park Development and Re-development Programme, be held over for improvements in Macassa Park.

J. G. Pavelka, P. Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

In the spring of 1990 the City of Hamilton awarded a contract totalling $50,914.00 to Dufferin Construction Company, for the construction of a "park-user" parking lot in Macassa Park.

The funds for this project were approved in the 1990 capital budget as a component project of the 1990 Park Development and Redevelopment Programme.

City staff negotiated "in principle" the terms of termination for the contract with Dufferin Construction, subject to Council approval and the completion of a mutual release agreement by the City Law Office.

The breakdown of costs totalling $9,019.00, which could form the basis of the mutual release agreement are detailed on the attached 'Schedule A'.

BACKGROUND:

At it's meeting held on May 24, 1990, the Finance and Administration Committee directed the Fire Chief and the Director of Public Works to investigate the possibility of locating the proposed amalgamated fire station in Macassa Park.

At that time, Dufferin Construction Company was notified, on short notice, to postpone the implementation of their contract to construct a "park-user" parking lot in Macassa Park, to allow staff the time to complete a full review of the site.

The review process which allowed for a study of alternate locations and neighbourhood input, extended beyond 1990. As a result, Dufferin Construction Company will not construct the parking lot, tendered for completion in 1990.

Regardless of whether or not an amalgamated fire station is developed in Macassa Park, the City's contract with Dufferin Construction Company must now be terminated. Should it be determined, in the future, that a "park-user" parking lot is still desirable, this project would have to be re-tendered to reflect the year of construction costs.

CFE/pw
att.

c.c. Mr. P. Barkwell, Law Department
Mr. D. W. Vyce, Director of Property
Chief G. Baker, Fire Chief
Alderman V. Formosi, Alderman, Ward 6
Mr. E. Mathews, Treasurer

Schedule 'A'

THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

DUFFERIN CONSTRUCTION COMPANY
FEB 27 1991
RECEIVED
OAKVILLE

91-Macassa

1991 February 22

FILE No.
DEPT. PUBLIC WORKS
MAR 05 1991

	INFO ONLY	REPT
MM		
MSS		
MP		
LGEM		
MTS		
CCAS		
MORT		
SPM		
PMC		
PMC		
SSS(c)		
SSS(m)		
SWM		

Janice Freckleton
Project Co-ordinator
Dufferin Construction Company
505 North Service Road East
Oakville, Ontario
L6H 1A5

Dear Madam

Re: Macassa Park, Hamilton
Parking Lot Construction

Further to our discussion on February 15, 1991 regarding termination of the above noted contract, this letter is to provide a record of our verbal agreement.

It was agreed that the impact costs for the cancellation of this project are as follows:

- bonding and insurance already in place	$ 250.00
- processing contract documents - 4 hr @ $25.00	$ 100.00
- co-ordinator's time to administer phone calls and letters concerning the delay and eventual cancellation of project - 20 hr @ $100.00	$2,000.00
- superintendent's time to review plans and meet with City of Hamilton representative - 6 hr @ $100.00	$ 600.00
- loss of potential revenue and equipment utilization coupled with the reallocation of crews and equipment	
- field engineer to prepare job plan, set up utility locates, release materials, etc. - 6 hr @ $45.00	$ 270.00
- cost clerk to prepare cost control documents - 4 hr @ $40.00	$ 160.00
- purchasing agent to compile and issue purchase orders and contact suppliers - 5 hr @ $50.00	$ 250.00
- storage of materials that were allocated to this project	$ 370.00
Total:	**$9,019.00**

If you concur with the stated amount please endorse one copy of this letter and return to the City of Hamilton.

Upon receipt of this letter, City staff will seek Council endorsement of the termination agreement and the City Solicitor will be requested to prepare the necessary agreement prior to release of the stated funds.

Yours truly

Werner P. Plessl

WERNER J. PLESSL
SUPERINTENDENT OF PARK DEVELOPMENT
DEPARTMENT OF PUBLIC WORKS

WJP/rb

cc Brian Loreto, Law Department

We hereby agree with the impact cost of $9,019.00 for the cancellation of the parking lot construction contract at Macassa Park.

Janice Drechsler

Dufferin Construction Company

APR - 8 1991

5b

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 5

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Lighting of Bocci Courts - St. Agnes School (PW91-5080)

RECOMMENDATION:

a) That approval be given to proceed with the project for the lighting of the Bocci Courts at St. Agnes School, and

b) That the Finance and Administration Committee be requested to recommend the method of financing of $6,000 for the lighting of the bocci courts at St. Agnes School.

J. G. Pavelka

J. G. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

City Council has, previously, been advised that the project for the lighting of the sports field at Sam Manson Park will not proceed; approval was given, at that time, to proceed with the lighting of the Bocci Courts at Sam Manson Park at a cost of $6,000. Unencumbered funds in the Centre for this project (Centre Number 629054011) are, therefore, approximately $80,000 of the original $86,000 allotted to this project. The proposed project at St Agnes School would cost a further $6,000 - thus reducing the unused portion of the original allocation to $74,000.

BACKGROUND:

The floodlighting of the sports fields (soccer and bocci) at Sam Manson Park was originally proposed to be undertaken in 1990 to provide sports field lighting in this park.

The floodlighting at Sam Manson Park was originally requested by the East Hamilton Minor Soccer Association which is headquartered at Sam Manson Park for a cost of $86,000.00. This floodlighting was married with floodlighting for the bocci courts so that all floodlighting in Sam Manson Park could be done at the same time.

However, the Soccer Association changed its mind, and, by copy of the attached report which was presented to the Parks and Recreation Committee, the lighting of the sports fields was cancelled. Consequently, there is $80,000.00 remaining in the Centre (after the $6,000.00 for the lighting of the bocci courts at Sam Manson).

In the generic sense, the $80,000 was allocated to the lighting of sports fields, so that more teams could take of the City's facilities after dark. Although it is not appropriate to proceed with the lighting at Sam Manson Park at the soccer field, consideration should be given to continue with the lighting of sports fields at other locations.

With respect to the lighting of the Bocci Courts at St. Agnes School, Alderman D. Agostino has advised that the users of these courts have requested that the lighting of the courts proceed as soon as possible.

As there are remaining unencumbered funds in the capital fund project for Sam Manson Park - Floodlighting (Centre 629054011), it is recommended that the costs associated with the St Agnes School Bocci Court Floodlighting be taken from this Centre.

JGP/DH/
attach.

c.c.: Alderman D. Agostino
Mr. E. Matthews, Treasurer
Mr. R. Sugden, Director of Culture and Recreation
Mr. B. Chrystian, Manager of Parks

REVISED

INFORMATION

REPORT TO: Ms. L. Dale, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

DATE: 1990 November 28
COMM FILE:
DEPT FILE: 90-5080
90-SaMan

SUBJECT: Capital Budget Project
- Floodlighting for Sam Manson Park

CONCLUSION:

As a result of this information $80,000.00 (of the approved $86,000.00) in the 1990 portion of the Capital Budget for the floodlighting of the fields at Sam Manson Park Account No. CF 5010-629054011 will be returned to the General Reserve, and the balance of $6,000.00 remain for lighting bocce court at Sam Manson Park.

J. G. Pavelka

J. G. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL IMPLICATIONS:

Net result is a decrease of $80,000.00 to approved funding in the 1990 portion of the Capital Budget.

BACKGROUND:

The floodlighting of the sports fields (soccer and bocce) at Sam Manson Park was listed as the next priority to be undertaken in 1990 in a phased program to provide sports field lighting in various City parks including: Globe Park, Victoria Park, Mohawk Sports Park and Eastwood Park. Globe Park was completed in 1989 and Victoria Park and Mohawk Park are the next two parks scheduled to have floodlighting installed in 1991.

The floodlighting at Sam Manson Park was originally requested by the East Hamilton Minor Soccer Association which is headquartered at Sam Manson Park for a cost of $86,000.00. This floodlighting was married with floodlighting for the bocce courts so that all floodlighting in Sam Manson Park could be done at the same time.

However, the Soccer Association has changed its mind, and by way of the attache letter from Alderman Agostino has requested staff to not proceed with thi project. Consequently, the $80,000.00 portion of the project should not proceed but the $6,000.00 for the lighting of the bocce courts is proceeding.

DA/pr
Attach.

c.c.: Alderman D. Agostino
Mr. E. Matthews, Treasurer
Mr. R. Sugden, Director of Culture and Recreation

5c

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 April 17

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Redbirds Double 'A' Facility

RECOMMENDATION:

i) That William Connell Park be designated for use as a community sports complex and the Double 'A' baseball facility.

ii) That a liaison committee be established with the Hamilton Redbirds as per the approved agreement with the Redbirds.

iii) That the Planning and Development Committee be requested to initiate a rezoning of the site in order to accommodate a Double 'A' baseball facility at William Connell Park.

J. G. Pavelka, P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

At its meeting of January 29, 1991, City Council endorsed the efforts of the Hamilton Baseball Association (Hamilton Redbirds) to obtain a 'AA' baseball franchise based on findings contained in a staff report entitled "Double Vision" dated January 9, 1991. The Redbirds organization is proceeding with its intent to secure a 'AA' franchise and considers it relevant to their chances of success to have a site designated for this purpose. The attached is correspondence from the Redbirds association confirming their interest in proceeding with designating a park specifically for Double 'A' Baseball.

The attached table from the Double Vision report confirms that William Connell Park out ranked several alternative sites within the City. This park offers the potential to accommodate both the increasing demand by local sports participants, community groups for baseball facilities and Double 'A' Baseball. Also attached is concept plan on how William Connell Park could be developed combining all of these uses.

Further, the Hamilton Redbirds are pursuing private sector funding to construct an 'AA' baseball facility. Confirmation of a preferred site is important to developing a business investment package for consideration by interested parties.

Although included in the original agreement with the Hamilton Redbirds, the liaison committee was never formed. This is a particularly opportune time to develop such a committee in light of recent events with respect to 'AA' and facility progress. The section of the agreement dealing with this item is attached.

BC/DC/mc
Attachment

cc: B. Chrystian, Manager of Parks
Ben Liota, Manager of Redbirds
D. Vyce, Director of Property
B. Sugden, Director of Culture and Recreation

HAMILTON BASEBALL ASSOCIATES, INC. 80 OTTAWA ST. NORTH HAMILTON, ONT. L8H 3Z1

March 11, 1991

Bob Sugden
Director of Culture & Recreation
City Hall
71 Main Street West
Hamilton, ONT L8N 3G3

Dear Bob:

This letter is in regards to PART V, Paragraph 72 in our contract. In light of recent events pertaining to Double A baseball, and looking at the direction the club is moving, I feel it is appropriate at this time to establish the Liaison Committee to better our lines of communication with city officials.

Tony Torre and I will both be part of the Liaison Committee, but I will serve as the club's authorized representative. I am interested in getting this going as soon as possible, and I will leave it up to your department as to who is chosen for the Committee.

I look forward to hearing back from you soon. I think this will help our transition to AA Baseball go very smoothly.

Sincerely,

Ben Liotta
Vice President, General Manager

Hamilton Redbirds

HAMILTON BASEBALL ASSOCIATES, INC. 80 OTTAWA ST. NORTH HAMILTON, ONT. L8H

April 15, 1991

Dave Cowan
Superintendant of Sports Facilities
City Hall
71 Main Street West
Hamilton, ONT L8N 3T3

Dear Dave:

Please accept this letter as notice that the Hamilton Redbirds would like to proceed with having the William Connell Park designated as the site for the construction of a AA baseball stadium. We feel with the approaching AA expansion deadlines we need to begin looking at raising money for the stadium. That process can't begin until we have an official site designation.

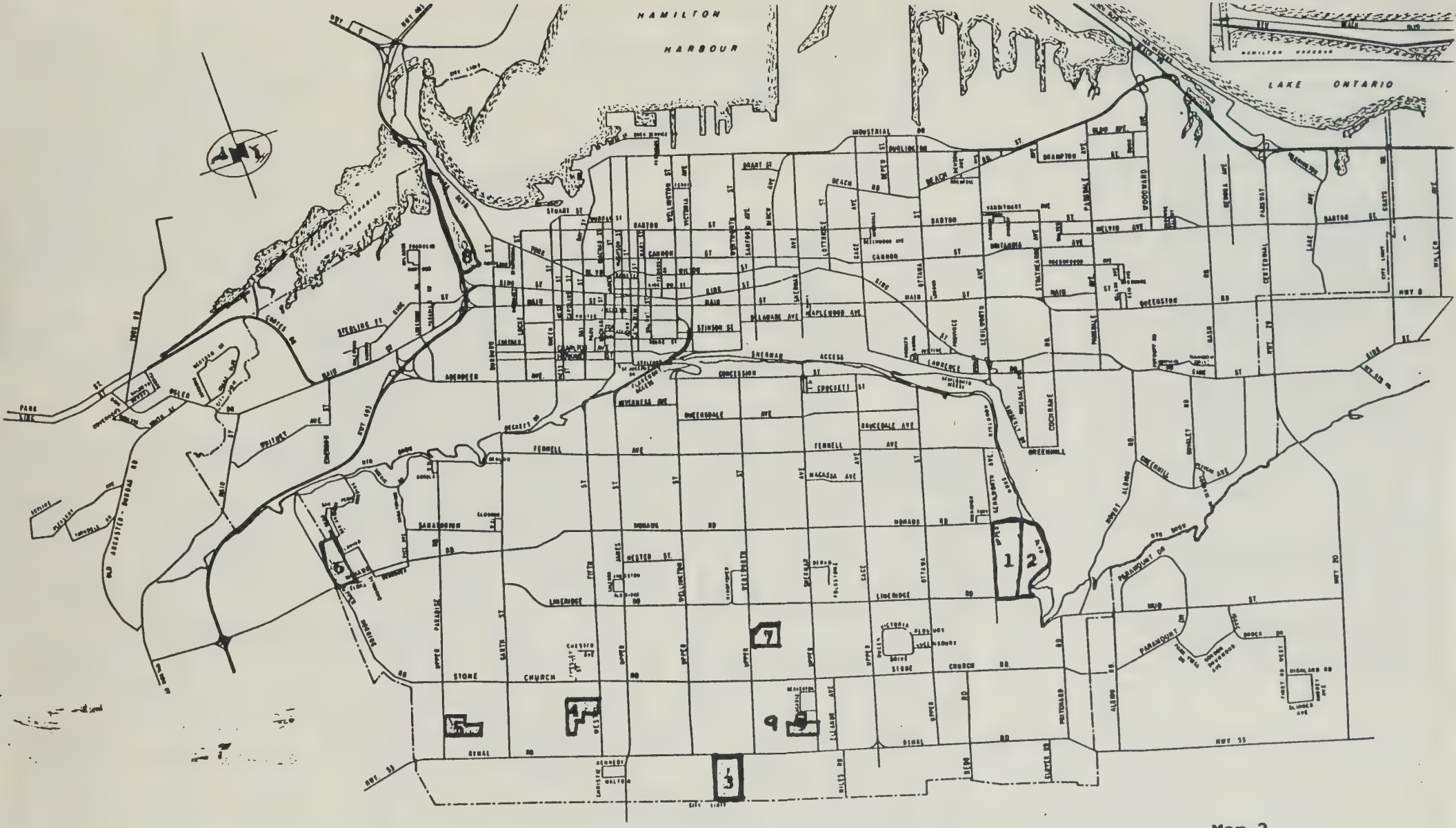
I would also like to have the Liaison Committee formed as soon as possible as per my letter to Bob Sugden of March 11, 1991.

If you have any questions about the above, please give me a call.

Sincerely,

Ben Liotta
Vice President, General Manager

cc: Mayor Bob Morrow
Alderman Tom Murray



Map 2

1. Mohawk Sports Park - Bernie Arbour
2. Mohawk Sports Park - East of Tracks
3. Turner Farm
4. William Connell Park
5. William Schwenger Park
6. Olympic Park
7. T.B. McQuesten Park
8. Kay Drage Park
9. Billy Sherring Park

Schedule 4

"AA" BASEBALL STADIUM SITE STUDY - RATING ANALYSIS

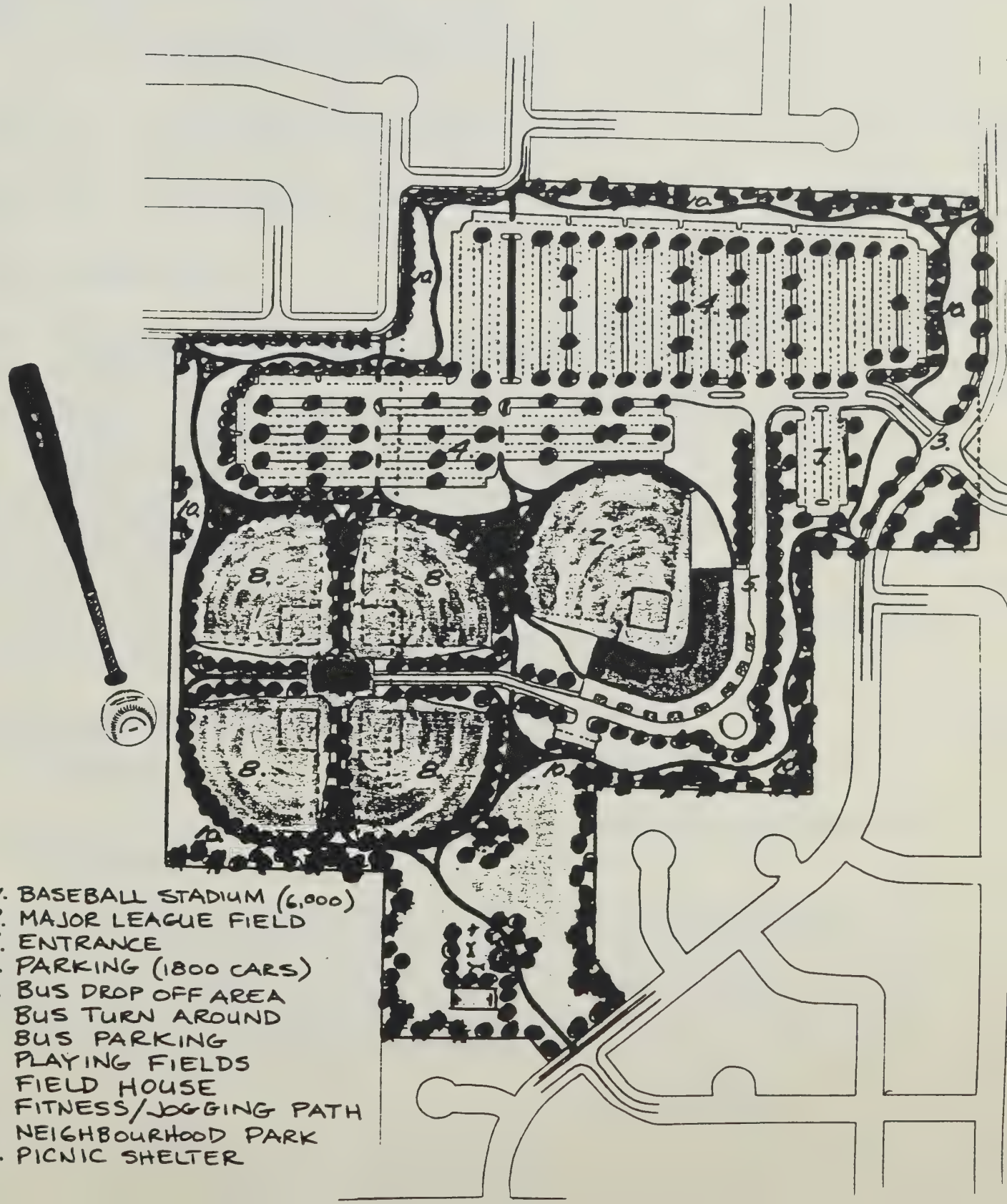
	EVALUATION CRITERIA	Availability of Site Services: Water, Sewer, Hydro, Traffic	Local Traffic Implications	Public Transportation	Visibility	Adjacent Land Use Compatibility	Physical Site Suitability: Size, Configuration, Topography, Compatibility with Ancillary Uses (30 acre min.)	Impact on Existing Uses	N.A.P.B.L. Territorial Protection Limits	Adjacent Market Availability	TOTAL	Comments
	RATING VALUE	12	15	4	5	18	20	10	10	6	100	
1.	Mohawk Sports Park Bernie Arbour 85 acres	11	8	3	2	13	20	2	0	5	64	Construction limitations required for dismantling the existing facility limit the potentials of this site.
2.	Mohawk Sports Park East of Tracks 65 acres	11	8	2	1	18	20	10	0	2	72	Good compatibility with the project, however, this site lies within the NAPBL territory limits.
3	Turner Farm 64 acres	9	14	3	3	18	10	10	10	2	79	A suitable site for facility development.
4.	William Connell Park 44 acres	7	12	3	3	16	20	10	10	4	85	First choice for facility placement strong in all categories special consideration needed to accommodate sewer services.
5.	William Schewenger Park 27 acres	10	6	3	3	15	0	10	10	3	60	This park does not have the acreage required for proper setbacks, parking and support facilities.
6.	Olympic Park 24 acres	11	8	3	4	13	5	2	10	5	61	Physical site limitations of size and topography leave this site unsuitable.
7.	T.B. McQuesten Park 39 acres	12	15	4	5	15	20	2	0	6	79	An excellent site, however, Council direction has this site being developed as a Horticultural Park and is therefore eliminated.
8.	Kay Drage Park 37 acres	1	0	1	5	16	0	0	10	1	34	A previous landfill site, this park is not suited to facility development.
9.	Billy Sherring Pa[illegible] 22 acres	11	12	3	3	15	0	10	0	3	57	The small size a[illegible]iting configuration ma[illegible]s site unsuitable.

WILLIAM CONNELL BALLPARK CONCEPT

Map 8

SCALE: N.T.S.

NOTE: THIS CONCEPT ILLUSTRATES THE COMPLETION OF THE PROPOSED LAND EXCHANGED WITH THE BOARD OF EDUCATION TO AMALGAMATE CITY OF HAMILTON PARK LANDS



Extracted from agreement between the City and the Hamilton Redbirds Baseball Club dated February 3, 1988.

PART V - GENERAL

72. Representatives

(a) The parties agree that each shall appoint representatives to a Liaison Committee, the purposes of which shall be to promote the Club and the City and also to discuss any matters of mutual concern which may arise during the currency of this Agreement.

(b) In this Agreement, the expression, "the City Council Liaison Team" shall mean those members of City Council from time to time appointed by the said Council as its representatives to meet with representatives similarly appointed by the Club for the purpose of promoting the Club and the City of Hamilton and to discuss any matters of mutual concern between the parties arising during the currency of this Agreement.

(c) The Club shall appoint in writing a person designated as the authorized representative of the Club for the purposes of this Agreement.

6

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 17

REPORT TO: Ms. C. J. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT: **Art in Public Places Programme.**

RECOMMENDATION:

(a) That the City of Hamilton incorporate appropriate and high quality works of original art or artistic design components in its civic building projects; and,

(b) That as a minimum, one percent of the Capital Budget of any municipal building project costing in excess of one million dollars is to be allocated for the implementation of the above-noted recommendation.

(c) That this matter be refered to the Finance & Administration Committee for consideration in the 1992-1996 Capital Budget process.

D. McGuire
for: Susan K. Reeder

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As referred to in Section (b) of the above-noted recommendation.

BACKGROUND:

The Arts Advisory Sub-Committee, at its meeting held Thursday, 1991 April 4th approved the above-noted recommendation.

A recommendation for the inclusion of public art in new municipal building projects was made at the 1991 March 8 meeting of the Art in Public Places Steering Committee. In order to achieve this objective, it was suggested that the City adopt a percent for art funding from its capital budget. The Art in Public Places Steering Committee made this recommendation after receiving a staff report on public art programmes which had originally been reviewed by the Senior Management Team on 1991 February 26.

The report had been directed to the Senior Management Team for comments after a year of research and discussion by the Art in Public Places Steering Committee and staff. With information gathered by surveying public art issues and achievements in major Canadian and American cities, and by examining historical and contemporary public art concerns in Hamilton, there was consensus that promoting a climate for the development of public art would be of benefit to Hamilton.

Most recently, the municipalities of Waterloo, Ontario and Edmonton, Alberta have approved similar recommendations. Ottawa, Toronto and Montreal, to cite other examples, have also provided for the enhancement of their public properties and the enjoyment of their citizens through public art initiatives for a number of years. Mr. Robert Martiniuk, Manager, Architectural Division, has, in the project bid package for the Twin Pad Arena, defined an allocation for original artwork in that City project.

Attch.
c.c.- Mr. L. Sage, Chief Administrative Officer
- Mr. J. Thompson, Secretary, Finance & Administration Committee
- Mrs. M. Havelka, Manager of Cultural Services
  Culture and Recreation Department
- Mrs. C. York, Arts Co-Ordinator, Culture and Recreation Department
- Mr. D. Vyce, Director of Property
  Attention: Mr. R. Martiniuk, Manager, Architectural Division
- Mr. E. Matthews, City Treasurer
- Mr. C. Renaud, Chairman, Arts Advisory Sub-Committee

File

PUBLIC ART PROGRAMME

Report to The Senior Management Team

1991 February 15

TABLE OF CONTENTS

1.0 Rationale - identifies the benefits of a public art programme

2.0 Major Components - political will, policy, staff, advisory body, funding base

3.0 Comparative Administrative models - diagrammatic summaries of programmes in Toronto, Montreal, Vancouver, Metro-Dade (Florida); issues/implications

4.0 Art in Public Places Policy Steering Committee - summary of commitee activities; achievements to date: Definitions , Mission Statement, Principles, Objectives, Public Art Trust Model.

5.0 Funding Options - discussion of sources such as percentage of Municipal Capital Budget, percentage of project construction costs for developers, private sector funding for specific projects

6.0 Conclusion

7.0 Appendices

7.1 Objective #5, Policy for The Arts

7.2 Resolution of Council RE public art inventory

7.3 Policy (1988) to Govern and Regulate the Installation of Commemorative Plaques, Monuments, etc.

7.4 Arts Planning Matrix

1.0 RATIONALE

Public art programmes at the municipal level have been created in response to a number of community needs:

to assist the development of a community which is seen by its visitors residents and business people to be welcoming distinctive, exciting and attractive

to ensure the preservation of a city's historical and contemporary collection of monuments, sculptures, paintings, prints, photographs, etc.

to encourage the active participation of artists in the design of public spaces and public amenities

to address the need for a fair process to be followed in choosing or accepting art works whether they are commissioned or donated

to assure that public art works are of the highest possible quality.

2.0 MAJOR COMPONENTS

Public art programmes rely on five important components in order to function well:

- political will
- official policy
- staff
- an expert advisory body
- funding base.

3.0 COMPARATIVE ADMINISTRATIVE MODELS

A variety of administrative structures have evolved over the past several years in many major cities. They have developed according to each city's organizational style and requirements, as seen in the diagrams below (Figures 1 - 4).

At the present time in Hamilton, several city departments are involved in public art concerns: Property and Real Estate, the Architectural Division, Public Works, Planning, Culture & Recreation. Committees and sub-committees affected include Finance and Administration, Parks and Recreation, Planning and Development, Arts Advisory, Urban Design, Parks and Recreation Citizens Advisory, Downtown Action Plan, Central Area Plan Co-ordinating, Hamilton Historical Board and Local Architectural Conservancy Advisory Committee.

It will be necessary to identify a feasible administrative structure for the implementation of a public art programme - one which takes into consideration the present activities of staff and committees. The scope of a public art programme could encompass co-ordinating and liaison functions in addition to the initiation of new projects.

Figure 1

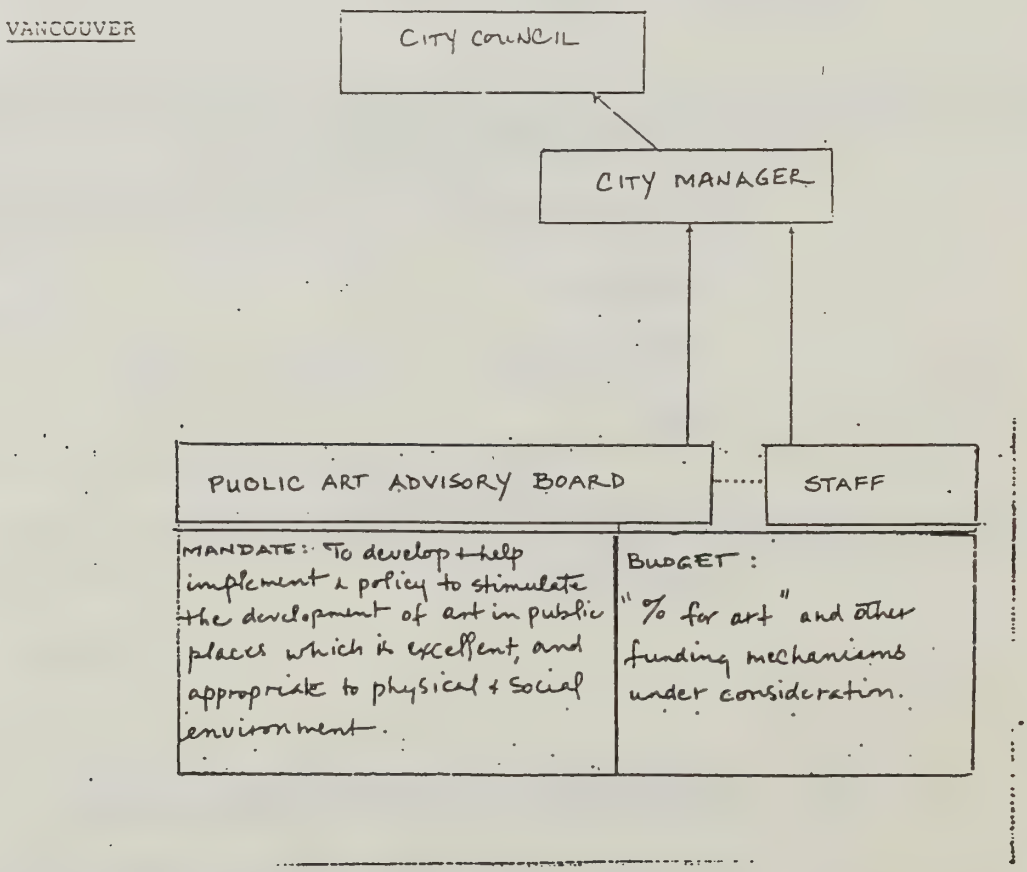


Figure 2

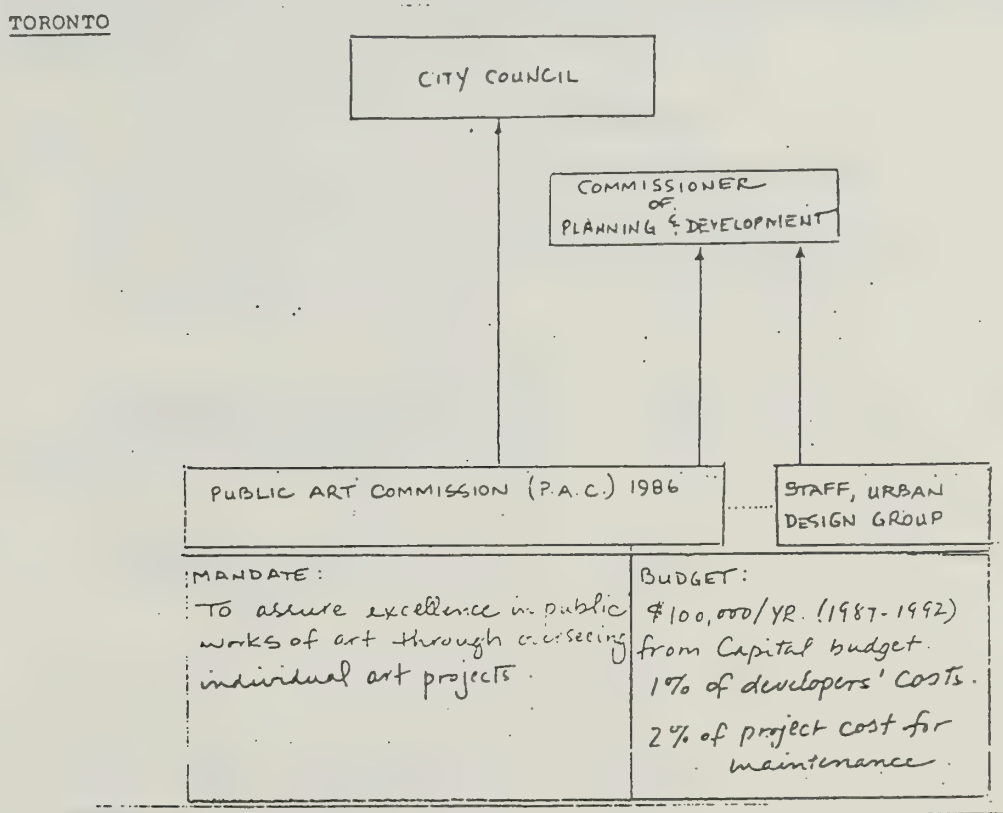


Figure 3

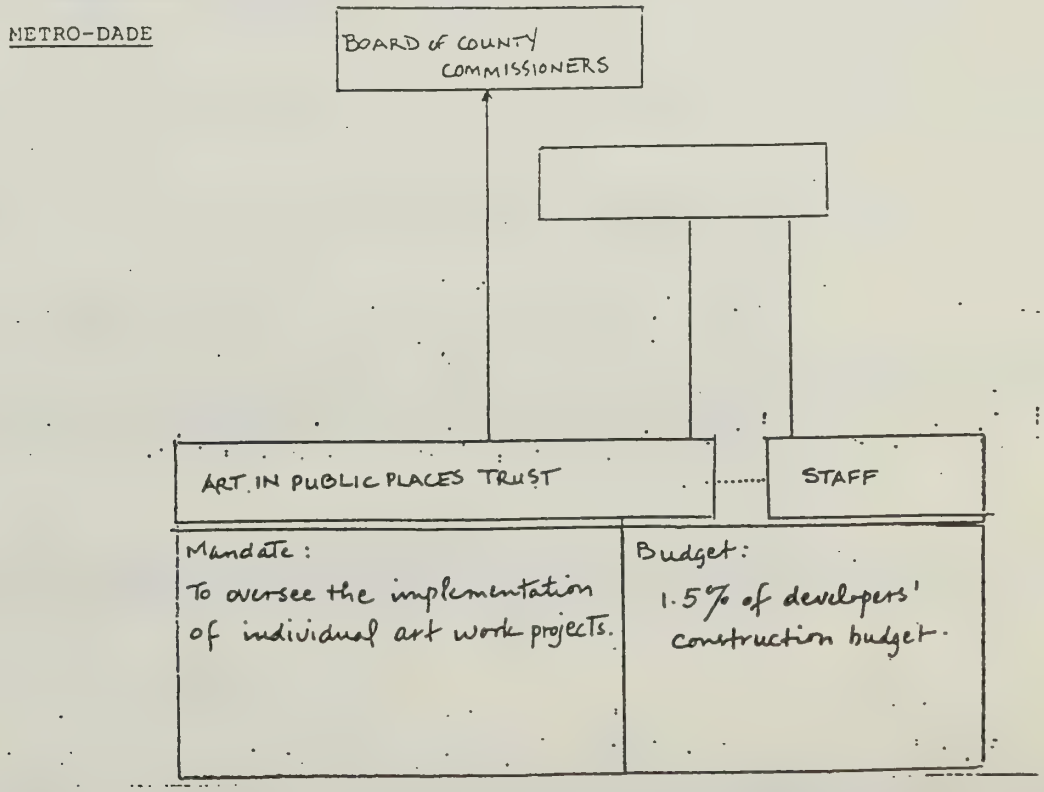
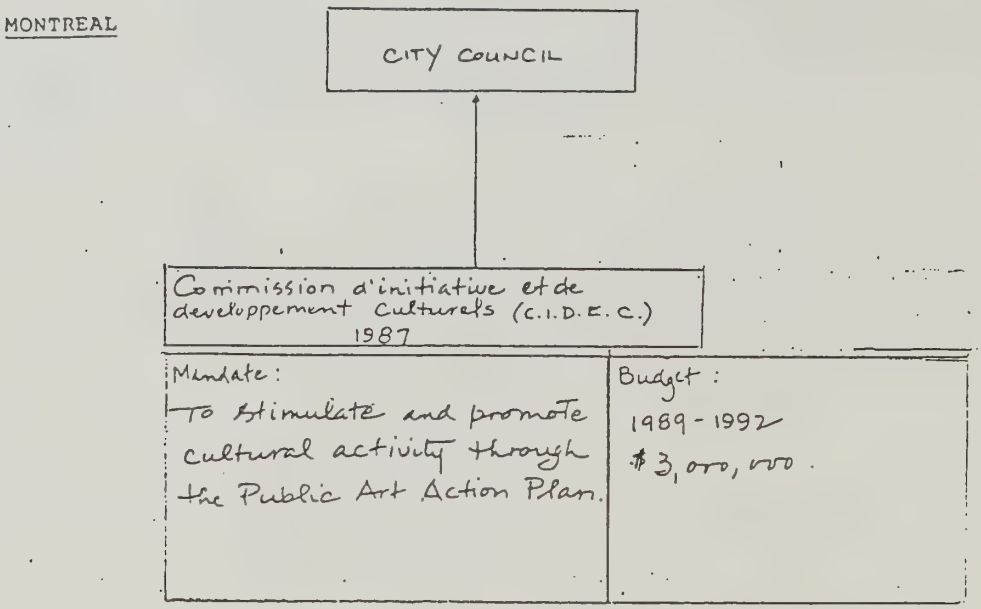


Figure 4



Note: This is primarily a staff function. Selection committees for specific projects are appointed as necessary.

4.0 ART IN PUBLIC PLACES POLICY STEERING COMMITTEE

This ad hoc committee was organized by the Arts Advisory Subcommittee and began to meet in February 1990. Membership was drawn from a broad constituency including the staff of various city departments, the arts community, the educational and business communities. Its mandate was to draft a policy for public art in Hamilton. Figures 5 - 6 represent those sections of the draft policy which have been completed to date.

At its meeting of November 23,1990, the committee discussed a model for a PUBLIC ART TRUST, specifically designed for Hamilton's needs (Figure 7).

FIGURE 5.

DEFINITIONS

* 1.1 Publicly Accessible Property - PUBLIC: Government buildings and lands, or portions thereof, accessible to the general public including but not limited to

lobbies, hallways, public rooms, adjacent exterior approaches and plazas, public highways, roadways and easements, specified parks, exterior architectural treatments and major public sight lines.

* 1.2 **Publicly Accessible Property -PRIVATE:**

(a) Exterior or outdoor areas of privately owned/controlled buildings and land which are accessible to the public for a minimum of 18 hours per day. These areas may include but are not limited to exterior building surfaces, walkways, plazas, and major public sightlines.

(b) Interior areas of privately owned/controlled buildings which are accessible to the general public for a minimum of 12 hours per day. These areas may include but are not limited to lobbies, courtyards and malls.

NOTE: 1.1 and 1.2, for the purposes of this policy, hereinafter will be termed "PUBLIC PLACE".

1.3 For the purposes of this policy, PUBLIC ART is defined as: creative works and/or designed amenities which are intended for installation and meaningful integration in public places as previously defined; which are temporary or permanent; which are constructed in traditional or contemporary materials and forms.

---

* Both 1.1 and 1.2 are based , in part, on the definitions used in the public art policy of los Angeles.

FIGURE 6.

MISSION STATEMENT

The City of Hamilton will initiate a public art programme to encourage public art projects which will humanize and enhance the urban environment.

PRINCIPLES

A public art policy and programme for the City of Hamilton is based on the same general principles as the municipal arts policy (POLICY FOR THE ARTS), i.e.

PARTNERSHIPS

The City of Hamilton recognizes that it is one agency among many, that it shares responsibility for local arts development, and acknowledges that co-operation with its partners would be in the best interests of all concerned.

EXCELLENCE

The City of Hamilton has a responsibility for enhancing and facilitating the general public's awareness of, and appreciation for, the local arts environment.

AWARENESS AND APPRECIATION

The City of Hamilton has a responsibility for enhancing and faclitating the general public's awarness of, and appreciation for, the local arts envorinment.

ACCESS

The City of Hamilton has a role in ensuring public access to arts activities, services and venues.

OBJECTIVES

1) To provide an organizational framework for the review, administration and processing of public art projects.

2) To encourage Hamilton to excel as a humane, functional and pleasing environment for the well being and enjoyment of residents and visitors through the many forms and purposes of public art.

3) To provide a climate in which public art is a means of integrating artistic expression into the public domain.

4) To initiate and encourage participation and dialogue among affected interest groups regarding the design, appearance and use of public places.

5) To support, through public art projects, opportunities for the education and cultivation of audiences for the arts.

6) To promote the concept of co-operative funding mechanisms which involve government and the private sector for the implementation of a public art programme.

7) To create an objective selection process within the public art programme.

8) To ensure that an appropriate level of responsibility exists for the professional maintenance of permanently installed public art.

FIGURE 7.

Public Art Trust - Model

I MANDATE As an advisory body to Council, to ensure that public art projects are reflections of the policy mission statement, principles and objectives.

II CHAIRPERSON A member of the Arts Advisory Sub-committee or designate

III FUNCTIONS 1) To receive, review and initiate proposals for public art projects

2) To act as a channel to steer proposals in the appropriate directions

3) To develop selection committees for specific projects

4) To compile a registry of artists

5) To evolve a long-term corporate strategy for public art.

IV COMPOSITION In the identification of membership categories, it is recommended that this body should involve representatives form the following sectors:

Architecture
Building
Landscape

Arts
Artists
Curators
Historians

Education
School boards
McMaster University
Mohawk College
Dundas Valley School of Art

Elected Officials

Engineering

Special Interest Groups
Developers
Builders

Business groups
Primary user groups

Staff
Project co-ordinator/liaison position which would interact with staff from various departments:

Planning
Real Estate
Parks
Public Works
Culture & Recreation
Legal

Representatives of Planning Dept. and Parks Div.

5.0 FUNDING OPTIONS

There are a variety of funding sources for public art programmes. Most often a combination of methods are used including:

- funds identified as a specific line item in the municipal capital budget
- one percent of the gross construction costs of commercial developer's building project
- private sector funding for an individual project
- administrative funding for a staff function from a departmental budget.

A 1987 survey in the United States conducted by the Arts Extension Service (University of Massachusetts) and the National Assembly of Local Arts Agencies indicates, based on a sample of 135 publicly funded/initiated programmes, that 73% were funded as budget line items, 9% as private development projects, and 5% through public and private grants or special taxes.

PERCENT FOR ART

Enabling legislation exists through Section 36 of the Municipal Planning Act for percent for art regulations which are applied to non-residential development projects. Precedent for requiring contributions to a special fund by developers has been established in Hamilton with the Parks Acquisition Fund. Non-residential development companies which do business in major cities such as Toronto are familiar with percent for art requirements. Their co-operation enables the business sector to form an arts partnership with the municipality in a highly visible way. Often cities provide a choice of options for the developers' contributions. The most

frequently cited amount is one percent with a ceiling on the total amount to be allocated.

The percent for art principle may also be applied to the municipal capital budget, again with a ceiling on the total allowable amount. In turn, a percentage of this amount may be designated for ongoing maintenance costs where applicable.

(NOTE: The maintenance costs for city fountains are in the jurisdiction of the Department of Public Works' budget. Maintenance funds for the ongoing care of monuments, such as Queen Victoria and Sir John A. MacDonald, have not been specifically identified.)

PRIVATE SECTOR FUNDING

As is the case most major cities, Hamilton has collected in its public places a significant number of artworks which have been donated or commissioned by the private sector over decades. A recent example, located on City Hall property, is the "Day of Mourning" sculpture commissioned by the Hamilton and District Labour Council.

With any combination of funding sources. there must be an overriding commitment to quality in the artworks and fairness in the process of selection, as well as a recognized responsibility to provide adequate ongoing maintenance.

6.0 CONCLUSION

Public art issues in Hamilton have historically been dealt with on an ad hoc basis. An official public art programme would provide a framework within which new partnerships would be developed, the city's image would be improved, recognition would be given to the creative process and significant examples of our cultural heritage would be preserved for future generations. In the broader context, the goals of a public art programme do not constitute a perfect prescription for curing the ills of large cities. However they can, in conjunction with programmes for economic development and environmental improvements, contribute to the growth of liveable and sustaining urban environments.

A public art programme is not possible without a funding base. There now exist mechanisms for building that base which need only be acknowledged and utilized.

A considerable amount of research and meeting time has been spent over the past year by staff and volunteers to examine public art issues. The members of the Steering Committee have brought a wealth of diverse experiences to the process and participated in a mutually beneficial dialogue. Consensus has been achieved as to the merits of a public art policy and programme for Hamilton.

At this stage of the deliberations, it was felt that a review of achievements was in order and that a request be presented to the Senior Management Team for comments and recommendations on these preliminary directions.

CDY

7.0 APPENDICES

Objective #5

FACILITIES
To encourage the visibility of art in existing and future publicly accessible places in the City of Hamilton.

POLICY DIRECTION:

To recommend that the City of Hamilton initiate research into the development of a specific policy which will comprehensively address the issue of art displayed, installed and performed in public places.

Rationale - The placement and installation of works of art in public places has historically been dealt with on an AD HOC basis. There have been no guidelines concerning selection, co-ordination, liaison, acquisition, funding, or standards of artistic excellence. There has been a Committee dealing with art in public places since 1985.

STRATEGIES:

That the Department of Culture and Recreation and the Arts Advisory Sub-Committee research comparative policies from other municipalities and invite discussion regarding this subject from interested partners and community arts groups, resulting in the preparation of a discussion document.

That by 1990, the Department of Culture and Recreation and the Arts Advisory Sub-Committee be prepared to present in draft form an ART IN PUBLIC PLACES policy for the consideration of the Parks and Recreation Committee.

APPENDIX 7.2

Corporation of the City of Hamilton

Memorandum

****

TO: Mr. R. Sugden, Director
Culture and Recreation Department

YOUR FILE:

FROM: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

OUR FILE:
PHONE: 546-2728

SUBJECT: INVENTORY OF PUBLIC ART WORK IN THE OWNERSHIP OF THE CITY OF HAMILTON

DATE: 1990 May 08

This is to advise that the Parks and Recreation Committee at its meeting hel 1990 May 01 approved the following recommendation of the Arts Advisory Sut Committee respecting the above.

> "That the Director of Culture and Recreation be directed to co-ordinat the compilation of a complete inventory of public artwork in the ownershi of the City of Hamilton".

In addition, the Committee requested that this inventory should be expanded t include the City's collection of photographs. The Committee also requested tha a gift or loan of a painting of Mayor Colin Ferrie's home (Hamilton's firs Mayor) to the Art Gallery be investigated with a view to returning the ownershi of the painting to the City. Further, the Committee requested that thi inventory should include all City Hall Offices, including that of the Mayor.

Would you please take the necessary action to carry out the request of the Park and Recreation Committee.

L. Dale

cc: Secretary, Arts Advisory Sub-Committee
✓ Ms. Cheryl York, Arts Co-ordinator

APPENDIX

Corporation of the City of Ha

Memorandum

****

TO: Mr. D. Vyce
Director of Property

YOUR FILE:

FROM: Mr. John Thompson, Secretary
Legislation Committee

OUR FILE:
PHONE: 526-27

SUBJECT: POLICY TO GOVERN AND REGULATE THE INSTALLATION OF COMMEMORATIVE PLAQUES, MEMORIALS, TIME CAPSULES AND TREES UPON THE GROUNDS OUTSIDE CITY HALL

DATE: 1988 September

Sub-joined is a copy of Section 5 of the TENTH Report of t Legislation Committee which was adopted by City Council at its meeting he 1988 September 27.

M. J. Walton
for J. T. Thompson

JT:mjw

c.c. Mr. K. A. Rouff
City Solicitor

Mr. R. Swan, Manager
Property Maintenance Division

That approval be given to the following policy to govern and regulate the installation of commemorative plaques, memorials, monuments, time capsules and trees upon the grounds outside City Hall.

(a) That the installation and location of commemorative plaques, memorials, monuments, time capsules, and trees upon the grounds of City Hall shall be subject to the consideration and recommendation of the Legislation Committee and approval of City Council.

(b) That each application be considered on its own merits with the view to examining and identifying the impact and importance of significant contributions made to the overall growth and development of the City of Hamilton by the organization or group.

REFERENCE : Art in Public P

Arts Planning Matrix

PLACE/DATE	HOUSTON, TX 1976	CAMBRIDGE, MA 1982–83
TITLE	*Public Art in Public Spaces*	*ART PLAN 1982–1983*
SPONSOR	Municipal Art Commission/ City Planning Department	Cambridge Arts Council/ Cambridge Public Art Commission
FOCUS OF PLAN	Downtown Houston	City of Cambridge, emphasis on neighborhoods
OBJECTIVE	Inventories indoor and outdoor sites for potential public art in downtown and lists existing sculpture.	• Requests proposals for five planned art projects to enhance the city's neighborhoods. • Requests artists to submit slides of existing artwork for the "Art Bank"—a resource for public places when appropriate.
FORMAT	Glossy booklet with color photos.	Newspaper insert with black and white photos and map.
A. Background Information	Brief account of national history of public art	Defines 1% for Art Commission's commitment to the role of public art in the community—expressing a preference for "art which engages itself directly with the surrounding environment. It may create, enrich, or reveal a 'sense of place.'"
B. Inventory		
1. Existing public art locations	• Lists existing city-owned and privately-owned public artworks in public spaces in the cityscape.	• Lists more than fifty public art projects implemented during the past seven years in Cambridge.
2. Potential public art locations	• Selects potential locations for public art on previously developed sites.	• Selects five new specific locations for public art to enhance neighborhoods, including sites adjacent to existing buildings and sites on undeveloped land.
C. Site Analysis	Limited site analysis.	Limited site analysis.
1. Physical components	Specifies indoor vs. outdoor sites, includes dimensions of locations.	Brief description of natural and built features.
2. Social/behavioral characteristics	Day vs. night use, vehicular vs. pedestrian use.	Brief description of users—i.e. "path popular with joggers."
3. Historical content	No historical content.	No historical content.
1. Site selection	• Merely lists priority sites—awaits private sector initiative.	• Lists specific five priority sites, based on appropriateness and available funding, to solicit artists' proposals.
2. Artistic criteria/performance/ content	• Offers limited performance guidelines for each site i.e.—"excellent potential for mural or wall graphic."	• Limited performance guidelines for each site—i.e., "artwork limited to recreational use."
3. Process for selecting artists	• Contains no strategy for selecting artists—awaits private sector initiative.	• Open to all, but prefers Cambridge and/or Massachusetts artists.
4. Planning/Implementation linkage	• Makes no link to art implementation procedure already developed by Houston Municipal Art Commission.	• Defines no single procedure for art implementation; will be tailored to each project, however emphasizes community involvement.

PLACE/ DATE	ARLINGTON COUNTY, VA 1984	PHOENIX, AZ 1984	SEATTLE, WA 1984
TITLE	*Sited Toward the Future—Proposals for Public Sculpture in Arlington County*	*Artworks Program for the City of Phoenix (final report)*	*Artwork Network—A Planning Study for Seattle: Art in the Civic Context*
SPONSOR	Community Arts Council of Arlington	Arizona Commission of Arts/Phoenix Redevelopment Office/consultant-artist Mark Lere.	Seattle Arts Commission/Art in Public Places Program
FOCUS	Arlington County, Virginia	Downtown redevelopment area of Phoenix	Downtown Seattle
OBJECTIVE	Publicizes selected proposals created by collaboration of artists, designers, and developers, for seventeen sites of major new private development, civic spaces or highway-related spaces, which satisfy one or more of the stated goals: a) provide a gateway to the county b) mark vistas c) highlight metro stations	Incorporates public art planning into streetscape design for downtown Phoenix, and to be used as a potential promotional tool for the establishment of an arts commission.	Sets theoretical framework for evaluation and siting of public artwork, with emphasis on special characteristics of downtown districts.
FORMAT	Catalogue from exhibit includes text, artists' statements, and photos of models of proposed artworks.	Final draft of report with black and white photos.	Booklet with extensive graphic analysis—maps, diagrams, photos.
	• Discusses past and present role of public art in public spaces. • Reviews Nancy Holts' Dark Star Park in nearby Rosslyn, VA, which set the precedent for organizing the art plan and exhibit to promote future collaborative artworks. • Describes Arlington County as a context for public art and mentions what each of the 17 selected artists contributed to this developing district.	• Identifies rationale for incorporating public art into the streetscape scheme for the redevelopment district in downtown Phoenix. • Promotes functional public art—artist-designed street furniture, architectural shade areas, gateways and water elements. • Discusses role of public art in civic areas, and benefits of temporary public art.	• Overviews last twenty years of public art in Seattle. • Analyzes civic urban spaces including models for physical and social analysis of urban settings (William H. Whyte and Kevin Lynch). • Presents typology of public art, including relationship of art to audience and to site.
	• No existing public art inventory (except for review of Dark Star Park, see above).	• No inventory of existing public art work.	• Locates existing public artwork and existing public places by district for downtown Seattle.
	• Presents each of the seventeen proposed art projects designed for sites which contain no prior development.	• Selects three sites within the downtown redevelopment area as prime locations for artist-designed street furniture, and other amenities.	• Proposes sites for public artwork including both developed sites and future development locations.
	Varies by site—from limited to extensive analysis, depending on developer/designer's input.	Site analysis varies by location.	Extensive site analysis.
	Brief description—i.e. "landscaped semi-circle . . . 2000 ft. wide, surrounded by streets, driveways and highways."	No description of physical components—relies on photos.	Brief description, i.e. "formed by intersection of two arterials" . . . . "uninviting bus shelter."
	Brief description—i.e. "rest area activated by pedestrian traffic."	Brief description for each proposed site "high density pedestrian interaction," with emphasis on specific physical amenities suited to Phoenix desert climate.	Brief description—i.e. "gathering place for people working in government center."
	No historical content.	No historical content.	No historical content.
	• Identifies 17 priority sites after a review of 47 proposed sites, based on their potential for fulfilling art plan goals.	• Identifies three priority sites and encourages Redevelopment Agency to incorporate public art in ongoing streetscape plan.	• Defines proposed sites in downtown Seattle into three categories: 1. priority sites 2. future sites 3. temporary sites
	• Offers performance guidelines which are site specific—according to each collaborative team of artists, developers, and architects.	• Offers limited performance guidelines which are specific to each site; emphasis is on functional elements—benches, fountains and shade structures.	• Offers limited performance guidelines specific to each site—i.e. "artwork could mark entry points to Seattle."
	• Invites only metropolitan Washington artists invited to participate. Devises procedure for matching artists' experience to particular sites.	• Does not solicit proposals but recommends using local artists.	• Makes no recommendations for artist selection.
	• Increases awareness of public art potential in new development and encourages discussion through exhibit and catalogue, however makes no explicit link to implementation.	• Links no procedure for art implementation to plan.	• Discusses no procedure for art implementation; however, Seattle has a city ordinance for 1% for Art and has a well established and active Arts Commission that solicits proposals.

7

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 April 18

REPORT TO: Ms. Charlene Coutts, A/ Secretary
Parks and Recreation Committee

FROM: Ms. P. Noé Johnson
City Solicitor

SUBJECT: West Mountain Twin Pad Arena

BACKGROUND:

Pursuant to Council's resolution of November 13, 1990 authorizing application to the Ontario Municipal Board for debenture approval to fund construction of the West Mountain Twin Pad Arena, the initial application was submitted on November 22, 1990.

December 4, 1990 the OMB requested additional information on the background Consultant's study and public meetings. The requested information was couriered to the OMB on December 5, 1990. December 6, 1990 the certified copy of the Regional Council's approval for debenturing was forwarded to the OMB. The OMB requested a breakdown of interest cost allocated to the project and its effect on the Mill Rate. The City Treasurer's accounting was sent to the OMB on December 18, 1990. From late December through January 1991, there were numerous information exchanges between the Law Department and the OMB. Throughout the application process, the West Mountain Twin Pad Arena working committee has been kept advised of status.

On January 23, 1991 the City Clerk received Mr. A. Robertson's objection to the debenture application, which had been copied to the OMB. The OMB next requested (March 14, 1991) the City to comment on expanded/ subsequent objections by Mr. Robertson. The City's response was coordinated by the Law Department and faxed to the OMB on March 28, 1991.

STATUS:

April 18,1991 the City received a copy of the attached letter from Mr. J.P. Kruger, Chairman of the Ontario Municipal Board to Mr. Robertson which advised that upon review by the OMB, the Board finds that the allegations are not substantiated by evidence. In view of the fact that Mr. Robertson is the only objector, the Board is unwilling to allocate time and personnel to a full hearing unless it is satisfied there is a realistic issue to be addressed. Mr. Robertson has been given a deadline of May 1, 1991 within which to provide evidence in support of his objection, failing which the OMB will proceed on the City's application.

Ontario

Ontario
Municipal
Board

Commission des
Affaires municipales
de l'Ontario

Office of the
Chairman

Bureau du
Président

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Toronto, Ontario
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180, rue Dundas, ouest
Toronto, Ontario
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Fax: 416/979-8808

RECEIVED
APR 18 1991
LAW DEPARTMENT

BY COURIER

April 16, 1991

Mr. A. Robertson
240 Bendamere Avenue
Hamilton, Ontario
L9C 1P5

Dear Mr. Robertson:

Re: O.M.B. File E 901349
Proposed West Mountain Twin Pad Arena
City of Hamilton

We have reviewed your correspondence with the Board and others on this matter. You suggest that you have available

1) examples of significant errors in the reports of Cumming Cockburn sufficient to render doubtful the conclusions and recommendations they make;

2) substantial evidence of your own, some substantiated by expert sources, that the findings of the report and the conclusions drawn are in error.

Nowhere in your correspondence do you follow through with the evidence itself, only an allegation that it exists and will be produced. Even though you suggest that you will be supported by legal counsel at the hearing, our information is the one you have chosen or referred to, Mr. M. McEniry, does not appear inclined to become involved.

You are the only objector in this matter and the Board is reluctant to stage a hearing with all of its attendant costs and allocation of personnel on both sides unless it is satisfied there is a realistic issue to be addressed.

The Board's practice is to insist on an exchange of evidence in advance so that both sides can weigh their position. You have the City's report. The statements made in your letter of February 21, 1991 are opinions and allegations which lack the substance of evidence.

Therefore, unless you can provide evidence to support your position and submit same to the Board on or before May 1, 1991, the Board is disposed to rule that no hearing is appropriate and the Board will proceed on the basis of the City's submission and application.

Yours truly,

John P. Kruger
Chairman

cc: P. Noe Johnson, City Solicitor
K.E. Avery, City Clerk

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
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TEL: 546-2700
FAX: 546-2095

URBAN/MUNICIPAL

1991 April 26

URBAN MUNI...

GOVERNMENT DOCUMENTS

NOTICE OF SPECIAL MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 April 30
6:30 o'clock p.m.
Room 233, City Hall

C. J. Coutts, Acting Secretary
Parks and Recreation Committee

AGENDA:

1. **MANAGER OF PURCHASING/DIRECTOR OF PUBLIC WORKS**

   Removal of Existing Turf Surface and Pad and
   Supply and Install Artificial Turf, Ivor Wynne Stadium

2. **DIRECTOR OF PUBLIC WORKS**

   Ivor Wynne Stadium - Disposition of Artificial Turf

3. **ADJOURNMENT**

1

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 26

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

J. G. Pavelka, P.Eng.
Director of Public Works
Public Works Department

SUBJECT: REMOVAL OF EXISTING TURF SURFACE AND PAD AND SUPPLY AND INSTALL ARTIFICIAL TURF, IVOR WYNNE STADIUM

RECOMMENDATION:

a) That a purchase order be issued to AstroTurf Industries, Inc., Dalton, Georgia, to remove the existing turf surface and pad, and supply and install an estimated quantity of 106,350 square feet of artificial turf at Ivor Wynne Stadium, at a cost of $13.06 per square foot, Canadian dollars, for an estimated total of $1,388,931, including all taxes, being the only proposal received, in accordance with the Request for Proposal issued by the Manager of Purchasing and Vendor's proposal and that this expenditure be financed from the Reserve for Capital Projects Account No. CH00203.

b) That a contract be entered into satisfactory to the City Solicitor.

T. Bradley, Manager of Purchasing

J. G. Pavelka, Director, Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

J. G. Pavelka, P.Eng.
Director of Public Works
Public Works Department

SUBJECT: REMOVAL OF EXISTING TURF SURFACE AND PAD AND SUPPLY AND INSTALL ARTIFICIAL TURF, IVOR WYNNE STADIUM

BACKGROUND: Tender Analysis based on approximately 106,350 square feet including all taxes

AstroTurf Industries Inc., Dalton, Georgia
$1,388,931.00

Omni Recreation Surfaces, Gormley, Ontario
Time constraints of the contract and previously committed workload dictates unable to bid.

Continental Sport Services Inc., Surrey, B.C.
The time allocated for doing the work is not sufficient due to delivery of product and certain terms and conditions were not acceptable.

Kramer Sports Services, Riverside, California
Because of the many conditions in the proposal documents it was not in their best interest to respond.

Le groupe belea Inc., Montreal, Quebec
The closing date did not permit them sufficient time to respond.

Sportexe, Fenwick, Ontario
Rather than using the City's proposal documents Sportexe submitted a letter offering two proposals. These were evaluated by the Public Works Department and determined to be unacceptable alternatives.

This proposal was advertised and twenty-four suppliers requested to bid. Eighteen suppliers did not respond.

c.c. City Solicitor
Accounts Payable

2

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 26

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Ivor Wynne Stadium
- Disposition of Artificial Turf

RECOMMENDATION:

That the Purchasing Department be authorized to engage an auctioneer to make the necessary arrangements to dispose of the Artificial Turf at Ivor Wynne by way of a public auction, and further,

That 7 premium rolls of turf be set aside for use by HECFI based on a purchase price equal to the highest bid received at the auction, and further,

That a maximum of 3 rolls of the 32 be set aside from auction for use in municipal projects, and further,

That a maximum of 3 rolls of the 32 be set aside from auction for sale to the general public in pre-cut sizes.

J. G. Pavelka
J. G. Pavelka, P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

That revenues resulting from the disposal of the used turf and any credits to the City from the successful bidder installing the new turf be directed to Account CF5010-629054017 (Ivor Wynne Stadium - Renovate & Repair).

BACKGROUND:

Since the issue of replacing the artificial turf at Ivor Wynne Stadium surfaced there have been many (approximately 50) inquiries about the opportunity to purchase all or portions of the turf.

The playing surface represents an area of 106,122 sq. ft., covered by 32 rolls of artificial turf measuring 200 feet x 15 feet each.

The proposal by Astroturf Industries for the supply of new turf includes removal of the existing turf and underpad and disposal of the latter. Should alternate arrangements be made for the removal of the existing turf and underpad, the city should expect a credit off the Astroturf Industries proposal price.

A. BULK PURCHASE

The City is in receipt of one verbal proposal in the amount of approximately $7,000 for purchase of all 32 rolls. This offer includes removal of turf and underpad. Any further consideration of this proposal would require more detailed information relative to method of removing the underpad and acceptance of this work by the successful bidder of new turf.

Alternatively, another perspective purchaser has indicated written interest to buy 5 rolls (15,000 square feet) for $10,000 based on a $500 downpayment and the balance paid on monthly instalments ending September 1, 1991.

Further, a second written proposal has been received for purchase of 6 rolls in the amount of $2,000.

Based on the written proposals received, the value placed on the used turf on a per roll basis ranges from $330 to $2,000.

B. MUNICIPAL USE

During the Parks and Recreation Committee meeting of April 23, 1991, Alderman Gallagher pointed out that the artificial turf could potentially be used in Copps Coliseum for other athletic events. Seven rolls would be required to cover the floor area in the coliseum.

In this regard, the main factor to consider is that the turf from Ivor Wynne Stadium has potential for indoor use. It is the underpadding that has reached a compressed and deteriorated condition lacking resiliency hence the reason for replacement. Underpadding is not normally installed for indoor use. Recognizing the value of the used turf to the City, consideration should be given to satisfying the requirements of HECFI as recommended.

In the same way, the artificial turf could be utilized in other municipal facilities such the greenhouses during the Mum Show, the Hamilton Tiger Cat float, implementing landscaping projects within the Convention Centre, the golf course clubhouses and potentially some of the City's arenas during certain events.

C. ENQUIRIES BY INDIVIDUAL RESIDENTS

Staff have taken many calls from the public at large expressing an interest in purchasing small sections of the turf. In overview these enquiries indicated pieces 10' x 15' and 15' x 20' would be desirable. At these sizes each roll could be cut to appropriate lengths.

D. AUCTION

Two years ago, the City started auctioning its used equipment rather than trading the equipment in to the manufacturer of the new equipment. This approach has been very popular, creating a lot of public interest. Also, the City has actually realized approximately three times the savings by auctioning the equipment. Therefore, staff are recommending that the City auction the used artificial turf to;

1. endeavour to maximize revenue from the sale of the turf
2. heighten public interest in refurbishing Ivor Wynne Stadium as a community facility.

JGP/mc

cc: - L. Sage, Chief Administrative Officer
- E. Matthews, Treasurer
- B. Chrystian, Manager of Parks
- B. Sugden, Director of Culture and Recreation

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

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URBAN/MUNICIPAL
CA4 ON HBC A05
C 51P1
1991

1991 May 2

URBAN MUNICIPAL

GOVERNMENT DOCUMENTS

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 May 7
9:30 o'clock a.m.
Room 233, City Hall

for C. J. Coutts, Acting Secretary
Parks and Recreation Committee

AGENDA

1. **CONSENT AGENDA**

2. **DELEGATION**

ALBC Mixed Slow Pitch Team - Mr. Terry King
Re: Reduced Fees For Use of Eastwood Arena

3. **REPORT ON FESTIVALS IN DUNDURN PARK**

4. **HAMILTON HISTORICAL BOARD**

   (a) Grant Application for a Conservator - Cultural Division

   (b) Admission Policies for 5 Historic Sites

5. **INSTALLATION OF BASKETBALL COURT - LAWFIELD ARENA PLAYGROUND - ALDERMAN J. GALLAGHER**

6. **REZONING - MOHAWK SPORTS PARK/BERNIE ARBOUR STADIUM REFERRED BACK BY CITY COUNCIL 1991 APRIL 30**

7. **OTHER BUSINESS**

8. **ADJOURNMENT**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	Item	Original Date	Action	Status
1.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Committee	Report Pending
2.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
3.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 6	Manager of Purchasing	Compile Inventory and Prepare Report
4.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990
5.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
6.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Public Works	Review and Prepare Report
7.	Macassa Park Fire Station	1990 June 4	Director of Public Works and Fire Chief	To Review and Prepare Report
8.	Adopt-A-Park Programme	1991 March 5	Director of Public Works	Review recommendation and include specific responsibilities
9.	Bikeways Signage - Escarpment	1991 March 5	Director of Public Works	Tabled Pending Status of Regional Bikeways Program 1991 May 2

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 May 7
9:30 o'clock a.m.
Room 233, City Hall

AGENDA

A. ADOPTION OF THE MINUTES

Regular meeting of Tuesday, 1991 April 23

B. PURCHASING

Pool Renovations, Central Memorial Recreational Centre

C. DIRECTOR OF CULTURE AND RECREATION

(i) Hostess Frito-Lay Company Slo-Pitch Tournament - Globe Park, Saturday, 1991 July 6

(ii) Cari-Can Festival - Dundurn Park, 1991 August 16 - 18

(iii) Representative from the Children's International Games to attend Ontario Disabled Games

D. INFORMATION - DOWNTOWN HAMILTON B.I.A. PLANNED ACTIVITIES IN GORE PARK

Tuesday, 1991 April 23
9:30 o'clock a.m.
Room 233, City Hall

A.

The Parks and Recreation Committee met.

There were present:	Alderman T. Murray, Chairman Alderman J. Gallagher, Vice-Chairman Alderman G. Copps Alderman M. Kiss Alderman F. Lombardo Alderman Wm. McCulloch Alderman T. Jackson Alderman B. Hinkley
Regrets:	Mayor R. M. Morrow
Also present:	Mr. L. Sage, Chief Administrative Officer Mr. J. Pavelka, Director of Public Works Department Mr. R. Sugden, Director of Culture and Recreation Mr. L. King, Building Commissioner Mr. D. Vyce, Director of Property Mr. R. Chrystian, Public Works Department Mr. C. Firth-Eagland, Public Works Department Mr. T. Bradley, Manager of Purchasing Rev. J. Johnson, Hamilton Board of Education Mr. D. Cowan, Superintendent of Facilities, Ivor Wynne Stadium Mrs. M. Havelka, Culture and Recreation Department Mrs. C. Secore, Culture and Recreation Department Ms. C. York, Culture and Recreation Department Mr. G. De Santis, De Santis General Homes Limited Mr. B. Liota, Hamilton Redbirds Mr. J. Norris Miss C. Coutts, Acting Secretary

1. **CONSENT AGENDA**

A. **ADOPTION OF THE MINUTES**

The minutes of the meeting held 1991 April 2 and the minutes of the special meeting held 1991 April 9 were adopted as circulated.

B. **DIRECTOR OF CULTURE AND RECREATION**

(a) **EARTHSONG FESTIVAL - DUNDURN PARK - 1991 JUNE 28 - JULY 1**

The Committee was in receipt of a report dated 1991 April 8 from the Director of Culture and Recreation respecting the Earthsong Festival at Dundurn Park from 1991 June 28 to July 1.

The Committee approved the following recommendation:

That permission be granted to the Hamilton-Wentworth Creative Arts to sell alcoholic beverages in the Dundurn Park pavilion on the occasion of the Earthsong Festival being held in Dundurn Park, 1991 June 28 to July 1 inclusive, subject to the following terms and conditions:

(a) That proof of $2 million Comprehensive Liability Insurance for Property Damage and Bodily Injury be provided, same to be submitted 30 days in advance of the event and naming the City as co-insured.

(b) That the applicant assume responsibility for all labour related charges associated with the event, (set-up, dismantling, clean-up, etc.).

(c) That alcoholic beverages be served in the confined area of the pavilion (beer and wine only).

(d) That the applicant adhere to all regulations stipulated by the Liquor Licence Board of Ontario in the provision of alcoholic beverages.

(e) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

NOTE: Permission was granted by City Council at its meeting of 1991 March 26 to Hamilton-Wentworth Creative Arts to hold this event in Dundurn Park.

Alderman Jackson wished to be recorded as opposed to the sale of alcohol in City parks.

(b) <u>HAMILTON AND DISTRICT LABOUR COUNCIL - LABOUR DAY PICNIC - DUNDURN PARK - 1991 SEPTEMBER 2</u>

The Committee was in receipt of a report dated 1991 April 8 from the Director of Culture and Recreation respecting a Labour Day Picnic by the Hamilton and District Labour Council in Dundurn Park on 1991 September 2.

The Committee approved the following recommendation:

(a) That pursuant to Parks By-law No. 77-221, the Hamilton and District Labour Council be granted permission to sell food and alcoholic beverages on the occasion of their Labour Day Picnic, to be held Monday, 1991 September 2 at Dundurn Park, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as co-insured be provided.

(ii) That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.)

(iii) That alcoholic beverages be served in the confined area of the Pavilion.

(iv) That the applicant adhere to the regulations stipulated by the Liquor Licence Board of Ontario in the provision of alcoholic beverages.

(v) That a special duty officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

(b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

Alderman Jackson wished to be recorded as opposed to the sale of alcohol in City parks.

C. **DIRECTOR OF PROPERTY**

KEITH NEIGHBOURHOOD PRIORITY PARK AND BEASLEY NEIGHBOURHOOD PRIORITY PARK - TRANSFER OF FUNDS

The Committee was in receipt of a report dated 1991 April 17 from the Director of Property respecting Keith Neighbourhood Priority Park and Beasley Neighbourhood Priority Park - transfer of funds.

The Committee approved the following recommendation:

(a) That $160,000.00 be transferred from the Reserve for Parkland Acquisition Account Centre No. CH00201 to the Keith Neighbourhood Priority Park Acquisition Account No. CF5590 628650010. This transfer will allow for the acquisition of the final properties necessary to complete the land assembly required for this Priority Park.

(b) That $44,000.00 be transferred from the Reserve for Parkland Acquisition Account Centre No. CH00201 to the Beasley Neighbourhood Priority Park Acquisition Account No. CF5590 628650005. This transfer will allow for the acquisition of the final properties necessary to complete the land assembly required for this Priority Park.

2. **DIRECTOR OF PUBLIC WORKS**

FRIENDS OF THE PARKS DONATION - HAMILTON GENERAL HOMES LTD.

The Committee was in receipt of an information report dated 1991 April 17 from the Director of Public Works respecting a Friends of the Parks donation from the Hamilton General Homes Ltd.

Mr. Gabriel De Santis appeared before the Committee and presented the Chairman with a cheque for the donation of topsoil that was placed at Trenholme Neighbourhood Park. The Chairman, on behalf on the Committee, thanked Mr. De Santis and the Hamilton General Homes Ltd. for their most generous donation in furthering the development of City parks.

3. DIRECTOR OF CULTURE AND RECREATION

(a) FIREWORKS DISPLAY -
RACALMUTESE MARIA S.S. DEL MONTE ONTARIO INC.

The Committee was in receipt of a report dated 1991 April 10 from the Director of Culture and Recreation respecting a fireworks display by the Racalmutese Maria S.S. Del Monte Ontario Inc. on 1991 June 9 on the Lax Property.

The Committee approved the following recommendation:

That permission be granted to Racalmutese Maria S.S. Del Monte Ontario Inc. to conduct a fireworks display on the Lax property on 1991 June 9, in conjunction with the festival planned for 1991 June 7, 8 and 9, in honour of Maria Santissima Del Monte, subject to the following terms and conditions:

(a) That a licensed operator be responsible for carrying out the fireworks display.

(b) That the Racalmutese Maria S.S. Del Monte Ontario Inc. have in place $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as co-insured.

(c) That the applicant assume the responsibility for all labour related charges relative to the event (i.e. clean up).

(b) FIREWORKS DISPLAY -
GILKSON COMMUNITY COUNCIL - 1991 MAY 20

The Committee was receipt of an added report dated 1991 April 23 from the Director of Culture and Recreation respecting a fireworks display by the Gilkson Community Council on 1991 May 20.

The Committee approved the following recommendation:

That pursuant to Fireworks By-law No. 90-198 that approval be given to the action taken by the Director of Culture and Recreation in approving the request of the Gilkson Community Council to hold a fireworks display at Gilkson Park on Monday, 1991 May 20, subject to the following terms and conditions:

(a) That a licensed operator be responsible for carrying out the fireworks display.

(b) That Gilkson Community Council have in place a $2 million Insurance Policy for Public Liability for Property Damage and Bodily Injury, naming the City as co-insured.

(c) REZONING - MOHAWK SPORTS PARK/BERNIE ARBOUR STADIUM

The Committee was in receipt of a report dated 1991 April 16 from the Director of Culture and Recreation respecting the rezoning of the Mohawk Sports Park/Bernie Arbour Stadium to allow the Hamilton Hornets and Hamilton Redbirds to obtain a Liquor Sales Licence and a Stadium Licence respectively.

After considerable discussion, the staff recommendation was amended to ensure that the Hamilton Hornets liquor sales licence for the clubhouse facility at the Mohawk Sports Park would be subject to operation only during games and on special occasions as approved in writing by the Director of Culture and Recreation.

Following the amendment, the Committee approved the following recommendation:

(a) That the Planning and Development Committee be requested to initiate the modification of zoning at the Mohawk Sports Park and the Bernie Arbour Stadium to allow:

(i) The Hamilton Hornets to obtain a Liquor Sales Licence for the Clubhouse Facility at the Mohawk Sports Park to operate only during games and on special occasions as approved in writing by the Director of Culture and Recreation.

(ii) The Hamilton Redbirds to obtain a Stadium Licence to sell beer at the Bernie Arbour Stadium during their home games.

(b) That $5 million liquor licence liability insurance, with the City as a named insured, be provided by each of the Hamilton Hornets Rugby Football Club and the Hamilton Redbirds.

Recorded Vote on the aforementioned recommendation:

YEAS: Alderman Murray, Alderman Gallagher, Alderman Lombardo, Alderman McCulloch

NAYS: Alderman Kiss, Alderman Jackson, Alderman Copps, Alderman Hinkley - LOST

NOTE: The above recommendation was lost on a tie vote of the Parks and Recreation Committee and in accordance with established policy, will be submitted to City Council for consideration and disposition.

4. DIRECTOR OF PROPERTY

AUTHORITY TO ENTER, FUTURE PARK DEVELOPMENT
PART 4, PLAN 62R-11426 - UPPER KENILWORTH AVENUE

The Committee was in receipt of a report dated 1991 April 10 from the Director of Property respecting the Authority to Enter the Future Park Development, Part 4, Plan 62R-11426 on Upper Kenilworth Avenue.

The Committee approved the following recommendation:

(a) That, subject to Regional Council approval, the City enter into an Authority to Enter Agreement with the Region thereby permitting the City to enter upon Regional lands located along Upper Kenilworth Avenue, south of Limeridge Road East (Part 4, Plan 11426) for the purpose of constructing future Park grades, seeding and general Park construction.

(b) That the Mayor and City Clerk be authorized to execute the Authority to Enter Agreement in a form satisfactory to the City Solicitor.

5. **DIRECTOR OF PUBLIC WORKS**

(a) **DUFFERIN CONSTRUCTION COMPANY CONTRACT TO CONSTRUCT A PARKING LOT AT MACASSA PARK**

The Committee was in receipt of a report dated 1991 April 5 from the Director of Public Works respecting a contract for Dufferin Construction Company to construct a parking lot at Macassa Park.

The Committee approved the following recommendation:

(a) That the City resolve a claim by Dufferin Construction, arising out of the termination of a contract to construct a parking lot in Macassa Park, by the payment to Dufferin Construction of $9,019.00 inclusive of all damages, interest and costs.

(b) That the City Law Department be authorized to prepare a mutual release agreement between the City of Hamilton and Dufferin Construction Company for the termination of their contract to construct a parking lot in Macassa Park.

(c) That the balance of funds approved for this parking lot, as specified in the 1990 Park Development and Re-development Programme, be held over for improvements in Macassa Park.

(b) **LIGHTING OF BOCCI COURTS - ST. AGNES SCHOOL**

The Committee was in receipt of a report dated 1991 April 5 from the Director of Public Works respecting the lighting of bocci courts at St. Agnes School.

The Committee approved the following recommendation:

(a) That approval be given to proceed with the project for the lighting of the Bocci Courts at St. Agnes School, and

(b) That the Finance and Administration Committee be requested to recommend the method of financing of $6,000.00 for the lighting of the Bocci Courts at St. Agnes School.

(c) **REDBIRDS DOUBLE 'A' FACILITY - WILLIAM CONNELL PARK**

The Committee was in receipt of a report dated 1991 April 17 from the Director of Public Works respecting a Redbirds Double 'A' facility at William Connell Park.

The Committee approved the following recommendation:

(a) That William Connell Park be designated for use as a community sports complex and a Double 'A' baseball facility.

(b) That a liaison committee be established with the Hamilton Redbirds as per the approved agreement with the Redbirds.

(c) That the Planning and Development Committee be requested to initiate a rezoning of the site in order to accommodate a Double 'A' baseball facility at William Connell Park.

6. ARTS ADVISORY SUB-COMMITTEE

ART IN PUBLIC PLACES PROGRAMME

The Committee was in receipt of a report dated 1991 April 17 from the Secretary of the Arts Advisory Sub-Committee respecting an Art in Public Places Programme. Concerns were raised by the Committee as to the criteria in determining appropriate works of art to incorporate in City building projects.

After considerable discussion, the Committee approved the following recommendation:

That the following recommendation of the Arts Advisory Sub-Committee be tabled until the next meeting of the Parks and Recreation Committee with an invitation being extended to representatives of the Arts Advisory Sub-Committee and the Art in Public Places Steering Committee to appear before the Committee to address the Committee's concerns with respect to this report.

(a) That the City of Hamilton incorporate appropriate and high quality works of original art or artistic design components in its civic building projects; and,

(b) That as a minimum, one percent of the Capital Budget of any municipal building project costing in excess of one million dollars is to be allocated for the implementation of the above-noted recommendation.

(c) That this matter be referred to the Finance and Administration Committee for consideration in the 1992 - 1996 Capital Budget Process.

7. CITY SOLICITOR

WEST MOUNTAIN TWIN PAD ARENA

The Committee was in receipt of an information report dated 1991 April 18 from the City Solicitor respecting the status of the appeal to the O.M.B. on the West Mountain Twin Pad Arena. The report was received as circulated.

8. HAMILTON HISTORICAL BOARD

(a) FUND-RAISING EVENT AT DUNDURN CASTLE

The Committee was in receipt of an added report dated 1991 April 23 from the Acting Secretary of the Hamilton Historical Board respecting a fund-raising event at Dundurn Castle.

The Committee approved the following recommendation:

(a) That approval be given to staff to erect two tents in the Cockpit area of Dundurn Park for a Castle fund-raising event.

(b) That authorization be granted to staff to apply for a liquor licence permit to sell beer and wine during the intermission for the above-mentioned event.

(b) JOINT CONFERENCE OF ONTARIO HISTORICAL SOCIETY

The Committee was in receipt of an additional added report dated 1991 April 19 from the Acting Secretary of the Hamilton Historical Board respecting a Joint Conference of Ontario Historical Society.

The Committee approved the following recommendation:

(a) That the Chairman of the Hamilton Historical Board or his designate be authorized to attend the joint conference of the Ontario Historical Society and Heritage Canada to be held in Brockville, Ontario from 1991 May 9 - 11.

(b) That the expenses to attend the symposium be charged to Travel Account No. CH55201 10010.

9. OTHER BUSINESS

(a) REPLACEMENT OF THE ARTIFICIAL TURF AT IVOR WYNNE STADIUM - TENDERS RECEIVED

The Committee was informed that tenders for the replacement of the turf at Ivor Wynne Stadium were opened yesterday afternoon and that only two acceptable tenders were received. The Manager of Purchasing informed the Committee that Astro Turf met all of the proposal's requests and funding requirements as approved by City Council.

Concerns were raised by Committee members that this item was being dealt with at today's meeting without a staff report. After considerable discussion, the Committee approved the following recommendation:

That a special meeting of the Parks and Recreation Committee be held on 1991 April 30 at 6:30 p.m. just prior to City Council to deal with the tender proposals received for the replacement of the artificial turf at Ivor Wynne Stadium.

Alderman Gallagher questioned whether a portion of the existing turf at Ivor Wynne Stadium could be used for Copps Coliseum for indoor soccer and football. Staff responded that portions of the turf could be sold for re-use and it was estimated that the City could get approximately $7,000.00 to $8,000.00 for the sale of this turf.

After considerable discussion, the Committee approved the following recommendation:

(a) That the staff invite the Tiger-Cats, School Boards, Service Clubs and other user groups to participate in a fund raising effort to raise money to help off-set replacement costs of the astro turf at Ivor Wynne Stadium, and

(b) That staff investigate the possibility of H.E.C.F.I. utilizing a portion of the turf at Copps Coliseum.

Staff were directed to have a report prepared on the afore-mentioned recommendation for the special meeting of the Parks and Recreation Committee to be held on 1991 April 30.

(b) **BANNING OF FESTIVALS IN DUNDURN PARK**

Discussion then ensued on the banning of festivals in Dundurn Park and the status of the staff report on this matter. The Committee recommended the following:

> That staff prepare a report on the banning of festivals in Dundurn Park for consideration at the next meeting of the Parks and Recreation Committee.

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

C. J. Coutts, Acting Secretary
1991 April 23

B.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 29

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: POOL RENOVATIONS, CENTRAL MEMORIAL RECREATIONAL CENTRE

RECOMMENDATION:

a) That a purchase order be issued to Comstock Canada, Burlington, in the amount of $95,310.25 including all applicable taxes, to provide pool renovations at Central Memorial Recreation Centre, being the lowest of three quotations received, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and this expenditure be financed from Central Memorial Pool Filtration Account No. CF5255 319151002.

b) That a contingency allowance, in the amount of $5,000, be approved.

c) That a contract be entered into satisfactory to the City Solicitor.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Quotation Analysis

	Removal/Disposal of Existing Equipment, Fabricate New Balance Tank	Concrete Cutting and Patching
Comstock Canada, Burlington	$14 731	$74 344
Superior Boiler, Hamilton	$20 990	No Bid
Western Plumbing, Hamilton	No Bid	$81 600

GST extra at 7%

c.c. City Solicitor
Accounts Payable

C(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 29

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Hostess Frito-Lay Company Slo-Pitch Tournament - Globe Park, Saturday July 6, 1991**

RECOMMENDATION:

That approval be given of the action taken by the Director of Culture and Recreation, to allow the Hostess Frito-Lay Company to sell beer and alcoholic beverages on the occasion of their Slo-Pitch Tournament to be held at Globe Park on Saturday, 1991 July 6, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

(iv) That the concessionaire be contacted to make the necessary arrangements for the provision of food.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

C (ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 29

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Cari-Can Festival - Dundurn Park - August 16 - 18, 1991**

RECOMMENDATION:

That the Cari-Can Festival organizers be granted permission to sell food and alcoholic beverages on the occasion of the Cari-Can Festival, August 16th to 18th, 1991 in Dundurn Park pavilion, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury be provided, same to be submitted 30 days in advance of the event and naming the City as co-insured.

(ii) That the applicant assume responsibility for all labour related charges associated with the event (set-up, dismantling, clean-up, etc.).

(iii) That alcoholic beverages be served in the confined area of the pavilion.

(iv) That the applicant adhere to all regulations stipulated by the Liquor Licence Board in the provision of alcoholic beverages.

(v) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicants expense.

Note: Permission was granted by City Council at its meeting of 1991, April 23 to Cari-Can Festival organizers to hold this event in Dundurn Park.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND:

C (iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 29

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Representative from the Childrens International Games to attend Ontario Disabled Games**

RECOMMENDATION:

That the Director of Culture and Recreation be authorized to invite a representative from the Childrens International Games to attend the Ontario Disabled Games in Hamilton July 4 - 7th.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Travel and accommodations will be shared between the Department and the Games (estimate full cost $2,000.00).

BACKGROUND:

The Childrens International Games are being held in Czechoslovakia May 30 - June 2. The timing of these Games do not permit a delegation nor team of athletes to attend.

The City of Hamilton has been invited to bid for the Games in 1994. It would be following Games in Switzerland and France, and the first time in the West.

Both Provincial and Federal support has been requested in the hosting costs.

The Childrens International Games does not include disabled athletes but will be deciding on future participation for these athletes and having a representative here will benefit our bid and the Games program.

CITY COUNCIL
HAMILTON, CANADA

Alderman Tom
Chairman – Parks
Chairman - Copps
Police Commissioner

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 387-9243 – WARD 8

D.

30 April 1991

MAY - 1 1991

Mr. Kevin Christensen
Secretary
Parks and Recreation Committee

Re: Downtown Promenade - Gore Park

Dear Kevin:

Enclosed is a copy of a letter I received from Gabriel Etele, Executive Director of the Downtown Hamilton B.I.A.

I would appreciate if you would place this letter on the agenda for the May 7, 1991 meeting of the Parks and Recreation Committee (Added Item).

Please advise if you have any questions.

Yours very truly,

Tom Murray /ck.

Alderman Tom Murray, Chairman
Parks and Recreation Committee

/ck

GORE PARK
DOWN TOWN
PROMENADE

Downtown Hamilton Business Improvement Area.
P.O. Box 1023, Station A, Hamilton, Ontario L8N 3R4 Telephone (416) 523-1646

April 12, 1991

hand delivered
to ald. Murray
April 12 for
agenda inclusion
of Apr 15.

Ald. Tom Murray
Chairman
Parks and Recreation Commitee
City Hall
71 Main Street W.
Hamilton, Ontario
L8N 3R4

Dear Ald. Murray:

I would like to take this opportunity to thank you for your support in all of our City Centre activities, we especially appreciated having your active participation in the 7th. Almost Annual Bed Race in February.

We share, with the Department of Culture and Recreation, a mandate to bring focus to Hamilton's City Centre. to the increased number of programming activities taking place in Gore Park, of which approximately, 50 % are activities copresented by The Downtown Hamilton B.I.A., in cooperation with the Dept. of Culture and Recreation, it is important to keep you and all the Parks and Recreation Committee members informed regarding the activities planned for Gore Park.

The intent of this letter is to summarized the type of activities planned for the period May 11 through to the end of the year. Please find attached, the schedule of events as proposed by the Promotion Committee of the Downtown Hamilton B.I.A., with the support and approval of the Culture and Recreation and Public Works Departments. Representatives from Culture and Recreation and Public Works are members who regularly attend the Promotion Committee meetings of the B.I.A. and are therefore an active part of the decision making process.

The cooperation of all relevant City Departments, HSR, and the Police Department are always sought. Copies of this schedule are forwarded to all concerned parties.

This information is being submitted at this time in order to fully apprize the committee members of all of our planned activities in a key city park venue. We request that should there be any questions regarding any of the scheduled events, that we be contacted regarding the possibiity of attending the meeting of April 23 to further discuss the proposed activities in Gore Park.

Sincerely,

Gabriel Etele
Executive Director
Downtown Hamilton B.I.A.

encl.

GORE PARK
DOWN TOWN
PROMENADE

Downtown Hamilton Business Improvement Area.
P.O. Box 1023, Station A, Hamilton, Ontario L8N 3R4 Telephone (416) 523-1646

TO THE PARKS AND RECREATION COMMITTEE

April 12, 1991
From the Downtown Hamilton Business Improvement Area

SCHEDULE OF PROPOSED ACTIVITIES IN GORE PARK FOR 1991

DATE	ACTIVITY & PARTNERS	LOCATION	DESCRIPTION
May 11	4TH ANNUAL TRAY RACE -with the Region-Tourism -Culture & Rec. -Chamber of Commerce -CKOC/K103	Gore Park	Kickoff event for Hospitality & Tourism Week -public press conference at 11:30 a.m. -Tray Race teams compete for prizes 12-2 p.m. -Aviation Week Glider-45' wing span-attended to by pilot, in Gore Park-all day
June 10-15	DUTCH FAIR -Holland Festival Committee -Culture & Rec.	Gore Park	-authentic Dutch entertainment, crafts and snacks available every day from 11-3p.m. on south side of King Street from Hughson to James -Gore Park dressed up with tulips, etc...
June 30? July 1	CANADA DAY/MULTI-CULTURAL EXTRAV. front of Royal Conn. -Culture & Rec -Multicultural Centre & Dutch Community -820 CHAM -Flag Waving Committee	Gore Park	-Multi-Cultural crafts, entertainment leading up to July 1, them Country Music Jamboree in Park -tie in to Flag Waving Committee event -kickoff to "Music/Arts in City" series
July 1-Sept. 14	"MUSIC/ARTS IN THE CITY" -Culture & Rec -Spectator -CKOC/K103 -820 CHAM -Jackson Square - Art Gallery -Boris Brott *three venues-main stage------	Gore Park	-Free open-air concerts with local musicians all summer-Thurs & Fri. lunchtime and some evenings -varied themes -saturday arts component -Highlights: - JULY 27-29 - AQUAFEST beach party send off from Gore Park to Waterfront -AUGUST 2 - "MIDSUMMER MADNESS" - "Mendelssohn & Shakespeare" with Boris Brott -SEPT. 10-14 - COUNTRY MUSIC WEEK '91 & NATIONAL AWARDS SHOW ON CTV-high profile country entertainers in park
Oct. 26	PUMPKIN PATCH -Culture & Rec. -CKOC/K103	Gore Park	-one day street closure -children's attractions and shows -pumpkins for one dollar -Gore Park decorated as Country Fair

Schedule Continued...

DATE	ACTIVITY & PARTNERS	LOCATION	DESCRIPTION
Dec. 12-14 Dec 19-21	CHRISTMAS IN CITY CENTRE -Cult. & Rec - Parks -Multicultural Centre	Gore Park	-every Thurs., Fri., evening and Saturday afternoon, concerts in the park with a mix of school, ethnic and professional choirs -Gore Park-lights, tree, booths and decorations
Dec. 31	HAMILTON'S OFFICIAL NEW YEAR'S GALA -Cult. & Rec. -CHCH TV -CKOC/K103 -820 CHAM	Gore Park	-opening ceremony and greetings from Mayor -3 concert segments hosted by 3 radio stations -prizes, giveaways, hot refreshment, etc. -Countdown with Mayor and Matt Hayes live on CHCH TV

2.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 29

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **"The Amstel Lights" Mixed Slo-Pitch Tournament Eastwood Arena - July 12 - 14, 1991**

RECOMMENDATION:

(a) That the following be granted to "The Amstel Lights" Mixed Slo-Pitch Team, in conjunction with their Slo-Pitch Tournament to be scheduled for July 12 to July 14, 1991:

(i) To sell food and beer at the Eastwood Arena in conjunction with it's use as headquarters.

(ii) To sell food and beer in a confined area outside of the Eastwood Arena at a location satisfactory to City staff.

(b) That the above approvals be subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of Special Occasion Permits.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

(iv) That special duty officers deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicants expense.

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, April 29

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The tournament is being held to raise funds for two charities, the "St. Joseph's Hospital Burn Unit" and "Food Share" and to fund the team for the 1991 season.

Charges to the Slo-Team will be as follows:

- $1,449.32	- Arena Rental
- $ 127.86	- Staff (represents 6 hours overtime only)
- $ 350.00	- Floor Surface Cleaning

Plus any costs for labour-related activities over and above that which is normally undertaken inside and outside the arena (i.e. set-up, dismantling, clean-up).

c.c. J. Pavelka, Director of Public Works
G. Hesson, Manager of Recreation Services

3.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 1

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Festivals in Dundurn Park**

RECOMMENDATION:

(a) That the principles controlling festivals in Historical Dundurn Park be to ensure the nurturing of smaller focused heritage events within guidelines which protect the sensitive nature of the setting and its prime mandate of interpreting Dundurn Castle and the era it represents.

(b) That effective January 1st, 1992, the following **Dundurn Park Use Guidelines** will be pre-requisite for approval for all major festivals requesting Dundurn grounds:

(i) The Festival must **set clear goals** reflecting the Dundurn Statement of Purpose which articulates "preservation will always be the first consideration."

(ii) The Festival **must demonstrate** a contribution to the historical interpretation of Hamilton and its people.

(iii) The Festival **must support** the National Designation of the Castle, the Cockpit and the heritage site.

(iv) The Festival **must present** events and activities which comply with regulations required by authorities for Health, Fire, Police, Hydro, Transit, Recreation, Noise Control, L.C.B.O. and the environment.

(v) The Festival **must be financial viable** through a clear budget presentation and insurance package.

(vi) The Festival **must not impede** visitation to Dundurn Castle, the Military Museum and the Cockpit Theatre.

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, April 25

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Festivals will be required to cover set-up, clean-up, security and insurance costs.

BACKGROUND:

The Parks and Recreation Committee requested at its meeting of April 23 a Policy Statement for **Festivals in Dundurn Park**.

The Parks and Recreation Committee requested at its meeting of April 2nd a **Festivals Policy for the City of Hamilton**. This policy is currently in draft form and being circulated to the appropriate Committees and Departments for upgrading and comprehensive appraisal. Similarly input has been requested from other major municipalities.

To allow responsible review all remarks have been requested by May 17 in preparation for the June 4th Parks and Recreation Committee Meeting.

The Dundurn Park will be included in the overall Policy Paper but because of its special status warrants independent recommendations provided in this report.

Current festivals held at Dundurn Park include, Microcosm, Childrens Summer Festival, Summer Music Festival, Earthsong, Canadian Jazz Festival, Cari Can and Canada Day Celebrations.

It should be noted that the major factors which impede the visitation to the Castle related to parking availability and the detractions from the designated setting of the Castle.

Attachments:	1.	Information Report on Festivals	dated March 7, 1991
	2.	Report on Festivals - Policy	dated April 15, 1991

c.c. Historical Board
Arts Advisory Committee
M. Havelka
C. York
J. Pavelka
S. Merlo-Orzel
C. Secore

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 March 7

REPORT TO: Ms. Charlene Coutts, Secretary
Hamilton Historical Board

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Festivals**

BACKGROUND:

The jurisdiction of Festival Programs cross the boundaries of:

- **The Hamilton Historical Board, in relation to the effect the event has on programs at Historical Sites.**

- **The Parks and Recreation Citizens Advisory Sub-Committee pertaining to program content.**

- **The Arts Advisory Sub-Committee in recommending funding support to the Grants Sub-Committee.**

Similarly, two Departmental roles are identified in the festival scheduling. The Culture and Recreation Department has jurisdiction in the approval of annual events and reports to the Parks and Recreation Committee if a significant change is being requested or if Liquor Licence Board of Ontario approval is being requested.

A second Inter-Department Committee is co-ordinated by the Culture and Recreation Department's Special Events Co-ordinator. The Special Events Advisory Team reviews the codes and standards pertaining to Health, Fire, Parks and Police. Representatives of these agencies are members of this Committee.

The work of these Committees and their jurisdictions are initiated for the year ahead immediately following the last Festival. Due process is scheduled to conclude at or around budget approval of City Council.

.../2

Ms. Charlene Coutts, Secretary
Hamilton Historical Board

1991, March 7

BACKGROUND CONTINUED..

Many festival organizers indicate that this comes far too late and in fact, they are committed by January of each year or are planning two years ahead to operate an effective and respectable program.

It should be noted that a full report is being prepared for the Parks and Recreation Committee and City Council to address jurisdictional streamlining and funding leadtime. It is expected to be implemented for 1992.

Specifically to Dundurn Park for 1991 may I offer the following information:

1. Currently staff are prepared to co-ordinate programs for the Canada Day Weekend with the Earthsong Organizers. Officially Hamilton celebrates Canada Day at Dundurn with support from Provincial and Federal levels. Currently Earthsong fits the heritage content criteria and has not grown to a level that threatens the integrity of the park setting. However, as the festival grows and the crowds increase both the organizer and staff endorse a new location will be necessary. At present, the parking problem has been addressed but not solved. If any change is requested it will require Committee consideration.

2. Current staff negotiations with Cari-Can has broken down. In 1990, the Cari-Can Organizers were supported in their request for Dundurn on the basis that another venue would be accepted in 1991. The 1990 Cari-Can Event exemplified the crowd and vehicle overage that threatens the park and the historical integrity. Our staff has the highest respect for the Organizers of Cari-Can but just as it outgrew Pier Four Park it has outgrown Dundurn Park. The success of the event and particularly the size of the parade floats create major concerns for the national designation of the historical sites and the archaeological nature of the grounds. Every effort has been made to present an alternate location which surpasses the amenities available at Dundurn. The staff report will support a new venue for Cari-Can.

3. Other Festivals and events at Dundurn fit the size parameters which are critical in assuring the visitors ability to access the Castle without unnecessary hardship. These events do not threaten the nature of the site nor the revenue criteria for our programming.

.../3

Ms. Charlene Coutts, Secretary
Hamilton Historical Board

1991, March 7

BACKGROUND CONTINUED..

In closing, I would urge that the Historical Board work with staff to finalize a perspective for events being requested at Historical Sites and that comments be provided to streamline the jurisdictional/funding criteria which will be circulated very soon.

There will be a great deal of restoration and archaeological work at our historical sites, this must be carefully balanced with the mandate of public accessibility and programming.

Robert Sugden

c.c. Alderman Tom Murray, Chair, Parks and Recreation Committee
Mr. K. Phillips, Chair, Parks & Recreation Citizens Advisory Committee
Mr. C. Renaud, Chair, Arts Advisory Committee
Mrs. M. Havelka, Manager of Cultural Services
Ms. C. York, Arts Co-ordinator
Mrs. S. Merlo-Orzel, Events Co-ordinator

NOW

Organizers oppose proposal to merge summer festivals

By ANDREW DRESCHEL
The Spectator

A MOVE is afoot at city hall to combine two separate summer festivals previously held on the same weekend but at different parks.

But the organizers of Earthsong and It's Your Festival have told the parks and recreation citizens' advisory committee that the two Canada Day events are distinctly different and should remain so.

According to Ken Phillips, chairman of the advisory committee, the citizens' group proposed amalgamating the July 1 weekend festivals due to limited funding and park space.

But following a city hall information meeting yesterday that included presentations from both groups, Phillips is doubtful the festivals can be merged.

"The impression I got today is that there's no way you can amalgamate the festivals," he said.

It's Your Festival, produced by the Hamilton Folk Arts Heritage Council, has been held at Gage Park for 20 years. It is asking the city for $40,000 in funding.

Earthsong, produced by Creative Arts Inc. and held at Dundurn Park for the last two years, has applied for a total of $70,000.

Both events are essentially multicultural festivals featuring music, crafts and food services. The difference is Earthsong has a large international and professional component while It's Your Festival is a voluntary, community-based event that celebrates local ethnicity.

Bill Powell of Creative Arts says he was first asked by the committee to explore the possibility of combining the two festivals in January. But after three meetings with city staff and Folk Arts representatives, Powell says he acknowledges the difference between the two groups.

"They decided their event was that much different than ours that there was no way the two events could work together," he said.

Both festivals have their value, and the city should fund them according to their value, says Powell.

Harnald Toomsalu, president of Hamilton Folk Arts Heritage Council, says ideally he would like to see the festivals remain distinct but see Earthsong move to a different weekend.

Launched in 1989, Earthsong was originally held in August but moved to July 1 last year.

"They're the newcomers. Why should we move?" says Toomsalu.

Yet Powell says the Ontario Folk Arts Council now recognizes Earthsong as Hamilton's official Canada Day celebration.

Though he'd like to see Earthsong change dates, Toomsalu still believes there's room and demand for both festivals.

"It worked last year," he said.

The advisory committee is to meet Monday to hammer out recommendations to the parks and recreation and grant committees. Although he hasn't been told explicitly, Toomsalu believes the move to meld the festivals is mo[illegible]a matter of funding.

"Funding or no funding, the festival goes on," he said.

8ca

FOR ACTION

REPORT TO: Secretary,
Parks and Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Hamilton Historical Board

FILE COPY
DATE 1990 January
COMM FILE
DEPT FILE:

SUBJECT: Mandate - Hamilton Historical Board

RECOMMENDATION:

That a revised Mandate for the Hamilton Historical Board, attached herewith and marked Appendix "A", as prepared by the Board's Policy Review Sub-Committee, be approved.

Susan K. Reeder.

Susan K. Reeder, Secretary
Hamilton Historical Board

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

N/A

BACKGROUND:

The Hamilton Historical Board, at its meeting held Tuesday, 1989 December 12th, approved the above-noted Mandate.

The Policy Review Sub-Committee was appointed to update the Terms of Reference for the Hamilton Historical Board written in 1981, to reflect current activities and concerns of the Board.

The relevant staff of the Department of Culture and Recreation are in concurrence with the revised mandate.

Attached herewith as Appendix "B" are the Terms of Reference for the Hamilton Historical Board, as approved by City Council on 1981 January 13, with subsequent amendments.

SKR/mc
Attachments

cc: - Mrs. M. Havelka, Manager of Heritage Services

MANDATE - HAMILTON HISTORICAL BOARD

1. To advise and recommend to the Parks and Recreation Committee on matters pertaining to the evaluation, acquisition, development, operation, maintenance and disposition of city museums, their grounds, structures and collections.

2. To advise and recommend action to the Parks and Recreation Committee on matters concerning Hamilton's prehistoric and historic heritage.

3. To celebrate events, individuals, structures, and properties in the city of enduring historical significance and interest.

4. To promote public appreciation of the rich historical heritage of Hamilton.

5. To foster special projects designed to further public awareness of and enjoyment in the prehistoric and historic heritage of Hamilton and its people.

6. To initiate and encourage special projects designed to promote heritage conservation.

7. To promote broader understanding of the principles underlying and the necessity of heritage conservation.

8. To encourage the preservation of Hamilton's documentary heritage in all forms and processes, including but not limited to written records, photographs, maps, architectural drawings, film footage, sound recordings, and documentary art.

9. To liaise with other historical groups and agencies, both within and outside Hamilton, in order to formulate co-ordinated responses concerning heritage issues and to operate joint programs where feasible.

Appendix "A"

10. That the following definitions apply to this Mandate:

(a) Prehistoric Heritage

The prehistorical legacy of Hamilton's heritage may be defined primarily as those surviving remains of native or indigenous culture and settlement of this area. Typically these remains are not written records or buildings. They are sites, artifacts or remnants that are revealed through archaeological survey and excavation.

(b) Historic Heritage

The historical legacy of Hamilton includes those artifacts such as written and documentary records, buildings, structures, places, streetscapes and landscapes that are associated with the settlement and development of Hamilton.

The historical legacy also includes less tangible matters such as associations with a person, groups, events or activities that have occurred in the past and contributed to the physical, cultural, social, and economic development of Hamilton.

TERMS OF REFERENCE

HAMILTON HISTORICAL BOARD

As approved by City Council.
on 1981 January 13 with
subsequent amendments.

HAMILTON HISTORICAL BOARD

(a) *A subcommittee consisting of two (2) members of the Parks and Recreation Committee, twelve (12) citizens, and one (1) representative from the Local Architectural Conservation Advisory Committee (L.A.C.A.C.) to recommend to the Parks and Recreation Committee on all matters pertaining to the evaluation, acquisition, development, operation and maintenance of historical sites, structures and materials.*

(b) *This subcommittee to be known as the Hamilton Historical Board.*

(c) *This subcommittee to elect its own Chairman and to meet at the call of the Chairman.*

(d) *The Executive Committee of the Hamilton Historical Board to be elected annually.*

(e) *The citizen members of the Hamilton Historical Board to be appointed on a rotating basis for a three (3) year term, with one third of the members retiring each year.*

(f) *That no member will serve any longer than a maximum two (2) consecutive terms (6 years).*

TERMS OF REFERENCE

THE PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE

1.0 To participate (where possible) as a resource for the Parks and Recreation Committee, its Sub-Committees, community committees, the Culture and Recreation Department and the Parks Division, Public Works Department, in such areas as parks, recreation, fitness, amateur sports, special populations, culture, cross-culture, conservation, environmental concerns, marketing, open space, and special events. It should be noted that the Arts Advisory Sub-Committee and the Historical Board provide similar advisory roles to the Parks and Recreation Committee in their areas of specialization.

The Advisory Committee member has been selected based on a criteria of community experience and will be expected to share these skills, as well as being an active participant on various committees.

2.1 To participate on Steering Committees or Study Teams dealing with the scope of the Parks Division of the Public Works Department and the Department of Culture and Recreation.

Department Staff will include advisory members on civic programs and support same in the private sector.

2.2. To oversee the Master Plan recommendations for the Department of Culture and Recreation, their updating and the implementation of same.

The Director of Culture and Recreation (or designate) will provide for an annual review of these recommendations and provide the Committee with the revisions.

2.3 To provide recommendations and input on all Parks and Culture and Recreation issues that may be identified by the Committee, staff or public.

The Director of Culture and Recreation and the Manager of Parks will provide background support and research for these undertakings.

2.4 To assist the Parks and Recreation Committee with input and comments on agenda or potential agenda items.

The Parks and Recreation Committee may assign issues to the Sub-Committee. Copies of assigned agenda items will be circulated to the Advisory Committee.

2.5 To assist in setting short and long term goals and objectives of the Parks Division, Public Works Department.

2.6 To assist in the preparation of a Parks Master Plan, and follow-up matters associated with Plan implementation and updating when requested.

2.7 To assist in establishing park development and redevelopment priorities on an annual basis. Also, to assist as a community link through attendance at Public Meetings dealing with contentious development issues.

2.8 To recommend innovative projects for park enhancement.

2.9 To review various Parks Division activities and programs with a view to improving service and response to public concerns and issues, i.e. turf maintenance, weed spray programs, economics vs ecological diversity of parkland, shrub maintenance.

2.10 To provide recommendations to the Parks and Recreation Committee on parks and facility naming programs using the guidelines already established.

Staff will provide research, analysis, and information.

2.11 To assist in the identification of community trends and issues by the Community Liaison Programs.

Staff will provide current community contact lists for committee members.

3.1 To develop and monitor special events and programs for the citizens of Hamilton and recommend the proper venue for these.

3.2 To receive and review the budget and financial reports of the special events as outlined in (and attached hereto as) Appendix A.

Department staff will provide current schedules and funding information to support this committee responsibility.

4.0 To be available to respond to short or long term goals related to the Parks Division and Culture and Recreation Department mandates.

Department staff will alert the Sub-Committee to such goals and, through the Chairman, call special committee meetings.

CULTURE & RECREATION DEPARTMENT

MEMORANDUM

****

TO:	Parks & Recreation Advisory Committee Arts Advisory Committee Hamilton Historical Board Sports Council	YOUR FILE:	
FROM:	Mr. Bob Sugden Director of Culture and Recreation Culture and Recreation Department	OUR FILE: PHONE:	 546-4614
SUBJECT:	**Report On Festivals**	DATE:	1991 April 15

The Parks and Recreation Committee at its meeting on April 2nd requested that the Department of Culture and Recreation prepare a full report on Festivals.

Staff have prepared a Policy Paper which can address process, funding and venues within an operating system which can best serve the event organizers and the Corporation.

May we provide this report for your consideration and comments.

It is anticipated that this report will be received at the June 4th Parks and Recreation Committee meeting and thus would request your remarks by **May 17th to Marie Powell, Department of Culture and Recreation,** for final circulation.

Your work with the Festivals and Events over the past years is highly valued and will be integral to a final policy.

BS:mp

Attached.

- D R A F T -

Subject: **Municipal Policy For Festivals And Special Events.**

Recommendations:

That the Municipal Policy for festivals and special events be adopted on this date, to contain the terms and conditions prescribed and be subject to amendments and revisions submitted for the November meeting of Parks and Recreation.

That all festivals and special events receiving civic funding (Appendix A) be co-ordinated by the Events Co-ordinator of the Department of Culture and Recreation.

That all reoccurring special events and festival budget allocations be consolidated in the Events-Programming Budget of the Department of Culture and Recreation.

That those reoccurring special events and festival budget allocations currently under the grants portion of the Finance and Administration Budget be recommended to be consolidated in the Events-Programming Budget.

That the Events-Programming Budget be subject to the annual adjustments determined by Council as the mill rate percentile adjustment.

That all one time or non-annual grant requests be adjudicated by the Grants Review Group with comments provided by the Arts Advisory Sub-Committee or the Hamilton Sports Council.

That all expansional budget proposals for festival and special events be subject to the appropriate budget process and comments from either the Arts Advisory Sub-Committee or the Hamilton Sports Council.

That there be deemed three categories of special events and festivals which determine the funding level and venue.

Level A Festivals of a city-wide nature which showcase Arts, Culture and Heritage as they contribute to the quality of life in our city and country. These events are two days or more in duration and attract participation over 40,000.

The appropriate venue for these festivals over the locations which maximize the economic impact and provide the necessary technical amenities. Such locales are Commonwealth Square with adjoining civic and private plazas, Gage Park and the future Hamilton Island Park.

.../2

Level B Festivals or special events which serve a civic purpose supporting Arts, Culture, Heritage, Sports and Recreation. These events or sub-events be of one day duration and attracting participation of over 20,000.

The appropriate venue for these events are the locations which can best serve the objectives of the program with the necessary technical amenities.

Level C Festivals or special events which serve a specific community or neighbourhood cause held on one day and attracting participation under 20,000.

The appropriate venue for these events are locations which can best serve the objectives of the program with the necessary technical amenities.

Note: Festivals and special events requesting the use of historically designated sites will require annual support approval of the Historical Board prior to Parks and Recreation authorization.

That all A category festivals be required to submit an independent audit within 90 days of the event.

That all B and C categories of festivals and events be required to submit an accountant reviewed financial statement within 60 days of the event.

That all reoccurring special events and festivals be subject to review by the Special Events Advisory Team for all technical programming, protecting the assets of the Corporation and assuring all codes and by-laws are requested.

That a Special Events Sub-Committee of the Parks and Recreation Advisory Committee provide an annual review of all civically funded reoccurring festivals and special events available for the Parks and Recreation Committee in January of each year.

Financial Implications:

Funding for these festivals and special events are currently provided within the Current Budget.

Increments and expansion resources would be dealt with on an annual basis.

Base fund transfers will be required from the Grants Account to the Event Programming Account.

.../3

Background:

The Director of Culture and Recreation was requested to provide a full report on Festivals at the April 2nd meeting of Parks and Recreation.

The basis for this report is to provide policy on the operation of festivals and special events to ensure a year to year accountability. It assumes that the reoccurring events funded by the Corporation are subject to the same regulations and funding criteria of other on-going municipal services. It ascertains that they are as highly valued in the provision of the quality of life elements in our city as other operations and indicates the same level of support that Department functions can ascertain.

It assures that staff and citizens work cohesively in a delivery system of checks and balances.

c.c. L. Sage, Chief Administrative Officer
E. Matthews, City Treasurer
J. Pavelka, Director of Public Works
S. Merlo-Orzel, Events Co-ordinator

Appendix A Festivals & Special Events Of A Reoccurring Nature.

Level I
Festivals Of Friends
Cari Can
It's Your Festival
CANUSA
Canada Day Celebrations

Level II
Earthsong

4(a)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 19

REPORT TO: Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Tina Agnello, Acting Secretary
Hamilton Historical Board

SUBJECT: **Grant Application for a Conservator -Cultural Division**

RECOMMENDATION:

That approval be given to staff in the Cultural Services Division to apply for a grant under the Conservation Assistance Programme - Department of Communications, to establish a permanent position of Conservator.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

$40,000 funded by the Federal Government for the first year.

Funding is calculated on a decreasing 12 month formula of 100%, 75%, 50% and 25% with the applicant covering 100% of the salary costs for the fifth and subsequent years.

BACKGROUND:

The Museum Assistance Programme under the Department of Communications provides financial and technical assistance to cultural institutions for activities that support the objectives of Canada's Museum Policy which offers salary support for the establishment of a Conservator for up to five years.

The Storage of Collections: Storage Condition and Needs consulting study completed in September 1990 recommended that a professional conservator be hired.

The Conservator would be responsible for conservation services and technical guidance for the treatment and preservation of the Museum of the city of Hamilton Collections and for Art in Public Places in Hamilton.

At present the works in the collection which requires conservation treatment are contracted out to private Conservators. This method is expensive and transportation of artifacts is awkward and dangerous.

cc. Mr. E. Matthews, City Treasurer
Mr. B. Sugden, Director of Culture and Recreation
Ms. M. Havelka, Culture and Recreation

4(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 19

REPORT TO: Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Tina Agnello, Acting Secretary
Hamilton Historical Board

SUBJECT: **ADMISSION POLICIES FOR THE FIVE HISTORIC SITES (DUNDURN CASTLE/CHILDREN'S MUSEUM/ WHITEHERN/THE HAMILTON MILITARY MUSEUM/ THE MUSEUM OF STEAM AND TECHNOLOGY**

RECOMMENDATION:

a) That the Admission Policies for the five City of Hamilton Museums be approved as awarded, attached hereto an appendix "A".

b) That the Museum Rental Policy established in 1984 become null and void.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Admission Policy amendments listed in appendix "A" include:

-revisions/additions separating commercial and non-commercial photography
-additions relevant to the non-museum use of the facilities
-new revised Children's Museum Admission Policy

The new amendments will eliminate commercial filming, wedding photography and commercial photography. Use of premised for these purposes except where it supports the purpose and programme of the museum will be permitted for research, promotions and

special events that would be of mutual benefit to the site and user and scheduled at the discretion of the Curator.

Schedule "B" includes already approved public hours of operation and price changes due to G.S.T., admission increased and associated necessary wording revisions. The admission adjustments were approved by City Council January 29, 1991.

The revised and updated admission policy for the Children's Museum has been condensed to avoid duplication and has taken into consideration the admission fee price changes (Schedule B) and the new "Fun Check" and use of building clauses. It is consistent with the content and format of the policies from the other four museums.

cc Mr. E. Matthews, City Treasurer
Mr. B. Sugden, Director of Culture and Recreation
Ms. M. Halvelka, Culture and Recreation

APPENDIX "A"

HAMILTON MUSEUM OF STEAM AND TECHNOLOGY

Existing Policy	Amendments
3.0 INDIVIDUAL VISITORS	
3.1 General Conditions	
3.1.4 The Museum does permit the use of hand held, available light photographic and/or video equipment except where its use endangers either the collection or visitors. Other equipment may be used through prior arrangement with the Curator.	3.1.4 The Museum does permit the non-commercial use of hand held, available light photographic and/or video equipment except where its use endangers either the collection or visitors. Other equipment may be used through prior arrangement with the Curator.
	Add:
	3.1.5 Commercial photography is not permitted except at the Curator's discretion for museum promotion purposes where it supports the purpose of the programme of the museum.
	3.1.6 Any visitors entering the museum galleries/restored setting must participate in a museum activity.
	3.1.7 All activities must occur in designated areas and must be a part of a museum function.

Group Visitors

4.1 General Conditions

4.1.5 The Museum does permit the use of hand held, available light photographic and/or video equipment except where its use endangers either the collection of visitors or by prior arrangement.	4.1.5 The Museum does permit the non-commercial use of hand held camera available light photographic and/or video equipment except where its use endangers either the collection or visitors or by prior arrangement.
	Add:
	4.1.6 Commercial photography is not permitted except at the Curator's discretion for museum promotion purposes where it supports the purpose of the programme of the museum.
	4.1.7 Any visitors entering the museum galleries/restored settings must participate in a museum activity.
	4.1.8 All activities must occur in designated areas and must be a part of a museum function.

4.3 GENERAL ADMISSION FEE

4.3.3 Add

There are no minimum required numbers for a booking, but a minimum fee equivalent to 10 individuals will be charged.

DUNDURN CASTLE

INDIVIDUAL VISITORS

General Conditions

7. Photography using hand held cameras and regular museum lighting is permitted. Tripods and flashes are not to be used without prior arrangements with the Curator.	7. Non-commercial photography using hand held cameras and regular museum lighting is permitted. Tripods and flashes are not to be used without prior arrangements with the Curator.
	8. Commercial photography is not permitted except at the Curator's discretion for museum promotion purposes where it supports the purpose of the programme of the museum.
	9. Any visitors entering the museum galleries/restored settings must participate in a museum activity.
	10. All activities must occur in designated areas and must be a part of a museum function.

GROUP VISITORS

General Conditions

Items 3 through 10 from Individual - General Conditions will apply to groups as well

General Admission Fee

	1. The same conditions as outlined in Items 1-10 for individual visitors apply to group visitors (numbered 4-13 in new policy).
	Add:
	3. There are no minimum required numbers for a booking, but a minimum fee equivalent to 10 individuals will be charged.

INDIVIDUAL VISITORS

General Conditions

7.	Hand held cameras are permitted.	7.	Non-commercial photography using hand cameras is permitted.
		8.	Commercial photography is not permitted except at the Curator's discretion for museum promotion purposes where it supports the purpose of the programme of the museum.
		9.	Any visitors entering the museum galleries/restored settings must participate in a museum activity.
		10.	All activities must occur in designated areas and must be a part of a museum function.

GROUP VISITORS

General Conditions

5. Items 3-10 as outlined under General Conditions for individuals are applicable to groups as well (numbered 5-12 in new policy).

Tours and Educational Programmes

6.	There are no minimum required numbers for a booking, though those under 10 individuals may be discouraged unless it is in the participants' best interests. The maximum number for the educational programmes is one class or 35 people. The maximum number for a tour is at the discretion of the staff at the time of booking.	6.	There are no minimum required numbers for a booking, but a minimum fee equivalent to 10 individuals will be charged. The maximum number for the educational programmes is one class or 35 people. The maximum number for a tour is at the discretion of the staff at the time of booking.

WHITEHERN

INDIVIDUAL VISITORS

General Conditions

7. Photography using hand held cameras and regular museum lighting is permitted. Tripods and flashes are not to be used without prior arrangements being made with the Curator.	7. Non-Commercial photography using hand held cameras and regular museum lighting is permitted. Tripods and flashes are not to be used without prior arrangements being made with the Curator.
	Add:
	8. Commercial photography is not permitted except at the Curator's discretion for museum promotion purposes where it supports the purpose of the programme of the museum.
	9. Any visitors entering the Museum galleries/restored settings must participate in a museum activity.
	10. All activities must occur in designated areas and must be a part of a museum function.

SCHEDULE "B'

The following amendments are a result of previously approved changes to rates and public hours.

THE HAMILTON MUSEUM OF STEAM AND TECHNOLOGY

2.0 VISITOR HOURS

2.2 The Museum is open from 10:00 to 4:00 from June 1 to labour Day. During the remainder of the year, the Museum is open 12:00 noon to 4:00.

3.0 INDIVIDUAL VISITORS

3.3 General Admission Fee

3.3.1 A ticket to the Museum may be obtained directly from the Museum, during normal visitor hours, subject to the following provisions and prices:

3.3.1.1	Adult	- $1.87
	Seniors	- $1.40 + applicable taxes
	Students	- $1.40
	Children	- $1.17

Children under 5 years of age are admitted free

4.0 GROUP VISITORS

4.3 General Admission Fee

4.3.2 Groups of 25 or more (excluding any individuals within the group who qualify for free admission as outlined below) may take advantage of special discount rates as follows:

4.3.2.1	Adult	- $1.68
	Senior	- $1.26 + applicable
	Student	- $1.26 taxes
	Children	- $1.10 (tax exempt)

DUNDURN CASTLE

NORMAL VISITOR HOURS

1. Dundurn Castle is open to the public seven days per week: June 1 to Labour Day from 10:00 a.m. to 4:00 p.m. Rest of the year from 12:00 noon to 4:00 p.m.

DUNDURN CASTLE (CONT.)

INDIVIDUAL VISITORS

General Admission Fee

1. A ticket to Dundurn Castle is obtained only at Dundurn Castle, during normal visitor hours, under the following categories (see below) and prices:

Adult	- $3.50
Senior	- $2.34 + applicable taxes
Student	- $2.38
Child	- $1.45

GROUP VISITORS

General Admission Fee

3. Groups of 25 or more (excluding any individuals within the group who qualify for free admission as outlined below) may take advantage of special discount rates as follows:

Adult	- $2.90
Senior	- $2.00 + applicable taxes
Student	- $1.80
Child	- $1.25 (tax exempt)

(These discounted rates do not include a ticket to the Hamilton Military Museum.)

THE HAMILTON MILITARY MUSEUM

NORMAL VISITOR HOURS

1. The Hamilton Military Museum is open to the public seven days per week:

June 1 to Labour Day from 11:00 a.m. to 5:00 p.m.
Rest of the year from 1:00 p.m. to 5:00 p.m.

THE HAMILTON MILITARY MUSEUM (CONT.)

INDIVIDUAL VISITORS

General Admission Ticket

1. A ticket to the Military Museum may be obtained directly from the Museum, during normal visitor hours, under the following categories (see below) and prices:

Adult	- $1.49
Senior	- $1.26 + applicable taxes
Student	- $1.26
Child	- $1.03

GROUP VISITORS

General Admission Ticket

1. The same conditions as outlined in items 1-5 for individual visitors apply to group visitors.

2. Groups of 25 or more (excluding any individuals within the group who qualify for free admission as outlined below) may take advantage of special discount rates as follows:

Adult	- $1.35
Senior	- $1.12 + applicable taxes
Student	- $1.12
Child	- $0.93

Tours and Educational Programmes

1. Standard educational programmes of one to one-and-a-half hours are available at programme fee rates as follows:

Programmes designed for students 14 and under	- $1.25
Programmes designed for students over 14	- $1.49 + applicable taxes

2. Groups of 25 or more paying individuals are offered discount programme rates as follows:

Programmes designed for students 14 and under	- $1.10
Programmes designed for students over 14	- $1.35 + applicable taxes

HAMILTON MILITARY MUSEUM (CONT.)

FOR SEPTEMBER '91

Tours and Educational Programmes

1. Standard educational programmes of one to one-and-a-half hours are available at programme fee rates as follows:

Programmes designed for students 14 and under	- $1.50
Programmes designed for students over 14	- $1.78 + applicable taxes

2. Groups of 25 or more paying individuals are offered discount programme rates as follows:

Programmes designed for students 14 and under	- $1.35
Programmes designed for students over 14	- $1.59 + applicable taxes

WHITEHERN

GENERAL ADMISSION TICKET

INDIVIDUAL VISITORS

1. A ticket to Whitehern may be obtained directly from the Museum, during normal visitor hours, under the following categories (see below) and prices:

Adult	- $1.87
Senior	- $1.40 + applicable taxes
Student	- $1.40
Child	- $1.17
Child/programme * $1.25 (tax exempt) (groups under 25)	

GROUP VISITORS

General Conditions

5. Booked groups of 25 or more people are eligible to receive a 10 percent discount.

Adult	- $1.68
Senior	- $1.26 + applicable taxes
Student	- $1.26
Child/programme	- $1.10 (tax exempt)

WHITEHERN (CONT.)

Tours and Educational Programmes

1. Standard educational programmes of one hour are available to Child groups at a programme fee rate as follows:

Child	- $ 1.25 (tax exempt)

5.

CITY COUNCIL
HAMILTON, CANADA

Alderman John Gallagher

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 388-3089 – WARD 7

April 19, 1991

Alderman Tom Murray
Chairman
Parks & Recreation Committee

Dear Alderman Murray:

RE: INSTALLATION OF BASKETBALL COURT - LAWFIELD ARENA PLAYGROUND

Attached please find copy of letter I have received from Mr. Clyde Johnson in regard to the installation of a basketball court in Lawfield Arena playground.

I would like this matter placed on the next agenda of the Parks and Recreation Committee for consideration.

Your attention to this matter is appreciated.

Yours truly,

John Gallagher/nb

John Gallagher
Alderman, Ward 7

JG:nb
Attch.

c.c. - Mr. Bob Sugden, Director of Culture & Recreation
- Mr. Gary Smith, Manager of Property/Technical Services
Department of Culture & Recreation.
- Mr. Clyde Johnson
- Ms. Charlene Coutts, Acting Secretary
Parks & Recreation Committee

APR 16 1991

109 Folkestone Ave.
Hamilton, Ontario
L8V 4N2
April 12, 1991

Mr. John Gallagher, Alderman
City of Hamilton, City Hall
21 Main St. W.
Hamilton, Ontario
L8N 3T4

Dear Mr. Gallagher:

The accompanying copy of Mr. D. Farquhar's letter confirms that we were seeking the installation of a basketball court in the Lawfield playground for about two years.

As you do know, we, the Lawfield Parents group, participated with the City in the purchase and installation of creative play structures in the playground in 1987. These structures are greatly used and enjoyed by the children of our community. We would like to give them the same opportunities for practising and improving skills.

We do have $2,640.52 and, we had requested that the City supply the remaining funds to install a full basketball court. We were told that it would be done, but we would have to conclude that Mr. Farquhar's transfer slowed down the process. At this time, we are requesting you to have the installation brought to a successful conclusion.

We would like the court to be installed on the east side of the arena and tennis court and the baskets to be placed at the standard height of 10 feet above the ground.

We are very thankful for your cooperation in this matter.

Sincerely,

Clyde Johnson,
Chairperson

CJ/ed

cc: Henry Merling

THE CORPORATION OF THE CITY OF HAMILTON
City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

90-1005

1990 July 11

Mr. Clyde Johnson
109 Folkestone Avenue
Hamilton
L8V 4N2

Dear Clyde:

It is a pleasure to hear from you again.

You are quite correct - we did talk about this project but I believe it must have been earlier than February, perhaps sometime in 1989. I left the Culture and Recreation Department and transferred into Public Works Department on January 22, 1990. I am no longer involved in community recreation projects such as the basketball court for Lawfield. These functions and all of my files are now the responsibility of Mr. Garry Smith in the Culture and Recreation Department. I am sending a copy of this and your letter to Garry for his attention and follow up.

Through my contacts here in the Public Works Department, I have taken the opportunity to obtain a rough estimate based on 1990 data for an asphalt contractor to install an asphalt basketball court - with 4" stone base with 1" asphalt cover - approx. $8 per square meter. The size of the area and the estimate for the basketball equipment (poles, backboards, hoops, etc. - installed) would be up to you and Garry to arrange.

I wish you and your committee continued success in your endeavours to create a better neighbourhood in which to live.

Sincerely yours,

Doug

Doug Farquhar
Manager of Administration
Public Works Department

DF:jh

c.c. Mr. Garry Smith, Culture and Recreation Department

6.

CORPORATION OF THE CITY OF HAMILT

MEMORANDUM

****

TO: Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: REZONING - MOHAWK SPORTS PARK/ BERNIE ARBOUR STADIUM

DATE: 1991 May 1

Attached for your information and appropriate action is a copy of Section 6 of the NINTH Report of the Parks and Recreation Committee which was referred back by City Council at its meeting held 1991 April 30 for further review, as amended.

Attachment

c.c. R. Sugden
Director of Culture and Recreation

J. Pavelka, P.Eng.
Director of Public Works

A. Georgieff
Director of Local Planning
Attention: P. Mallard

P. Noé Johnson
City Solicitor
Attention: P. Hooker

S. K. Reeder, Secretary
Planning and Development Committee

Sub-joined is a copy of Section 6 of the NINTH Report of the Parks and Recreation Committee which was referred back by City Council at its meeting held 1991 April 30 for further review, as amended.

6. (a) That the Planning and Development Committee be requested to initiate the modification of zoning at the Mohawk Sports Park and the Bernie Arbour Stadium to allow:

(i) The Hamilton Hornets to obtain a Liquor Sales Licence for the Clubhouse Facility at the Mohawk Sports Park to operate only during games and on special occasions as approved in writing by the Director of Culture and Recreation.

(ii) The Hamilton Redbirds to obtain a Stadium Licence to sell beer at the Bernie Arbour Stadium during their home games.

(b) That $5 million liquor licence liability insurance, with the City as a named insured, be provided by each of the Hamilton Hornets Rugby Football Club and the Hamilton Redbirds.

NOTE: The above recommendation was lost on a tie vote of the Parks and Recreation Committee and in accordance with established policy, is now being submitted to City Council for consideration and disposition.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 16

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Rezoning - Mohawk Sports Park/Bernie Arbour Stadium**

RECOMMENDATION:

(a) That the Planning and Development Committee be requested to initiate the modification of zoning at the Mohawk Sports Park and the Bernie Arbour Stadium to allow:

(i) The Hamilton Hornets to obtain a Liquor Sales Licence for the Clubhouse Facility at the Mohawk Sports Park.

(ii) The Hamilton Redbirds to obtain a Stadium Licence to sell beer at the Bernie Arbour Stadium during their home games.

(b) That $5 million liquor licence liability insurance, with the City as a named insured, be provided by each of the Hamilton Hornets Rugby Football Club and the Hamilton Redbirds.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

As reported to the Committee at its meeting held April 2, 1991, the Hamilton Hornets have been operating with a Club Dining Lounge Licence, not suitable under the current zoning.

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, April 16

BACKGROUND CONTINUED..

Council decided to have the licence suspended or revoked by the Liquor Licence Board of Ontario.

It is not financially or administratively viable for either the Hornets or the Redbirds to operate continuously on special occasion permits.

The Hornets have given assurances that they will allow only members of the Club and guests into the Clubhouse for Club functions.

The Redbirds have given assurances that beer will be sold and consumed out of a controlled fenced area, as done last season, and will not be allowed into the stands.

If the City obtains such rezoning, the City should then require that the existing contracts be amended to incorporate the above assurances.

c.c. J. Pavelka, Director of Public Works
A. Georgieff, Director of Local Planning
Attention: P. Mallard
P. Noé Johnson
Attention: P. Hooker

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

CA4 ON HBLAOS
C51P1
URBAN/MUNICIPAL
1991

1991 May 17

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 May 21
9:30 o'clock a.m.
Room 233, City Hall

Kevin Christenson, Secretary
Parks and Recreation Committee

AGENDA

1. **CONSENT AGENDA**

2. **DIRECTOR OF PROPERTY**

   Sackville Hill Older Adult Recreation Centre -
   Adoption of Design Concepts (Presentation)

3. **DIRECTOR OF PUBLIC WORKS**

   T. B. McQuesten Neighbourhood Park Development

4. CHIEF ADMINISTRATIVE OFFICER

(a) Proposed Storm Water and Sewage Storage Tank, Stroud Road Ainslie Wood East Neighbourhood

(b) Park Expenditure Policies (Presentation)

5. PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE

Park Name Selection - Elmar Park

6. ARTS ADVISORY SUB-COMMITTEE

(a) Replacement member

(b) Arts Directory

7. OTHER BUSINESS

8. ADJOURNMENT

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 May 21
9:30 o'clock a.m.
Room 233, City Hall

AGENDA

A. **ADOPTION OF THE MINUTES**

(i) Special Meeting, Tuesday, 1991 April 30

(ii) Regular Meeting of Tuesday, 1991 May 7

B. **MANAGER OF PURCHASING**

Asphalt Parking Lot, Gage Park

C. **DIRECTOR OF CULTURE AND RECREATION**

(i) The Sackville Hill Older Adult Recreation Centre

(ii) East Kiwanis Boys' and Girls' Club -
Card and Collectable Trade Show, Saturday, 1991 May 25

D. **DIRECTOR OF PROPERTY**

Tenancy Agreement - 112 Province Street North -
Edward McSherry and Teresa Campeau

E. **HAMILTON HISTORICAL BOARD**

Deaccession Printing Press from the Dundurn Castle Collection

F. **INFORMATION ITEM**

Joint Meeting -
Finance and Administration and Parks and Recreation Committees

A(i)

Tuesday, April 30, 1991
6:30 o'clock p.m.
Room 233, City Hall

The Parks and Recreation Committee met in special session.

Present:
Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Mayor R. M. Morrow
Alderman M. Kiss
Alderman B. Hinkley
Alderman G. Copps
Alderman F. Lombardo
Alderman T. Jackson

Absent:
Alderman Wm. McCulloch

Also Present:
Alderman V. J. Agro
Alderman D. Drury
Alderman D. Wilson
Alderman D. Agostino
Alderman V. Formosi
Mr. L. Sage, Chief Administrative Officer
Mr. J. Pavelka, Director of Public Works
Mr. D. Cowan, Superintendent of Facilities, Ivor Wynne Stadium
Mr. B. Chrystian, Public Works
Mr. T. Bradley, Manager, Purchasing Division
Ms. P. Noé Johnson, City Solicitor
Mr. P. Hooker, Law Department
Mr. E. Matthews, City Treasurer
Mr. R. Hammel, Treasury Department
Ms. J. Turner, Culture and Recreation Department
Ms. C. Secore, Culture and Recreation Department
Ms. T. Agnello, Acting Secretary

1. **MANGER OF PURCHASING/DIRECTOR OF PUBLIC WORKS**

REMOVAL OF EXISTING TURF SURFACE AND PAD AND SUPPLY AND INSTALLATION OF ARTIFICIAL TURF, IVOR WYNNE STADIUM

The Committee was in receipt of a report from the Manager of Purchasing and Director of Public Works dated April 26, 1991.

Prior to voting on the recommendation a discussion ensued regarding the tendering procedure.

Alderman Copps advised of concerns raised by several turf distributors.

Mr. Cowan advised that the variation in prices per square foot of turf is due to differences in quality.

Alderman Gallagher explained that all companies were given equal opportunity to bid and that there was no bias in the tender process. He added that the present turf purchased from AstroTurf had a 5 year warranty and a life expectancy of 8 years; it has lasted 12 years. The new turf has an 8 year warranty. He felt that the tender accepted provides the best quality and safest turf.

Alderman Lombardo concurred and stated that the integrity of the bidding process and staff should not be questioned.

Alderman Hinkley questioned the timing element. Mr. Bradley advised that copies were sent via facsimile and subsequently via courier. Bidders had approximately one and one half weeks to submit a tender. Mr. Cowan added that Stadia Turf was aware that the City was interest in purchasing turf since December, 1990.

In response from a question from Alderman Hinkley, the Chief Administrative Officer advised that the specifications were drafted by an independent, unbiased party.

Alderman Agostino was pleased that the provision for a $500 thousand dollar bond is included in the terms of the contract.

In response to a question from Alderman Drury, Mr. Bradley stated that the work is to be completed by July 1st unless there is inclement weather or problems with the cement sub base.

Alderman Murray stepped out of the Chair to speak on the matter. He explained that unlike many tenders submitted, AstroTurf is providing the material and labour for the entire job, including the removal of existing turf. He thanked staff for their efficient response to Council's directives.

As recommended by the Manager of Purchasing and Director of Public Works in a report dated April 26, 1991, the Committee recommended to Council as follows:

(a) That a purchase order be issued to AstroTurf Industries, Inc. Dalton, Georgia, to remove the existing turf surface and pad, and supply and install an estimated quantity of 106,350 square feet of artificial turf at Ivor Wynne Stadium, at a cost of $13.06 per square foot, Canadian dollars, for an estimated total of $1,388,931.00, including all taxes, being the only proposal received, in accordance with the Request for Proposal issued by the Manager of Purchasing and Vendor's proposal and that this expenditure be financed from the Reserve for Capital Projects Account No. CH00203.

(b) That a contract be entered into satisfactory to the City Solicitor.

***Alderman G. Copps opposed.**

2. <u>DIRECTOR OF PUBLIC WORKS</u>

IVOR WYNNE STADIUM - DISPOSITION OF ARTIFICIAL TURF

The Committee was in receipt of a report from the Director of Public Works dated April 26, 1991.

A brief discussion ensued regarding the value of the existing turf and sale in its entirety or in sections.

Alderman Gallagher suggested that turf be donated to H.E.C.F.I.

The Committee unanimously agreed to amend the recommendation by changing (b) as follows:

(b) That 7 premium rolls of turf be set aside at no cost for use by H.E.C.F.I.

Upon the request of Mr. Braley, owner of the Hamilton Tiger Cats Football Team, the Committee agreed to further amend the recommendation by addition section (e) as follows:

(e) That small pieces of turf having historical significance be set aside for display at the Canadian Football Hall of Fame and Museum.

Prior to voting on the motion, the Committee requested staff to provide a listing of municipal facilities which may have use for the existing turf.

The Committee recommended to Council the recommendation from the Director of Public Works as amended as follows:

(a) That the Purchasing Department be authorized to engage an auctioneer to make the necessary arrangements to dispose of the Artificial Turf at Ivor Wynne by way of a public auction, and further,

(b) That 7 premium rolls of turf be set aside at no cost for use by H.E.C.F.I.

(c) That a maximum of 3 rolls of the 32 be set aside from auction for use in municipal projects, and further,

(d) That a maximum of 3 rolls of the 32 be set aside from auction for sale to the general public in pre-cut sizes.

(e) That small pieces of turf having historical significance be set aside for display at the Canadian Football Hall of Fame and Museum.

3. **ADJOURNMENT**

Business of the special meeting having been concluded, the Committee meeting adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

T. Agnello, Acting Secretary

April 30, 1991

A(ii)

Tuesday, 1991 May 7
9:30 o'clock a.m.
Room 233, City Hall

The Parks and Recreation Committee met.

Present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Alderman G. Copps
Alderman M. Kiss
Alderman F. Lombardo
Alderman Wm. McCulloch
Alderman T. Jackson
Alderman B. Hinkley

Regrets: Mayor R. M. Morrow, Civic Business

Also Present: Mr. L. Sage, Chief Administrative Officer
Mr. J. Pavelka, Director of Public Works
Reverend J. Johnson, Hamilton Board of Education
Mrs. M. Havelka, Culture and Recreation Department
Ms. C. Secore, Culture and Recreation Department
Mr. L. Farr, Law Department
Mr. J. Norris
Mr. T. King, A.L.B.C. Slo-Pitch
Mr. K. Christenson, Secretary

A. ADOPTION OF THE MINUTES

The minutes of the meeting held 1991 April 23 were adopted as circulated.

B. MANAGER OF PURCHASING

POOL RENOVATIONS, CENTRAL MEMORIAL RECREATION CENTRE

The Committee was in receipt of a report dated 1991 April 23 from the Manager of Purchasing respecting pool renovations at Central Memorial Recreation Centre.

The Committee approved the following recommendation:

(a) That a purchase order be issued to Comstock Canada, Burlington, in the amount of $95,310.25 including all applicable taxes, to provide pool renovations at Central Memorial Recreation Centre, being the lowest of three quotations received, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation and this expenditure be financed from Central Memorial Pool Filtration Account No. CF5255 319151002.

(b) That a contingency allowance in the amount of $5,000.00 be approved.

(c) That a contract be entered into satisfactory to the City Solicitor.

C. DIRECTOR OF CULTURE AND RECREATION

(a) HOSTESS FRITO-LAY COMPANY SLO-PITCH TOURNAMENT - GLOBE PARK, SATURDAY 1991 JULY 6

The Committee was in receipt of a report from the Director of Culture and Recreation dated 1991 April 29 respecting the Hostess Frito-Lay Company Slo-Pitch Tournament - Globe Park, Saturday, 1991 July 6.

The Committee approved the following recommendation:

That approval be given of the action taken by the Director of Culture and Recreation, to allow the Hostess Frito-Lay Company to sell beer and alcoholic beverages on the occasion of their Slo-Pitch Tournament to be held at Globe Park on Saturday, 1991 July 6, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

(iv) That the concessionaire be contacted to make the necessary arrangements for the provision of food.

Alderman Jackson wished to be recorded as opposed to the sale of alcohol in City parks.

(b) CARI-CAN FESTIVAL - DUNDURN PARK - 1991 AUGUST 16 TO AUGUST 18

The Committee was in receipt of a report from the Director of Culture and Recreation dated 1991 April 29 respecting the Cari-Can Festival - Dundurn Park - 1991 August 16 to August 18.

The Committee approved the following recommendation:

That the Cari-Can Festival organizers be granted permission to sell food and alcoholic beverages on the occasion of the Cari-Can Festival, 1991 August 16 to August 18 in Dundurn Park pavilion, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury be provided, same to be submitted 30 days in advance of the event and naming the City as co-insured.

(ii) That the applicant assume responsibility for all labour related charges associated with the event (set-up, dismantling, clean-up, etc.).

(iii) That alcoholic beverages be served in the confined area of the pavilion.

(iv) That the applicant adhere to all regulations stipulated by the Liquor Licence Board in the provision of alcoholic beverages.

(v) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

Alderman Jackson wished to be recorded as opposed to the sale of alcohol in City parks.

(c) REPRESENTATIVE FROM THE CHILDREN'S INTERNATIONAL GAMES TO ATTEND THE ONTARIO DISABLED GAMES

The Committee was in receipt of a report from the Director of Culture and Recreation dated 1991 April 29 respecting a representative from the Children's International Games attending the Ontario Disabled Games:

The Committee approved the following recommendation:

That the Director of Culture and Recreation be authorized to invite a representative from the Children's International Games to attend the Ontario Disabled Games in Hamilton 1991 July 4 to July 7.

D. ALDERMAN T. MURRAY

DOWNTOWN HAMILTON BUSINESS IMPROVEMENT AREA SCHEDULE OF PROPOSED ACTIVITIES IN GORE PARK FOR 1991

The Committee was in receipt of a letter dated 1991 April 12 addressed to the Chairman of the Parks and Recreation Committee from Mr. Gabriel Etele, Executive Director, Downtown Hamilton B.I.A. respecting the Downtown B.I.A.'s Schedule of Proposed Activities in Gore Park for 1991.

Alderman Gallagher suggested that the B.I.A.'s proposed Friday night events may conflict with other organizations who presently use the park on those nights. Following discussion, the Committee approved the following recommendation:

(a) That the Downtown Hamilton Business Improvement Area's "Schedule of Proposed Activities in Gore Park for 1991", be approved, with the exception of those events scheduled for Friday evenings.

(b) That the Director of Culture and Recreation prepare a report for review by the Parks and Recreation Committee outlining scheduled events in Gore Park which may conflict with the Downtown Hamilton B.I.A.'s 1991 Friday evening's schedule.

2. DIRECTOR OF CULTURE AND RECREATION

(a) AMSTEL LIGHTS MIXED SLO-PITCH TOURNAMENT, - 1991 JULY 12 TO JULY 14

The Committee was in receipt of a report dated 1991 April 29 from the Director of Culture and Recreation respecting "The Amstel Lights" Mixed Slo-Pitch Tournament, Eastwood Arena - 1991 July 12 to July 14.

An appending report from the Director of Culture and Recreation dated 1991 May 7 was distributed to the Committee Members.

Mr. T. King, Convenor of the "Amstel Lights" Mixed Slo-Pitch Tournament, appeared before the Committee explaining the format of the Tournament and indicated that the profits from this event would be donated to the St. Joseph's Community Health Centre.

Following discussion, the Committee approved the following:

(a) That the following be granted to "The Amstel Lights" Mixed Slo-Pitch Team, in conjunction with their Slo-Pitch Tournament to be scheduled for 1991 July 12 to July 14:

(i) To sell food and beer at the Eastwood Arena in conjunction with its use as headquarters.

(ii) To sell food and beer in a confined area outside of the Eastwood Arena at a location satisfactory to City Staff.

(b) That the above approvals be subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of Special Occasion Permits.

(iii) That the applicant assume responsibility for all labour related costs as result of this event.

(iv) That special duty officers deemed necessary by the Hamilton-Wentworth Regional Policy be provided at the applicant's expense.

(c) (i) That the fees for rental of the Arena ($1,449.32) be waived for the duration of the tournament.

(ii) That the Amstel Lights Slo-Pitch Team be required to pay the staff costs ($127.86), the floor surface cleaning ($350.00), and any costs for labour related activities over and above that which is normally undertaken inside and outside the Arena.

(b) FESTIVALS IN DUNDURN PARK

The Committee was in receipt of a report dated 1991 May 1 from the Director of Culture and Recreation respecting Festivals in Dundurn Park.

Following discussion, the Committee agreed that the item be tabled until the Hamilton Historical Board and the Arts Advisory Sub-Committee have an opportunity to review the report and further that staff be directed that no festival be approved for Dundurn Park for the 1992 Season until the "Dundurn Park Use Guidelines" have been approved.

3. HAMILTON HISTORICAL BOARD

(a) GRANT APPLICATION FOR A CONSERVATOR - CULTURAL DIVISION

The Committee was in receipt of a report dated 1991 April 19 from the Acting Secretary of the Hamilton Historical Board respecting a grant application for a Conservator - Cultural Division.

Following considerable discussion, the Committee directed:

That the item be referred back to staff and that staff prepare a more detailed report to include a complete inventory of artifacts, their value and location as well as the justification for hiring a Conservator.

(b) ADMISSION POLICIES FOR THE FIVE HISTORIC SITES (DUNDURN CASTLE/CHILDRENS MUSEUM/WHITEHERN/ THE HAMILTON MILITARY MUSEUM/ THE MUSEUM OF STEAM AND TECHNOLOGY)

The Committee was in receipt of a report dated 1991 April 19, from the Acting Secretary of the Hamilton Historical Board respecting the admission policies for the five historic sites.

The Committee approved the following recommendation:

(a) That the Admission Policies for the five City of Hamilton Museums, be approved.

(b) That the Museum Rental Policy established in 1984 become null and void.

4. ALDERMAN J. GALLAGHER

INSTALLATION OF BASKETBALL COURT - LAWFIELD ARENA

The Committee was in receipt of a letter dated 1991 April 12 addressed to Alderman J. Gallagher respecting the installation of a basketball court at Lawfield Arena.

Alderman Gallagher advised the Committee that this issue had subsequently been resolved and that no action was necessary.

The Committee approved that the letter be received.

5. CITY CLERK

REZONING - MOHAWK SPORTS PARK/BERNIE ARBOUR STADIUM

The Committee was in receipt of a copy of Section 6 of the NINTH Report of the Parks and Recreation Committee as amended which was referred back by City Council at its meeting held 1991 April 30 for further review.

The Committee approved the following recommendation:

(a) That the Planning and Development Committee be requested to initiate the modification of zoning at the Mohawk Sports Park and the Bernie Arbour Stadium to allow the Hamilton Redbirds to obtain a Stadium Licence to sell beer at the Bernie Arbour Stadium during their home games.

(b) That $5 million liquor licence liability insurance, with the City as a named insured, be provided by the Hamilton Redbirds.

Alderman Jackson, Alderman Copps and Alderman Kiss wished to be recorded as opposed.

6. OTHER BUSINESS

(a) ONTARIO MUNICIPAL BOARD DECISION - TWIN PAD ARENA

Alderman Murray stated that the Ontario Municipal Board had indicated that a decision on the Twin Pad Arena issue would be handed down by 1991 May 1. He informed the Committee that to date no decision had been presented.

The Committee discussed various possible actions to have the issue expedited as quickly as possible. The Committee agreed that the Chairman would discuss this matter with the Mayor and suggest that a letter be sent from the Mayor to the Ontario Municipal Board expressing concern over the delay and asking that a decision be made.

(b) HAMILTON INTERNATIONAL AIR SHOW
PARACHUTE JUMP INTO GAGE PARK - ADDED ITEM

The Committee was in receipt of a letter dated 1991 May 3 addressed to the Chairman of the Parks and Recreation Committee from Mr. Alexander Lutchin, General Manager of the Hamilton International Air Show respecting a proposed parachute jump into Gage Park.

Following discussion, the Committee approved the following recommendation:

> That approval be granted to the Hamilton International Air Show to perform a parachute jump into Gage Park on 1991 June 8 as a promotional lead into aviation week, subject to proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured, be provided.

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Kevin Christenson, Secretary
1991 May 7

B.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 13

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: ASPHALT PARKING LOT, GAGE PARK

RECOMMENDATION:
That a purchase order be issued to All Around Contracting, Hamilton, in the amount of $54,300, plus GST at 7%, to supply all labour and material to pave the parking lot at Gage Park, being the lowest of four quotations received, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed from Repair/Reconstruction of Various Pathways Account No. CF629045009.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Quotation Analysis

All Around Contracting, Hamilton	$54,300.00
Marta Paving Company, Hamilton	62,721.75
Standard Paving, Hamilton	88,555.12
Bud's Contracting, Stoney Creek	94,000.00

GST extra at 7%

C(i)

MAY 13 1991

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 13

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **The Sackville Hill Older Adult Recreation Centre**

RECOMMENDATION:

That the Sackville Hill Older Adult Recreation Centre as presently known be renamed to the Sackville Hill Seniors Recreation Centre.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

There has been a strong consensus amongst the Seniors of Hamilton that they wish to be identified as Seniors and not as older adults.

The request for the name change has come forth from the Hamilton Seniors Council out of the concerns of many seniors which they represent.

The only connection to the name older adult comes from the Older Adult Association which is a representative body who liaisons with the appropriate Ministries. Because of it's diversity they chose the name Older Adult.

The name change does not alter the funding or eligibility for funding.

For legal purposes as stated in our contractual agreements with the Architects the Centre will still remain the Sackville Hill Older Adult Recreation Centre but the name of the Centre at it's completion will state The Sackville Hill Seniors Recreation Centre.

MEMORANDUM

DATE: MAY 3, 1991

TO: PARKS & RECREATION COMMITTEE

FROM: SENIOR CITIZENS' COUNCIL
FOR THE CITY OF HAMILTON

RE: NAME CHANGE OF SACKVILLE HILL OLDER ADULT CENTRE

THE SENIOR CITIZENS' COUNCIL FOR THE CITY OF HAMILTON REQUEST THE FOLLOWING INFORMATION BE SUBMITTED TO THE PARKS AND RECREATION COMMITTEE;

WE REQUEST A NAME CHANGE FOR THE NEW FACILITY BEING BUILT ON THE SACKVILLE HILL PARK.

OUR REQUEST IS TO CHANGE THE NAME

FROM: SACKVILLE HILL OLDER ADULTS CENTRE

TO: SACKVILLE HILL SENIOR CITIZENS' CENTRE

THE FOLLOWING SENIOR CITIZENS' COUNCIL MEMBERS WILL ATTEND TO SPEAK TO THE CHANGE;
OZZIE FERGUSON, BETTY MACE AND BELLA BREARLY.

GL/lmc

C(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 3

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **East Kiwanis Boys' & Girls' Club**
- Card & Collectable Trade Show, Saturday, May 25, 1991

RECOMMENDATION:

That permission be granted to the East Kiwanis Boys' & Girls' Club to sell alcoholic beverages, in a designated fenced in area on the south side of the Kiwanis building, on the occasion of their Card and Collectable Trade Show being held on 1991, Saturday, May 25, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured be provided.

(ii) That the applicant assume responsibility for all labour related charges associated with the event, (set-up, dismantling, clean-up, etc.).

(iii) That alcoholic beverages be served in the confined fenced in area beside the Kiwanis Building.

(iv) That the applicant adhere to all regulations stipulated by the Liquor Licence Board of Ontario in the provision of alcoholic beverages.

(v) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicants expense.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

This is a fundraising event for the East Kiwanis Boys' and Girls' Club to raise money for their programmes and equipment.

D.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 13

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Tenancy Agreement - 112 Province Street North - Edward McSherry and Teresa Campeau**

RECOMMENDATION:

a) That the leasing of 112 Province Street North to Edward McSherry and Teresa Campeau be approved. The tenancy is to commence on June 1, 1991 at a one time rental charge of $250.00 due to cleaning and decorating required which has been agreed to be carried out by the tenant. Commencing July 1, 1991 the monthly rent will be $450.00 (including realty taxes of $1,226.79), and rental proceeds to be credited to Account Number CH 44104 31106 (Civic Properties Rented).

b) That the Mayor and City Clerk be authorized to execute the Tenancy Agreement.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

We attach hereto a copy of the Tenancy Agreement by Edward McSherry and Teresa Campeau. The above-mentioned City owned property was purchased for the proposed Crown Point East Park. The tenancy is to commence June 1, 1991 at a one time rental of $250.00 due to cleaning and decorating required which has been agreed to be carried out by the tenant and starting July 1, 1991 the monthly rent (including taxes of $1,226.79) will be $450.00.

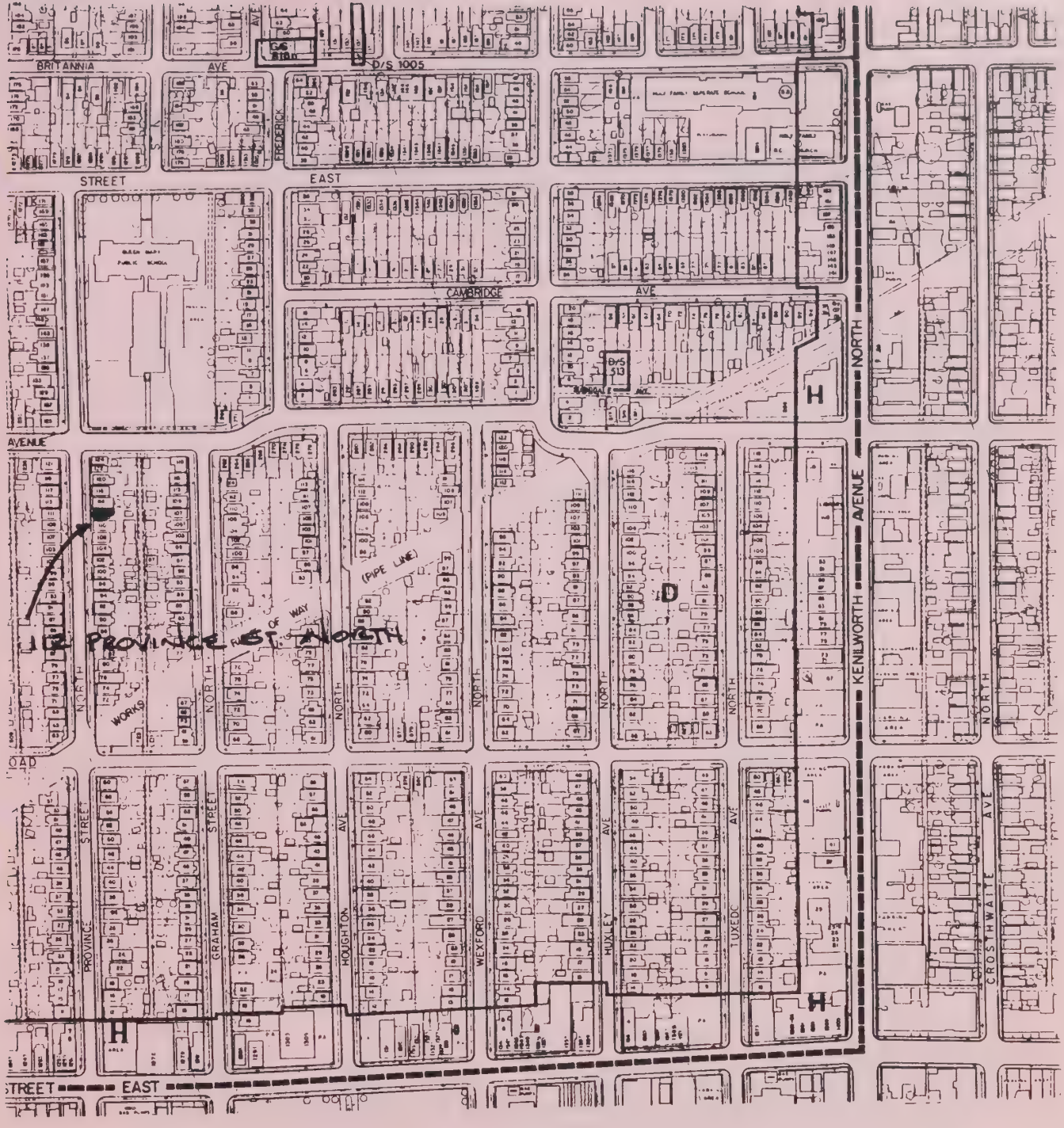
Attach.

c.c. - Mrs. P. Noé Johnson, City Solicitor

- Mr. E. C. Matthews, Treasurer

- Mr. R. Swan, Manager, Property Maintenance Division

(4609)



72	73	74
35	34	66
37	36	9

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department.

CITY OF HAMILTON

CROWN POINT EAST

ZONING

Neighbourhood Boundary

Zoning Boundary.

0 100m

SCALE 50m

NORTH

Prepared for The City of Hamilton
by the Planning and Development Department
of The Regional Municipality of Hamilton Wentworth

PLANNING UNIT NO 6510

JUNE 1988

PAGE 3

CITY OF HAMILTON RESIDENTIAL TENANCY AGREEMENT

Address of Leased Premises: 112 Province Street North

Date of Tenancy Agreement: May 9, 1991

Landlord: The Corporation of the City of Hamilton
71 Main Street West, P.O. Box 2040
Hamilton, Ontario L8N 3T4

Tenant(s): Edward McSherry
Teresa Campeau

The Tenant hereby offers to the Landlord to lease the said leased premises on the terms set out below. This offer shall remain open until accepted by the Landlord.

1. The lease shall commence on June 1, 1991 subject to the present Tenant, if any, vacating the leased premises and the term of the lease shall be from month to month.

2. Upon the signing of this offer to lease, the Tenant shall pay to the Landlord:

(a) rent in the amount of $ 250.00 for the period from June 1, 1991 to June 30, 1991 ;

(b) the first regular month's rent of $ 450.00 commencing July 1, 1991;

(c) the last month's rent of $ 450.00 . The Landlord agrees to pay interest on the last month's rent at 6% per year or such other rate determined by the Province of Ontario.

3. The Tenant agrees to pay the monthly rent of $ 450.00 on the first day of each and every month during the lease term.

4. The Landlord shall pay local improvement charges, if any, in respect of the leased premises.

5. The Landlord shall pay realty taxes and all other charges on the tax roll on the leased premises.

6. The Tenant shall pay all charges, if any, for heat, sewer, water, gas, oil, electricity, telephone, cablevision and hot water tank rental.

7. The Tenant is responsible for ordinary cleanliness of the leased premises and for the repair and damage caused by his wilful or negligent conduct or omission or that of persons who are permitted on the leased premises by him.

8. The Landlord is responsible for providing and maintaining the leased premises in a good state of repair and fit for habitation during the tenancy and for complying with health and safety standards including any housing standard required by law.

9. The Tenant promises and agrees to the Landlord:

(a) that he will not make any alterations to the leased premises without the written permission of the Landlord;

(b) that he will not assign or sublet this Tenancy Agreement without the written permission of the Landlord;

(c) that he will not carry on any business on the leased premises without the written permission of the Landlord;

(d) that it is the Tenant's responsibility to maintain insurance on his personal property, contents and fixtures in the leased premises and to maintain and provide liability insurance;

(e) that all of the Tenant's chattels and Tenant's belongings which are left behind on the leased premises, upon the expiration or termination of the lease, or period of tenancy, shall be deemed to be abandoned and the Landlord may dispose of them as it sees fit;

(f) that representatives of the Landlord may enter the leased premises and inspect the leased premises upon 24 hours' written notice to the Tenant, or without prior notice in the event of an emergency;

(g) that he shall vacate the leased premises and he shall remove all of his possessions on the last day of the lease or period of tenancy.

10. The Tenant agrees to indemnify and save harmless the Landlord, its servants, agents, employees and other officials from and against all actions, causes of actions, interest, claims, demands, costs, taxes, damages, expenses and loss which against the Landlord any person now has or which is heirs, executors, administrators, successors and assigns now have or can or shall or may have for or by reason of or in any way arising out of the lease of the said leased premises to the said Tenant.

11. Either the Landlord or the Tenant may terminate this lease by giving the other party at least 60 days' notice in writing.

12. The Tenant agrees to:

(a) mail or deliver his monthly rent cheques to the following address:

The Corporation of the City of Hamilton
Treasury Department - Sundry Revenue
71 Main Street West, P.O. Box 2040
Hamilton, Ontario L8N 3T4

(b) to show on the rent cheque the address of the leased premises together with the words "monthly rent";

(c) to address all other correspondence, inquiries or notices to the following address:

The Corporation of the City of Hamilton
Real Estate Department
71 Main Street West, P.O. Box 2040
Hamilton, Ontario L8N 3T4, or to phone inquiries to the Real Estate Department at 546-4500.

13. The Landlord agrees to mail or deliver all of its notices to the Tenant to the address of the leased premises.

Provided that in reading this Tenancy Agreement the word "Tenant" and the pronouns "he", "his" or "him" relating thereto and used therewith shall be read as "Tenant or Tenants" and "he", "she", "it" or "they", "his", "her", "its" or "their", or "him", "her", "it" or "them", respectively, as the number and gender of the party of parties referred to in each case require, and the number of the verb agreeing therewith shall be read as agreeing with the said word or pronoun so substituted.

IN WITNESS WHEREOF the Tenant has hereunto set his hand and seal.

In the Presence of

EDWARD McSHERRY

TERESA CAMPEAU

The Corporation of the City of Hamilton hereby accepts the offer of the Tenant to lease the said leased premises from the City upon the above terms and IN WITNESS WHEREOF The Corporation of the City of Hamilton has hereunto affixed its seal under the signatures of its duly authorized officers.

THE CORPORATION OF THE CITY OF HAMILTON

Mayor

City Clerk

E.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 15

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Ms. Tina Agnello, Acting Secretary
Hamilton Historical Board

SUBJECT: **DEACCESSION PRINTING PRESS FROM THE DUNDURN CASTLE COLLECTION**

RECOMMENDATION:

That the Parks and Recreation Committee recommend to Council that the following item from the Dundurn Castle collection be deaccessioned and unconditionally donated to the Edinburgh Square Heritage and Cultural Centre in Caledonia:

1974.13.1 One nineteenth century printing press, used until 1974 to print the Grant Review Sachem newspaper in Caledonia.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

This printing press is either not relevant to, or inappropriate for, any of the City museums collections and is too large to continue to be stored in the present Museums of the City of Hamilton storage facility.

The artifact, which has been in Dundurn Castle's storage collection since 1974, is of great local interest to Caledonia and should be returned to that area.

The Hamilton Historical Board had agreed to donate it to the Haldimand County Museum in 1984, but after this was approved by the Hamilton Historical Board at its meeting May 8, 1984, the Museum had decline due to lack of appropriate storage space.

CORPORATION OF THE CITY OF HAI

F.

MEMORANDUM

****

TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

OUR FILE:
PHONE: 546-2747

SUBJECT: **AMALGAMATED FIRE STATION - MACASSA PARK**

DATE: 1991 May 17

With the concurrence of both Chairmen, please accept this memo as confirmation of arrangements which have been made to hold a special joint meeting of the Finance and Administration Committee and the Parks and Recreation Committee on Tuesday, 1991 May 28 at 6:00 p.m. in Room 233, City Hall, to consider a report on the proposed amalgamated fire station in the north west corner of Macassa Park.

Arrangements will be made to provide a hot dinner immediately prior to the joint meeting at approximately 5:15 p.m.

An agenda for this meeting will be distributed the week of May 20.

ADDED ITEM

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 17

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

Mr. R. Sugden
Director of Culture and Recreation

SUBJECT: Mountain Arena Twinning/25 Hester Street
(AD-90-007)

RECOMMENDATION:

a) That approval be given to proceed with safety, Building Code, user need, maintenance and energy saving improvements to the New Mountain Skating Centre, at 25 Hester St. on a priority basis, at an estimated cost of $150,000.00.

b) That the Finance and Administration Committee be requested to recommend the method of financing the said improvements.

D. W. Vyce, Director of Property

R. Sugden, Director of Culture and Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The financing of these improvements to the building is within the overall budget for the project.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:.....Cont'd

PRIORITY LIST OF POSSIBLE IMPROVEMENTS

PRIORITY	POSSIBLE IMPROVEMENT	"BALL PARK" GUESTIMATE	RATIONALE
1.	"Kickboards" for Curb Edging	$15,000.00	S
2.	Floor finish for foyer, viewing, Coaches, change rooms, washrooms	25,000.00	M
3.	Padding at Columns	7,000.00	S
4.	Bars Across Glass Doors, Windows	2,000.00	S
5.	Drinking Fountains	500.00	C
6.	Coat Hooks		U
7.	Benches		U
8.	Timer to Exhaust Fans at Rink	200.00	E
9.	Insulation to Cold Pipes in Trench	8,800.00	E
10.	Thermostat for Underslab Hot Pipes		E
11.	Upgrade Building Wall	* 56,905.00	E
12.	Add Capacity Reduction to both the Refrigeration Compressors	3,000.00	E
13.	Larger Electrical Panel	1,500.00	E
14.	Extra Outlets as in Arena & Change Rooms	1,000.00	E
15.	Pit Snow Melting by Latent Refrigeration Process Heat	* 40,000.00	E
16.	Another 75 HP Compressor and Condenser	55,000.00	E
17.	Fine Arts		

* Prices obtained from Bestco.

Abbreviations for Rationale

S ..... Safety

C ..... Code

U ..... User Need

M ..... Maintenance

E ..... Energy Saving

BACKGROUND:

1. The Mountain Arena Twinning Project was approved by City Council in July 1990 for a total project funding of $2,011,586.00. The Current balance of unexpended funds within the project account amounts to $152,425.62.

2. The Design-Build Facility was built to satisfy the requirements of the Ontario Building Code and the Hamilton Zoning By-Laws. These are, in fact, the minimum possible requirements.

   The items on the list of Possible Improvements are to satisfy the particular needs of this facility, not covered by the above code and By-Laws. These improvements are needed to help the proper functioning of this facility.

3. The list has been prioritized with the safety items at the top of the list.

4. The list has been prioritized as much as possible with the smaller expenditures first in priority, and the larger expenditures later in priority.

5. The expenditures are "ball park" guestimates. Some items towards the bottom of the list may not be possible to implement, due to the limitation in the available funds.

6. The facility is meant to function year round. However, as yet, it has not been "tested" by hot weather conditions. Two major expenditures:-

   13. Upgrade Building Wall

   18. Another 75 HP Compressor and Condenser

   await the onset of summer weather to verify the degree of need for these improvements.

7. The warranty period is for two years, starting from the date of substantial completion of November 9, 1990. Before proceeding on any of the items in the list, approval will be obtained from the Design-Build Contractor, to ensure that the additional work will not void any portion of this two year warranty.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Ms. P. N. Johnson, City Solicitor
Mr. B. Loreto, Assistant City Solicitor
Mr. P. Barkwell, Litigation Counsel, Law Department
Mr. P. Hooker, Manager of Legal Services Law Department
Mr. N. R. Adhya, Manager of Accounting
Mr. R. Martiniuk, Manager, Architectural Division
Mr. G. Smith, Manager of Technical Services
Mr. S. Chang, Senior Project Manager

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	Item	Original Date	Action	Status
.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Committee	Report Pending
.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 6	Manager of Purchasing	Compile Inventory and Prepare Report
.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990
.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Public Works	Review and Prepare Report
.	Macassa Park Fire Station	1990 June 4	Director of Public Works and Fire Chief	To Review and Prepare Report
.	Adopt-A-Park Programme	1991 March 5	Director of Public Works	Review recommendation and include specific responsibilities
.	Bikeways Signage - Escarpment	1991 March 5	Director of Public Works	Tabled Pending Status of Regional Bikeways Program
0.	Artifacts Inventory	1991 May 7	Director of Culture and Recreation	Compile Inventory and Prepare Report

1991 May 16

CITY OF HAMILTON

— RECOMMENDATION —

2.

DATE: 1991 May 17

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property Department

Mr. R. Sugden
Director of Culture and Recreation Department

SUBJECT: Sackville Hill Older Adult Recreation Centre

RECOMMENDATION:

(a) That the concept - 'C' for the Sackville Hill Older Adult Recreation Centre as prepared by Architects, Richard G. Butterworth Architect Inc./Stephen R. Teeple Architect, be approved.

(b) That authorization be given to call for a public information meeting to be held on 1991 May 27.

(c) That subject to the pre-tender estimate being within the budget, the staff be authorized and directed to call for tenders for the construction of the project.

D. W. Vyce, Director of Property

R. Sugden, Director of Culture & Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N.A.

BACKGROUND:

1. The City Council at its meeting held Tuesday, 1990 November 13 in adopting the item one of the twentieth report for 1990 of the Parks and Recreation Committee approved the recommendations of a Feasibility Study for a Senior Citizens Centre at the site of Sackville Hill Memorial Park.

2. Agreement between the prime consultants, Richard G. Butterworth Architect Inc./Stephen R. Teeple Architect and the Corporation of the City of Hamilton was executed on 1990 April 29. The project was released on 1991 April 30 for the start of design work. The consultants developed three design concepts based on visits to two other similar facilities, analysis of the Feasibility Study and intensive discussions with the Project team.

3. Following is a summary of areas and costs for each concept.

CONCEPT	AREA SQ.FT.	COST ESTIMATE	COST PER SQ.FT.	BUDGET
1.	2.	3.	4.	5.
A.	24,500	$3,164,168.00	$129.15	$3,167,500.00
B.	24,500	$3,170,750.00	$129.42	$3,167,500.00
C.	24,500	$3,167,500.00	$129.28	$3,167,500.00

Note: Cost estimates and budget amount include a 5% contingency funds.

Recommended concept 'C' is within budget, functionally most acceptable and visually appealing. Concept 'C' was developed after a review by the Project team and contains the most desirable features of concepts 'A' & 'B'.

4. The three design concepts presented by the architects were evaluated by the representatives of the City, consisting of staff from the Property Department, Architectural Division, Culture & Recreation Department, Public Works, Parks Division, and representatives from end users groups. The Criteria used for selecting the design were:

(a) Functional aspects of the interior layout
(b) Site constraints
(c) Aesthetic appeal of the building
(d) Ease of future expansion
(e) Landscape design and
(f) Cost

5. It is anticipated that the architect will need approximately 2 1/2 weeks to fully develop the approved concept.

6. Three concepts will be presented in detail to the Committee by the architects. The drawings, detailed description and the cost estimates prepared by the architect for the three concepts are available from Project Manager, Mahendra Shah.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. R. Martiniuk, Manager, Architectural Division
Ms. C. Secore, Manager of Planning Services
Mr. P. Hooker, Manager Litigation Services
Mr. Mahendra Shah, Project Manager (Architectural Division)
Mr. T. Bradley, Manager of Purchasing

3.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 15

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: T.B. McQuesten Neighbourhood Park Development

RECOMMENDATION:

A) That staff be authorized to complete the development of the neighbourhood component of T.B. McQuesten Park at a cost of $86,000.00 and

B) That the required $86,000.00 be provided from the $1,500,000.00 1991 Capital Budget provision for priority parkland aquisition (as financed from The Reserve for Parkland) reducing the provision to $1,414,000.00 and increasing the 1991 park development and redevelopment funding (CF 629154004) from $1,214,000.00 to $1,300,000.00.

J. G. Pavelka

J.G. PAVELKA, P. Eng.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Under the following breakdown a total of $86,000.00 is required to complete the development of the neighbourhood component of T.B. McQuesten Park

-	Spray bar facility including water and hydro services	$49,000.00
-	15% contingency	7,300.00
-	asphalt walkway	9,700.00
-	sun shelter pavilion	20,000.00
	Total	$86,000.00

A funding request for this work would normally have been submitted for consideration as a component project in the 1991 Park Development and Redevelopment programme. This programme has been funded in 1991 and in previous years from the 5% Park Dedication Fund.

A funding request for this project was not submitted using this format since at the time of Capital Budget submissions, T.B. McQuesten Park had it's own capital budget.

The work required to complete the neighbourhood component and the advancement of the first stage of developing the remainder of the site, i.e. site services and grading for the multi-cultural gardens, was to be funded from the 1991 Capital Budget allotment for T.B. McQuesten Park.

In 1989 a 5 year Capital Budget submission for T.B. McQuesten Park, totalling $2,325,000.00 with $200,000.00 available in 1991, was approved.

This budget was revised in the 1990 5 year Capital Budget to reflect the City's portion of the full project cost versus, the previous 1989 estimate for Stage I only. The revised 1990 5 year budget totalled $4,614.00 with $550,000.00 being available for 1991.

In the 1991 Capital Budget the entire funding amount for this project was placed below the cut off line in the overall priority ranking of City projects.

Reducing the 1991 provision for parkland aquisition by $86,000.00 from $1,500,000.00 to $1,414,000.00 will not jeapordize the priority aquisitions anticipated for 1991.

In the fall of 1991 City staff and representatives from various ethno-cultural organizations will be presenting the T.B. McQuesten Park development Master Plan, cost estimates and cost sharing strategies for Council consideration.

BACKGROUND:

On August 30, 1988, City Council adopted the recommendation of the Parks and Recreation Committee to develop T.B. McQuesten Park as a major horticultural park with various theme gardens which reflect Hamilton's cultural heritage.

Staff are completing a Master Planning process which has included public open house meetings and the formation of a Multi-Cultural Gardens Steering Committee. A detailed development proposal and Master Plan for this project will be presented to the Parks and Recreation Committee in the fall of 1991.

The planning process for this park has been a lengthy endeavour, however, with the assistance of neighbouring residents and representatives from many of Hamiltons' ethnic organizations this process has proven successful.

The first stage in the development of this site is the construction of the neighbourhood portion of the park. A 5 acre parcel in the south east corner of the park has been dedicated for development as a neighbourhood park.

Through the efforts of the Ward Aldermen, a Neighbourhood Park Committee was established and through their input, a development plan was created. Since there are no other civic parks within the Rushdale Neighbourhood, it is imperative that the construction of this portion of T.B. McQuesten Park be advanced.

Construction of the neighbourhood component was initiated in 1990 and included grading and seeding, tree planting and a partial development of the recreational amenities selected by the neighbourhood.

In order to complete the construction of this neighbourhood park and satisfy our commitments to the neighbourhood, additional funding is required.

CFE/pw

4(a)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: April 30, 1991
(P5-2-2)

REPORT TO: Parks and Recreation Committee

FROM: L. Sage
Chief Administrative Officer

SUBJECT: Proposed Storm Water and Sewage Storage Tank, Stroud Road
Ainslie Wood East Neighbourhood

RECOMMENDATION:

That an agreement be entered into with the Region to provide for the following:

a) an easement for the construction of a storm water and sewage storage tank at Stroud Road (see map);

b) appropriate landscape design and treatment of the top and perimeter of the facility;

c) payment by the Region to the City for the easement to be paid into the '5% parks fund'; and further,

That a public information session be hosted by the Regional Engineering Department giving the details of the proposal including before and after sketches; and,

That a report detailing the easement agreement including compensation to be recovered by the City, be submitted to the Parks and Recreation Committee.

That the Culture and Recreation Department review the inventory of facilities in this neighbourhood to determine if the City can take advantage of such a significant flat area.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The City will receive money from the Region for an easement. Details will be specified in a future report.

BACKGROUND:

- The Region has budgeted $5 m for 1991-92 for a sewage storage facility in the open space area at the corner of Royal Avenue and Stroud Road.

- The purpose of the facility is to improve storm water quality entering the Bay by storing sewage and surface water run off at peak times for treatment later.

- The facility would be constructed underground, the creek would be diverted and channelled underground. The top of the facility and surrounding area will be landscaped by the Region.

- The open space area (approximately 3.28 acres) would be subject to an easement. The facility itself, including working area, would occupy approximately 1.45 acres.

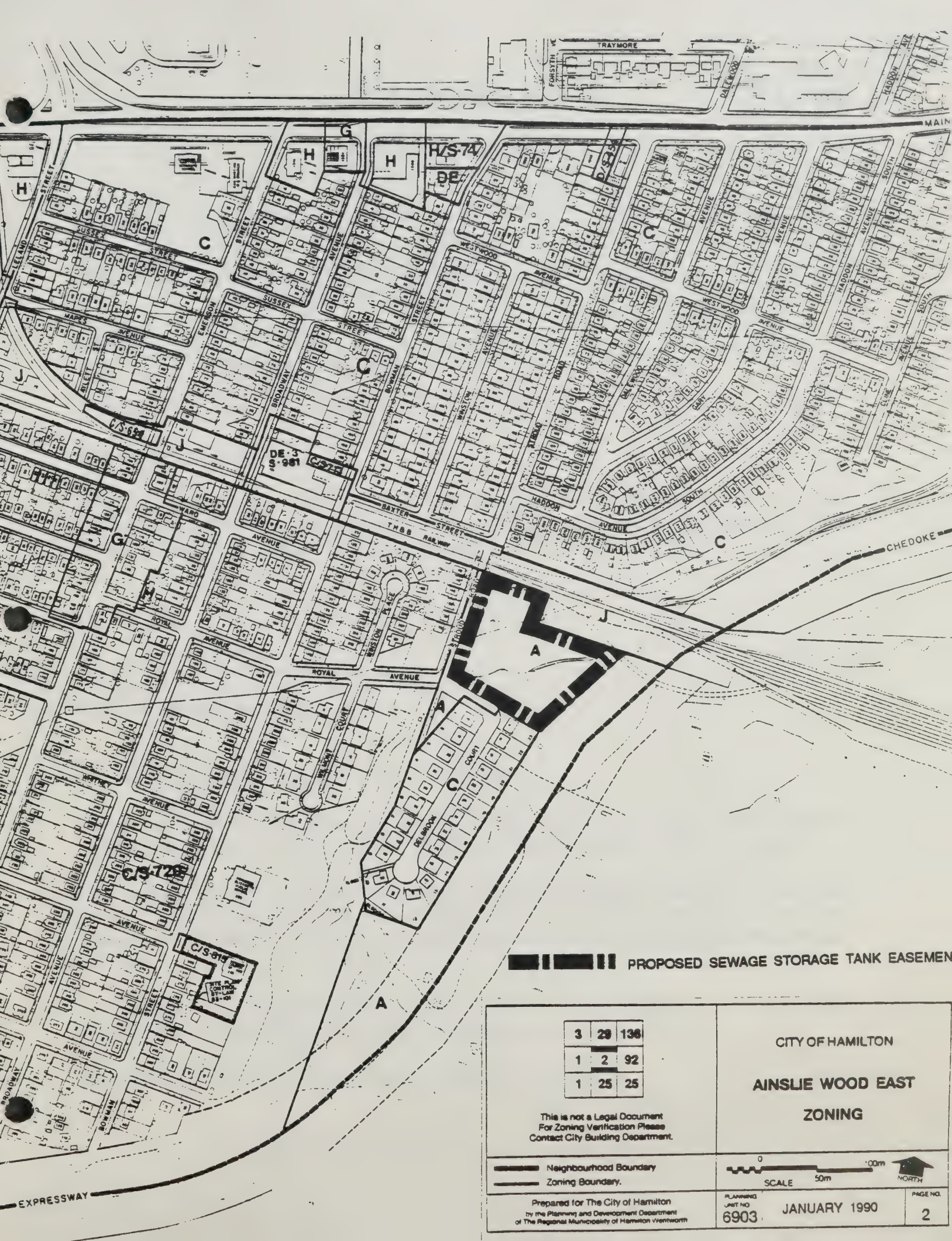
- The Official Plan designates the area for open space and utilities. In addition, the lands are situated in Special Policy Area 1(b), the Niagara Escarpment Planning Area. There is no neighbourhood plan. The area is zoned 'A' open space. No amendments are needed.

- The Engineering Department is of the opinion that this facility will not result in any signficiant odour problems and therefore no special odour control devices are proposed. However, there are proven techniques to overcome the emission of odours should they be warranted.

- A public meeting held by the Regional Engineering Department would allow input into details of design, and allow those interested to understand the proposal and know what is happening in the community.

D.G.:ns
AINSLIE

c.c. Mr. Bob Sugden, Director of Culture and Recreation
c.c. Mr. J. G. Pavelka, P.Eng., Director of Public Works
c.c. Mr. D. Vyce, Director of Property



PROPOSED SEWAGE STORAGE TANK EASEMEN

3	29	136
1	2	92
1	25	25

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department.

CITY OF HAMILTON

AINSLIE WOOD EAST

ZONING

Neighbourhood Boundary

Zoning Boundary.

0 100m

SCALE 50m

NORTH

Prepared for The City of Hamilton
by the Planning and Development Department
of The Regional Municipality of Hamilton-Wentworth

PLANNING UNIT NO 6903

JANUARY 1990

PAGE NO. 2

4(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 15

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. L. Sage
Chief Administrative Officer

SUBJECT: Park Expenditure Policies

RECOMMENDATION:

That the strategies and policies contained in the revised 1991 edition of the Park Expenditure Policies for the acquisition, sale and development of parkland from the 5% Park Dedication Fund and other revenue sources be approved.

L. Sage
Chief Administrative Officer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Park Expenditure Policies are guidelines for the acquisition, sale and development of parkland, stemming from the 5% Park Dedication Fund and other revenue sources.

With increasing pressure to utilize the monies in the 5% Park Dedication Fund for financing a range of parkland acquisitions and developments, a self-sustaining approach to the fiscal management of this fund has been a primary objective in the development of these revised policies.

In facilitating the implementation of these policies the Planning and Development Department will involve the City's Law Department, as required.

There will be no increase in staffing as a result of these policies.

BACKGROUND:

At it's meeting held on December 18, 1990, the Parks and Recreation Committee directed staff to prepare reports on the 5% Park Dedication Fund Guidelines.

The Parks Staff Committee has revised the Park Expenditure Policies that were first adopted by Council in 1984, with previous revisions in 1985 and 1988. The attached, 1991 edition contains new policies and revisions which have been identified with the words "new" or "revised", in the column beside the appropriate policies.

In order to facilitate a comparison of the 1991 Park Expenditure Policies with the previously approved 1988 edition, copies of the 1988 version, will be issued to all Committee members.

A presentation will be made by staff at the April 2, 1991, Parks and Recreation Committee meeting, to highlight the implications of these revised policies.

CFE/pw
attach.

cc:
- S. Reeder, Secretary Planning and Development Committee
- A. Georgieff, Director of Local Planning
- J. Schatz, Deputy City Clerk
- J. Pavelka, Director of Public Works
- E. Matthews, City Treasurer
- D. Vyce, Director of Property
- R. Sugden, Director of Culture and Recreation

PARK EXPENDITURE POLICIES

Introduction:

The purpose of this document is to outline the City of Hamilton's guidelines for the acquisition, sale and development of parkland stemming from the 5% Park Dedication Fund and other revenue sources.

These guidelines were first adopted by City Council on March 13, 1984. Revisions to the original policies received Council approval in 1985 and 1988.

This edition contains modifications which reflect current social and economic trends. A major responsibility of these policies is the management of the 5% Park Dedication Fund. In this regard, ensuring a self-sustaining approach to the fiscal management of this fund has been a primary objective in the development of these revised policies.

Background:

This report has been prepared jointly by staff from the Departments of Culture and Recreation, Planning and Development, Public Works, Real Estate and Treasury. Staff representatives from these various departments form the Parks Staff Committee.

Within the guidelines of the Park Expenditure Policies, the Parks Staff Committee reviews proposed neighbourhood plans, priorities for improvement areas, acquisition and sale of park properties, park development projects and parks related studies. With park expenditure matters crossing the mandate of many departments and Committees of Council, the multi-disciplinary representation on this committee ensures a broad based perspective when forwarding recommendations.

Parks Staff Committee - Reporting Structure

City Council

Parks and Recreation Committee

City Management Team

Parks Staff Committee

Employee and Citizen Input

- *Parks Staff Committee members are listed in Appendix 1.*

This document provides the background information and policies required to manage park expenditures. For convenience, expenditure matters and the resultant policies have been documented under the following categories.

1. 5% Park Dedication Fund
2. Planning for Parks
3. Parkland Acquisition and Sale
4. Park Development
5. Development Charges

5% PARK DEDICATION FUND

Purpose:

The intent of the policies is to ensure a self-sustaining fiscal management programme. The balancing of expenditures with revenues, will ensure that sufficient funds remain available to complete the acquisition of parkland using the City's Official Plan Standards as a guide.

Background:

Residential developers are required to dedicate 5% of the land in each development area, for parks purposes or cash-in-lieu. This dedication scheme ensures an adequate park land base in each newly developed Neighbourhood.

In the 1950's, Hamilton embarked on a bold programme of assembling parkland at the centre of many of the undeveloped neighbourhoods on the mountain. Today, we are benefiting from this far sighted move. In developing neighbourhoods where there is sufficient municipal parkland, residential developers pay cash-in-lieu to the City.

These funds are transferred into the 5% Park Dedication Fund and are used primarily for expenditures on parkland acquisition in areas which are deficient according to City Standards. These monies, according to the Planning Act, may also be used for the development and maintenance of parkland and for other matters relating to parks such as studies and master plans.*

Refer to Appendix 2 for a financial summary of the 5% Park Dedication Fund, outlining the current status and long range projections for these monies.

* **NOTE: See 5% Park Dedication Fund Policy #4 Re: Maintenance**

Policies

1. That the prime directive for managing the 5% fund is to ensure that sufficient monies are available for acquiring parkland such that the long range acquisition programme for attaining the City's standards for park space in each neighbourhood keeps pace with the development of new neighbourhoods.

New

- *In order to achieve this directive, the funding levels available for the subordinate activities which draw upon this fund, such as development, and other park related matters, must be monitored annually and will remain dependent upon maintaining sufficient funds for acquisition.*

- *implementation: Parks Staff Committee*

2. That the 5% fund be compensated, at current market value, through direct payment or by means of a credit system, when established parklands are used for the development of non recreational public facilities within park boundaries.

New

- *This programme of balancing payments for the loss of parkland through non recreational facility development recognizes the value of greenspace and is essential to maintaining the funds necessary for sustaining a desired inventory of parkland. The benefits include an ability to replace City greenspace lost to non recreational facility development and to lessen the attraction which parkland often has for non recreational facility development. This attraction is due to the notion that using City owned parkland for non recreational facility sites results in a cost savings to the Citizens of Hamilton.*

- *implementation: Property Department*

3. That the City not use the 5% Parkland Dedication Fund for parkland maintenance.

New

- *Parkland maintenance funding is advanced through the current budget system. Requests for increases in maintenance funds resulting from new park developments are forwarded simultaneously with the development proposal funding request. This action advises Council of the maintenance implications prior to capital development initiation.*

- *implementation: Parks Staff Committee*

PLANNING FOR PARKS

Purpose:

The intent of these policies is to provide a frame-work within which the planning of park expenditures can proceed in a co-ordinated fashion.

Policies:

1. That a staff sub-committee reporting through the City Management Team to the *Revised* Parks and Recreation Committee, be responsible for co-ordinating park's expenditures.

- *This sub-committee will include members from the departments of Culture and Recreation, Planning and Development, Public Works, Real Estate and Treasury. Staff members from other departments and agencies will participate in the planning process as the needs arise.*

  The committee will review park expenditure matters including proposed neighbourhood plans and recommendations for updating neighbourhood plans, priorities for improvement areas, acquisition and sale of parkland, proposed park developments, parks related policies and parks related studies.

  This committee will meet on an ongoing basis and will forward a statistical summary report to the Parks and Recreation Committee on an annual basis.

2. That parkland be designated in neighbourhood plans having regard for the City Official Plan standards.

- *This will assist the City in fulfilling a parkland acquisition programme persuant to Official Plan standards throughout the City.*

- *implementation: Planning and Development Department*

3. That money from the 5% fund be used, when approved by Council, for funding *Revised* park's related studies.

- *Funding park and recreation related studies from the 5% fund has been approved in past years.*

A "park and open space master plan" will be initiated in 1991. This master plan is an essential step in bridging the range of disciplines and departments involved in the management of our parkland resources by incorporating into one document an evaluation of our existing standards, policies and programmes. This document will provide the City with strategies to ensure the proper and ultimate use of our parkland and open space.

Additional studies may be required to complement existing research, towards the need and location for future major facilities.

- *implementation: Parks Staff Committee*

4. *New* That, for the purpose of implementing Provincial subsidy programmes (Programme for Renewal, Improvement, Development and Economic Revitalization - P.R.I.D.E.) and maximizing allocations, applications will be made yearly to the Ministry of Municipal Affairs for the next priority neighbourhood/Community Improvement Project Area.

- *Recommendations will be forwarded, on a regular basis, to the Parks and Recreation Committee and City Council, to establish a priority list of Community Improvement Project Areas for this purpose. (See Appendix 3, Table One for an explanation of the existing programmes, Table Two for a status report of present neighbourhood projects and next priority, P.R.I.D.E. Neighbourhoods).*

- *implementation: Public Works Department*

PARKLAND ACQUISITION AND SALE

Purpose:

These policies form the guidelines for managing the acquisition and sale of lands towards achieving the City's standards in parkland.

The acquisition of parkland is the most essential element in guaranteeing the future access of Hamilton's Citizens to openspace. The provision of parkland/openspace is fundamental in the quality of life for the residents of this City and as a result, land acquisition is represented as the major priority in park expenditures.

Background

The situation in the 1960's was:

- the post war development usually had adequate land for park development,
- the newly developing neighbourhoods had adequate land for park development,
- the older parts of the City had a shortfall of parkland by current standards.

In the early 1970's, a program of planning developed neighbourhoods was begun starting with the older neighbourhoods first. In many of the plans, it was established that buildings should be torn down to create parks. It was here that the '5% park fund' came into play.

In the mid 1970's, accounts were established to acquire land mostly in the lower city. Originally, accounts were created for Durand, Corktown, Beasley, Central, Stinson, Landsdale and Gibson, all inner city areas, and for two mountain neighbourhoods, Quinndale and Rushdale. As neighbourhood plans were completed, further accounts were set up for Keith, McAnulty, Crown Point East, Crown Point West and Homeside.

These accounts are known as 'Priority One' accounts, meaning, that these areas have the greatest need for parkland acquisition. Approximately $6 million has been used to acquire about 130 out of approximately 150 properties necessary to consolidate the required land base. Nearly all properties have been bought on a willing seller - willing buyer basis. No more major priority accounts are felt to be needed in the foreseeable future.

PARKLAND ACQUISITION AND SALE

Policies

1. That acquisition continue in the Priority One parks as follows:

   i) by using money paid into the 5% parks' fund.

   Although $500,000 is included in the capital budget each year, the actual figure is determined by the revenue from private sector development, sale and lease of park land. Consequently, no money comes from the general levy or debentures and therefore the mill rate is not affected;

   ii) on a willing seller - willing buyer basis, wherever possible, and in accordance with city policies on reviewing the need for expropriation.

   iii) by notifying owners by letter, at regular intervals, that the City is interested in purchasing when the owner is ready to sell.

   There are adequate funds to proceed with acquisition of Priority One Parks.

   - *implementation: Parks Staff Committee and the Property Department*

2. *Revised* That 5% funds, estimated to be approximately $1,000,000, outside that necessary for Priority one parks, will be required each year to acquire lands designated as parkland, according to the City's Official Plan and neighbourhood plans.

   - *Acquisition needs are still great and are estimated to be $12 million. Outstanding parkland aquisitions are listed on Appendix 4.*

   - *implementation: Parks Staff Committee and the Property Department*

3. *Revised* That the 5% parks' fund be used for parks which are designated for neighbourhood, community, or City-wide use and that expenditures on parks of a regional significance, be funded from other sources, preferably a Regional or Provincial Agency.

   - *The 5% parks' fund cannot be stretched to include parks of Regional significance and it is appropriate that the municipal tax base or a Regional or Provincial Authority be responsible for acquisition and development of such parks.*

   - *implementation: Parks Staff Committee*

4. That the City sell areas of land acquired for parks purposes if after intensive review there is deemed to be no further need for the land for parks or other municipal purposes.

- *The sale of City lands acquired for parks, but no longer needed for parks, will release capital for other parks expenditures. The Parks and Recreation Committee will consider possible sales.*

- *implementation: Parks Staff Committee and the Property Department*

5. That revenues realized from the sales of City-owned land designated for park and open space be paid back into the 5% parks' fund.

- *Past expenditures on parks should be channelled back into parks when parkland is no longer needed.*

- *implementation: Parks Staff Committee, Property and Treasury Departments*

6. *Revised* That school land for parks purposes be limited to passive, open space, wherever possible, and that joint use guidelines be developed by the Parks Staff Committee in conjunction with the Public and Separate School Boards to ensure mutually beneficial relationships.

- *This will reduce the amount of physical development, ie. play structures, sports fields, undertaken on Board of Education property, thus minimizing jurisdictional conflicts associated with maintenance, liability, programming.*

- *implementation: Parks Staff Committee*

7. Wherever possible, properties that are acquired, but not yet needed for park purposes, should be used to their maximum potential. Houses should be leased out unless the condition of the property does not merit fixing, in which case the property should be demolished. Buildings including residential, commercial and industrial sites should be leased on a short-term basis.

- *This is good business management, prevents the area from deteriorating and provides affordable housing and business space.*

- *implementation: Property Department*

8. *New* That Municipally owned park and open space ravine and escarpment lands not be sold or leased to adjacent landowners.

- *City owned ravine and escarpment openspace lands must be defended against encroachment. These areas are a limited and valuable natural resource and the*

piecemeal sale and lease of these lands is not cost effective or desirable for the long term benefit of the citizens of Hamilton.

Municipal park and open space boundaries are established through the plan of subdivision process and are based upon sound planning rationalle and through consultation with the HRCA and other related agencies.

- *implementation: Property Department*

PARK DEVELOPMENT

Purpose:

The intent of these policies is in part, to provide the guidelines within which parkland development can proceed in a co-ordinated fashion.

Background:

Parkland development is divided into two basic categories including new park development and park re-development projects. Both categories can be funded through the use of the 5% park dedication fund.

The demand for new park development is fairly consistent with the pace of new residential development within the City. As new neighbourhoods develop, residents require access to greenspace lands for active and passive recreation. The demand for safe play areas is very acute during the construction of new neighbourhoods.

Park re-development becomes necessary as parks become older and outdated. Changing trends and preferences, as well as changes in demographics and the inevitable fatigue in park amenities all lead to the need for park re-development projects.

The purchase of large tracts of parkland during the 1950's, in then undeveloped neighbourhoods on the mountain, has put the city in the enviable position of having a 5% park dedication fund. Since the monies for the original land acquisitions came via the general tax levy, park re-development projects are logically eligible for funding through the 5% park dedication fund.

Policies

1. *New* That the priority for developing parkland be established through the Parks and Open Space Master Plan as a sub task.

- *A comprehensive park development master plan is a logical product of the overall Parks Master Plan and will be derived as a result of reviewing all conditions affecting the demand for developed parkland.*

- *implementation: Public Works Department*

2. *Revised* That park development projects be funded through the 5% fund on a priority basis taking into account the classification of the site, according to the following table.

Parkland Development Funding Priority - by classification

First Priority	Neighbourhood Parks, Parkettes
Second Priority	Community Parks
Third Priority	City-wide Parks

- *Park Development at the neighbourhood level is a first priority due to the significant role within this City of the neighbourhood park. These sites are first and foremost in meeting the needs of Hamilton's citizens for recreational greenspace.*

- *implementation: Public Works Department*

3. That park development projects incorporate public input into the planning process.

New

- *Public input during the planning of park development projects is a necessity. Encouraging the communication of public concerns and ideas and a reflection of this input in the park development proposals can have positive results in the outcome of any development project.*

- *Through the office of the Ward Aldermen, the formation of Neighbourhood Park Committees should be encouraged for all neighbourhood park new developments to facilitate the input of public concerns.*

- *implementation: Public Works and Culture and Recreation Departments at the request of the Ward Aldermen*

4. That each time a park is recommended for development, a statement of the relevant maintenance costs be forewarded for inclusion in the current budget.

Revised

- *This policy will ensure that the full maintenance implications of each park development project are known when decisions to develop each park are made and that the financial amendments are then reflected in the appropriate current budget account.*

- *implementation: Public Works Department*

5. That where development of parks is appropriate in the future, the full use of federal and provincial dollars be closely studied.

- *This will enable needed parks to be developed at reduced cost to the City.*

- *implementation: Culture and Recreation , Planning and Public Works Departments*

6. That vacant, undeveloped parks be seeded and maintained where feasible.

- *Vacant sites to be used for parks in the future can become an eyesore and degrade a neighbourhood. Seeding, which is not costly and improves appearance, provides an area which can be used. The maintenance costs may be little more than continually clearing debris from the site. Complaints from neighbours are less likely.*

- *implementation: Public Works*

7. That where developers are dedicating parkland, the area should be graded, topsoiled and seeded as a condition of draft subdivision approval.

- *This will reduce the cost of park development.*

- *implementation: Planning and Development Department*

8. That a ceiling be placed upon park development project funding from the 5% park *Revised* dedication fund as follows:

A. An annual limit of $200,000.00 for play equipment.

B. An annual limit of $1,200,000.00 for overall park development and re-development.

- *These funding levels are subordinate to the need to fund parkland acquisitions.*

- *Funding for development, in excess of this amount will jeopardize the fiscal management programme for the 5% fund and therefore, should be forwarded through the capital budget process using funds outside of the 5% fund.*

- *implementation: Parks Staff Committee, Culture and Recreation and Public Works Departments*

DEVELOPMENT CHARGES

Purpose:

The intent of the policies which regulate Development Charges is to integrate these funds into the overall park expenditure programme. Development Charges are, in essence, a similar programme to the 5% Park Dedication. Both programmes charge a fee for development and while the 5% Park Dedication is 100% park and recreation oriented only a portion of the Development Charges are intended for parks purposes. That portion of funds identified for parks purposes are specifically for park development.

Monitoring the park's related portion of the development charges and managing the expenditures of these funds will be administered within the guidelines of the Park Expenditure Policies.

Background:

In November 1989, the Provincial Government legislated the Development Charges Act. This act governs the recovery of municipal and educational capital costs for new residential, industrial and commercial development.

In February 1990, City Council adopted the recommendations of the Coopers Lybrand Consulting Group report and initiated the recovery of municipal capital charges for new development.

Of the overall capital charges for residential, industrial and commercial development, only those funds generated through residential capital charges are related to park expenditures.

All of the funds raised for park development and a portion of the funds raised for Culture and Recreation Services, fall within the jurisdiction of the Park Expenditure Policies.

Details of the capital charges for the Culture and Recreation and Public Works Departments are found in Appendix 1, Schedules 1 and 2 of the Coopers & Lybrand, Capital Charges Study, December 1, 1989.

Policies

1. *New* That the funds collected through the capital charges for residential development be utilized only for the development of the specific park sites identified in the Coopers Lybrand report as detailed in Appendix 1, Schedules 1 and 2.

- *The capital charges fee was established on the basis of development costs for the park sites specified in this report. The legitimacy of spending these funds is maintained through an accurate utilization of these funds for the project sites for which the charges are being collected.*

- *implementation: Treasury, Public Works and Culture and Recreation Department*

2. *New* That development of the park sites identified in the Coopers Lybrand report not be contingent upon full project funding via capital charges.

- *The capital charges will recover only those portions of a park's development costs which are directly attributed to new residential growth.*

- *Full capital charges funding for a park site's development may not necessarily be collected before public pressure requires the park's development. Proper accounting measures can document the flow of funds from capital charges into the 5% fund to ultimately balance the park development costs.*

- *implementation: Treasury, Public Works and Culture and Recreation Departments*

3. *New* That the park development strategy for those sites to be funded through development charges, be integrated within the overall park development master plan.

- *This will ensure the co-ordinated development of parkland based upon need rather than source of funding.*

- *Since funding for parkland development is subordinate to the demand for funding for acquisition of parkland, consideration must be given to allowing the funds from capital charges to finance the development of the park sites for which they are being collected, outside of other demands for funding.*

- *implementation: Public Works Department*

December 11, 1990 P5-6-4-8

PARKS STAFF COMMITTEE MEMBERS

Nick Adhya	Treasury	546-4519
Rick Buckle	Real Estate	546-4509
Bob Chrystian	Public Works	546-4629
Chris Firth-Eagland	Public Works	546-2465
David Godley	Planning	546-4229
Gerry Groppler	Planning	546-4146
Jacqueline McNeilly	Public Works	546-2754
Corky Secore	Culture and Recreation	546-4663

23-Jan-91

Appendix 2

THE CORPORATION OF THE CITY OF HAMILTON
ANALYSIS OF RESERVE FOR 5% PARK LANDS
AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
PERIOD 1991-1995
(000's)

Description (1)	1991 (2)	1992 (3)	1993 (4)	1994 (5)	1995 (6)	1996 & After (7)
Estimated Balance as at December 31, 1990	4,041	2,341	1,411	1,902	842	(484)
REVENUE						
Estimated Revenue - 5% Land Dedication - 1991-1995	1200	1,100	1,000	900	800	
Land Acquisition at Macassa Park ? - Fire Dept	800					
Interest Income	300	234	141	190	84	(48)
	2,300	1,334	1,141	1,090	884	(48)
EXPENDITURE						
1991-1995 Provisional Capital Budget: Per Financing Statement	4,000	2,264	650	2,150	2,210	
Net City Cost Allocation 1991-1995: 11,274	4,000	2,264	650	2,150	2,210	0
CLOSING BALANCE as at December 31	2,341	1,411	1,902	842	(484)	(532)

NOTE: (1) CONTINGENT LIABILITY: THE CITY HAS RECEIVED PARKS CREDIT (I.E. EXCESS OF 5% LAND DEDICATION) IN AN ESTIMATED AMOUNT OF FOUR MILLION DOLLARS.
(2) THE REVENUE DOES NOT INCLUDE ANY RECOVERY FROM 2% PARKLAND DEDICATION FOR COMMERCIAL AND INDUSTRIAL DEVELOPMENTS.

5%PARKRE

TABLE ONE

EXISTING PROVINCIAL PROGRAMMES

Programme for Renewal, Improvement, Development and Economic Revitalization (P.R.I.D.E.)

The new (1986) P.R.I.D.E. initiative replaces and expands upon the Commercial Area Improvement Program (CAIP) and the Ontario Neighbourhood Improvement Programme (ONIP). Under P.R.I.D.E., community renewal projects in all older sections of a municipality, including industrial, waterfront, and mixed use areas are eligible for assistance. Therefore, P.R.I.D.E. allows municipalities to take a more comprehensive approach to community improvement. The Programme allows for a maximum expenditure of eight hundred thousand dollars ($800,000.) (50% Provincial and 50% Municipal) on a grant basis over a three year period.

Programme for Renewal, Improvement, Development and Economic Revitalization; Special Initiative to Support Residential Intensification (P.R.I.D.E., H.I.N.T.)

P.R.I.D.E., H.I.N.T. works hand in hand with P.R.I.D.E. by allowing a 50% grant covering such items as:

- capital costs of building, improving or replacing services and utilities (e.g. streets, sewers, watermains) and social and recreational facilities (e.g. parks, community centres, libraries, or parking areas)
- aesthetic improvements such as streetscape upgrading, landscaping and buffers to reduce land use conflicts
- administration costs
- land and building acquisition, clearance demolition for eligible P.R.I.D.E. project components and related relocation costs

Applications will be assessed on the basis of the municipality's commitment to intensification in the project area and the potential for new residential units in the area.

DECEMBER 1990.

CURRENT COMMUNITY IMPROVEMENT PROJECTS

TABLE TWO

NAME	TOTAL PROVINCIAL/ MUNICIPAL ALLOCATION	EXPECTED COMPLETION DATE
Corktown Stinson ONIP	$900,000.	June 1991
Crown Point West/Stipeley (Phase I P.R.I.D.E.)	800,000.	June 1991
Crown Point West/Stipeley (Phase II P.R.I.D.E.)	700,000.	December 1992
Central/Beasley P.R.I.D.E.	627,000.	December 1993

FUTURE COMMUNITY IMPROVEMENT PROJECTS

NAME	TOTAL ESTIMATED PROVINCIAL/MUNICIPAL EXPENDITURE	EXPECTED DATE
Central/Beasley P.R.I.D.E. H.I.N.T.	$1,600,000.	April 1991
Crown Point East/McAnulty P.R.I.D.E. (Phase I)	800,000.	April 1992
Crown Point East/McAnulty P.R.I.D.E. (Phase II)	800,000.	April 1993
Hamilton Beach P.R.I.D.E.	800,000.	April 1994
Stipeley P.R.I.D.E.	800,000.	April 1995
Parkview P.R.I.D.E.	800,000.	April 1996
Blakeley/St. Clair P.R.I.D.E.	800,000.	April 1997

DECEMBER 1990

P5-6-4-8

December 5, 1990

OUTSTANDING PARKS 5% FUND ACQUISITIONS

NEIGHBOURHOODS

Albion Falls	Approximately	21.70 Acres
Allison	Approximately	2.30 Acres
Broughton West	Approximately	5.30 Acres
Carpenter	Approximately	2.40 Acres
Chappel East	Approximately	2.50 Acres
Crerar	Approximately	2.50 Acres
Gourley	Approximately	4.65 Acres
Kennedy East	Approximately	1.00 Acres
North Hannon	Approximately	8.50 Acres
Riverdale East	Approximately	1.00 Acres
St. Clair (Life Savers)	Approximately	0.75 Acres
		TOTAL 52.60 Acres

CITY OF HAMILTON

5.

- RECOMMENDATION -

DATE: 1991 May 16

REPORT TO: K. Christenson, Secretary
Parks and Recreation Committee

FROM: Secretary
Parks and Recreation Citizens' Advisory Sub-Committee

SUBJECT:

Park Name Selection - Elmar Park

RECOMMENDATION:

That the newly created Park in the Barnstown Neighbourhood be officially named "Elmar Park".

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Barnstown Neighbourhood is located on the south-central mountain, bounded by Upper Wellington, Upper Wentworth, Stone Church Road and Rymal Road.

Centrally located within this neighbourhood lies a 7.5 acre park site which was acquired in 1989 - 1990 as parkland dedication. (see attached plan).

The City was empowered under the Planning Act to collect 5% of the neighbourhood land base for park purposes from the developers, Wellington Chase Inc. and 428680 Ontario Ltd.

As a condition of subdivision approval, these two developers contributed financially to the grading and seeding of the park. This work representing Phase I was undertaken by the Parks Development section in 1990 with a $35,000.00 Capital funding commitment from the Park Development Programme utilizing 5% park dedication monies. Phase II, valued at $185,000.00 is planned for this year with an expected completion date of 1991 July 1.

In order to evolve the overall development plan for the park, a neighbourhood park committee was formed and a series of neighbourhood meetings held to receive public input. The Barnstown Neighbourhood Park Committee played a significant role in this process through identifying neighbourhood concerns and preferences, liaising with City staff and acting as a communication link between City staff and the neighbourhood.

The proposed name "Elmar Park" originates from the neighbourhood park committee and is supported by neighbourhood residents and Ward Aldermen. The historical origin of the name is documented in an attachment to the report from the Director of Culture and Recreation dated 1991 March 6.

In terms of the approved guidelines for the naming of a neighbourhood park, the first consideration is to use the name of the neighbourhood itself. On this basis, it would follow that the property be named "Barnstown Park". This is clearly not the preferred choice of residents in the community and numerous examples exist in the City where this particular guideline has not been followed.

Further, the guidelines provide for naming a park in relation to its location. In this case, the park site represents a significant area of an original farm homestead having "Elmar" as its registered name. Using the same name for the park provides an excellent opportunity to link the past with the present and in this small way protect a part of the local flavour and heritage relevant to this area in the City.

Attachment

CITY OF HAMILTON

- RECOMMENDATION -

6(a)

DATE: 1991 May 15

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT:

Replacement member

RECOMMENDATION:

That the appropriate steps be undertaken by the Parks and Recreation Committee to fill the vacancy on the Arts Advisory Sub-Committee, as a result of the resignation of Mr. William B. Powell, herewith attached.

Susan K. Reeder

FINANCIAL/STAFFING/ LEGAL IMPLICATIONS:

BACKGROUND:

The Arts Advisory Sub-Committee at its meeting held 1991 May 2nd regretfully accepted the above-noted resignation.

The Sub-Committee wishes it noted that Mr. Powell has served the Sub-Committee exceedingly well in the past years.

Attachment

c.c. Mr. Chuck Renaud, Chairman, Arts Advisory Sub-Committee

Ms. Cheryl York, Arts Co-ordinator

April 8, 1991

Mr. Chuck Renaud, Chairman
Arts Advisory Sub-Committee
City Hall

Dear Sir:

Please accept my resignation from the sub-committee effective immediately. Extend my regrets to the rest of the members as I will miss them. Through the years of tough meetings and major decision making, I have gained an insight into many problems they and other arts interests, are facing.

After five years of working on the Task Force, the Policy Committee, the funding policy, the Facility Committee, I have come to a shocking realization. Council at large and the staff do not take our recommendations seriously and the Sub-Committee is a front to placate or fool the people of Hamilton.

I am afraid that the Hamilton arts scene is in serious trouble. I know Creative Arts is and unless there are significant changes in attitude, we will have to drop our programs.

Yours truly,

Bill Powell

William B. Powell

cc: Bob Sugden, Director Culture/Recreation Dept.
Tom Murray, Alderman
Bob Morrow, Mayor
Anne Sneath, President C/A Board of Directors
Cameron Nolan, Treasurer C/A Board of Directors
Terry Cooke, Alderman

CITY OF HAMILTON

- RECOMMENDATION -

6(b)

DATE: 1991 May 15

REPORT TO: Kevin C. Christenson, Secretary
Parks and Recreation Committee

FROM: Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT:

Arts Directory

RECOMMENDATION:

(a) That the Director of Culture and Recreation be requested to allocate staff time for the purpose of compiling an Arts Directory for the City of Hamilton which would contain information such as the name of each group, its Director, Annual meeting information, organizational structure, facilities used, mandate and activities held; and further.

(b) That funds be requested within the budget of the Culture and Recreation Department on an annual basis for the purpose of updating this Directory yearly.

Susan K. Reeder

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

The Arts Advisory Sub-Committee, at its meeting held Tuesday, 1991 May 2nd discussed the need for this Directory and approved the above-noted recommendation.

c.c. Mr. Chuck Renaud, Chairman, Arts Advisory Sub-Committee

Ms. Cheryl York, Arts Co-ordinator

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

URBAN/MUNICIPAL
CA4 ON HBL A05
C51P1
1991

1991 June 3

URBAN MUNICIPAL
JUN 3 1991
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE

Monday, 1991 June 10
12:00 o'clock noon
Room 219, City Hall

Kevin Christenson, Secretary
Parks and Recreation Citizens'
Advisory Sub-Committee

AGENDA

1. **Minutes of the Parks and Recreation Citizens' Advisory Sub-Committee Meeting held 1991 May 13**

2. **BUSINESS ARISING FROM THE MINUTES:**

   (a) **Report on Festivals**

   (b) **Citizens' Advisory Contingency Account**

3. **CHAIRMAN'S REPORT** (No Copy)

4. **MANAGER OF PARKS**

   (a) **Parks Master Plan - Presentation (No Copy)**

   (b) **Neighbour to Neighbour - Garden Project (No Copy)**

   (c) **Bruleville Park (No Copy)**

5. **LIAISON REPORT** (No Copy)

   Arts Advisory Sub-Committee - J. Rapsavage

6. **OTHER BUSINESS**

7. **ADJOURNMENT**

Parks and Recreation Citizens' Advisory Sub-Committee

Outstanding Items

Item	Original Date	Action Required by	Status
Golf Course for Senior Citizens'	1990 August 14 (Parks and Recreation Committee) - August 21	Golf Sub-Committee & Director of Culture and Recreation	Report Pending
Fireworks Display - Safety	1990 August 14	Director of Culture and Recreation	Report Pending
Financial Report re: Special Events	1990 September 10	Director of Culture and Recreation	Report Pending
Special Meeting to discuss Parkland	1990 September 10	Manager of Parks	Tabled Meeting Pending Preparation of Parks Master Plan
1993 International Children's Games	1990 September 10	Director of Culture and Recreation	Report re: Steering Committee
Eastwood Park - Festivals	1990 November 12	Director of Culture and Recreation/ Manager of Parks	Investigate Feasibility as permanent site for Festivals

1991 June 3

Monday, 1991 May 13
12:00 o'clock noon
Room 219, City Hall

The Parks and Recreation Citizens' Advisory Sub-Committee met.

There were present:	Alderman G. Copps, Vice-Chairman Mr. H. McKerracher Mr. J. Kiriakopoulos Mr. J. Byl Mr. L. Franco Mr. F. Hickey Ms. J. Rapsavage
Regrets:	Alderman T. Murray (Civic Business) Mr. K. Phillips, Chairman Ms. L. Peddle Mr. M. Russell Mr. F. Mastroianni
Also present:	Alderman Mary Kiss Ms. S. Merlo-Orzell, Culture and Recreation Department Mr. R. Chrystian, Public Works Department Mr. G. Hesson, Culture and Recreation Mr. D. McCallum, Hamilton Naturalist Club Mr. K. Christenson, Secretary

1. **MINUTES OF THE MEETINGS**

The minutes of the meetings of 1991 March 5 and 1991 March 11 were adopted as circulated.

The Sub-Committee expressed concern about attendance at meetings and following discussion, the Sub-Committee agreed that the Chairman would speak to Mr. Mastroianni regarding his intent to continue to serve on the Sub-Committee.

2. **CHAIRMAN'S REPORT**

Alderman Copps informed the Sub-Committee that at its meeting held 1991 March 26, City Council had adopted Section 6 of the SIXTH Report of the Parks and Recreation Committee as follows:

6. (a) That the Culture and Recreation Department work with the Fly the Flag for Canada Committee in co-ordinating the objectives of this Committee.

(b) That the Treasury Department be authorized to issue tax receipts for donations solicited by the Fly the Flag for Canada Committee and administer and monitory expenditures.

(c) That the Parks and Recreation Citizens' Advisory Sub-Committee act as facilitator and liaise with the Fly the Flag for Canada Committee.

Following discussion, the Sub-Committee accepted Mr. Hugh McKerracher as the liaison person to act on behalf of the Parks and Recreation Citizens' Advisory Sub-Committee.

Alderman Copps further informed the Sub-Committee that as its meeting held 1991 March 26, City Council had adopted Section 10 of the SIXTH Report of the Parks and Recreation Committee as follows:

> 10. That for the year 1991 the individual festival proposals of It's Your Festival and Earthsong for 1991 June 29, 30 and July 1 the Canada Day weekend, be held simultaneously at Gage Park and Dundurn Park respectively.

3. MANAGER OF PARKS

The Sub-Committee was in receipt of a report from the Manager of Parks, Public Works Department regarding the naming of the newly created neighbourhood park in the Barnstown Neighbourhood. The Sub-Committee approved the following:

> "That the Parks and Recreation Citizens' Advisory Sub-Committee support the name 'Elmar Park' for the newly created neighbourhood park in the Barnstown Neighbourhood."

4. LIAISON REPORT
ARTS ADVISORY SUB-COMMITTEE

Ms. Rapsavage stated that a report concerning guidelines for festivals in City Parks has been reviewed by the Arts Advisory Sub-Committee and had been sent to the Parks and Recreation Citizens' Advisory Sub-Committee for review. She stated that comments were to be made to the Department of Culture and Recreation. Following discussion and distribution of the report, the Sub-Committee agreed that the comments would be provided at the next meeting of the Sub-Committee and subsequently forwarded to the Culture and Recreation Department. Ms. Rapsavage reported that the first Arts Awareness month was a great success and that Cheryl York had done a great job in overseeing this event. She informed the Sub-Committee that the Arts Advisory Sub-Committee had established a Task Force to review the Arts grants and that a complete report would be presented at the next meeting. Ms. Rapsavage informed the Sub-Committee that concern had been raised over the conflict of interest guidelines as they applied to the Arts Advisory Sub-Committee. She stated that the guidelines could presently eliminate three quarters of the Council. She stated that Bill Powell had resigned from the Sub-Committee as a result of these guidelines.

Ms. Rapsavage reported that the Department Culture and Recreation was in the process of hiring an assistant to help out in the Arts in Public Places project.

She informed the Sub-Committee that Sam Snyderman, owner of the Tivoli Theatre was preparing a proposal for the restoration of the Theatre and that a municipal grant would be required.

Ms. Rapsavage stated that the Parks and Recreation Citizens' Advisory Sub-Committee had set aside a $5,000.00 contingency account for special activities. She inquired what the status of this account was. Following discussion, the Sub-Committee requested that staff report back on this contingency account.

5. WATERFRONT INFORMATION

Mr. Chrystian, Manager of Parks, commented briefly on a letter distributed to the Sub-Committee members on the Crombie Commission mandate and the Hamilton-Wentworth Waterfront. Following discussion, the Sub-Committee agreed that the letter be received.

6. OTHER BUSINESS

Hamilton Sports Council

Mr. Byl distributed a report regarding the Hamilton Sports Councils upcoming events.

Mr. Franco pointed out that the Hamilton Blue Lite Pro-am Golf Tournament July 20 - 21 had been omitted from the list and suggested that it be included in the next news letter.

Parks Master Plan

Mr. Chrystian informed the Sub-Committee that the Terms of Reference for the Parks Master Plan would be presented to the Sub-Committee at its next meeting. He stated that selected consultants would be invited to a future meeting to be interviewed by the Sub-Committee. He stated that the Master Plan would address new park development as well as the retrofitting of existing Parks as required.

Golf Sub-Committee

Mr. Franco informed the Sub-Committee that the Golf Sub-Committee would be addressing the issue of operation deficits in a report to the Sub-Committee in September. He stated that Chedoke had an operating deficit of $6,000.00 and Kings Forest of $238,000.00. He stated that while the GST had increased costs by 7% and staff costs had increased 6%, Members fees had only increased 5%.

Children's Museum

Ms. Rapsavage informed the Sub-Committee that a feasibility study was being conducted to determine if a more suitable location was available for the Children's Museum.

Fit Day

Ms. Merlo-Orzel informed the Sub-Committee that Fit Day was scheduled for May 29.

There being no further business, the meeting adjourned.

Taken as read and approved,

ALDERMAN G. COPPS, VICE-CHAIRMAN
PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE

K. Christenson, Secretary

1991 May 13

2(a)

CULTURE & RECREATION DEPARTMENT

MEMORANDUM

****

TO:	Parks & Recreation Advisory Committee Arts Advisory Committee Hamilton Historical Board Sports Council	YOUR FILE:	
FROM:	Mr. Bob Sugden Director of Culture and Recreation Culture and Recreation Department	OUR FILE: PHONE:	 546-4614
SUBJECT:	**Report On Festivals**	DATE:	1991 April 15

The Parks and Recreation Committee at its meeting on April 2nd requested that the Department of Culture and Recreation prepare a full report on Festivals.

Staff have prepared a Policy Paper which can address process, funding and venues within an operating system which can best serve the event organizers and the Corporation.

May we provide this report for your consideration and comments.

It is anticipated that this report will be received at the June 4th Parks and Recreation Committee meeting and thus would request your remarks by **May 17th to Marie Powell, Department of Culture and Recreation,** for final circulation.

Your work with the Festivals and Events over the past years is highly valued and will be integral to a final policy.

BS:mp

Attached.

Subject: **Municipal Policy For Festivals And Special Events.**

Recommendations:

That the Municipal Policy for festivals and special events be adopted on this date, to contain the terms and conditions prescribed and be subject to amendments and revisions submitted for the November meeting of Parks and Recreation.

That all festivals and special events receiving civic funding (Appendix A) be co-ordinated by the Events Co-ordinator of the Department of Culture and Recreation.

That all reoccurring special events and festival budget allocations be consolidated in the Events-Programming Budget of the Department of Culture and Recreation.

That those reoccurring special events and festival budget allocations currently under the grants portion of the Finance and Administration Budget be recommended to be consolidated in the Events-Programming Budget.

That the Events-Programming Budget be subject to the annual adjustments determined by Council as the mill rate percentile adjustment.

That all one time or non-annual grant requests be adjudicated by the Grants Review Group with comments provided by the Arts Advisory Sub-Committee or the Hamilton Sports Council.

That all expansional budget proposals for festival and special events be subject to the appropriate budget process and comments from either the Arts Advisory Sub-Committee or the Hamilton Sports Council.

That there be deemed three categories of special events and festivals which determine the funding level and venue.

Level A Festivals of a city-wide nature which showcase Arts, Culture and Heritage as they contribute to the quality of life in our city and country. These events are two days or more in duration and attract participation over 40,000.

The appropriate venue for these festivals over the locations which maximize the economic impact and provide the necessary technical amenities. Such locales are Commonwealth Square with adjoining civic and private plazas, Gage Park and the future Hamilton Island Park.

.../2

Level B Festivals or special events which serve a civic purpose supporting Arts, Culture, Heritage, Sports and Recreation. These events or sub-events be of one day duration and attracting participation of over 20,000.

The appropriate venue for these events are the locations which can best serve the objectives of the program with the necessary technical amenities.

Level C Festivals or special events which serve a specific community or neighbourhood cause held on one day and attracting participation under 20,000.

The appropriate venue for these events are locations which can best serve the objectives of the program with the necessary technical amenities.

Note: Festivals and special events requesting the use of historically designated sites will require annual support approval of the Historical Board prior to Parks and Recreation authorization.

That all A category festivals be required to submit an independent audit within 90 days of the event.

That all B and C categories of festivals and events be required to submit an accountant reviewed financial statement within 60 days of the event.

That all reoccurring special events and festivals be subject to review by the Special Events Advisory Team for all technical programming, protecting the assets of the Corporation and assuring all codes and by-laws are requested.

That a Special Events Sub-Committee of the Parks and Recreation Advisory Committee provide an annual review of all civically funded reoccurring festivals and special events available for the Parks and Recreation Committee in January of each year.

Financial Implications:

Funding for these festivals and special events are currently provided within the Current Budget.

Increments and expansion resources would be dealt with on an annual basis.

Base fund transfers will be required from the Grants Account to the Event Programming Account.

.../3

Background:

The Director of Culture and Recreation was requested to provide a full report on Festivals at the April 2nd meeting of Parks and Recreation.

The basis for this report is to provide policy on the operation of festivals and special events to ensure a year to year accountability. It assumes that the reoccurring events funded by the Corporation are subject to the same regulations and funding criteria of other on-going municipal services. It ascertains that they are as highly valued in the provision of the quality of life elements in our city as other operations and indicates the same level of support that Department functions can ascertain.

It assures that staff and citizens work cohesively in a delivery system of checks and balances.

c.c. L. Sage, Chief Administrative Officer
E. Matthews, City Treasurer
J. Pavelka, Director of Public Works
S. Merlo-Orzel, Events Co-ordinator

Appendix A Festivals & Special Events Of A Reoccurring Nature.

Level I
Festivals Of Friends
Cari Can
It's Your Festival
CANUSA
Canada Day Celebrations

Level II
Earthsong

2(b)

MAY 24 1991

CULTURE & RECREATION DEPARTMENT

MEMORANDUM

****

TO:	K. Christenson, Secretary Parks & Recreation Committee City Clerk's Department	YOUR FILE:	
FROM:	Mr. Bob Sugden Director of Culture and Recreation Culture and Recreation Department	OUR FILE: PHONE:	546-4614
SUBJECT:	**Citizen's Advisory Contingency Account**	DATE:	1991 May 23

Further to your memo of 1991, May 22, on the status of the $5,000.00 Contingency Account established by Sub-Committee for special activities, I would like to report the following:

(a) The Citizens' Advisory Contingency Account was an Expansion Package prepared by the Department of Culture and Recreation.

(b) The Expansion Package did not receive approval during the budget process.

(c) It was recommended that the Citizens' Advisory Contingency Account become a City Clerk's item.

I trust the above is satisfactory.

BS:mp

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URBAN MUNICIPAL
JUN 1 8 1991
GOVERNMENT DOCUMENTS

CONSENT AGENDA

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 June 18
9:30 o'clock a.m.
Room 233, City Hall

AGENDA

A. **ADOPTION OF THE MINUTES**

(i) Regular Meeting of Tuesday, 1991 May 21

(ii) Special Joint Meeting of the Finance and Administration Committee and Parks and Recreation Committee held Tuesday, 1991 May 28

B. **MANAGER OF PURCHASING**

(i) Asphalt Milling/Paving, Ivor Wynne Stadium

(ii) Installation of Water Service and Spray Pad, T.B. McQuesten Park

(iii) Supply, Install, Service and Maintain Skate Sharpening Machines, Nine (9) Arenas

(iv) Demolition of Inverness School, 410 Upper Wentworth Street, Hamilton, and Clearing of Site

C. **SPECIAL OCCASION PERMITS**

(i) Hamilton Hornets Rugby Football Club

(ii) Hamilton Steelers Soccer Club

(iii) Quad City Slo-Pitch Tournament - King's Forest Park, Saturday, 1991 September 7

(iv) 3rd Annual Molson/Media Slo Pitch Tournament - Globe Park, Sunday, 1991 August 18

(v) Parents Without Partners Inc. Baseball Tournament - Globe Park, 1991 August 3 and August 4

(vi) Dennis Williams Police Baseball Tournament - Globe Park, 1991 July 27 and July 28

Tuesday, 1991 May 21
9:30 o'clock a.m.
Room 233, City Hall

The Parks and Recreation Committee met.

A(i)

Present: Alderman T. Murray, Chairman
Mayor R. M. Morrow
Alderman G. Copps
Alderman M. Kiss
Alderman F. Lombardo
Alderman Wm. McCulloch
Alderman T. Jackson
Alderman B. Hinkley

Regrets: Alderman J. Gallagher, Vacation

Also Present: Alderman H. Merling
Mr. L. Sage, Chief Administrative Officer
Reverend J. Johnson
Mr. J. Pavelka, Director of Public Works Department
Mr. R. Chrystian, Public Works Department
Mr. D. W. Vyce, Director of Property
Mr. R. Martiniuk, Property Department
Mr. S. Mahendra, Property Department
Mr. C. Firth-Eagland, Public Works Department
Mr. R. Sugden, Director of Culture and Recreation
Ms. C. Secore, Culture and Recreation Department
Mrs. M. Havelka, Culture and Recreation Department
Mr. J. Toms, Commissioner,
Planning and Development Department
Mr. A. Georgieff, Director of Local Planning
Mr. B. Janssen, Planning and Development Department
Mr. K. Brenner, Regional Engineering Department
Mr. T. Bradley, Manager, Purchasing Division
Mr. R. Butterworth, Richard Butterworth Architects Inc.
Mr. S. Teeple, Richard Butterworth Architects Inc.
Mr. K. Christenson, Secretary

A. ADOPTION OF THE MINUTES

The minutes of the meetings held Tuesday, 1991 April 30 and 1991 May 7 were adopted as circulated.

B. MANAGER OF PURCHASING

Asphalt Parking Lot, Gage Park

The Committee was in receipt of a report dated 1991 May 13 from the Manager of Purchasing regarding the Asphalt Parking Lot at Gage Park. The Committee approved the following recommendation:

> That a purchase order be issued to All Around Contracting, Hamilton, in the amount of $54,300.00 plus GST at 7% to supply all labour and material to pave the parking lot at Gage Park, being the lowest of four quotations received, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed from Repair/Reconstruction of Various Pathways Account No. CF629045009.

C. **DIRECTOR OF CULTURE AND RECREATION**

(a) **Sackville Hill Older Adult Recreation Centre**

The Committee was in receipt of a report dated 1991 May 13 from the Director of Culture and Recreation regarding the Sackville Hill Older Adult Recreation Centre. The Committee approved the following recommendation:

> That the Sackville Hill Older Adult Recreation Centre as presently known be renamed to the Sackville Hill Seniors Recreation Centre.

(b) **East Kiwanis Boys' and Girls' Club -**
Card and Collectable Trade Show, Saturday 1991 May 25

The Committee was in receipt of a report dated 1991 May 3 from the Director of Culture and Recreation regarding the East Kiwanis Boys' and Girls' Club, Card and Collectable Trade Show. The Committee approved the following recommendation:

> That approval be given to the action taken by the Parks and Recreation Committee in granting the East Kiwanis Boys' and Girls' Club permission to sell alcoholic beverages, in a designated, fenced-in area on the south side of the Kiwanis building, on the occasion of their Card and Collectable Trade Show being held on Saturday, 1991 May 25 subject to the following terms and conditions:
>
> (a) That proof of $2 million Comprehensive Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured, be provided.
>
> (b) That the applicant assume responsibility for all labour related charges associated with the event (set-up, dismantling, clean-up, etc.).
>
> (c) That alcoholic beverages be served in the confined, fenced-in area beside the Kiwanis Building.
>
> (d) That the applicant adhere to all regulations stipulated by the Liquor Licence Board of Ontario in the provision of alcoholic beverages.
>
> (e) That Special Duty Officers as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.

Alderman Copps stated that she would abstain from voting for conflict of interest reasons.

D. DIRECTOR OF PROPERTY

Tenancy Agreement - 112 Province Street North - Edward McSherry and Teresa Campeau

The Committee was in receipt of a report dated 1991 May 13 from the Director of Property respecting a Tenancy Agreement at 112 Province Street North. The Committee approved the following recommendation:

(a) That the leasing of 112 Province Street North to Edward McSherry and Teresa Campeau be approved. The tenancy is to commence on 1991 June 1 at a one time rental charge of $250.00 due to cleaning and decorating required which has been agreed to be carried out by the tenant. Commencing 1991 July 1, the monthly rental will be $450.00 (including realty taxes of $1,226.79) and rental proceeds to be credited to Account No. CH44104 31106 (Civic Properties Rented).

(b) That the Mayor and City Clerk be authorized to execute the Tenancy Agreement.

E. HAMILTON HISTORICAL BOARD

Deaccession Printing Press from the Dundurn Castle Collection

The Committee was in receipt of a report dated 1991 May 15 from the Acting Secretary of the Hamilton Historical Board respecting Deaccession Printing Press from the Dundurn Castle Collection. The Committee approved the following recommendation:

That the nineteenth century printing press, used until 1974 to print the **Grant Review Sachem** newspaper in Caledonia and presently part of the Dundurn Castle collection be deaccessioned and unconditionally donated to the Edinburgh Square Heritage and Cultural Centre in Caledonia.

F. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Amalgamated Fire Station - Macassa Park

The Committee was in receipt of an Information Report dated 1991 May 17 from the Secretary of the Finance and Administration Committee respecting the Amalgamated Fire Station - Macassa Park.

The item was confirmation of arrangements which had been made to hold a special joint meeting of the Finance and Administration Committee and the Parks and Recreation Committee on Tuesday, 1991 May 28 at 6:00 p.m. in Room 233, City Hall, to consider a report on the proposed Amalgamated Fire Station in the north-west corner of Macassa Park.

2. DIRECTOR OF PROPERTY

Sackville Hill Older Adult Recreation Centre - Adoption of Design Concepts

The Committee was in receipt of a report dated 1991 May 17 from the Director of the Property Department and the Director of Culture and Recreation Department regarding the Sackville Hill Older Adult Recreation Centre.

Mr. Richard Butterworth and Mr. Steven Teeple from Richard G. Butterworth Architects Inc. presented the plans to the Committee. Following discussion, the Committee approved the following:

(a) That the concept for the Sackville Hill Older Adult Recreation Centre prepared by Architects, Richard G. Butterworth Architect Inc./Stephen R. Teeple Architect, and attached hereto as Appendix "A", be approved.

(b) That subject to the pre-tender estimate being within the budget, the staff be authorized and directed to call for tenders for the construction of the project.

3. DIRECTOR OF PUBLIC WORKS

T. B. McQuesten Neighbourhood Park Development

The Committee was in receipt of a report dated 1991 May 15 from the Director of Public Works respecting T. B. McQuesten Neighbourhood Park Development. Following discussion, the Committee approved the following:

(a) That staff be authorized to complete the development of the neighbourhood component of T. B. McQuesten Park at a cost of $86,000.00, and

(b) That the required $86,000.00 be provided from the $1,500,000.00 1991 Capital Budget provision for priority parkland acquisition (as financed from The Reserve for Parkland) reducing the provision to $1,414,000.00 and increasing the 1991 park development and redevelopment funding (CF629154004) from $1,214,000.00 to $1,300,000.00.

4. CHIEF ADMINISTRATIVE OFFICER

(a) **Proposed Storm Water and Sewage Storage Tank, Stroud Road, Ainslie Wood East Neighbourhood**

The Committee was in receipt of a report dated 1991 April 30 from the Chief Administrative Officer respecting the proposed storm water and sewage storage tank, to be located at Stroud Road, Ainslie Wood East Neighbourhood. The Committee approved the following:

(a) That an agreement be entered into with the Regional Municipality of Hamilton-Wentworth to provide for the following:

(i) An easement for the construction of a storm water and sewage storage tank at Stroud Road as shown on the attached map Appendix "B";

(ii) Appropriate landscape design and treatment of the top and perimeter of the facility;

(iii) Payment by the Region to the City for the easement to be paid into the 5% Parks Fund; and further,

(b) That a public information session be hosted by the Regional Engineering Department giving the details of the proposal including before and after sketches; and,

(c) That a report detailing the easement agreement including compensation to be recovered by the City, be submitted to the Parks and Recreation Committee.

(d) That the Culture and Recreation Department review the inventory of facilities in this neighbourhood to determine if the City can take advantage of such a significant flat area.

(b) **Park Expenditure Polices**

The Committee was in receipt of a report dated 1991 May 15 from the Chief Administrative Officer respecting Park Expenditure Policies. Following considerable discussion, the Committee approved the Park Expenditure Policies subject to the following amendments:

1. That the Keith Neighbourhood Park be added to the list of outstanding Park 5% Fund Acquisitions in Appendix 4.

2. That Item 8 on page 9 be deleted.

3. That Item 7 on page 13 be amended by adding Public Works Department to the sub-section entitled implementation.

4. That the first sentence on page 12 be amended to read "Park Land Development/Redevelopment Funding Priority - by classification.

5. Page 12, item 3 be revised by indicating that the type of public input would depend on the nature of the park.

6. That a section be added to the Policy indicating that the Policy will be reviewed annually by the Parks and Recreation Committee.

5. PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE

Park Name Selection - Elmar Park

The Committee was in receipt of a report dated 1991 May 16 from the Secretary of the Parks and Recreation Citizens' Advisory Sub-Committee regarding the naming of a newly created Park in the Barnstown Neighbourhood. The Committee approved the following recommendation:

> That the newly created Park in the Barnstown Neighbourhood be officially named "Elmar Park".

6. ARTS ADVISORY SUB-COMMITTEE

(a) **Replacement Member**

The Committee was in receipt of a report dated 1991 May 15 from the Secretary of the Arts Advisory Sub-Committee respecting a replacement member. Alderman Hinkley stated that the Hamilton Wentworth Creative Arts Inc. is good for the City and would be a great loss if it were to be forced to drop its programs as suggested in the letter of resignation from William B. Powell. Following considerable discussion, the Committee agreed to invite Mr. Powell and members of the Board of the Hamilton Wentworth Creative Arts Inc. to come to a Parks and Recreation Committee meeting to discuss the problems that he has and what the City can do to assist him in these concerns. The Committee then approved the following recommendation:

> That the appropriate steps be taken by the Parks and Recreation Committee to fill the vacancy on the Arts Advisory Sub-Committee, as a result of the resignation of Mr. William. B. Powell.

(b) **Arts Directory**

The Committee was in receipt of a report dated 1991 May 15 from the Secretary of the Arts Advisory Sub-Committee respecting the Arts Directory. The Committee approved the following recommendation:

> (a) That the Director of Culture and Recreation be requested to allocate staff time for the purpose of compiling an Arts Directory for the City of Hamilton which would contain information such as the name of each group, its Director, Annual meeting information, organizational structure, facilities used, mandate and activities held; and further.
>
> (b) That funds be requested within the budget of the Culture and Recreation Department on an annual basis for the purpose of updating this Directory yearly.

7. **DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION - ADDED ITEM**

Mountain Arena Twinning/25 Hester Street

The Committee was in receipt of a report dated 1991 May 17 from the Director of Property and the Director of Culture and Recreation regarding the Mountain Arena Twinning at 25 Hester Street. Following discussion, the Committee approved the following:

(a) That approval be given to proceed with safety, Building Code, user need, maintenance and energy saving improvements to the New Mountain Skating Centre, at 25 Hester Street on a priority basis, at an estimated cost of $150,000.00.

(b) That the Finance and Administration Committee be requested to recommend the method of financing the said improvements.

8. **OTHER BUSINESS**

Ontario Municipal Board Decision - Twin Pad Arena

Alderman Murray stated that the Ontario Municipal Board had still not contacted the City regarding a decision on the Twin Pad Arena Hearing. He suggested that as per the discussion at the last Parks and Recreation Committee meeting, the Mayor be requested to approach the Ontario Municipal Board regarding this decision. Alderman Hinkley stated that perhaps the Chief Administrative Officer should contact the Administrative Head of the Ontario Municipal Board, John Kruger. Mr. Sage indicated that City Staff had just received the Robertson report, the only documented opposition to the Twin Pad Arena. Following discussion, it was agreed that both the Mayor and the Chief Administrative Officer would contact the Ontario Municipal Board regarding the issue.

There being no further business the meeting then adjourned.

TAKEN AS READ APPROVED,

K. Christenson,
Secretary

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

Tuesday, 1991 May 28
6:00 o'clock p.m.
Room 233, City Hall

The Finance and Administration Committee and the Parks and Recreation Committee met in a special joint meeting.

A(ii)

Present: **Finance and Administration Committee**

Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Alderman T. Cooke
Alderman D. Agostino
Alderman V. J. Agro
Alderman T. Jackson
Alderman G. Copps

Absent: Mayor R. M. Morrow (City Business)
Alderman J. Gallagher (Vacation)

Present: **Parks and Recreation Committee**

Alderman T. Murray, Chairman
Alderman M. Kiss
Alderman B. Hinkley
Alderman G. Copps
Alderman F. Lombardo
Alderman T. Jackson

Absent: Mayor R. M. Morrow (City Business)
Alderman J. Gallagher (Vacation)
Alderman Wm. McCulloch (City Business)

Also Present: Alderman V. Formosi
Alderman D. Drury
Alderman D. Wilson
Alderman H. Merling
Mr. L. Sage, Chief Administrative Officer
Mr. J. Fitzpatrick, Deputy Fire Chief
Mr. R. Joyce, Fire Department
Mr. D. Cossette, Fire Department
Mr. D. Peters, Fire Department
Mr. J. Pavelka, Director of Public Works
Mr. C. Firth-Eagland, Public Works
Ms. Patrice Noé Johnson, City Solicitor
Mr. P. R. A. Hooker, Law Department
Mr. D. Vyce, Director of Property
Mr. R. Sugden, Director of Culture and Recreation
Mr. E. C. Matthews, City Treasurer
Mr. R. Hammel, Treasury Department
Mr. R. Martiniuk, Architect Division, Property Department
Mr. M. F. Main, Director of Traffic Services
Mr. A. Georgieff, Director of Local Planning
Ms. M. Domagala, Planning and Development Department
Mr. J. Thompson, Secretary, Finance and Administration Committee
Mr. K. Christenson, Secretary, Parks and Recreation Committee

The appointed Chairman, Alderman Hinkley called the meeting to order at 6:10 p.m.

FIRE CHIEF/DIRECTOR OF PUBLIC WORKS

AMALGAMATED FIRE DEPARTMENT - MACASSA PARK

The Committees were in receipt of a report from the Fire Chief and the Director of Public Works dated 1991 May 3 respecting the location of the proposed Amalgamated Fire Station in Macassa Park.

The Chairman introduced the issue and asked Deputy Fire Chief Fitzpatrick to give a brief overview of the reasons behind the recommendation.

Deputy Chief Fitzpatrick explained that the two existing stations presently serving this area of the Mountain do not adequately serve the community in terms of desired response time. He stated that the amalgamation of the two stations, in the area of Macassa Park would mean a response time for the station service area within the Department's guidelines. He indicated that through meetings with the Public Works Department and the Property Department, an agreement had been reached that a 2 acre parcel of Macassa Park was the preferred site for the proposed station. Mr. Pavelka, Director of Public Works stated that Macassa Park was considered a neighbourhood park but presently housed regional scale facilities. He indicated that the recommendation enabled the City to recover the park for neighbourhood use and redistribute the facilities to more suitable park sites.

Alderman Jackson stated that he had six reason why he was against the locations of the fire station in the park. He stated that his first reason was a philosophical problem with park land being used for reasons other than recreational or park purposes. He stated that his second reason was that the amalgamation of the two fire stations did not result in any cost savings in terms of men or equipment. He indicated that the $3,000,000.00 expenditure for the new station could be better spent refurbishing the two existing stations. Alderman Jackson's third reason was the proximity of the station to Franklin Road School and the safety aspect of the fire trucks and school children. He stated that his fourth reason was the station's proximity to Macassa Lodge. He explained that the noise created by fire trucks would disturb the elderly residents of the Lodge. The fifth reason Alderman Jackson raised was the "Domino Effect". He explained that twenty years ago, a school had been proposed for the site but had been defeated through the political process. He stated that if the fire station was now approved, other non-recreational facilities in this park and others could follow. Alderman Jackson stated that his sixth reason was that there was no guarantee that the $800,000.00 cost for the fire station land would be used to offset the park loss in the Macassa Neighbourhood. Alderman Jackson closed by indicating that he had been given an 800 name petition against the fire station proposal by neighbourhood residents. Alderman Murray stated that one station in the area was preferable for the safety reasons pointed out by our fire experts. He stated that this proposal fit the City's established strategic plan for the safety of our citizens. He also states that many fire stations and schools co-exist without problems. Alderman Agostino stated that he felt that a fire station in this location would ruin the serenity of the seniors centre. He questioned the need for a station in this area. Alderman Formosi states that the area residents had been promised that after the school issue was defeated twenty years ago, they would not have to defend the park against development again. He said that by passing this resolution that a promise would be broken. Alderman Cooke suggested that the safety issue was the most important. He stated that he listened to the experts and from that was convinced that the station was needed in the area. He stated that the proximity to the Seniors Centre would be beneficial for the Seniors.

Following further discussion the Committees agreed that a joint recorded vote would be held on the following recommendation:

(a) That approval be given to locate the proposed Amalgamated Fire Station which combines the Wentworth and Mohawk Station and the Upper Gage and Queensdale Station, in the north-west corner of Macassa Park.

(b) That the $800,000.00 in funds available for the acquisition of land for the Fire Station be transferred to the 5% Park Dedication Fund, to compensate for the loss of greenspace associated with the use of Macassa Park as the Fire Station site.

(c) That staff be authorized to prepare, in conjunction with Macassa Neighbourhood Residents, a concept plan, cost estimates and implementation strategy for the enhancement of Macassa Park.

(d) That staff be authorized to prepare, in conjunction with the affected sporting associations, a remedial action plan for the relocation of their recreational activities to an alternate location suitable for development as a host park for their activities.

The recommendation lost on a tie vote, therefore necessitating a negative recommendation being forwarded to Council.

Yeas: Aldermen Cooke, Hinkley, Lombardo, Murray - 4

Nays: Aldermen Kiss, Agro, Copps, Jackson - 4.

There being no further business, the meeting was adjourned.

Taken as read and approved,

Alderman B. Hinkley, Joint Chairman
Finance and Administration and
Parks and Recreation Committees

John Thompson, Secretary
Finance and Administration Committee

Kevin Christenson, Secretary
Parks and Recreation Committee

1991 May 28

B(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 24

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: ASPHALT MILLING/PAVING, IVOR WYNNE STADIUM

RECOMMENDATION:
That a purchase order be issued to Delmar Contracting Limited, Fruitland, in the amount of $85,071.03, including all applicable taxes, to provide asphalt milling and paving on the playing field at Ivor Wynne Stadium, being the lowest of four quotations received, and that this expenditure be financed from Work Done for Others Account #CH56398 62910.

As this work is to be completed in conjunction with the installation of the new artificial turf deadline, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

T. Bradley, Manager of Purchasing

O.K. L.S. 91.5.25

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Quotation Analysis

Delmar Contracting Limited, Fruitland	$85,071.03
Standard Paving, Hamilton	90,397.50
Blacktop Paving, Hagersville	94,384.00
Marta Paving Co., Hamilton	94,642.06

Above prices include all applicable taxes

B(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 30

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: INSTALLATION OF WATER SERVICE AND SPRAY PAD, T.B. MC QUESTEN PARK

RECOMMENDATION:
That a purchase order be issued to 877138 Ontario Inc., o/a Bud's Contracting, Stoney Creek, in the amount of $56 000, including a contingency allowance in the amount of $7 175.90 and all taxes, being the lowest of five bids received, to install a water service and spray pad at T.B. McQuesten Park, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed from T.B. McQuesten Neighbourhood Playground Account #CH56398 62910.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Quotation Analysis

877138 Ontario Inc., o/a Bud's Contracting, Stoney Creek	$56 000.00
Wm. Groves Limited, Hamilton	77 581.90
Wentworth Lincoln Landscaping Ltd., Grimsby	82 156.69
Michael Bruen Construction Ltd., Hamilton	84 194.50
Comstock Canada, Burlington	85 174.90

Above prices include all taxes and contingency allowance.

B(iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 29

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY, INSTALL, SERVICE AND MAINTAIN SKATE SHARPENING MACHINES, NINE (9) ARENAS

RECOMMENDATION:

a) That Universal Skate Sharpeners Ltd. Calgary be awarded the contract to supply, install, service and maintain skate sharpening machines at nine (9) arenas for a commission payable to the City of 20% of gross receipts, being the only proposal received, in accordance with Request for Proposal issued by the Manager of Purchasing and Vendor's response.

b) That the term on the agreement be to December 31, 1991, with an option in favour of the City to renew for three additional one year terms.

c) That a contract be entered into satisfactory to the City Solicitor.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND:
This proposal was originally called in April without response. It was recalled and advertised in May with only one response received. The Universal Skate Sharpener machine provided by this company is the only C.S.A. coin-operated skate sharpening machine in Canada.

c.c. City Solicitor
Accounts Payable

B(iv)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 29

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: DEMOLITION OF INVERNESS SCHOOL, 410 UPPER WENTWORTH STREET, HAMILTON, AND CLEARING OF SITE

RECOMMENDATION:

a) That a purchase order be issued to Teperman and Sons Inc., Toronto, in the amount of $192 048.95, including all taxes, being the lowest of three quotations received, for the demolition of Inverness School, 410 Upper Wentworth Street, Hamilton, and clearing of the site, in accordance with specifications issued by the Real Estate Division and Vendor's quotation and that this expenditure be financed from Reserve for Property Purchases Account #00102.

b) That a contract be entered into satisfactory to the City Solicitor.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Quotation Analysis

Teperman and Sons Inc., Toronto	$192 048.95
Meszaros Wrecking Ltd., Brantford	212 716.00
Varga Wrecking Ltd., Caledonia	227 910.00

c.c. City Solicitor
Accounts Payable

C (i)

CITY OF HAMILTON

JUN 0 7 1991 **- RECOMMENDATION -**

DATE: 1991 June 7

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Hamilton Hornets Rugby Football Club**
- Special Occasion Permit(s)

RECOMMENDATION:

That the Hamilton Hornets Rugby Football Club Inc. be granted permission to sell alcoholic beverages in the Mohawk Sports Park Clubhouse during season games, tournament and practice dates, subject to the following terms and conditions:

(a) That proof of $5 million Public Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured be provided.

(b) That the Club must abide by all regulations stipulated by the Liquor Licence Board of Ontario.

(c) That the sale of alcoholic beverages be by Special Occasion Permit only.

Marilyn Hamelin for
Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

In view of City Council's decision to request the Liquor Licence Board of Ontario to suspend (or revoke) the Hamilton Hornets Club Dining Lounge Licence based on the contravention of local zoning By-Laws, the Hamilton Hornets have requested permission to obtain Special Occasion Permit.

Permission is requested in accordance with terms of the lease agreement.

C (ii)

CITY OF HAMILTON

JUN 0 7 1991 **- RECOMMENDATION -**

DATE: 1991 June 7

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Hamilton Steelers Soccer Club**

RECOMMENDATION:

(a) That approval be given of the action taken by the Director of Culture and Recreation to allow the Hamilton Steelers Soccer Club to sell beer on June 15, 1991 in conjunction with the KLM Soccer Cup being held between the Dutch Old Internationals and the Hamilton All Stars.

(b) That approval be granted to the Hamilton Steelers Soccer Club to sell beer during regular season and playoff games in Brian Timmis Stadium.

(c) That approval be granted to the Hamilton Steelers Soccer Club to sell beer during Exhibition Games in Brian Timmis Stadium, subject to the approval of the Director of Culture and Recreation.

(d) That approvals be granted contingent on the following terms and conditions:

(i) Proof of $5 million comprehensive general liability insurance for property damage and bodily injury, naming the City as co-insured be provided.

(ii) The Club must abide by all regulations as stipulated by the Liquor License Board of Ontario.

(iii) Each date be contingent upon the supervision and orderly conduct of the previous date.

(iv) Terms and conditions satisfactory to the City Solicitor be included in the Licence Agreement.

.../2

Kevin Christenson, Secretary
Parks & Recreation Committee

1991, June 7

(v) The sale of beer will be by Special Occasion Permit only.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Hamilton Steelers have requested that they be permitted to sell beer during their games.

The East Hamilton Kiwanis Club will be operating the beer sales area on June 15th.

c(iii)

CITY OF HAMILTON

JUN 07 1991 - **RECOMMENDATION** -

DATE: 1991 June 6

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Quad City Slo-Pitch Tournament**
- King's Forest Park, Saturday, September 7, 1991

RECOMMENDATION:

That approval be given to Quad City Slo-Pitch League to sell beer and food on the occasion of their Slo-Pitch Tournament to be held at King's Forest Park on Saturday, September 7, 1991, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

Marilyn Hamilton for
Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

C (iv)

CITY OF HAMILTON

JUN 07 1991 **- RECOMMENDATION -**

DATE: 1991 June 6

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **3rd Annual Molson/Media Slo-Pitch Tournament - Globe Park, Sunday, August 18, 1991**

RECOMMENDATION:

That approval be given to Molson Breweries to sell beer on the occasion of their Slo-Pitch Tournament to be held at Globe Park on Sunday, August 18, 1991, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

Marilyn Hewitt for
Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

C(v)

CITY OF HAMILTON

JUN 07 1991 **- RECOMMENDATION -**

DATE: 1991 May 28

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Parents Without Partners Inc. Baseball Tournament - Globe Park, August 3rd & 4th, 1991**

RECOMMENDATION:

That approval be given to Parents With Partners Inc. to sell beer on the occasion of their Baseball Tournament to be held at Globe Park on 1991, August 3rd & 4th, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

(iv) That the concessionaire be contacted to make the necessary arrangements for the provision of food.

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

C(vi)

CITY OF HAMILTON

JUN 0 7 1991 **- RECOMMENDATION -**

DATE: 1991 June 7

REPORT TO: Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Dennis Williams Police Baseball Tournament - Globe Park, July 27 & 28, 1991**

RECOMMENDATION:
That approval be given to the Hamilton-Wentworth Police Association, in conjunction with the Multiple Sclerosis Society and the Childrens Wish Fund, to sell beer on the occasion of their Baseball Tournament to be held at Globe Park on July 27 & 28, 1991, subject to the following terms and conditions:

(i) That proof of $2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

(ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

(iii) That the applicant assume responsibility for all labour related costs as a result of this event.

(iv) That the concessionaire be contacted to make the necessary arrangements for the provision of food.

Marilyn Hamelin for
Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

The applicant has agreed to all terms and conditions.

The Childrens Wish Fund Chairman will be operating the beer garden.

Funds raised from the beer garden will be distributed to the Childrens Wish Fund and the Multiple Sclerosis Society.

Urban Municipal Collections
2nd Floor, Hamilton Public
Library

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

TEL: 546-2700
FAX: 546-2095

URBAN/MUNICIPAL
CA4 ON HBL AOS
C51P1
1991

1991 June 14

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 June 18
9:30 o'clock a.m.
Room 233, City Hall

Kevin Christenson, Secretary
Parks and Recreation Committee

AGENDA

1. **CONSENT AGENDA**

2. **MAYOR R. M. MORROW**

   Covering for Disabled Area at Ivor Wynne Stadium (No Copy)

3. **ALDERMAN B. HINKLEY**

   Park Ranger for the Red Hill Creek Valley

4. **DELEGATION - HAMILTON WENTWORTH CREATIVE ARTS INC.**

5. **CITY SOLICITOR**

   Status Report - West Mountain Twin Pad Arena (Information Report)

6. **DIRECTOR OF CULTURE AND RECREATION**

   (a) Lawfield Arena Snack Bar Operations

   (b) Huntington Park Tennis Court Reconstruction

   (c) Adjustments to Recreation Centre User Rates and Fees

7. **DIRECTOR OF PUBLIC WORKS**

   Canadian Job Strategies Section 25

8. **JOINT REPORT - DIRECTOR OF PROPERTY/DIRECTOR OF PUBLIC WORKS/ MANAGER OF PURCHASING**

   Awarding of Tender - Public Works Department -
   Upper Ottawa Street Building Renovations

9. **PLANNING AND DEVELOPMENT COMMITTEE**

   Request for Comments - Niagara Escarpment Plan Five Year Review

10. **ARTS ADVISORY SUB-COMMITTEE**

    (a) Ontario Arts Council - Hamilton Appointee

    (b) The Arts Community - The Environment - and Business

11. **HAMILTON HISTORICAL BOARD**

Collections Management Policies for the Five City Museums

12. **IN-CAMERA AGENDA**

13. **OTHER BUSINESS**

14. **ADJOURNMENT**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	Item	Original Date	Action	Status
1.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Committee	Report Pending
2.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
3.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 6	Manager of Purchasing	Compile Inventory and Prepare Report
4.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990
5.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
6.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Property	Review and Prepare Report
7.	Adopt-A-Park Programme	1991 March 5	Director of Public Works	Review recommendation and include specific responsibilities
8.	Bikeways Signage - Escarpment	1991 March 5	Director of Public Works	Tabled Pending Status of Regional Bikeways Program
9.	Artifacts Inventory	1991 May 7	Director of Culture and Recreation	Compile Inventory and Prepare Report

1991 June 13

DISTRIBUTED TO THE MEMBERS OF THE PARKS AND RECREATION COMMITTEE ON TUESDAY, 1991 MAY 28

Brian Hinkley Alderman Ward Three

CITY COUNCIL

Finance & Administration Committee -Chairman

Keep Hamilton Clean Committee -Chairman

Seniors Centre Feasibility Study -Chairman

Harbour Task Force -Chairman

Handbill Sub-Committee -Chairman

Hamilton Municipal Retirement Fund -Chairman

Hamilton Seniors Council -Liaison

Parks & Recreation Committee -Member

Hamilton Non-Profit Housing -Member

Regional Engineering Committee -Member

Regional Economic & Planning Committee -Member

Chairman's Environmental Advisory Committee -Member

Hamilton-Wentworth Children's Aid Society -Member

3.

May 27, 1991.

Members of Parks & Recreation Committee,
c/o Kevin Christenson,
Secretary,
Parks & Recreation Committee.

Dear Members of the Parks & Recreation Committee:

RE: PARK RANGER FOR THE RED HILL CREEK VALLEY

I would like to discuss with the Members of the Parks & Recreation Committee a proposal to employ -- during the spring, summer and autumn months of the year -- a **Park Ranger.**

The duties and responsibilities of the Ranger ... or, if you prefer, Warden ... would be to patrol, monitor, enforce Dumping By-Laws, clean up the valley on a continuous basis and accept and receive reports of illegal dumping.

Another responsibility of the Ranger would be to ensure that all terrain and other vehicles do not run through the valley and destroy the vegetation of the area.

I would like to have the opportunity to explain more fully the details of this proposal.

Your co-operation and assistance is appreciated.

Yours truly,

Brian Hinkley

Brian Hinkley,
Alderman, Ward 3.

BH:dd

c.c. Joe Pavelka, Director of Public Works;
Bob Chrystian, Manager of Parks, Public Works.

Recycled Paper

91/MAY 28
KC.

5.

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 June 12

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: P. Noé Johnson,
City Solicitor

SUBJECT: West Mountain Twin Pad Arena - Ontario Municipal Board Hearing, October, 1991

BACKGROUND:

Further to our report of April 18, 1991, copy attached, Mr. Robertson filed a detailed 21-page objection with the Ontario Municipal Board by the May 1st deadline imposed earlier by the Ontario Municipal Board Chairman, (although the Board did not so advise when we called it on May 1st in the afternoon). The Law Department co-ordinated response dates from the Culture and Recreation Department, the Consultant, and the Planning and Development Department, and faxed the material as requested by the Ontario Municipal Board to the Board on May 27, 1991.

STATUS:

The City was advised verbally with follow-up letter dated June 11, 1991, attached, that 2 more objections to the City's application had been received from commercial rink operators, i.e. Hamilton Doublerink Arena Ltd., 1911 Barton Street East, Hamilton and Wentworth Triple Rinks, 2100 Main Street West, Hamilton and its Mr. Michael Cohen, Solicitor. (These letters are dated May 29th, June 3rd, May 30th, copies attached).

Because these objections have been received, the Board Chairman decided a full public hearing on the City's application was necessary to deal with it in a "final" way; however, a hearing would be scheduled as expeditiously as possible, namely, in mid-October, 1991.

The hearing is tentatively scheduled to begin on Tuesday, October 15, 1991. Mr. Ian Binnie, of McCarthy Tétrault in Toronto, who handled the City's appeal to the courts on the O.M.B. decision on the first Twin Pad Arena Project, is available to act for the City as counsel and believes the hearing may take less than the 9 days presently allotted.

There is no statutory deadline for the filing of an objection to the particular O.M.B. application. This can be done anytime before the O.M.B. issues an order approving a municipality's request for debenturing without public notice or public hearing.

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 April 18

REPORT TO: Ms. Charlene Coutts, A/ Secretary
Parks and Recreation Committee

FROM: Ms. P. Noé Johnson
City Solicitor

SUBJECT: West Mountain Twin Pad Arena

BACKGROUND:

Pursuant to Council's resolution of November 13, 1990 authorizing application to the Ontario Municipal Board for debenture approval to fund construction of the West Mountain Twin Pad Arena, the initial application was submitted on November 22, 1990.

December 4, 1990 the OMB requested additional information on the background Consultant's study and public meetings. The requested information was couriered to the OMB on December 5, 1990. December 6, 1990 the certified copy of the Regional Council's approval for debenturing was forwarded to the OMB. The OMB requested a breakdown of interest cost allocated to the project and its effect on the Mill Rate. The City Treasurer's accounting was sent to the OMB on December 18, 1990. From late December through January 1991, there were numerous information exchanges between the Law Department and the OMB. Throughout the application process, the West Mountain Twin Pad Arena working committee has been kept advised of status.

On January 23, 1991 the City Clerk received Mr. A. Robertson's objection to the debenture application, which had been copied to the OMB. The OMB next requested (March 14, 1991) the City to comment on expanded/ subsequent objections by Mr. Robertson. The City's response was coordinated by the Law Department and faxed to the OMB on March 28, 1991.

STATUS:

April 18,1991 the City received a copy of the attached letter from Mr. J.P. Kruger, Chairman of the Ontario Municipal Board to Mr. Robertson which advised that upon review by the OMB, the Board finds that the allegations are not substantiated by evidence. In view of the fact that Mr. Robertson is the only objector, the Board is unwilling to allocate time and personnel to a full hearing unless it is satisfied there is a realistic issue to be addressed. Mr. Robertson has been given a deadline of May 1, 1991 within which to provide evidence in support of his objection, failing which the OMB will proceed on the City's application.

Ontario

RECEIVED
JUN 12 1991
LAW DEPARTMENT

Ontario
Municipal
Board

Commission des
Affaires municipales
de l'Ontario

Office of the
Chairman

Bureau du
Président

180 Dundas Street West
Toronto, Ontario
M5G 1E5

180, rue Dundas, ouest
Toronto, Ontario
M5G 1E5

416/598-2266
Fax: 416/979-8808

June 11, 1991

Mr. P.R.A. Hooker
Law Department
City of Hamilton
71 Main Street West
P.O. Box 3040
HAMILTON, Ontario
L8N 3T4

Dear Mr. Hooker:

Re: O.M.B. File: E 901349
West Mountain Twin-Pad Arena

Carolyn Fenn advised you on June 7, 1991 that in view of the submissions the Board has received in opposition to this project and as such speak to those matters the Board must have regard for under Section 62 of the Ontario Municipal Board Act, I have determined that this matter will proceed to hearing.

In view of the delays encountered in endeavouring to identify the issues in dispute more fully, I have directed that this matter be scheduled at the earliest date our calendar can accommodate.

Board staff will be contacting you shortly to advise of the hearing date and provide you with directions for the service of notice.

Yours truly,

John P. Kruger
Chairman

Phone 545-5894

Hamilton Doublerink Arena Ltd.

1911 Barton Street East
Hamilton, Ontario
L8H 2Y7

May 29, 1991

Ontario Municipal Board
180 Dundas St. West
Toronto, Ontario

JUN 11 1991

LAW DEPARTMEN

JUN 03 1991

OFFICE OF CHAIRMAN

Attention Mr. J. Kruger, Chairman

Dear Mr. Kruger

I understand you are considering whether or not to have a OMB hearing regarding the debenture funding for Hamilton's West Mountain Twin Pad.

From our point of view an additional arena in an already depressed and shrinking market would be a very sad mistake.

The City of Hamilton are abusing the system now by allowing improper use of their existing rinks. It is a very common sight in Hamilton to find ice under utilised. It's because the Minor Hockey Association is subsidised so much that they have to do very little to pay for extra ice time. If the teams were required to pay the actual costs of operating these arenas, they would be much more careful with the hours they book.

As a private operator we have to build in to our rental charges ALL COSTS to build and operate. The City does not. Even at that they do not ask the major users, Minor Hockey and Figure Skating, to pay even close to their incomplete figures.

The opening of the Mountain Skating Centre earlier this year has already hurt us really badly. How can we possibly compete against such unfair competition? The City should be required to have a user pay policy which reflects the real costs of creating and operation. Only then will we see some sense in the market. If they want to subsidise Hockey and Figure Skating let them do so with a grant directly to the skaters and not hide it by charging them ridiculously low prices.

Already there has been the closing of 4 sheets of ice, (2 at Trinity and 2 at Wentworth) because of of a shrinking market. If the City is allowed to build the new West Mountain Twin Pad it could have a devastating affect on our operation, particularly if it is allowed as a year round operation with summer ice. I think Wentworth will be in the same boat.

I understand that one of the prime tenants may be the Golden Horseshoe League and Lawfield Summer Hockey. These are run by an individual, for profit. He wants to take advantage of cheaper Municipal ice, cheaper because it does not count the real costs, and would be in direct and unfair competition to us. If he wants that much ice so badly he only has to ask me for it, I would be glad to supply it. I bet though that if I were to offer it to him at our cost he would say no. If I could forget about a lot of our costs, building costs, interest, municipal taxes, electricity etc. I could compete with the City very handily, and probaly operate much cheaper than they do. But I can not and thats at the root of the problem.

It's not so long ago that another OMB hearing said to the City that they hadn't proved a need, on exactly the same subject although in a slightly different location. Now the City are trotting out the same old information they used before only this time they have had consultants present it for them. Well if a hearing is held it will be found that they still can not prove a need. I have been in this business, in this City, for many years and have great arguments to present against the consultants opinions. Mine are based on fact and not on supposition and speculation. If the Consultants had to live with their recommendations I'm sure they would take much more care with the background information than they have done, and have quite a different view of it.

I would like the opportunity to present my side of the story and I urge you to allow a public hearing so that the real facts can be presen d.

Yours Very Truly

Jarvis West
General Manager

WENTWORTH

TRIPLE RINKS

2100 MAIN ST. WEST HAMILTON L8S 4K6 PHONE 525-6233

RECEIVED
LAW DEPARTMENT

Monday June 3, 1991

JUN 05 1991
OFFICE of CHAIRMAN

Dear Mr. J Kiuger:

This letter is from the management of The Wentworth Triple Rinks. My name is David Turner and I have been the manager for the past 8 years and have worked in the facility for the last 13 years. We are a private arena complex that is located on the boundry of Hamilton and Ancaster. This letter is being sent to you because I have just read the feasibility study for the City of Hamilton regarding Arena and Skating Rinks.

The report was completed in 1989 by Cumming Cockburn Limited and F. J. Galloway and Associates Inc. This report has been around for over 1.5 years and my first look at it, was because Mr. Andy Robertson dropped a copy off to the Wentworth Triple Rinks. I have a few questions and concerns with the information being presented in this report.

The Wentworth Triple Rinks is a private arena facility. We have two ice surfaces that are in operation at this present time. We originally had four ice surfaces in operation, but because of lack of demand for ice rentals we had to close two ice surfaces in September 1989. The primary use of the two remaining ice surfaces is adult recreation ice hockey. In the report on page 2-1 it states that no municipal arena have been built since 1978, and therefore no ice to serve the growth in female hockey, organized skating and the strong growth in adult hockey. The report states "Although youth population groups are in decline , the growth in adult ice use and growth of new types if ice based activities has occurred with adult hockey being the main thrust." This point is quite true, but the needs of adult recreation hockey are met by the two private arena facilities in the Hamilton area. If the City of Hamilton builds a new twin pad arena facility, then one of the private arena facilities in the area will have to close because the new twin pad arena will take half of the adult hockey in the area. The closing of this private facility will cost some 15 - 20 full time and part time jobs. The private ice facility serves a need for men's recreational ice hockey, but we can't compete with city facilities in terms of price charged per hour.

The report gets into the lack of ice time available for many groups. As of the 1990-1991 hockey season, September 5 until April 30, the Wentworth Triple Rinks had ice available. The report basically deals with prime time ice

available. The report states that prime time ice shall be Monday to Friday 6pm to 11pm and Saturday and Sunday 7am to 11pm. If this is the case the Wentworth Triple Rinks had 11 hours of prime time ice per week, every week available last season. These 11 hours per week remained unused. The report on page 2-21 states "Wentworth Triple Rinks had 18 - 20 hours of prime time ice available for sale" and "the private rinks reported that as of June 1989 a total of 59 prime time ice hours remained available, and these figures were also as of June, long before all contracts are finalized and random rentals are booked for the peak winter use." I would like to point out to you that the above statement was made two years ago. Since that time Trinty Double Rinks has closed as well as Wentworth Triple Rinks closing two pads, you would assume that all prime time hours of ice in the area would be utilized. This is still not the case as the Wentworth Triple Rinks still has 11 prime time hours per week available that were never booked or never used. Where are all the people that are crying for prime time ice, I haven't seen any. The report also shows prime time hours analysis in Table 2-14 on page 2-22. In this table the report shows that Wentworth Triple Rinks only has 50 hours of prime time ice available for a season. This figure is totally wrong, because Wentworth Triple Rinks has two ice surfaces with 49 hours each of prime time available. Therefore Wentworth Triple Rinks has 98 hours of prime time ice available. This would also bring up the Total Out Of City Hours available to 294 hours of prime time instead of the 246 hours available, as quoted in the report. The reports conclusion on prime time ice on page 2-23 states "if one of the three private twin pads were to close due to any number of factors such as financial problems or conversion to another land use, 98 prime time hours would be lost resulting in a 26 hour shortfall for uses identified to date. No room for rentals, program expansion or other uses could be accommodated." This statement is totally false. The Trinity Double Rinks did close and Wentworth closed two pads, so every hour of prime time ice should have been utilized because there would have been a 26 hour shortfall. This was not the case because the Wentworth Triple Rinks still had 11 hours of prime time ice available per week that was never used.

WENTWORTH

TRIPLE RINKS

2100 MAIN ST. WEST HAMILTON L8S 4K6 PHONE 525-6233

In section three of the report titled "Public Response and Arena Suppliers' Input", located on page 3-6, the report tells us that Wentworth Figure Skating Club has had a Twelve year history of private arena use at Wentworth Triple Rinks. The report states "Wentworth Figure Skating Club have annually rented over 400 hours of ice at Wentworth Triple Rinks for the past three years." This statement was made in June 1989 and the Wentworth Figure Skating Club has never used 400 hours in a season. For the season ending May 1991, the Wentworth Figure Skating Club only used 350 hours. On page 3-8 of the report it states "Wentworth Figure Skating Club have witnessed a steady growth of interest and participation in figure skating over the past several years (155 members 1985, and 207 members 1989)." This statement is a condradiction to what the Wentworth Figure Skating Club's President, a Mr. Bill Wowk keeps telling me. The Wentworth Figure Skating Club states that their membership is in decline because they have no summer ice and the cost for ice is too high. The report also states that Wentworth Figure Skating Club think that the Triple Rinks is extremely cold in the winter, and that ventilation and circulation problems result from fumes from the resurfacing equipment. First off the Triple Rinks is an ice arena, and arenas are going to be cold, especially in the winter. As for the ventilation problems, we are checked by the region's health unit for carbon monoxide particles in the air periodically and we have never exceeded the legal limits. The Wentworth Figure Skating Club also complained of uneven ice due to perma-frost. This problem was corrected in the summer of 1989, by lifting all the pipes and levelling the floor.

On page 3-13 the Inter-Hospital Hockey Tournament states "the tournament has been held at the Wentworth Triple Rinks in Hamilton in the past, however, the cost of ice and the quality of the facility and its level of maintenance were deemed inappropriate for future tournaments." This statement is totallly false. The only reason that this group stopped playing at the Triple Rinks is that they had a tournament and never paid for the ice used. They still owe the money for this ice.

WENTWORTH

TRIPLE RINKS

2100 MAIN ST. WEST HAMILTON L8S 4K6 PHONE 525-6233

On page 3-14 under the Hamilton Kilty B's Hockey Club, the report states that the Kilty's practice from 5:30pm to7:00pm three times per week at the Triple Rinks. The Kilty's have never practiced three times per week. They practice only twice per week, on Mondays and Wednesdays and this has been the same for the past 12 years.

The person responsible for this report had a meeting May 24, 1989 with the owners of the Wentworth Triple Rinks. On page 3-18 the report states " a meeting was held with Mr. McDonald and Mr. Sinclair, owners." I have no idea who these gentlemen are, but they are not, and never have been the owners of the Wentworth Triple Rinks. How can some of the information in this report be correct, when the gentleman collecting the information can't even get the names of the owners right?

In Table 4-2 tittled Current and Potential Ice Use, the report states "Wentworth Figure Skating Club uses 16 hours of ice per week at the Triple Rinks and they need 6 hours per week more and that a desirable total would be 28 to 30 hours of ice per week." The Wentworth Figure Skating Club has never used more than 13.5 hours per week in the last 13 years. They have only asked for one extra hour of ice and they were given this in 1989. The Wentworth Figure Skating Club stated earlier in the report that they had a membership of 2oo and that they desire 28 to 30 hours per week. This seems like a large amount of ice for a group of only 200 members. 28 hours of ice for men's recreational hockey wouldacccomodate 840 players. (28 hours x 2 teams per hour x 15 players per team = 840 players) Therefore I have a hard time justifying 200 figure skaters needing 28 to 30 hours per week. Tablr 4-2 also shows the Golden Horseshoe League as a user. They currently have no ice in the city for men's recreational hockey. If this group is given 1300 hours per season as requested at the new twin pad arena for men's hockey, it will force one of the private rinks to close. The Wentworth Triple Rinks only had 1100 hours of men's hockey for the 1990-1991 hockey season. As you can see if the Golden Horseshoe League takes 1300 extra hours of ice for men's hockey when there are currently not that many men playing hockey. To fill their ice needs , The Golden Horseshoe will

steal players from the private rinks, therefore closing at least one if not two facilities. Table 4-2 also states "Inter-Hospital League is looking for 110 hours per year, for 2 tornaments for 16 teams." The maximum amount of ice needed for a 16 team tournament would be a least 22 hours or 25 hours maximine, based on a round robin or double knockout format. Therefore two tournaments times 25 hours per tournament only totals 50 hours of ice per year, not the 110 hours per year that was mentioned.

In Table 2-2 titled, Hamilton Servicing Arena Evaluation, the report states that the Triple Rinks is a major dump. We get the lowest rating out of any of the arena mentioned in the report. This table was formed after the report author was in the facility for less than 30 minutes and the facility was closed for the summer. How can he make an evaluation of the building and ice, when there was no ice in place? Also in the summer of 1989 many modifications and a complete overhaul were under taken. These included new condensor towers, over haul of the compressors, new rubber tile flooring in all dressing rooms, improved shower areas in dressing rooms and the facility was painted from top to bottom. I feel the author of this report should have come to see the facility when it was in operation, not closed for the summer months. How can the author tell if the facility had good or poor housekeeping when the facility wasn't even open?

In closing I would like to state that if a new twin pad arena is built, the Wentworth Triple Rinks will lose the following groups:

(1) RNOHL Oldtimers hockey	9 hours per week
(2) Minor hockey practices	6 hours per week
(3) Kilty B's practices	3 hours per week
(4)WFSC figure skating	13 hours per week
(5)AMHC (new twin pad in Ancaster)	15 hours per week
(6) Mens Hockey	?? hours per week

Therefore without these groups we would a least lose 46 hours of prime time ice. If you add this to the 11 hours of prime time ice wealready have for sale, we will have 57 hours out of a possible 98 hours of prime time ice open for sale. This figure doesn't even included the number of men's recreational

WENTWORTH

TRIPLE RINKS

2100 MAIN ST. WEST HAMILTON L8S 4K6 PHONE 525-6233

hockey hours we will lose. So you can see that building a new twin pad facility is not going to be very healthy or prosperous for the future of the Wentworth Triple Rinks. If you have any questions please call me.

Yours truly,

David Turner, Manager

MICHAEL V. COHEN, *LL.B.*
Barrister & Solicitor

77 Sherman Avenue South
Hamilton, Ontario
Canada, L8M 2P8

(416) 549-4645

400 Walmer Road
Suite 1905
Toronto, Ontario
Canada, M5P 2X7
(416) 927-7891

Reply to: Hamilton

May 30, 1991

John P. Kruger
Chairman
Ontario Municipal Board
180 Dundas Street West
Toronto, Ont
M5G 1E5

RECEIVED
JUN 03 1991
OFFICE of CHAIRMAN
LAW DEPARTMENT

Dear Mr. Kruger:

Re: Proposed Arena
West Hamilton Mountain

I am solicitor for Cameron & Johnstone Limited. My client is a corporate resident of Hamilton and the owner of a complex containing four ice surfaces located at 2100 Main St. West, Hamilton which property is legally located in the Town of Ancaster just outside the City of Hamilton boundary and not far from the proposed arena.

There is no need whatsoever for another arena in the Hamilton area let alone the west area of the Region. My client's complex contains four ice surfaces. Due to lack of demand, two of those rinks have had to be closed. There is presently and for the foreseeable future an over-supply of ice rinks in the area. The population of the area with its stagnant growth and aging population do not warrant any other arena. The addition of additional ice would adversely affect my client's business resulting in additional losses.

This letter is a formal request that you hold a public hearing so that the real issues can be dealt with in open forum. Thank you.

Yours very truly,

Michael V. Cohen

6.(a)

CITY OF HAMILTON

JUN 6 7 1991

- RECOMMENDATION -

DATE: 1991 June 3

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Lawfield Arena Snack Bar Operations**

RECOMMENDATION:

(a) That the Director of Culture and Recreation be authorized to proceed with the pilot project of snack bar operations at Lawfield Arena.

(b) That within the terms of the Business Plan the Director of Culture and Recreation be authorized to:

(i) Purchase the necessary equipment and supplies from within the current budget allocation, complying with finance policies and purchasing policies to an amount not to exceed $12,000.00.

(ii) Purchase ongoing confectionary and foods from revenues generated from sales from accepted wholesale suppliers complying with Purchasing Department policies.

(iii) Implement modifications and improvements to utilities and display/storage from within the Building Maintenance Budget of the Property Department not to exceed $5,000.00 and according to cost centre policy.

(iv) Provide part-time/seasonal staffing of the snack bar consistent with staffing policy at the Dundurn Castle Snack Bar with costs not to exceed $350.00 per week.

Robert Sugden

.../2

Kevin Christenson, Secretary *1991, June 3*
Parks & Recreation Committee

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Outside preparatory costs will not exceed $17,000.00 with 1991 operating costs not to exceed $9,000.00.

Anticipated operating payback will occur by October 1st with preparatory costs recovered within the first 18 months of operation.

BACKGROUND:

The current snack bar concession contract will terminate prior to the summer season at Lawfield Arena.

The summer skating schedule has been 90% booked and will provide an excellent pilot period for facility staff to develop operating experience.

Facility staff with assistance from the Ontario Arena Association affiliation have developed a positive perspective which has been effective in many other municipalities.

The present concession operator has offered to provide existing equipment to the Corporation and staff have prepared a supplementary equipment list required to operate a varied menu. Purchasing policies will be followed and health codes full respected.

The snack bar menu will include traditional items but will trend towards healthy juices and salads with a conscious effort to balance profitability with popular demands and energy foods.

It is anticipated that concessions at Mountain and Rosedale Arena will be reported to the Committee in August. These operations will require higher financial considerations for equipment and building improvements.

A "draft" Business Plan for Concession Operations has been developed by staff to forecast the short and long term options for the Department. A profit margin is anticipated to be approximately $2,000.00 per week, per location. This plan anticipates a need for a Concession Co-ordinator to assist with eventual realization of the business undertaking. Most facilities have not been constructed with concession areas and will require retrofits. A Co-ordinator will ensure ongoing supplies and services as well as developing the preparation for other locations.

.../3

Kevin Christenson, Secretary
Parks & Recreation Committee

1991, June 3

BACKGROUND CONTINUED..

The day-to-day overview of the facility operation will be in the Facility Supervisors hands following a training and evaluation period.

Although this is new in Hamilton, it is general practice at other municipal and private arenas.

A copy of the "Draft" Business Plan and the costing overview is available upon request.

c.c. L. Sage, Chief Administrative Officer
E. Matthews, City Treasurer
D. Vyce, Director of Property
J. Johnston, Commissioner of Human Resources
T. Bradley, Manager of Purchasing
G. Hesson, Manager of Recreation Services

CITY OF HAMILTON

- RECOMMENDATION -

6(b)

DATE: 1991 June 12

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Huntington Park Tennis Court Reconstruction**

RECOMMENDATION:

(a) That the Huntington Park Tennis Courts be reconstructed and resurfaced for use this season.

(b) That the Finance and Administration Committee recommend the method of capital cost financing, estimated at approximately $90,000.00 in accordance with City Council Resolution approved 1990, July 31 - Unbudgeted Capital Expenditures.

R Sugden

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Estimated capital costs of $90,000.00 in 1991.

BACKGROUND:

The Huntington Park Tennis Courts have been in a state of disrepair with temporary remedies since a liability incident in 1986. The claim was settled in the past few months.

The courts were resurfaced in 1988, but requires sub-surface reconstruction to prevent annual surface remedies of approximately $30,000.00.

At present, the surface lesions cannot be patched without further levelling. The courts have dips and high points indicating collapse of sub-level treatment.

.../2

Kevin Christenson, Secretary
Parks & Recreation Committee

1991, June 12

BACKGROUND CONTINUED...

The plan for Recreation Centre Retrofit at a total cost of $3.2 million dollars which does not affect the existing site of the tennis courts and costs are anticipated to be higher if the courts await building retrofit. Further the high use that these courts receive warrants action this season and no trade-offs are available from the existing Capital Project.

6(c)

CITY OF HAMILTON

JUN 07 1991 **- RECOMMENDATION -**

DATE: 1991 June 4

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Adjustments To Recreation Centre User Rates And Fees**

RECOMMENDATION:

That the Director of Culture and Recreation be authorized to reschedule membership rates, admissions, and program fees at Recreation Facilities to improve general access and affordability, balanced by improved cost recoveries from specifically registered programs, admissions and instructional courses. This reassignment of revenues and charges adjustment to be as follows:

(i) **RECREATION CENTRE MEMBERSHIPS**

Family	$ 70.00	(existing $76.40)
Single Parent Family	$ 55.00	(existing $57.30)
Adult	$ 50.00	(existing $49.43)
Youth (17 years & under)	$ 10.00	(existing $17.98 13 - 17 years) (existing $12.36 12 years & under)
Seniors	$ 7.00	(existing $ 7.86)
Disabled	$ 7.00	(existing $ 7.86)
Replacement Card	$ 2.00	(existing $ 1.12)
* Non-Resident Rate	Premium of additional 50% per current policy	

.../2

Mr. Kevin Christenson, Secretary
Parks & Recreation Committee

1991, June 4

(ii) **ARENA & SKATING CENTRE MEMBERSHIPS**

Family	$ 35.00	(existing $33.71)
Single Parent Family	$ 25.00	(existing $25.31)
Adult	$ 20.00	(existing $20.22)
Youth (17 years & under)	$ 10.00	(existing $10.11 13 - 17 years) (existing $ 7.86 12 years & under)
Seniors	$ 5.00	(existing $ 4.49)
Disabled	$ 5.00	(existing $ 4.49)
Replacement Card	$ 2.00	(existing $ 1.12)
* Non-Resident Rate	Premium of additional 50% per current policy	

(iii) **NON-MEMBER ADMISSIONS**

Family	$ 4.40	(existing $3.94)
Single Parent Family	$ 4.00	(existing $3.94)
Adult	$ 3.00	(existing $2.25)
Youth (17 years & under)	$ 2.00	(existing $1.12 13 - 17 years) (existing $ .85 12 years & under)
Seniors	$ 1.00	(existing $ .85)
Disabled	$ 1.00	(existing $ .85)

(iv) **COURSE FEES (AQUATICS)** $10.00 (existing $ 5.00)

These rates to include G.S.T. (where applicable) and rates to be reduced under current policy for special circumstances. **Effective date September 1991.**

Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Based on Fall 1990 and Spring 1991 registrations revenues will be slightly ahead for Fall 1991 and comply with budget.

.../3

Mr. Kevin Christenson, Secretary
Parks & Recreation Committee

1991, June 4

BACKGROUND:

These recommendations will encourage membership support at Recreation Facilities.

A concern has been noted that general membership costs have been climbing while course fees have remained static. This may be fair for those registering for specific courses but it outmargins members of the general public who use recreation centres for family recreation activities. It creates a high cost to join and a low instructional course fee. Original recreation mandates were to provide affordable access to pools, arenas, gyms and clubroom activities. This lack of balance has developed gradually from the 1970's and becomes restrictive under the current economic times.

Current course fees in other municipalities and with other agencies run much higher than those proposed here and will be re-examined for each September over the next three years. Aquatics represent approximately 80% of the activities at any Recreation Centre and have been under priced while providing a high quality program and require the most staff cost and pool time.

In general, membership rates are adjusted downward while increase charges are applied to the registered course and admissions. This assists with membership affordability for public swims and other general activities while applies specific costs to the skill development swim classes and specialized training courses.

Other steps will be taken by staff to provide pre-registration for class participants who are moving within the aquatic program to reduce the requirement to line up for every class and registration period, providing faster registration procedures.

G.S.T. will be included in the rounded-off rates and comply with the 7% requirement of the tax. Other course fees not covered under the rates and fees policy approved by Council based on the principle of program cost recovery will be maintained and adjusted as necessary.

The Departments "Special Circumstance" Policy will be emphasized by staff for families and/or individuals who should be provided full or partial subsidy.

.../4

Mr. Kevin Christenson, Secretary
Parks & Recreation Committee

1991, June 4

These recommendations combine the youth (13 - 17 years) with children (12 and under) to a youth category which will provide memberships for all 17 years and under. This should encourage the teenage users which have been in decline for the past number of years.

The membership rates which included odd dollars and cents have been time consuming and administrate problems.

The Department has been undergoing a re-evaluation of programming, subsequent to the reorganization completed earlier this year to focus on the principle of quality services use providing needed programs under cost recovery and evaluating those programs with limited need and support.

A good number of staff and public have participated in these recommendations to best balance the concerns for financial constraints, revenues and the recreational programme mandate.

c.c. L. Sage, Chief Administrative Officer
E. Matthews, City Treasurer
Culture & Recreation Managers

7.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 June 12

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Canadian Job Strategies Section 25

RECOMMENDATION:

a) That the Parks Division of the Public Works Department be authorized to make application to the Federal Government - Canadian Job Strategies Section 25 Programme for funds totalling approximately twenty-four thousand dollars ($24,000.) to employ two temporary full time staff to assist in research and to establish terms of reference, guidelines which would facilitate the involvement of volunteers in the delivery of future services within the Public Works Department; and,

b) That the Mayor and the City Clerk be authorized to sign the Federal/Municipal Agreement for the purpose of implementing the Job Development Programme; and,

c) That the Law Department be authorized to execute the Agreement referred to in (b) above.

J. G. Pavelka, Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The combination of budgeting constraints, staff streamlining and public expectations have made the provision of services more challenging then ever before. Given these conditions, Public Works Department, Parks Division staff are faced with finding innovative ways to continue to deliver a broad range of services to the public.

...../2

The Public Works Department is therefore proposing to implement an operational review of the volunteer groups that presently exist i.e. Mum Show Committee, Beautification Committee, Lawn Bowling Clubs with a view to maximizing opportunities for volunteers to become involved in meaningful productive activities/projects designed to enhance existing park-related functions.

Notwithstanding our longstanding involvement with volunteers, we are lacking in appropriate documentation in the form of constitutions, By-laws, Job Description and Terms of Reference for such groups.

In order to promote a broader volunteer base, ground work needs to be done and implemented in the above noted areas. The results of this work could also benefit other departments within the Corporation and Department Heads will be consulted to determine areas of mutual interest.

The UI Job Creation Section 25 Programme is designed to link up unemployed workers with businesses and organizations, help workers maintain their skills and help businesses complete projects. Projects must ordinarily create ant least three new jobs, last between six and 52 weeks and not displace any existing employees or volunteers. Projects should have objectives which can be completed in a specific time frame.

Eligible Employers

Businesses, municipalities, individuals and non-profit organizations.

A maximum wage per week would be four hundred and eight dollars ($408.). Employers may receive up to one hundred and twenty-five dollars ($125.) per worker per week for other related costs such as materials and supplies.

From the Corporation's standpoint, the collective agreement with Local 5 requires that "Prior to the submission of an application for funding from any level of government for special employment programs, the Union shall be provided with a copy of such application. Upon receipt of such application, the Union shall indicate promptly, in writing, its approval or disapproval."

Correspondence attached to this report is now on file confirming approval of the Local 5 Executive on this matter subject to a copy of the final report being forwarded to their Executive.

...../3

Eligible Employees

Unemployment Insurance claimants referred by a Canada Employment Centre. They receive enhanced UI benefits while on the project.

cc: Mr. J. Johnston, Commissioner
Human Resources Centre

Mr. E. Matthews, City Treasurer
Treasury Department

Ms. P. Noe Johnson, City Solicitor
Law Department

JP:bk

Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publiq

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1

Telephone: 416-527-3
Fax: 416-527-6

President James Keenan

Secretary Ed Thomas

June 12, 1991

Mr. R. Chrystian,
Manager of Parks,
City of Hamilton.

Dear Mr. Chrystian:

I am pleased to inform you that the request to approve the Special Project to review the roles and responsibilities of volunteers has been granted by the members of Local Five. However, there is a small stipulation - that the Local be furnished with a copy of the final report and its conclusion.

As per our telephone conversation of today's date, this request meets with your approval.

Yours truly,

J. Keenan

James Keenan,
President.
JK:sc

PUBLIC WORKS DEPARTMENT

MEMORANDUM

****

TO:	Mr. J. Keenan, President C.U.P.E. Local 5	YOUR FILE:	
FROM:	Mr. D. A. Heintz Project Maintenance Engineer Public Works Department	OUR FILE: PHONE:	546-3920
SUBJECT:	Canadian Job Strategies Section 25	DATE:	1991 May 31

Clause 1.1 of the Collective Bargaining Agreement requires that "Prior to the submission of an application for funding from any level of government for special employment programs, the Union shall be provided with a copy of such application. Upon receipt of such application, the Union shall indicate promptly, in writing, its approval or disapproval."

Attached please find a copy of the report that has been prepared to be sent to the Parks and Recreation Committee and City Council which includes the actual application to the Federal Government - Canadian Job Strategies Section 25 Programme.

This package details the nature of the application and, hopefully, provides sufficient data to enable you to properly assess this application. Should you require further details concerning this application, please contact Ms. Jan Pacey of this office at 546-4698.

Your speedy response is requested. You will note that reference has been made in the application to a brochure. That is the new Public Works Brochure - a copy of which was, I believe, given to you at the last Labour Management meeting. In order to assist you in providing a swift response, the complete package (except the brochure) is being sent to you by facsimile transmission in advance of the hard copy being sent by ordinary mail.

dh/

c.c. Mr. J. G. Pavelka, P.Eng., Director of Public Works
Mr. R. Chrystian, Manager of Parks
Ms. J. Pacey, Community Renewal Officer

8.

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 June 11

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

Mr. J.G. Pavelka, P. Eng.
Director of Public Works

Mr. T. Bradley
Manager of Purchasing

SUBJECT: Public Works Department - Upper Ottawa Street Building Renovations

RECOMMENDATION:

a) That a purchase order be issued to Bevco Homes Ltd. in the amount of $314,000.00 for the addition to and renovations of the Upper Ottawa Street Public Works Building.

b) That a contract be entered into, satisfactory to the City Solicitor.

c) That the above recommendation be subject to approval by the Committee of Adjustment as a permitted addition within an 'A' zone.

Note: Lowest of 6 acceptable tenders received. Funds available in Account No. CF 5200 609041009.

D. W. Vyce, Director of Property

J. G. Pavelka, Director of Public Works

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Construction Costs	$ 314,000.00
Consultant Fees	26,000.00
Permits, Soil Tests, Etc	9,000.00
Contingency	10,000.00
TOTAL	$ 359,000.00

Project Approved through the Parks and Recreation Committee in the 1990/94 Capital Budget as $ 359,000.00.

BACKGROUND:

1. TENDER ANALYSIS

CONSTRUCTION COMPANY	BASE BID	EXTRA TO PAINT EXISTING	TOTAL
1. Bevco Homes Ltd Hamilton, Ontario	$310,800.00	$ 3,200.00	$314,000.00
2. Canadian Engineering & Contracting Co. Ltd. Hamilton, Ontario	$325,000.00	$ 4,000.00	$329,000.00
3. T.R. Hinan Construction Ltd., Fonthill, Ontario	$329,950.00	$ 3,900.00	$333,850.00
4. James Kemp Construction Ltd., Hamilton, Ontario	$329,000.00	$ 6,500.00	$335,500.00
5. K. G. Baird General Contracting Ltd., Burlington, Ontario	$333,052.00	$ 3,980.00	$337,032.00
6. Bestco Construction Corp. Hamilton, Ontario	$347,000.00	$ 2,930.00	$349,930.00

2. PROJECT DESCRIPTION

1. The City of Hamilton Public Works Department, Parks Division, Forestry Section, requires an addition of approximately 600 sq.ft. and renovations to an existing building of 6,000 sq.ft.

   The addition is to contain a women's locker and washroom plus male and female chemical spray rooms. Extensive renovation will be made to the staff office area, with electrical and mechanical up-dating to the remainder of the building.

2. Drawings and Specifications were prepared by Igor Barta Architect Inc., and Approved by City Council Feb. 12, 1991. Tenders closed on Wednesday, May 29, 1991 @ 3:00 pm E.S.D.T.

BACKGROUND:.....Cont'd

2. Project Description.....Cont'd

3. Because the existing Public Works Building is within an 'A' zoned site, an addition may not be approved without the consent of the Committee of Adjustment.

Application for a minor variance to the existing By-law has been applied for.

c.c. Mr. B. Chrystian, Manager of Parks Public Works Department
Mr. R. Martiniuk, Manager, Architectural Division
Mr. D. Heintz, Project Maintenance Engineer
Mr. J. Pook, City Horticulturist Public Works Department

9.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 24

REPORT TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Planning and Development Committee

SUBJECT: **Request for Comments - Niagara Escarpment Plan Five Year Review**

RECOMMENDATION:

That the Clerk be requested to advise the Region and the Niagara Escarpment Commission that:

a) the City of Hamilton recommends that the existing "Urban Area" designation in the Niagara Escarpment Plan for a portion of the Mohawk Sports Park (bounded by Mohawk Road to the north, the abandoned rail r.o.w. to the west, Limeridge Road to the south and Mountain Brow Blvd. to the east) and Sam Lawrence Park be maintained and not be redesignated "Escarpment Protection Area", since it will impact on the future use of these areas.

b) the other changes proposed to the Niagara Escarpment Plan do not adversely impact on the planning intentions of the City and can be supported. In particular:

   i) the inclusion of the Bruce Trail into the Niagara Escarpment Plan with policies for the development and protection of various components of the Trail;

   ii) the redesignation of lands east of Albion Falls to "Escarpment Protection Area", and,

   iii) the inclusion of the southern portion of the Royal Botanical Gardens/Cootes Paradise in to the Niagara Escarpment Plan.

c) that the City will not relinquish any rights on their autonomy for future plans.

d) that there be no impact on lands that affect freeway development.

Susan K. Reeder, Secretary

BACKGROUND:

The Planning and Development Committee at its meeting held Wednesday 1991 May 22 were in receipt of a report from the Commissioner of Planning and Development attached herewith for the reference of the Parks and Recreation Committee respecting the request from the Niagara Escarpment Commission for comments on their five year review. The Committee made various amendments to the staff recommendation, namely to ensure that designation for Sam Lawrence Park remains as it is, that no rights be relinquished on the City's autonomy, and that no impact occur on lands that affect freeway development.

c.c. Alderman Lombardo, Chairman, Planning & Development
Alderman D. Ross
Mr. A. Georgieff, Director of Local Planning

11.

CITY OF HAMILTON

- RECOMMENDATION -

MAY 1991

DATE: 1991 May 16
(P5-7-1)

REPORT TO: Mrs. Susan K. Reeder, Secretary
Planning and Development Committee

FROM: Mr. J. D. Thoms
Commissioner of Planning and Development

SUBJECT:

Niagara Escarpment Plan Five Year Review - Request for Comments

RECOMMENDATION:

That the following recommendation be submitted to the Parks and Recreation Committee for endorsement:

1) That the Clerk be requested to advise the Region and the Niagara Escarpment Commission that:

   i) the City of Hamilton recommends that the existing "Urban Area" designation in the Niagara Escarpment Plan for a portion of the Mohawk Sports Park (bounded by Mohawk Road to the north, the abandoned rail r.o.w. to the west, Limeridge Road to the south and Mountain Brow Blvd. to the east) be maintained and not be redesignated "Escarpment Protection Area", since it will impact the use of this portion of the park for active recreational purposes;

   ii) the other changes proposed to the Niagara Escarpment Plan do not adversely impact on the planning intentions of the City and can be supported. In particular:

      a) the inclusion of the Bruce Trail into the Niagara Escarpment Plan with policies for the development and protection of various components of the Trail;

      b) the inclusion of Sam Lawrence Park into the Niagara Escarpment Parks System and its redesignation to "Escarpment Protection Area";

      c) the redesignation of lands east of Albion Falls to "Escarpment Protection Area"; and,

REPORT:

The Niagara Escarpment Plan is a Provincial land use plan designed to ensure the protection of the Niagara Escarpment. The Plan is comprised of four main parts including:

- Land Use Policies;
- Development Criteria;
- The Niagara Escarpment Parks System; and,
- Appendices with a brief description of the parks within the Niagara Escarpment Parks System, and Definitions of various terms used throughout the Plan.

The Plan includes a series of nine maps, one for each Region or County along the Niagara Escarpment, which identify the land use designations assigned to all the lands within the planning area.

The review itself involved the preparation of 21 background studies or "Policy Papers" on a variety of issues. Analysis of the Plan Review document and the Policy Papers reveal that there are only a few changes proposed which have impact on the City of Hamilton. These include:

- the Bruce Trail to be a permitted use in the areas designated "Escarpment Natural Areas". New development criteria is to be introduced specifically dealing with the development and maintenance of the Trail corridor including "Overnight Rest Areas" and "Trail Access Points";
- golf courses are no longer to be a permitted use in the "Escarpment Protection Areas". Both the Chedoke and King's Forest Golf Courses are designated "Escarpment Protection Area" in the N.E.P. Notwithstanding, these golf courses are existing uses which are permitted to continue;
- the Niagara Escarpment Parks System is to be modified to include the Royal Botanical Gardens/Cootes Paradise as a "nodal" park and Sam Lawrence Park as a "Natural Environment" park. A new policy is proposed whereby municipal parks may, upon request and in agreement with the Ministry of Natural Resources and the N.E.C., be included in the Niagara Escarpment Parks System without requiring an amendment to the N.E.P.; and,
- the following changes are proposed to Map 2 - Regional Municipality of Hamilton-Wentworth (see Map 1 attached);
    - designation of Sam Lawrence Park to be changed from "Urban Area" to "Escarpment Protection Area";

In addition, Parks Division staff note that a similar designation of the City-owned property at Albion Falls as a park within the Niagara Escarpment Parks System may be worth pursuing in the future.

- **Two areas east and west of Albion Falls** - These areas are proposed for redesignation from "Urban Area" to "Escarpment Protection Area". The Parks Division has expressed concern with the lands on the east side of the Mohawk Sports Park (see attached). Specifically, it is noted that this proposed change:

  > "may be in conflict with the City's long term interests for developing Mohawk Sports Park. This portion of the park is currently undeveloped but may be required in the future for the development of a major recreational facility. The proposed designation....could hamper the development potential of this park....it is recommended that the City object to the designation of the easterly half of Mohawk Sports Park as an Escarpment Protection Area."

  The background paper prepared by the N.E.C. indicates that the basis for the proposed redesignation to "Escarpment Protection Area" is that these lands are designated "Open Space" in the City's Official Plan. However, this designation permits both active and passive recreation uses such as those existing at the Mohawk Sports Park. The redesignation to "Escarpment Protection Area" would prohibit the use of these lands for active recreational purposes.

- **Royal Botanical Gardens/Cootes Paradise** - It is proposed to incorporate the southerly portion of the Royal Botanical Gardens/Cootes Paradise into the N.E.P. from its present location in the Parkway Belt West Plan. This is part of a larger area, called the "Escarpment Link".

Other comments from the Parks Division support the changes proposed in the Plan Review document, including the provisions of the Bruce Trail (see attached letter).

CONCLUSIONS:

Based on the foregoing, both the Region and the Niagara Escarpment Commission should be advised that the City of Hamilton objects to the proposed redesignation of a portion of the Mohawk Sports Park (bounded by Mohawk Road to the north, the abandoned rail r.o.w. to the west, Limeridge Road to the south and Mountain Brow Blvd. to the east) from "Urban Area" to "Escarpment Protection Area" in the Niagara Escarpment Plan, on the basis that it will impact the potential use of the affected portion of the park, for active recreational purposes. Accordingly, the existing Niagara Escarpment Plan designation of "Urban Area" should be maintained.

Copy

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO: Mr. Alex Georgieff, M.C.I.P.
Director of Planning and Development
Attention: Caroline Floroff

YOUR FILE:

FROM: R.W. Chrystian, Manager
Parks Division

OUR FILE: 91.2106.00
PHONE: 546-4629

SUBJECT: Niagara Escarpment Plan Review

Further to your request on April 9, 1991, for input from Park's staff towards the proposed revisions to the Niagara Escarpment Plan, I have the following comments.

The Parks Division supports the proposed amendments to the Niagara Escarpment Plan including the Bruce Trail. Of particular interest to the City is the proposed inclusion of Sam Lawrence park into the Niagara Escarpment Parks System.

In this proposal, Sam Lawrence Park will remain owned and managed by the City of Hamilton, within the guidelines developed for Niagara Escarpment Natural Environment Parks. This management strategy is concurrent with our development and management plans for this park.

The benefits which can be achieved through designating Sam Lawrence Park as a Niagara Escarpment Park include the following:

A) The preservation of Sam Lawrence Park as an escarpment park with additional protection measures against future developments which could jeopardize the integrity of the site.

B) As a Niagara Escarpment Park this site would become eligible for potential funding for development initiatives which are in keeping with the objectives of the City and the Niagara Escarpment Commission. An example in this regard, could include provincial funding for the educational/interpretive exhibits currently proposed for the park.

C) Sam Lawrence Park would be included in the Niagara Escarpment Commissions advertising and promotional strategies. This could have positive spinoffs from increasing the role of Sam Lawrence Park as a tourist destination. This is in keeping with the City's objectives for increasing tourism in the Region and the development objectives for the park.

P95-7-1

PLANNING & DEVELOPMENT
LOCAL PLANNING BRANCH
MAY 06 199

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO:	Ms. Caroline Floroff Planner I Planning and Development Department	YOUR FILE:	
FROM:	Mr. C. Firth-Eagland Park Development Co-ordinator Public Works Department	OUR FILE: PHONE:	91.2106.00 546-2465
SUBJECT:	Niagara Escarpment Review	DATE:	1991 May 3

Further to our discussion on April 30, 1991, concerning the Niagara Escarpment Plan Review, I have the following comments.

One of the revisions proposed in the Niagara Escarpment Review may be in conflict with the City's long term interests for developing Mohawk Sports Park.

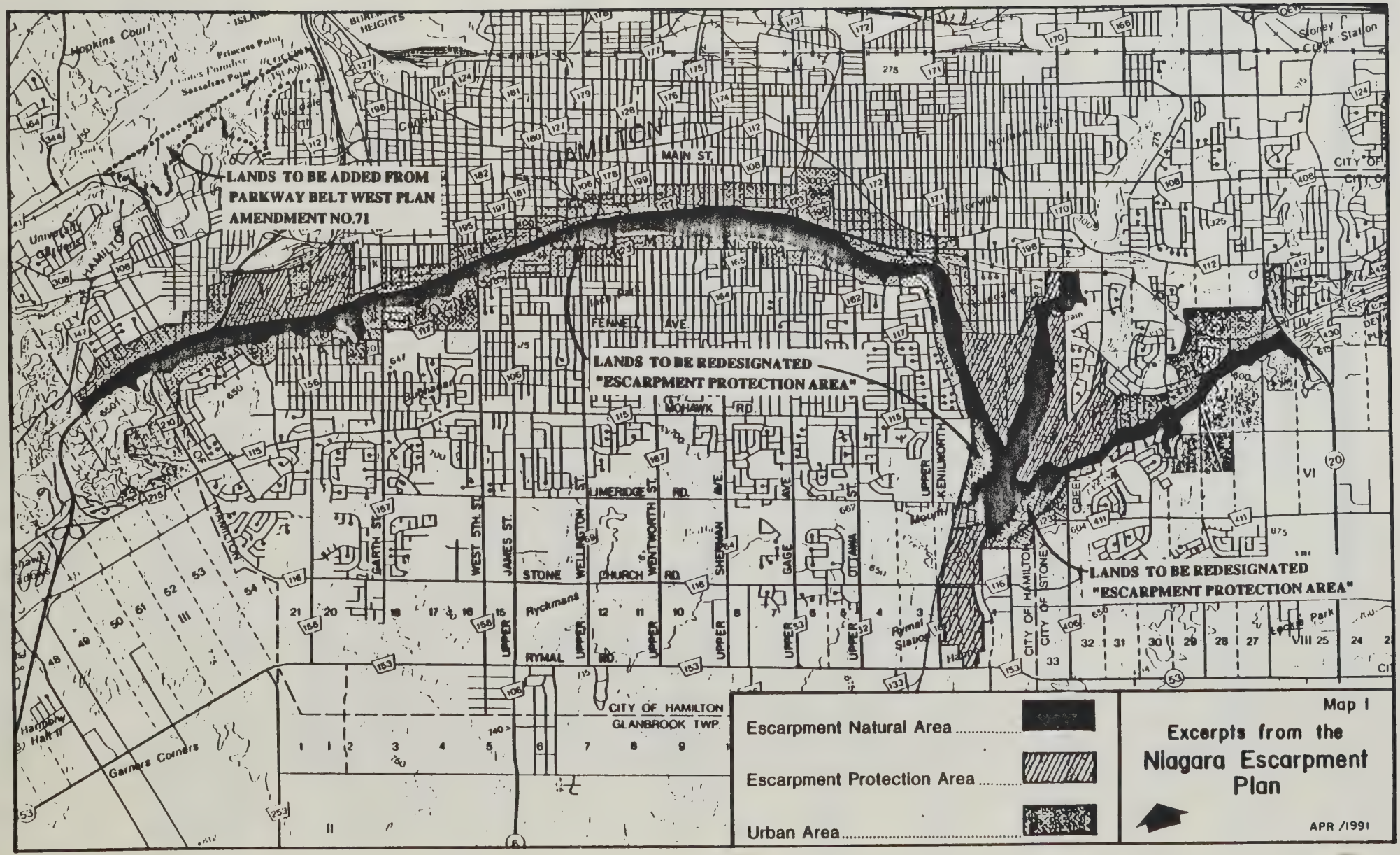
The easterly half of Mohawk Sports Park is bounded by the abandoned CN tracks, Mohawk Rd., Limeridge Rd. and Mountain Brow Blvd, as illustrated on the attached plan. This portion of the park is currently undeveloped but may be required in the future for the development of a major recreational facility.

The proposed designation of this site as an Escarpment Protection Area with the subsequent limitations for permitted uses, could hamper the development potentials of this park.

From this perspective it is recommended that the City object to the designation of the easterly half of Mohawk Sports Park as an Escarpment Protection Area.

Should you require any additional information concerning this matter, please do not hesitate to telephone me at 546-2465.

CFE/pw
attach.


LANDS TO BE ADDED FROM PARKWAY BELT WEST PLAN AMENDMENT NO.71
LANDS TO BE REDESIGNATED "ESCARPMENT PROTECTION AREA"
LANDS TO BE REDESIGNATED "ESCARPMENT PROTECTION AREA"
MAIN ST.
FENNELL AVE.
MOHAWK RD.
LIMERIDGE RD.
STONE CHURCH RD.
RYMAL RD.
CITY OF HAMILTON
GLANBROOK TWP.
Escarpment Natural Area
Escarpment Protection Area
Urban Area
Map 1
Excerpts from the
Niagara Escarpment
Plan
APR /1991

11.

CITY OF HAMILTON

- RECOMMENDATION -

MAY 1 1991

DATE: 1991 May 16
(P5-7-1)

REPORT TO: Mrs. Susan K. Reeder, Secretary
Planning and Development Committee

FROM: Mr. J. D. Thoms
Commissioner of Planning and Development

SUBJECT:

Niagara Escarpment Plan Five Year Review - Request for Comments

RECOMMENDATION:

That the following recommendation be submitted to the Parks and Recreation Committee for endorsement:

That the Clerk be requested to advise the Region and the Niagara Escarpment Commission that:

(i) the City of Hamilton recommends that the existing "Urban Area" designation in the Niagara Escarpment Plan for a portion of the Mohawk Sports Park and Sam Lawrence Park (bounded by Mohawk Road to the north, the abandoned rail r.o.w. to the west, Limeridge Road to the south and Mountain Brow Blvd. to the east) be maintained and not be redesignated "Escarpment Protection Area", since it will impact the future use of ~~this portion of the park for active recreational purposes;~~

(ii) the other changes proposed to the Niagara Escarpment Plan do not adversely impact on the planning intentions of the City and can be supported. In particular:

a) (i) the inclusion of the Bruce Trail into the Niagara Escarpment Plan with policies for the development and protection of various components of the Trail;

b) ~~the inclusion of Sam Lawrence Park into the Niagara Escarpment Parks System and its redesignation to "Escarpment Protection Area";~~

(ii) the redesignation of lands east of Albion Falls to "Escarpment Protection Area"; and,

amended ... maintain current designation

(iii) the inclusion of the southern portion of the Royal Botanical Gardens/Cootes Paradise in to the Niagara Escarpment Plan.

~~e) that~~

~~(f)~~

EXPLANATORY NOTE:

The Niagara Escarpment Commission (N.E.C.) has requested the City's comments on their Plan Review document and background papers, prepared as part of their review of the Niagara Escarpment Plan. The Niagara Escarpment Planning and Development Act requires the Commission to undertake such a review. The Commission has requested that the City's comments be forwarded to the Region with a copy to the N.E.C.

(c) That the City will not relinquish any rights on this question for future [illegible]

V. Abraham

A. Georgieff

J. D. Thoms, M.C.I.P.
Commissioner
and Development Department

A. L. Georgieff, M.C.I.P.
Director of Local Planning

(d) That [illegible]

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Niagara Escarpment Commission (N.E.C.), in accordance with the Niagara Escarpment Planning and Development Act, has undertaken a review of the Niagara Escarpment Plan (N.E.P.). As a result of this review, the N.E.C. has prepared a Plan Review document which details all the changes proposed to the N.E.P. At this time, the N.E.C. is undertaking an extensive public review program including circulation of the Plan Review document to affected municipalities for their comment. The N.E.C. has requested the City's comments be forwarded to the Region. The Region will forward our comments, as well as those of the other local municipalities in the Region, to the Commission. The Commission will then review all submissions received, and hold public hearings which are anticipated for June, 1991. The City will be notified of these public hearings. Once the hearings have been held, a hearing officers report will be prepared and reviewed by the N.E.C.. Final recommendations will be made to the Minister of Environment and Plan changes are expected by February, 1992.

In addition, the City is undertaking work to bring the City's Official Plan into conformity with the N.E.P.. The purpose of this conformity exercise is to ensure that the policies of the Hamilton Official Plan and the N.E.P. do not conflict. In January 1991, a draft of recommended changes to the City's Plan was forwarded to the N.E.C. for comment prior to formal presentation to the Planning and Development Committee. To date, comments have not been received, however, N.E.C. staff have indicated that the work appears satisfactory.

REPORT:

The Niagara Escarpment Plan is a Provincial land use plan designed to ensure the protection of the Niagara Escarpment. The Plan is comprised of four main parts including:

- Land Use Policies;
- Development Criteria;
- The Niagara Escarpment Parks System; and,
- Appendices with a brief description of the parks within the Niagara Escarpment Parks System, and Definitions of various terms used throughout the Plan.

The Plan includes a series of nine maps, one for each Region or County along the Niagara Escarpment, which identify the land use designations assigned to all the lands within the planning area.

The review itself involved the preparation of 21 background studies or "Policy Papers" on a variety of issues. Analysis of the Plan Review document and the Policy Papers reveal that there are only a few changes proposed which have impact on the City of Hamilton. These include:

- the Bruce Trail to be a permitted use in the areas designated "Escarpment Natural Areas". New development criteria is to be introduced specifically dealing with the development and maintenance of the Trail corridor including "Overnight Rest Areas" and "Trail Access Points";
- golf courses are no longer to be a permitted use in the "Escarpment Protection Areas". Both the Chedoke and King's Forest Golf Courses are designated "Escarpment Protection Area" in the N.E.P. Notwithstanding, these golf courses are existing uses which are permitted to continue;
- the Niagara Escarpment Parks System is to be modified to include the Royal Botanical Gardens/Cootes Paradise as a "nodal" park and Sam Lawrence Park as a "Natural Environment" park. A new policy is proposed whereby municipal parks may, upon request and in agreement with the Ministry of Natural Resources and the N.E.C., be included in the Niagara Escarpment Parks System without requiring an amendment to the N.E.P.; and,
- the following changes are proposed to Map 2 - Regional Municipality of Hamilton-Wentworth (see Map 1 attached);
    - designation of Sam Lawrence Park to be changed from "Urban Area" to "Escarpment Protection Area";

- two areas to the east and west of Albion Falls from "Urban Area" to "Escarpment Protection Area";

- the southerly portion of the Royal Botanical Gardens/Cootes Paradise (within the City) is to be incorporated into the N.E.P. area. It is presently within the Province's Parkway Belt West Plan;

- a new Map 10 is proposed in the N.E.P. identifying the location of each park in the Parks System and the proposed "Park Classification" (Nature Reserve, Natural Environment, Recreation, Historical, Escarpment Access and Resource Management Area).

IMPLICATIONS ON THE CITY OF HAMILTON:

There are several changes proposed to the N.E.P. that affect the City:

- **The Bruce Trail** - The location of the Bruce Trail is to be shown on the new Map 10. In addition, new policies are to be introduced throughout the N.E.P. to provide for its maintenance and development along the Escarpment. The inclusion of the Bruce Trail in the N.E.P. gives formal recognition and protection of the Trail within the Plan area. Since the Trail is an integral part of the Escarpment, it is appropriate to recognize it in the N.E.P. and to provide for its development, maintenance and protection;

- **Sam Lawrence Park** - This park is proposed as a new park within the Niagara Escarpment Parks System. It is proposed also to be redesignated from "Urban Area" to "Escarpment Protection Area" on Map 2 of the N.E.P. In response to this proposal, the staff of the Parks Division advise of the following benefits:

  "A) The preservation of Sam Lawrence Park as an escarpment park with additional protection measures against future developments which could jeopardize the integrity of the site.

  B) As a Niagara Escarpment Park this site would become eligible for potential funding for development initiatives which are in keeping with the objectives of the City and the Niagara Escarpment Commission. An example, in this regard, could include provincial funding for the education/interpretive exhibits currently proposed for the park.

  C) Sam Lawrence Park would be included in the Niagara Escarpment Commission's advertising and promotion strategies. This could have positive spinoffs from increasing the role of Sam Lawrence Park as a tourist destination. This is in keeping with the City's objectives for increasing tourism in the Region and the development of objectives for the park."

In addition, Parks Division staff note that a similar designation of the City-owned property at Albion Falls as a park within the Niagara Escarpment Parks System may be worth pursuing in the future.

- **Two areas east and west of Albion Falls** - These areas are proposed for redesignation from "Urban Area" to "Escarpment Protection Area". The Parks Division has expressed concern with the lands on the east side of the Mohawk Sports Park (see attached). Specifically, it is noted that this proposed change:

  > "may be in conflict with the City's long term interests for developing Mohawk Sports Park. This portion of the park is currently undeveloped but may be required in the future for the development of a major recreational facility. The proposed designation....could hamper the development potential of this park....it is recommended that the City object to the designation of the easterly half of Mohawk Sports Park as an Escarpment Protection Area."

  The background paper prepared by the N.E.C. indicates that the basis for the proposed redesignation to "Escarpment Protection Area" is that these lands are designated "Open Space" in the City's Official Plan. However, this designation permits both active and passive recreation uses such as those existing at the Mohawk Sports Park. The redesignation to "Escarpment Protection Area" would prohibit the use of these lands for active recreational purposes.

- **Royal Botanical Gardens/Cootes Paradise** - It is proposed to incorporate the southerly portion of the Royal Botanical Gardens/Cootes Paradise into the N.E.P. from its present location in the Parkway Belt West Plan. This is part of a larger area, called the "Escarpment Link".

Other comments from the Parks Division support the changes proposed in the Plan Review document, including the provisions of the Bruce Trail (see attached letter).

CONCLUSIONS:

Based on the foregoing, both the Region and the Niagara Escarpment Commission should be advised that the City of Hamilton objects to the proposed redesignation of a portion of the Mohawk Sports Park (bounded by Mohawk Road to the north, the abandoned rail r.o.w. to the west, Limeridge Road to the south and Mountain Brow Blvd. to the east) from "Urban Area" to "Escarpment Protection Area" in the Niagara Escarpment Plan, on the basis that it will impact the potential use of the affected portion of the park, for active recreational purposes. Accordingly, the existing Niagara Escarpment Plan designation of "Urban Area" should be maintained.

With respect to the other changes proposed, the City should support:

- the inclusion of the Bruce Trail and the related policies into the plan;
- the inclusion of Sam Lawrence Park into the Niagara Escarpment Parks System and its redesignation to "Escarpment Protection Area";
- the redesignation of lands east of Albion Falls to "Escarpment Protection Area"; and,
- the inclusion of the southern portion of the Royal Botanical Gardens/Cootes Paradise in to the Niagara Escarpment Plan.

Given that the proposed changes impact on municipal parks, it would be advisable to submit this report and associated recommendations to the Parks and Recreation Committee for its consideration.

C.F.:ns/dkp
NIAG.ESC

Copy

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO: Mr. Alex Georgieff, M.C.I.P.
Director of Planning and Development
Attention: Caroline Floroff

YOUR FILE:

FROM: R.W. Chrystian, Manager
Parks Division

OUR FILE: 91.2106.00
PHONE: 546-4629

SUBJECT: Niagara Escarpment Plan Review

Further to your request on April 9, 1991, for input from Park's staff towards the proposed revisions to the Niagara Escarpment Plan, I have the following comments.

The Parks Division supports the proposed amendments to the Niagara Escarpment Plan including the Bruce Trail. Of particular interest to the City is the proposed inclusion of Sam Lawrence park into the Niagara Escarpment Parks System.

In this proposal, Sam Lawrence Park will remain owned and managed by the City of Hamilton, within the guidelines developed for Niagara Escarpment Natural Environment Parks. This management strategy is concurrent with our development and management plans for this park.

The benefits which can be achieved through designating Sam Lawrence Park as a Niagara Escarpment Park include the following:

A) The preservation of Sam Lawrence Park as an escarpment park with additional protection measures against future developments which could jeopardize the integrity of the site.

B) As a Niagara Escarpment Park this site would become eligible for potential funding for development initiatives which are in keeping with the objectives of the City and the Niagara Escarpment Commission. An example in this regard, could include provincial funding for the educational/interpretive exhibits currently proposed for the park.

C) Sam Lawrence Park would be included in the Niagara Escarpment Commissions advertising and promotional strategies. This could have positive spinoffs from increasing the role of Sam Lawrence Park as a tourist destination. This is in keeping with the City's objectives for increasing tourism in the Region and the development objectives for the park.

Should this designation prove successful for Sam Lawrence Park then a similar designation for the City-owned property at Albion Falls may be worth pursuing, at a future date.

It is my understanding the Planning and Development Department will be forwarding a recommendation to the Planning and Development committee concerning the proposed amendments to the Niagara Escarpment Plan, for their consideration. Will you please forward these recommendations to all members of the Parks and Recreation Committee, for their information, prior to advancing the document for Council approval.

Should you require any additional information concerning this matter, please do not hesitate to telephone me at 546-4629.

CFE/pw

P 9 S-7-1

PLANNING & DEVELOPMENT
LOCAL PLANNING BRANCH
MAY 06 1991
TO
CAM
ADMIN.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO: Ms. Caroline Floroff
Planner I
Planning and Development Department

YOUR FILE:

FROM: Mr. C. Firth-Eagland
Park Development Co-ordinator
Public Works Department

OUR FILE: 91.2106.00
PHONE: 546-2465

SUBJECT: Niagara Escarpment Review

DATE: 1991 May 3

Further to our discussion on April 30, 1991, concerning the Niagara Escarpment Plan Review, I have the following comments.

One of the revisions proposed in the Niagara Escarpment Review may be in conflict with the City's long term interests for developing Mohawk Sports Park.

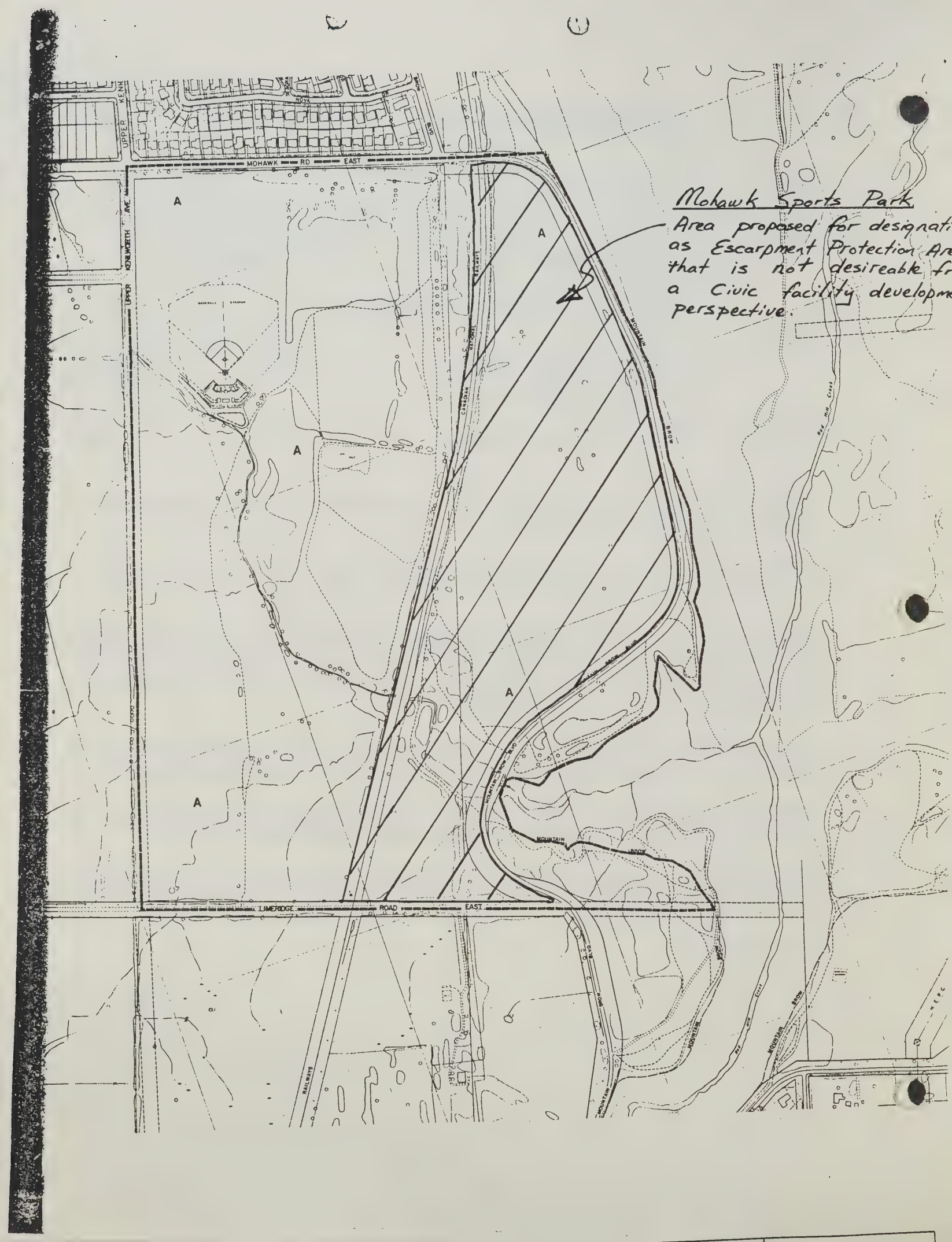
The easterly half of Mohawk Sports Park is bounded by the abandoned CN tracks, Mohawk Rd., Limeridge Rd. and Mountain Brow Blvd, as illustrated on the attached plan. This portion of the park is currently undeveloped but may be required in the future for the development of a major recreational facility.

The proposed designation of this site as an Escarpment Protection Area with the subsequent limitations for permitted uses, could hamper the development potentials of this park.

From this perspective it is recommended that the City object to the designation of the easterly half of Mohawk Sports Park as an Escarpment Protection Area.

Should you require any additional information concerning this matter, please do not hesitate to telephone me at 546-2465.

CFE/pw
attach.



Mohawk Sports Park

Area proposed for designati
as Escarpment Protection Ar
that is not desireable fr
a Civic facility developm
perspective.

Dundurn Castle - has considered selling as part of de-accessioning.

attachments

BACKGROUND:

The Hamilton Historical Board at its meeting of 1991 June 11 were in receipt of the following report from the Director of Culture and Recreation and adopted the foregoing recommendation.

The Management of Collections has become increasingly important in museum work. The policies were recently revised and fine tuned as a housekeeping activity and reviewed to make sure our museum procedures are current with the industry-wide standards.

The Collections Management Standard, which sets the guidelines for proper documentation and maintenance of museum collections, was one of the six original basic museological standards identified by the Ministry of Culture and Communications.

The policies attached may have different formats or wording as they apply to each individual museum but are similar in principle and philosophy.

Some of the differences include:

Whitehern:
- the McQuesten artifacts make up the majority of the collection however, appropriate artifacts can be added to fill in the gaps in the collection.

The Hamilton Military Museum
- addressed collecting restricted weapons.
- chose not to sell artifacts as a means of de-accessioning as the museum has eliminated non-essential artifacts and now collect only artifacts that are relevant.

The Hamilton Children's Museum
- the policy acknowledges that the museum collects both historical and contemporary articles.
- touchable and untouchable classification for artifacts have been included.
- methods of collection mentions "fabrication" in this case a bill of sale may not be applicable.
- in addition collection items may be purchased out of exhibit and display account.

CITY OF HAMILTON

- RECOMMENDATION -

11.

DATE: 1991 June 12

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. Stella Glover, Acting Secretary
Hamilton Historical Board

SUBJECT: **Collections Management Policies for the Five City Museums**

RECOMMENDATION:

a) *That the attached Collections Management Policies for the five museums of the City of Hamilton be approved.*

b) *That the attached Collections Management Policies replace the Collection Management Policies written in 1981.*

Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

2 ....

IMAGINATION MARKET WANTS YOUR CAST-OFFS!

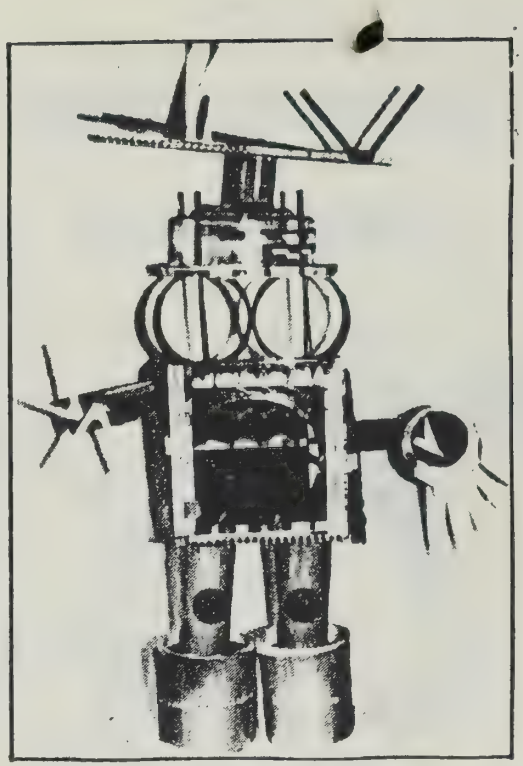
Since 1982, the **Imagination Market** has been collecting scraps, offcuts, samples, old or excess stock and waste packaging from Lower Mainland businesses and manufacturers. Through the imagination of kids, these waste materials are transformed into spaceships, puppets, flowers, hats, animals . . . in fact anything that can be imagined can be made from recycled scrap. The Market is continually growing as is the demand for new materials. With your help we can meet this demand as well as promote recycling and increase creativity.

OUR BUSINESS IS PICKING UP

If you set your usable scrap aside, **Imagination Market** will pick it up regularly, at your convenience and without disrupting your operations. We currently collect from over 200 businesses who appreciate our reliability and efficiency.

WHAT HAPPENS TO THESE MATERIALS?

Once collected, materials are dropped off at our warehouse, sorted and prepared by teams of mentally handicapped volunteers either for sale through our non-profit store or for re-use in our many kids' community workshops and in our own FREE Drop-In Weekend Workshop.



* Last year over 200,000 children and adults played with Imagination Market materials.

* Over 300 van loads of materials were diverted from the landfill.

WHY SHOULD YOU DONATE YOUR SCRAP?

On the practical side it's obvious – you'll save on disposal costs. Ideologically, your support means employment opportunities, work training for the mentally handicapped, accessibly-priced art materials, increased recycling and most importantly, the joy and self esteem experienced by thousands of children as they discover their unique creativity.

OUR REPUTATION

*"What originally had started as a department project on an experimental basis, has resultd in our enlisting the aid of the **Imagination Market** to clear our recyclable coloured stock on an on-going basis.*

*The **Imagination Market** has proved to be very reliable. Their staff are efficient, polite and have not missed a single pick-up to date."*

B.C. TELEPHONE COMPANY

IMAGINATION MARKET IS A PROUD MEMBER OF THE G.V.R.D. RECYCLING COMMITTEE AND B.C. WASTE EXCHANGE

What do people say about Imagination Market™?

"Seeing what people – big and small – make in here – brightens one's day! Long live the Imagination Market!!"

"This is an incredibly creative outlet for kids and adults. I love it."

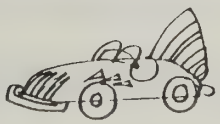
"I really think this place is neat! If I was a kid, I'd live here all day!"

"A fine, positive way to foster kids' creativity!"

"Wonderfully magical, especially for youngsters and oldsters."

And what gets made?







Masks	Sculptures
Hats	Insects
Robots	Collages
Vehicles	Patterns
Dolls	Boats
Mobiles	Flowers
Puppets	Machines

Practically Anything!

HOW WE'RE FUNDED

The **Imagination Market** maintains a high degree of self-sufficiency with the bulk of our revenue coming from the sale of children's workshops to the community. Festivals, Shopping Malls, Community events and businesses sponsor the **Imagination Market Workshop** as a **FREE** hands-on creative activity. Other revenue comes from sales, memberships and fundraising. Government job grants provide the remaining income to this viable and expanding non-profit business.

IMAGINATION MARKET™

Vancouver Headquarters
528 Powell Street
Vancouver, B.C.
V6A 1G9
253-1033

Nanaimo
308 Fitzwilliam Street
Nanaimo, B.C.
V9R 3A5
754-7036

Store Hours:
Thurs., Fri., Sat. and Sun. 11 am - 5 pm
Drop-In Workshop Hours:
Sat. and Sun. 12 Noon - 4 pm
Collections:
Mon. through Fri. 8:30 am - 4:30 pm

IMAGINATION MARKET™

FROM YOU...



...TO US!

Creative Recycling from IMAGINATION MARKET™

a non-profit arts and recycling association.

Photo by Adrian Zaler

January 9, 1991

ROXANNE PEARCE
Imagination Market
528 Powell Street
Vancouver, B.C.
V6A 1G9

Dear Ms. Pearce:

I was very much impressed with the article in the November issue of VM & SD, outlining the operations of the recycling/reuse program in your city. As a visual person, I'm very much familiar with what can be re-used and have been creating design elements in my home from materials I have purchased after scanning demolition yards. I really believe that there is a visual sector of the population out there that can now play an incredible role in restoring our environment because we see many more creative uses out of things than many of the average person. What your establishment has created is absolutely fantastic and congratulations to you all!

I think there is great opportunity to introduce Imagination Market concepts in my city and with so many families dealing with recession hardships, these workshops could create new family activities and introduce the conservation approach to the public at the same time. Please send me further information on your organization and hopefully we can discuss more about the program. You may contact me at the address below or call me at (416) 525-2943. I anxiously await your reply.

Sincerely,

Victoria

Victoria Munroe
20 Bold St., #4
Hamilton, Ontario
L8P 1T2

Themes for both in-house workshops and outreach programs run the gamut from musical instruments, Father's Day gifts, dragons, water toys, sun hats and puppets. "We try not to limit it," notes Pearce. "So in promoting water toys, I suggest floaters and sinkers and squishers and squirters. We don't want to just have them come in and build a boat." Adult workshops center around jewelry and more sophisticated, wearable things. Grown-up customers come to make gifts, projects for home or classroom, or to simply rediscover creativity in a casual, social setting.

THOUGH SCHOOL groups and teachers are a large part of the I.M. constituency, the Imagination Market is strongly involved with the general public through events and festivals and drop-in workshops. Says Pearce. "That's becoming even more important as governments, corporations and groups are seeing the interest as well as the importance of environmental concerns — the fun side to recycling." Continues Pearce. "The creative part of our mandate is almost as important, or just as important as the recycling aspect. Our mission statement reads: 'a non-profit organization dedicated to encouraging creativity and promoting waste awareness by reclaiming safe industrial discards for imaginative reuse.' It's very equally a concern for reclaiming and also creative reuse."



The Imagination Market's "reduce, reuse and recycle" philosophy involves creating decorations for not only shopping centers, but corporate functions, community events, etc. These centerpieces were commissioned for Vancouver's Children's Festival.

I.M. lives by the three R's: "reduce, reuse and recycle." According to Pearce, the founders of the market believe recycling is the least important of those three. "In fact, we try to avoid the word recycling even though we call ourselves a non-profit artists and recycling foundation. We really aren't recycling, we're reusing."

An I.M. list of area printers, manufacturers and retailers donating things they would normally throw out has taken years to develop. Now, I.M. receives several calls a day from individuals who think they have something the market can use. "People are starting to look at their cast-offs in different ways, and it's exciting to see," says Pearce. Additionally, if anyone contacts the Recycling Hotline in Vancouver, they're often directed to the market.

Gathering the materials requires a lot of legwork and phoning. "I'm told a lot of our suppliers think we're nuts," laughs Pearce. "They think we're a really strange group of people who get excited about sticky paper that has holes in it." Actually, those suppliers' waste costs are being cut by the market's free weekly pick up.

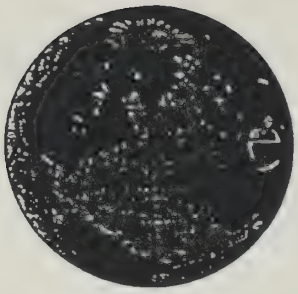
A LONG-TERM GOAL for I.M. is to expand nationally and eventually internationally. Through mail-order service, I.M. has sent reclaimed items to the States and as far as Romania and Poland. I.M. raw materials are sold in kits by mail order (a brochure lists possible contents), or by group size for hat or mask workshops. So while retail expansion is on hold (a board committee is conducting careful research), the mail-order branch of the market is fulfilling international outreach and education capacities.

Explains Pearce. "Expansion is very important, but we're also trying to advance our own area and get much more involved with adults. Another area we've found to be very successful is party decorations and contract decorations for shopping mall anniversaries or sales. We go in as a service and decorate for them." I.M. has been involved in such projects as corporate and government parties, room decoration and custom centerpieces, stage sets and art direction. One of greater Vancouver's largest shopping centers, Metrotown, has employed I.M. to create an environment for its first and second anniversary celebrations.

With a membership over 2,500, the Imagination Market recorded serving over 25,000 shoppers in 1989 and over 130,000 workshop participants. Weekly group bookings continue to grow and reflect the financial expansion I.M. has witnessed — from a gross revenue of $7,000 in 1984 to a budget of over $500,000 in 1989. Revenue over the last two years has jumped from $350,000 to $750,000.

It seems the enthusiasm of I.M.'s staff and volunteers is really reaching out, and this year, over 75-percent self-funded through sales of workshops at fairs and events, the service is free to the public. ■

Editor's note: *For more information about the Imagination Market, contact: Roxanne Pearce, Imagination Market, 528 Powell St., Vancouver, BC V6A 1G9, CANADA; 604-253-1033.*



earthworks

IMAGINATION MARKET

IN THE EARLY '80s, teachers Kate Hickock and Daphne Trivett moved with their families to Vancouver, B.C., from the U.S. East Coast, bringing with them a unique recycling/reuse program now known as the Imagination Market (I.M.). A concept borrowed from an artistic reuse program at the Boston Children's Museum called "Recycle," the Imagination Market supplies safe, industrial cast-offs, cut-outs and leftovers — otherwise destined for landfill — to creative people and projects in all parts of the world. I.M. stores and its mail-order business are getting people to look again at society's discards.

Originally intended as a mobile workshop at various events and festivals, the market's first outreach debuted at Vancouver's Paper Fair in 1981. Immediate success led to a need for storage and work space, and the city of Vancouver, appreciating the I.M. concept and outreach programs, donated a space for storage. Soon, a schedule of weekly in-house workshops and a mail-order system were established, and I.M. sought larger accommodations. In June of 1989, I.M. moved to its present 11,000-sq.-ft. space in Vancouver at 528 Powell St.

The Vancouver location (one of three including a Nanaimo, B.C., branch and another in Edmonton, Alb.) includes warehouse space and a materials prep room as well as a large store, the workshop area and an art gallery. Monthly exhibits at I.M.'s Found Art Gallery feature artists who use cast-offs and recycled materials. (A recent exhibit "Totally Rust," opened for an artist whose sculpture is based on rusticated, reclaimed items.) In the store, window displays and suspended vignettes prepared by the store staff show customers what can be done with I.M. materials. Another area houses individually priced "specialty items" such as adhesive neon scraps, imperfect beads or vibrant foam reclaimed from the grips of windsurfers.

A STAFF OF NINE full-time, 21 part-time and over 100 volunteers gathers up five van loads per week of scrap from more than 300 manufacturers, commercial printers, sign makers and other industrial producers of interesting cut-outs and leftovers. In the stores, patrons can choose from 500 bins of colored cardboard, tissue paper, shiny vinyl, scraps, punch-outs, leather, paper, plastic, fabric, wood and rubber. Scraps are transformed into almost anything — from costumes, spaceships and jewelry to artwork, toys and party decorations. But if the creative spirit should wane, an I.M. guidebook, "Imagibook," offers recyclers ideas and hints about connection methods, adhesive types and project examples.



One of greater Vancouver's biggest shopping centers, Metrotown, employed the Imagination Market to create decorations for its first and second anniversary celebrations.

Individuals, groups, families, students and seniors can join the market ($10 for students and seniors, $15 for adults and $25 for families). As members, everything they buy in the store is half price. They also receive a newsletter, "The Imagineer," four times a year. Members and dabblers alike can participate in weekly workshops, and free (a contribution is sometimes suggested) outreach programs at fairs and festivals introduce the market's unique conservation approach to the public.

In outreach workshops, I.M. volunteers create a theme, like hats or flowers. According to Roxanne Pearce, communications manager for the market, that way children don't have to carry something they've made. The children can wear their creations, which then become part of the whole festive atmosphere. Patrons enter an I.M. area or booth, are given a quick explanation of how the materials are used and then have free rein to create. Often, when lines are long, there is some sort of time restraint, but I.M. tries to avoid any restrictions at all on creative recycling.

continued

FEB 6 1991

January 24, 1991

Mr. Brian Hinkley
Alderman Ward 3
City Hall
71 Main Street, West
Hamilton, Ontario

Dear Mr. Hinkley:

Attached is an article that I'm confident you'll find of great interest as I did. I've taken the initiative to respond to this article because I feel that a similar program has great potential to develop here in our city with the help of local supporters, public outreach and a creative team. I have contacted the Communications Manager of Imagination Market and she has been kind enough to send literature on the organization. (See attached copies.)

I am addressing this program to you, asking for your opinion and thoughts in hope that you may guide me through the proper avenues or to other organizations in the city that have the same objectives as myself which may find this information challenging and exciting. I trust that you will give some time to this since the re-use system is of extreme importance and I know your mandate for the election is to concentrate on cleaning up the air, water and land of Hamilton.

I look forward to your reply.

Sincerely,

Victoria

Victoria Munroe
20 Bold Street, Apt. #4
Hamilton, Ontario
L8P 1T2
525-2943

I would request that your organization discuss the merits of becoming involved in developing a similar project here in Hamilton.

Should there be interest from the Arts Community, the Business Community and those involved in the environment, I would be willing to assist in bringing together the interested parties.

I would appreciate hearing feedback from your organization.

Yours very sincerely,

Brian Hinkley

Brian Hinkley,
Alderman, Ward 3;
Chairman of the Keep Hamilton Clean Committee;
Member of the Chairman's Advisory Committee on Environmental Issues.

BH:dd

c.c. Ms. Victoria Munroe, 20 Bold Street, Apt. #4, Hamilton, Ontario. L8P 1T2.

TY COUNCIL

ce & Administration
Committee
-Chairman

Keep Hamilton
lean Committee
-Chairman

Seniors Centre
easibility Study
-Chairman

Harbour Task
Force
-Chairman

Handbill
Sub-Committee
-Chairman

milton Municipal
etirement Fund
-Chairman

amilton Seniors
Council
-Liaison

rks & Recreation
Committee
-Member

milton Non-Profit
Housing
-Member

gional Engineering
Committee
-Member

gional Economic
lanning Committee
-Member

nan's Environmental
visory Committee
-Member

nilton-Wentworth
dren's Aid Society
-Member

Recycled Paper

Brian Hinkley Alderman Ward Three

71 Main Street West
Hamilton, Ontario
L8N 3T4

Tel: (416) 546-2730
Res: (416) 572-7500

February 19, 1991.

FEB 2 1 1991

Ms. Susan Reeder,
Secretary,
Arts Advisory Sub-Committee,
Clerk's Department,
City Hall,
71 Main Street West,
Hamilton, Ontario.
L8N 3T4.

Dear Ms. Reeder:

*Re: **THE ARTS COMMUNITY ... THE ENVIRONMENT ... AND BUSINESS***

Please find enclosed, for your information, an interesting project that is currently being operated in Vancouver and Nanaimo, British Columbia.

I believe the enclosures clearly explain how the Arts Community, the Business Community and the Environmentalists can develop a worthwhile project for the community.

This information was forwarded to me by Ms. Victoria Munroe. Ms. Munroe is particularly concerned about the artistic and environmental benefits to be developed by such an undertaking.

BACKGROUND:

The Arts Advisory Sub-Committee, at its meeting held Thursday, 1991 June 6th, were in receipt of correspondence forwarded to them by Alderman B. Hinkley which he had received from Ms. Victoria Munroe. Ms. Munroe has provided background information on this project, which is herewith attached.

At the Arts Advisory Sub-Committee meeting, the manager of Cultural Services advised in her Information Report that the 1990 October Study on the Expansion Plan for the Hamilton Children's Museum proposes a recycle shop for a new Children's Museum.

cc: Alderman B. Hinkley
Mr. C. Renaud, Chairman, Arts Advisory Sub-Committee
Mrs. M. Havelka, Manager of Cultural Services
Ms. C. York, Arts Co-Ordinator

10(6)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 June 7

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT: The Arts Community - The Environment - and Business

RECOMMENDATION:

a) That the concept of an artistic reuse program in conjunction with the Children's Museum be endorsed; and

b) That this concept be referred to the Director of Culture and Recreation for the appropriate implementation prioritization within the Departmental budget; and

c) That information on artistic reuse programs, attached herewith to this Report, be forwarded to Arts organizations in the community for their information.

Susan K. Reeder

Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To be determined and requested by the Director of Culture and Recreation in the appropriate year's Departmental budget request.

ONTARIO ARTS COUNCIL
ARTS
CONSEIL DES ARTS DE L'ONTARIO

Chair / Présidente
Nalini Stewart
Executive Director/
Directeur général
Norman B. Walford

ONTARIO ARTS COUNCIL
BOARD MEMBERS

Nalini Stewart (Chair)	Toronto
deLobe Panet (Vice-Chair)	Ottawa
Lucie Amyot	Toronto
Brock Armstrong	London
Mary Jane Christakos	Sudbury
Mina Grossman	Windsor
Barbara Ivey	Toronto
Thomas A. Jamieson	Niagara-on-the-Lake
William Johnston	Toronto
Peggy Nash	Toronto
Donald C. Paterson	Thunder Bay
Michael Rayner	Toronto

April 1991

An agency of the government of Ontario / Un organisme du gouvernement de l'Ontario

151 Bloor Street West, Suite 500, Toronto, Ontario, M5S 1T6 Telephone (416) 961-1660 FAX (416) 961-7796 Toll-free 1-800-387-0058
151, rue Bloor ouest, Bureau 500, Toronto (Ontario) M5S 1T6 Téléphone (416) 961-1660 Télécopieur (416) 961-7796 Sans frais 1-800-387-0058

10(a.)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 June 10

REPORT TO: Mr. Kevin Christenson, Secretary
Parks and Recreation Committee

FROM: Mrs. Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT: **Ontario Arts Council - Hamilton Appointee**

RECOMMENDATION:

That the Honourable Rosario Marchese, Minister of Culture and Communications, be requested to give consideration to appointing a Hamilton representative to the Board of the Ontario Arts Council in the upcoming appointment process.

Susan K. Reeder, Secretary

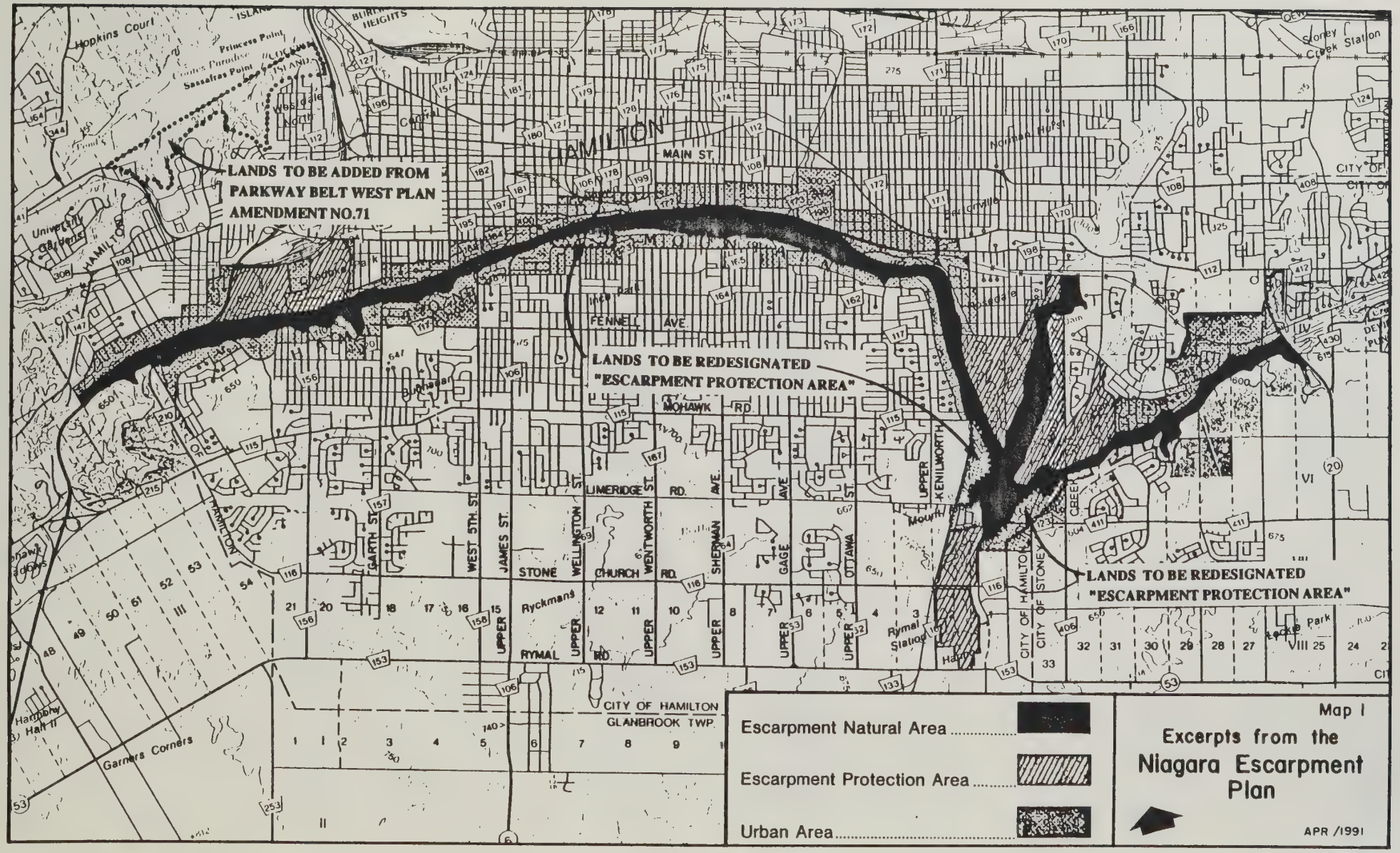
FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Arts Advisory Sub-Committee, upon its request, were in receipt of a listing of the Board members of the Ontario Arts Council. A copy of the list is herewith attached.

cc: Chuck Renaud, Chairman
Arts Advisory Sub-Committee
Cheryl York, Arts Co-Ordinator


LANDS TO BE ADDED FROM PARKWAY BELT WEST PLAN AMENDMENT NO.71
LANDS TO BE REDESIGNATED "ESCARPMENT PROTECTION AREA"
LANDS TO BE REDESIGNATED "ESCARPMENT PROTECTION AREA"
HAMILTON
MAIN ST.
FENNELL AVE.
MOHAWK RD.
LIMERIDGE RD.
STONE CHURCH RD.
RYMAL RD.
CITY OF HAMILTON
GLANBROOK TWP.
CITY OF HAMILTON
CITY OF STONEY CREEK
Escarpment Natural Area
Escarpment Protection Area
Urban Area
Map 1
Excerpts from the
Niagara Escarpment Plan
APR /1991

COLLECTIONS MANAGEMENT POLICY
WHITEHERN

GENERAL PRINCIPLES

1) Material relating to the McQuesten family at Whitehern is of primary importance. However, non-McQuesten artifacts will be considered to fill gaps in Whitehern's collection.

2) Each artifact must:
- be in good condition or, in the case of a very significant item, in restorable condition.
- be capable of being displayed and/or stored in the current facilities in a museologically sound manner.
- fit into the exhibition themes and/or areas of collection and study.

3) Very large items will be considered provided either Whitehern or the Hamilton Historical Board establishes in advance:
- a permanent exhibition site or permanent, museologically acceptable, storage facility.
- adequate funding to properly move, mount and/or store the artifact.
- agreement as to who will maintain the artifact and source of funding for same.

4) Duplicate items may be accepted provided there is sufficient storage space to accommodate them.

5) The Curator is responsible for accepting donations and may refuse to accept any item offered to Whitehern for any reason, which may include:
    - lack of relevance
    - lack of adequate storage space
    - duplication
    - poor condition

6) Whitehern will not accept an item for the sole purpose of disposing of it. The Museum may, however, accept an item it does not wish to retain, on an interim basis:
    - to transfer to another institution as a service to the owner
    - as part of a larger, generally relevant, donation in order to secure the entire acquisition

7) In accepting an item permanently, Whitehern, and the Hamilton Historical Board, will attempt, where practically possible, to maintain the item. Therefore, care is exercised in accepting any item in need of conservation.

8) Through the Corporation of the City of Hamilton, Whitehern will provide adequate

insurance for the collection, both permanent and temporary, while on display, in storage or out on loan.

9) All acquisitions will be accessioned promptly, following established procedures.

ACQUISITION

DONATION

1) An item acquired by Whitehern as a donation (gift) requires, on the donation form, the donor's signature, as well as those of the Curator and the Manager of Cultural Services of the City of Hamilton before the item may be accessioned.

2) An equivalent document may be accepted instead of a donation form e.g. copy of a donor's will in the case of a bequest.

3) A donated item becomes the property of the Corporation of the City of Hamilton to be retained or disposed of as the City chooses. A statement to this effect must appear on the donation form.

4) Donation includes the acquisition of any assignable rights under current copyright laws e.g. exhibition rights. Should the Copyright law be amended at any time, changes or additions to assignable rights are considered retroactive for previous donations in terms of their having been assigned to the City, through donation to Whitehern.

5) No guarantees will be given the donor with regard to retaining, displaying or labelling any item in an acquisition.

6) Any donation accepted with conditions attached, except with regard to an income tax receipt, requires the prior approval of the Manager of Cultural Services.

7) Whitehern will not knowingly accept as a donation any item whose ownership is in question. Lacking any evidence to the contrary, the Museum staff presumes that the individual signing a donation form is the rightful owner of the item in question and has the legal right to sign such a form.

PURCHASE

1) An artifact purchased by Whitehern is done so in the name of the Museum and becomes the property of the City of Hamilton. It is then accessioned in the same manner as for a donation.

2) A purchase must be accompanied by a bill of sale.

3) The purchase agreement must include the acquisition of all assignable rights i.e. without any restrictions attached regarding copyright.

4) No purchase with conditions attached may be executed without the prior consent of the Manager of Cultural Services.

5) Whitehern will not enter into a purchase agreement with any employee (paid or volunteer) of the Museum, employee of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

6) The decision to purchase an artifact, within the financial limitations of Whitehern's operating budget, rests with the Curator. Purchases requiring funds in excess of the operating budget account for acquisitions requires the consent of the Manager of Cultural Services.

7) Whitehern will not knowingly purchase an artifact whose ownership is in question. Lacking any evidence to the contrary, the Museum staff presumes that the person presenting an invoice for the item in question is the rightful and legal owner.

8) Purchases should be made with discretion as a means of filling gaps in the collections. Whenever possible, an artifact should not be purchased from a private individual but rather donated and an evaluation for tax purposes given.

INTERNAL TRANSFER

An artifact may be transferred from another City of Hamilton museum to Whitehern, by mutual agreement of the Curators involved. The Hamilton Historical Board will be kept informed of such transfers. A receipt acknowledging the transfer must be signed for both institutions. Such items must meet the conditions for donation and are accessioned as such.

TRADE

1) From time to time an item may be acquired by trade. It becomes the property of the City of Hamilton and all the procedures should be followed with it as for a donation to Whitehern.

2) Trades require the approval of the Hamilton Historical Board (see Deaccessioning).

LOAN

1) An item may be acquired temporarily by loan. A loan to Whitehern must be for a specific purpose e.g. display, research, education, and returned at the end of the

stated loan period unless extended by mutual agreement and, again, for a specific period and specific purpose.

2) "Permanent loans" to Whitehern are not accepted from private individuals but may be from organizations and institutions. Such items must not form the main portion, or central feature, of a permanent exhibition and the loan forms must include a clause requiring six months written notice before such items are removed from Whitehern.

3) Incoming loans are made at the discretion of the Curator unless special financial requirements (i.e. other than shipping etc.) are included e.g. payment of exhibition fees. Such special requirements require the prior consent of the Manager of Cultural Services.

4) Recording of incoming loans with regard to insurance must follow current Corporation of the City of Hamilton practices.

5) Borrowed items not in use by Whitehern should be returned to their source as soon as possible.

REFERENCE AND SPARE PARTS

1) Under normal circumstances, acquisitions will be fully accessioned. It is possible, however, to receive in an acquisition items which should not be accessioned. These are items which have little or no historic and/or monetary value as such and which usually fall into the categories of spare parts (e.g. button, badge) or reference material (e.g. newspaper clipping). An item, once it is accessioned is accountable and it would be an expense and time consuming to keep track of these items.

2) Such items will be acknowledged on the donation form, as a spare part or reference item not to be accessioned.

3) Items are deemed to be spare parts or reference material at the discretion of the Curator.

LENDING

1) An item from Whitehern may be loaned to other museums, institutions, businesses or groups for such purposes as display, research, education. Loans are not made to private individuals.

2) An outgoing loan is made at the discretion of the Curator and may be refused for such reasons as age/condition of artifact, rarity of artifact, use of artifact at Whitehern, conditions in the borrower's setting.

3) Only items permanently acquired by Whitehern will be considered for lending.

4) borrowers may be asked beforehand to show proof of adequate insurance, adequate security, and environmental conditions which meet museums standards.

5) Each loan will have a definite termination date which may be extended by mutual agreement. "Permanent loans" to outside agencies will not be made.

DEACCESSIONING

MCQUESTEN FAMILY BEQUESTS

Artifacts received as a part of the McQuesten family bequest shall not be de-accessioned (in any manner including destruction, reassignment, transfer, trade, sale) as per the agreement entered into between the McQuesten family and the City of Hamilton.

From time to time, it may be necessary to dispose of artifacts from the collection not received as a part of the McQuesten family bequest. Reasons may include, condition, relevance, duplication, status as an artifact. These items should be deaccessioned from the records and the files following established procedures.

DESTRUCTION (not applicable to artifacts received as a part of the McQuesten family bequest).

1) An item that is deemed damaged beyond repair, or which the Curator wishes to dispose of for one reason or another, is recommended for destruction/disposal by the Curator. The recommendation must be endorsed by the Hamilton Historical board and then approved by the Parks and Recreation Committee.

2) Upon final approval for disposal by the Parks and Recreation Committee, items are disposed of discreetly by the Curator.

REASSIGNMENT (not applicable to artifacts received as a part of the McQuesten family bequest.)

An item entered into the Accession Register which is not deemed to be an artifact by the Curator, upon approval of the Hamilton Historical Board, may be removed from the Accession Register and transferred to a more suitable section of the Museum such as to the spare parts collection, the reference collection, display furniture, exhibit props, programming.

INTERNAL TRANSFER (not applicable to artifacts received as a part of the McQuesten family bequest.)

At the discretion of the two Curators involved, an artifact may be transferred from Whitehern to another City of Hamilton Museum. The Hamilton Historical Board will be kept informed of such transfers. A receipt acknowledging the transfer must be signed for both institutions. The item is then deaccessioned from the Whitehern collection.

EXTERNAL TRANSFERS (not applicable to artifacts received as a part of the McQuesten family bequest.)

1) An artifact may be transferred, in effect donated, to another institution or organization on the recommendation of the Curator. This recommendation must be endorsed by the Hamilton Historical Board and approved by the Parks and Recreation Committee. The Curator must submit with the recommendation reasons/justifications within the guidelines of this Policy. The Hamilton Historical Board, or the Parks and Recreation Committee, may reject the Curator's recommendation with reasons.

2) As these transfers are gifts of City of Hamilton property, they are not made to private individuals.

3) The Curator and/or the Hamilton Historical Board and/or the Parks and Recreation Committee may attach such restrictions on an external transfer as may be in the best interests of Whitehern and/or City of Hamilton e.g. having first refusal on the artifact if the receiving institution plans to deaccession it in the future.

TRADE (not applicable to artifacts received as a part of the McQuesten family bequest.)

1) It may be in the best interest of the Museum to trade duplicate or irrelevant material. Trading should be done with care, each case judged on its own merit. Any trade must be recommended by the Curator with reasons/justifications within the guidelines of this Policy. The endorsement of the Hamilton Historical Board and approval of the Parks and Recreation Committee are required. Either group may reject the Curator's recommendation with reasons.

2) As a trade involves the receiving, as well as the giving, of artifacts, trades may be entered into with private individuals as well as with other institutions, organizations.

3) Whitehern will not enter into a trade agreement with any employee (paid or volunteer) of the Museum, employee of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

RETURN (not applicable to artifacts received as a part of the McQuesten family bequest.)

1) Any item permanently acquired by Whitehern is the property of the Corporation of the City of Hamilton. The City is under no obligation to return any such item. However, the Hamilton Historical Board will consider endorsing a request from the original donor for the return of an item, upon written request from the source to Whitehern. It will then be forwarded to the Parks and Recreation Committee for approval.

2) All such requests will be passed to the Hamilton Historical Board for consideration and should be accompanied by a recommendation, for or against, from the Curator. Such requests will usually only be supported by the Curator for museological reasons such as relevance, conditions, duplication etc.

3) Any request for the return of a permanently acquired artifact by a relative/descendant of the original donor will not be considered unless accompanied by proof that this individual would have been the sole legal heir to the item had it not been given to Whitehern.

SALE (not applicable to artifacts received as a part of the McQuesten family bequest.)

No artifact in the Whitehern collection may be disposed of by sale or by auction.

LOST, STOLEN, MISSING

1) All thefts and/or missing items must be reported to the Manager of Cultural Services immediately.

2) The reporting of other types of missing material to the Police is at the discretion of the Manager of Cultural Services.

3) Any item not located in the collection in two consecutive inventories is listed as "missing" and the records so amended.

EVALUATIONS

1) Evaluation may be carried out by the Curator, for income tax purposes, within the guidelines issued by Revenue canada.

2) Internal evaluations for insurance or other purposes may be carried out by the Curator.

3) No member of the Whitehern staff (paid or volunteer), the Hamilton Historical Board or the Department of Culture & Recreation may carry out an evaluation on

behalf of Whitehern, either in writing or orally, for an item which is not the property of the Museum.

4) No Whitehern employee (paid or volunteer) will carry out evaluations during his/her own time while identifying him/herself as an employee of Whitehern or of the Corporation of the City of Hamilton.

This policy may not be altered without approval of the Hamilton Department of Culture and Recreation, and approval of Hamilton City Council where applicable.

1991 May 27

COLLECTIONS MANAGEMENT POLICY
HAMILTON MILITARY MUSEUM

GENERAL PRINCIPLES

1) Material relating to the military history of the City of Hamilton and the surrounding Militia District is of primary importance. However, the broader aspect of Canada's military role ca.1790 to 1970 is also examined so Canadian military items from across the country will be considered for the collections.

2) With the exception of the British Army and Navy in Canada, an item from another country will not be considered for permanent retention unless it has a specific connection with the Hamilton Militia District.

3) Each artifact must:
- be in good condition, or, in the case of a very significant item, in restorable condition.
- be capable of being displayed and/or stored in the current facilities in a museologically sound manner.
- fit into one of the major exhibition themes and/or areas of collection and study.

4) Very large items will be considered provided either the Hamilton Military Museum or the Hamilton Historical Board establishes in advance:
- a permanent exhibition site or permanent, museologically acceptable, storage facility.
- adequate funding to properly move, mount and/or store the artifact.
- agreement as to who will maintain the artifact and source of funding for same.

5) Duplicate items may be accepted provided there is sufficient storage space to accommodate them.

6) The Curator is responsible for accepting donations and may refuse to accept any item offered to the Hamilton Military Museum for reasons which may include:

- lack of relevance
- lack of adequate storage space
- duplication
- poor condition

7) The Hamilton Military Museum will not accept an item for the sole purpose of disposing of it. The Museum may, however, accept an item it does not wish to retain, on an interim basis:

- to transfer to another institution as a service to the owner
- as part of a larger, generally relevant, donation in order to secure the entire acquisition.

City of Hamilton and all the procedures should be followed with it as for a donation to the Hamilton Military Museum.

2) Trades require the approval of the Hamilton Historical Board (see Deaccessioning).

LOAN

1) An item may be acquired temporarily by loan. A loan to the Hamilton Military Museum must be for a specific purpose e.g. display, research, education, and returned at the end of the stated loan period unless extended by mutual agreement and, again, for a specific period and specific purpose.

2) "Permanent loans" to the Hamilton Military Museum are not accepted from private individuals but may be from organizations and institutions. Such items must not form the main portion, or central feature, of a permanent exhibition and the loan forms must include a clause requiring six months written notice before such items are removed from the Hamilton Military Museum.

3) Incoming loans are made at the discretion of the Curator unless special financial requirements (i.e. other than shipping etc.) are included e.g. payment of exhibition fees. Such special requirements require the prior consent of the Manager of Cultural Services.

4) Recording of incoming loans with regard to insurance must follow current Corporation of the City of Hamilton practices.

5) Borrowed items not in use by the Hamilton Military Museum should be returned to their source as soon as possible.

REFERENCE AND SPARE PARTS

1) Under normal circumstances, acquisitions will be fully accessioned. It is possible, however, to receive in an acquisition items which should not be accessioned. These are items which have little or no historic and/or monetary value as such and which usually fall into the categories of spare parts (e.g. button, badge) or reference material (e.g. newspaper clipping). An item, once it is accessioned is accountable and it would be an expense and time consuming to keep track of these items.

2) Such items will be acknowledged on the donation form, as a spare part or reference item not to be accessioned.

3) Items are deemed to be spare parts or reference material at the discretion of the Curator.

LENDING

1) An item from the Hamilton Military Museum may be loaned to institutions, business or groups for such purposes as display, research, education. Loans are not made to private individuals.

2) An outgoing loan is made at the discretion of the Curator and may be refused for such reasons age/condition of artifact, rarity of artifact, use of artifact in the Hamilton Military Museum, conditions in the borrower's setting.

3) Only items permanently acquired by the Hamilton Military Museum will be considered for lending.

4) Non-museum borrowers will be asked beforehand to show proof of adequate insurance, adequate security, and environmental conditions which meet museums standards.

5) Each loan will have a definite termination date which may be extended by mutual agreement. "Permanent loans" to outside agencies will not be made.

6) Loans of restricted or prohibited weapons must be carried out in accordance with the Criminal Law Amendment Act, 1977, and only to institutions with exempt status under Section 96 (lc) of this Act.

DEACCESSIONING

From time to time it may be necessary to dispose of items from the collections. Reasons may include, condition, relevance, duplication, status as an artifact. These items should be deaccessioned from the records and the files closed following procedures outlined in the Museum's Collections Management Manual.

DESTRUCTION

1) An item that is deemed damaged beyond repair, or which the Curator wishes to dispose of for one reason or another, is recommended for destruction/disposal by the Curator. The recommendation must be endorsed by the Hamilton Historical Board and then approved by the Parks and Recreation Committee.

2) Upon final approval for disposal by the Parks and Recreation Committee, a restricted or prohibited weapon must be turned over to the police for destruction. Other items are disposed of discreetly by the Curator.

REASSIGNMENT

An item entered into the Accession Register which is not deemed to be an artifact by the Curator, upon approval of the Hamilton Historical Board, may be removed from the Accession Register and transferred to a more suitable section of the Museum such as to the spare parts collection, the reference collection, display furniture, exhibit props, programming.

INTERNAL TRANSFER

At the discretion of the two Curators involved, an artifact may be transferred from the Hamilton Military Museum to another City of Hamilton Museum. The Hamilton Historical Board will be kept informed of such transfers. A receipt acknowledging the transfer must be signed for both institutions. The item is then deaccessioned from the Hamilton Military Museum collection.

EXTERNAL TRANSFERS

1) An artifact may be transferred, in effect donated, to another institution or organization on the recommendation of the Curator. This recommendation must be endorsed by the Hamilton Historical Board and approved by the Parks and Recreation Committee. The Curator must submit with the recommendation reasons/justifications within the guidelines of this Policy. The Hamilton Historical Board, or the Parks and Recreation Committee, may reject the Curator's recommendation with reasons.

2) As these transfers are gifts of City of Hamilton property, they are not made to private individuals.

3) The Curator and/or the Hamilton Historical Board and/or the Parks and Recreation Committee may attach such restrictions on an external transfer as may be in the best interests of the Hamilton Military Museum and/or the City of Hamilton e.g. having first refusal on the artifact if the receiving institution plans to deaccession it in the future.

TRADE

1) It may be in the best interest of the Museum to trade duplicate or irrelevant material. Trading should be done with care, each case judged on its own merit. Any trade must be recommended by the Curator with reasons/justifications within the guidelines of this Policy. The endorsement of the Hamilton Historical Board and approval of the Parks and Recreation Committee are required. Either group may reject the Curator's recommendation with reasons.

2) As a trade involves the receiving, as well as the giving, of artifacts, trades may be entered into with private individuals as well as with other institutions, organizations.

3) The Hamilton Military Museum will not enter into a trade agreement with any employee (paid or volunteer) of the Museum, employee of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

RETURN

1) Any item permanently acquired by the Hamilton Military Museum is the property of the Corporation of the City of Hamilton. The City is under no obligation to return any such item. However, the Hamilton Historical Board will consider endorsing a request from the original donor for the return of an item, upon written request from the source to the Hamilton Military Museum. It will then be forwarded to the Parks and Recreation Committee for approval.

2) All such requests will be passed to the Hamilton Historical Board for consideration and should be accompanied by a recommendation, for or against, from the Curator. Such requests will usually only be supported by the Curator for museological reasons such as relevance, condition, duplication etc.

3) Any request for the return of a permanently acquired artifact by a relative/descendant of the original donor will not be considered unless accompanied by proof that this individual would have been the sole legal heir to the item had it not been given to the Hamilton Military Museum.

SALE

No artifact in the Hamilton Military Museum collection may be disposed of by sale or by auction.

LOST, STOLEN, MISSING

1) All thefts and/or missing items must be reported to the Manager of Cultural Services immediately.

2) All missing restricted or prohibited weapons must be reported to the police immediately as per Section 102(2) of the Criminal Law Amendment Act, 1977. The reporting of other types of missing material to the police is at the discretion of the Manager of Cultural Services.

3) Any item not located in the collection in two consecutive inventories is listed as "missing" and the records so amended.

4) A stolen artifact, if not recovered in six months should be so indicated in the records.

EVALUATIONS

1) Evaluations may be carried out by the Curator, for income tax purposes, within the guidelines issued by Revenue Canada.

2) Internal evaluations for insurance or other purposes may be carried out by the Curator.

3) No member of the Hamilton Military Museum staff (paid or volunteer), the Hamilton Historical Board or the Department of Culture and Recreation may carry out an evaluation on behalf of the Hamilton Military Museum, either in writing or orally, for an item which is not the property of the Museum.

4) No Hamilton Military Museum employee (paid or volunteer) will carry out evaluations during his/her own time while identifying him/herself as an employee of the Hamilton Military Museum or of the Corporation of the City of Hamilton.

COLLECTIONS

The broad general theme for the Hamilton Military Museum is Canadian military history and traditions from the 1790s to the 1970s. Material relating to local regiments, or to local residents, is of particular importance. Beyond that is a desire to collect a solid representative collection for the British Army and Navy in Canada and for all branches of the Canadian Armed Forces from the late eighteenth century to the 1970s. This includes uniforms, equipment, insignia, medals, memorabilia, weapons. Consideration is given to forming collections in specific areas for the purposes of study and/or type collections. These items are not necessarily displayed intact. They, too, relate to the Museum's themes.

This policy may not be altered without approval of the Hamilton Department of Culture and Recreation, and approval of Hamilton City Council where applicable.

1991 May 24

COLLECTIONS MANAGEMENT POLICY
THE HAMILTON CHILDREN'S MUSEUM

1. GENERAL PRINCIPLES

1.1 The Children's Museum will seek to develop a collection of objects relevant to its purpose as an institution which is to encourage children of all ages to discover, through a participatory experience, a sensory awareness of the world around us; a knowledge of all aspects of our local area - past, present and future; an understanding of childhood through the ages.

1.2 The museum will collect, conserve, preserve, exhibit, interpret and research the collection objects according to acceptable museum standards.

1.3 The term "collection" as used in this Collection Policy is understood to mean the acquisition of artifacts which may be of either contemporary or historical significance and directly relevant to the Children's Museum's Statement of Purpose.

1.4 Collection objects may include apparatus, historical artifacts, display items, and multi-media material.

1.5 Collection items will be classified according to their method of handling as either:

1.5.1 Touchable - may be used as hands-on material in exhibits (i.e. replaceable).

1.5.2 Non-touchable - may not be used as hands-on material in exhibits (i.e. not readily replaceable).

1.6 Collection methods will include:

1.6.1 Acquisition

* Donation
* Purchase
* Internal Transfer
* Trade
* Field work
* Fabrication

1.6.2 Incoming Loans

* Short-term
* Long-term (or "Permanent")

1.7 Each artifact must:

* be in good condition or, in the case of a very significant item, in restorable condition.

* be capable of being displayed and/or stored in the current facilities in a museologically sound manner.
* fit into one of the major exhibition themes and/or areas of collection and study.

1.8 Very large items will be considered provided either the Children's Museum or the Hamilton Historical Board establishes in advance:

* a permanent exhibition site or permanent, museologically acceptable, storage facility.
* adequate funding to properly move, mount and/or store the artifact.
* agreement as to who will maintain the artifact and source of funding for same.

1.9 Duplicate items may be accepted provided there is sufficient storage space to accommodate them.

1.10 The Curator is responsible for accepting donations and may refuse to accept any item offered to the Children's Museum for any reasonable reason, which may include:

* lack of relevance
* lack of adequate storage space
* duplication
* poor condition

1.11 The Children's Museum will not accept an item for the sole purpose of disposing of it. The Museum may, however, accept an item it does not wish to retain, on an interim basis:

* to transfer to another institution as a service to the owner
* as part of a larger, generally relevant, donation in order to secure the entire acquisition.

1.12 In accepting an item permanently, The Children's Museum, and the Hamilton Historical board, will attempt, where practically possible, to maintain the item. Therefore, care is exercised in accepting any item in need of conservation.

1.13 Through the Corporation of the City of Hamilton, The Children's Museum will provide adequate insurance for the collection, both permanent and temporary, while on display, in storage or out on loan.

1.14 All acquisitions will be accessioned promptly, following procedures outlined in The Children's Museum's Collections Management Manual.

2. ACQUISITION

2.1 DONATION

2.1.1 An item acquired by The Children's Museum as a donation (gift) requires, on the donation form, the donor's signature, as well as those of the Curator and a representative of the City of Hamilton before the item may be accessioned.

2.1.2 An equivalent document may be accepted instead of a donation form e.g. copy of a donor's will in the case of a bequest.

2.1.3 A donated item becomes the property of the Corporation of the City of Hamilton to be retained or disposed of as the City chooses. A statement to this effect must appear on the donation form.

2.1.4 Donation includes the acquisition of any assignable rights under current Copyright laws e.g. exhibition rights. Should the Copyright law be amended at any time, changes or additions to assignable rights are considered retroactive for previous donations in terms of their having been assigned to the City, through donation to The Children's Museum.

2.1.5 No guarantees will be given the donor with regard to retaining, displaying or labelling any item in an acquisition.

2.1.6 Any donation accepted with conditions attached, except with regard to an income tax receipt, requires the prior approval of the Manager of Cultural Services.

2.1.7 The Children's Museum will not knowingly accept as a donation any item whose ownership is in question. Lacking any evidence to the contrary, the Museum staff presumes that the individual signing a donation form is the rightful owner of the item in question and has the legal right to sign such a form.

2.2 PURCHASE

2.2.1 An artifact purchased by The Children's Museum is done so in the name of the Museum and becomes the property of the City of Hamilton. It is then accessioned in the same manner as for a donation.

2.2.2 A purchase must be accompanied by a bill of sale or copy (originals may be retained by City of Hamilton Treasury Department) if the item is purchased using funds from the acquisition account.

2.2.3 The purchase agreement must include the acquisition of all assignable rights i.e. without any restrictions attached regarding copyright.

2.2.4 No purchase with conditions attached may be executed without the prior consent of the Manager of Cultural Services.

2.2.5 The Children's Museum will not enter into a purchase agreement with any employee (paid or volunteer) of the Museum, employee of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

2.2.6 The decision to purchase an artifact, within the financial limitations of The Children's Museum operating budget, rests with the Curator. Purchases requiring funds in excess of the operating budget account for acquisitions or exhibits and displays requires the consent of the Manager of Cultural Services.

2.2.7 The Children's Museum will not knowingly purchase an artifact whose ownership is in question. Lacking any evidence to the contrary, the Museum staff presumes that the person presenting an invoice for the item in question is the rightful and legal owner.

2.2.8 In general purchases which relate directly to one of the temporary exhibits will be made using funds from the Exhibits and Displays account, and shall usually be "touchable" or "hands-on" in nature. Purchases made using funds from the Acquisition account will be made with discretion and shall be "untouchable" and historical or irreplaceable in nature.

2.2.9 Whenever possible, an artifact should not be purchased from a private individual but rather donated and an evaluation for tax purposes given.

2.3 INTERNAL TRANSFER

An artifact may be transferred from another City of Hamilton museum to The Children's Museum, by mutual agreement of the Curators involved. The Hamilton Historical Board will be kept informed of such transfers. A receipt acknowledging the transfer must be signed for by both institutions. Such items must meet the conditions for donation and are accessioned as such.

2.4 TRADE

2.4.1 From time to time an item may be acquired by trade. It becomes the property of the City of Hamilton and all the procedures should be followed with it as for a donation to The Children's Museum.

2.4.2 Trades require the approval of the Hamilton Historical Board (see Deaccessioning).

2.5 FIELD WORK

Certain objects, e.g. natural specimens may be acquired by collecting in the field.

2.6 FABRICATION

2.6.1 Certain objects may be entered into the collection which have been fabricated on-site by staff and/or volunteers.

2.6.2 Objects which are made off-site by volunteers but using Museum-funded materials may also be entered into the collection.

2.6.3 Objects which are made off-site by volunteers where Museum-source funds are not used may be entered into the collection but will usually be treated as donations.

2.7 UN-ACCESSIONED ACQUISITIONS

2.7.1 Under normal circumstances, acquisitions will be fully accessioned. It is possible, however, to receive in an acquisition items which should not be accessioned. These are items which have little or no historic and/or monetary value as such.

2.7.2 Such items will be acknowledged on the donation form, as acquisitions not to be accessioned.

2.7.3 The decision not to accession a particular acquisition will be made at the discretion of the Curator.

3. INCOMING LOANS

3.1 An item may be acquired temporarily by loan. A loan to The Children's Museum must be for a specific purpose e.g. display, research, education, and returned at the end of the stated loan period unless extended by mutual agreement and, again, for a specific period and specific purpose.

3.2 "Permanent" or long-term loans (longer than one year) to The Children's Museum will not be accepted from private individuals, but may be from organizations and institutions, at the discretion of the Curator. Such items must not form the main portion, or central feature, of a permanent exhibition and the loan forms must include a clause requiring six months written notice before such items are removed from The Children's Museum. Exceptions to this policy may be considered at the discretion of the Curator and subject to the approval of the Manager of Cultural Services.

3.3 Incoming loans are made at the discretion of the Curator unless special financial arrangements are required in which case the prior consent of the Manager of Cultural Services must be obtained.

3.4 Recording of incoming loans with regard to insurance must follow current Corporation of the City of Hamilton practices.

3.5 Borrowed items not in use by The Children's Museum should be returned to their source as soon as possible.

3.6 It is understood that objects on loan will not be withdrawn before the end of the exhibition for which they were loaned.

3.7 The Museum may exhibit or store any object on loan in the same manner as similar objects belonging to them, but exhibition of objects loaned is not guaranteed.

4. OUTGOING LOANS

4.1 An item from The Children's Museum may be loaned to institutions, businesses or groups for such purposes as display, research, or education. Loans are not made to private individuals.

4.2 An outgoing loan is made at the discretion of the Curator and may be refused for such reasons as age/condition of artifact, rarity of artifact, use of artifact in the Museum, conditions in the borrower's setting.

4.3 Only items permanently acquired by the Museum will be considered for lending.

4.4 Borrowers may be asked beforehand to show proof of adequate insurance, adequate security, and environmental conditions which meet museums standards.

4.5 Each loan will have a definite termination date which may be extended by mutual agreement. "Permanent loans" to outside agencies will not be made.

5. DEACCESSIONING

From time to time it may be necessary to dispose of items from the collections. Reasons may include, condition, relevance, duplication, or status as an artifact. These items should be deaccessioned from the records and the files closed following procedures outlined in the Museum's Collections Management Manual.

5.1 DESTRUCTION

5.1.1 An item that is deemed damaged beyond repair, or which the Curator wishes to dispose of for one reason or another, is recommended for destruction/disposal by the Curator. The recommendation must be endorsed by the Hamilton Historical Board and then approved by the Parks and Recreation Committee.

5.1.2 Upon final approval for disposal by the Parks and Recreation Committee, a restricted or prohibited item must be turned over to the police for destruction. Other items are disposed of discreetly by the Curator.

5.2 REASSIGNMENT

An item entered into the Accession Register which is not deemed to be an artifact by the Curator, upon approval of the Hamilton Historical Board, may be removed from the Accession Register and transferred to a more suitable section of the Museum such as to the library, teacher resources, exhibit props and apparatus, or building furnishings and equipment.

5.3 INTERNAL TRANSFER

At the discretion of the two Curators involved, an artifact may be transferred from the Museum to other City of Hamilton Museum. The Hamilton Historical Board will be kept informed of such transfers. A receipt acknowledging the transfer must be signed for by both institutions. The item is then deaccessioned from the Museum collection.

5.4 EXTERNAL TRANSFERS

5.4.1 An artifact may be transferred, in effect donated, to another institution or organization on the recommendation of the Curator. This recommendation must be endorsed by the Hamilton Historical Board and approved by the Parks and Recreation Committee. The Curator must submit with the recommendation reasons/justifications within the guidelines of this Policy. The Hamilton Historical Board, or the Parks and Recreation Committee may reject the Curator's recommendation with reasons.

5.4.2 As these transfers are gifts of City of Hamilton property, they are not made to private individuals.

5.4.3 The Curator and/or the Hamilton Historical Board and/or the Parks and Recreation Committee may attach such restrictions on an external transfer as may be in the best interests of the Museum and/or the City of Hamilton e.g. having first refusal on the artifact if the receiving institution plans to deaccession it in the future.

5.5 TRADE

5.5.1 It may be in the best interest of the Museum to trade duplicate or irrelevant material. Trading should be done with care, each case judged on its own merit. Any trade must be recommended by the Curator with reasons/justifications within the guidelines of this Policy. The endorsement of the Hamilton Historical Board and approval of the Parks and Recreation Committee are required. Either group may reject the Curator's recommendation with reasons.

5.5.2 As a trade involves the receiving, as well as the giving, of artifacts, trades may be entered into with private individuals as well as with other institutions, organizations.

5.5.3 The Hamilton Children's Museum will not enter into a trade agreement with any employee (paid or volunteer) of the Museum, employee of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

5.6 RETURN

5.6.1 Any item permanently acquired by the Museum is the property of the Corporation of the City of Hamilton. The City is under no obligation to return any such item. However, the Hamilton Historical Board will consider endorsing a request from the original donor for the return of an item, upon written request from the source to the Museum. It will then be forwarded to the Parks and Recreation Committee for approval.

5.6.2 All such requests will be passed to the Hamilton Historical Board for consideration and should be accompanied by a recommendation, for or against, from the Curator. Such requests will usually only be supported by the Curator for museological reasons such as relevance, condition, duplication etc.

5.6.3 Any request for the return of a permanently acquired artifact by a relative/descendant of the original donor will not be considered unless accompanied by proof that this individual would have been the sole legal heir to the item had it not been given to the Museum.

5.7 SALE

No artifact in the Museum collection may be disposed of by sale or by auction.

5.8 LOST, STOLEN, MISSING

5.8.1 All thefts and/or missing items must be reported to the Manager of Cultural Services immediately.

5.8.2 The reporting of missing material to the police is at the discretion of the Manager of Cultural Services.

5.8.3 Any item not located in the collection in two consecutive inventories is listed as "missing" and the records so amended.

5.8.4 A stolen artifact, if not recovered in six months should be so indicated in the records.

6. EVALUATIONS

6.1 Evaluations may be carried out by the Curator, for income tax purposes, within the guidelines issued by Revenue Canada.

6.2 Internal evaluations for insurance or other purposes may be carried out by the Curator.

6.3 No member of the Museum staff (paid or volunteer), the Hamilton Historical Board or the Department of Culture and Recreation may carry out an evaluation on behalf of the Museum, either in writing or orally, for an item which is not the property of the Museum.

6.4 No Museum employee (paid or volunteer) will carry out evaluations during his/her own time while identifying him/herself as an employee of the Museum or of the Corporation of the City of Hamilton.

This policy may not be altered without approval of the Hamilton Department of Culture and Recreation and approval of Hamilton City Council where applicable.

1991 May 31

COLLECTIONS MANAGEMENT POLICY
DUNDURN CASTLE

GENERAL PRINCIPLES

1) Material relating to the lives and careers of Sir Allan Napier MacNab and his family and servants, and the construction, alteration, and daily operation of his buildings and estate will be considered for acquisition. Items with a clear Dundurn Castle provenance will be of primary importance, however representative artifacts from other sources will be considered to fill gaps in the collection.

2) Artifacts acquired for exhibition in the restored room settings must not obviously post-date the terminal date of 1855. Artifacts which post-date 1855 may be acquired for research or temporary exhibition providing they have a clear Dundurn Castle provenance. These items may date from any period including the 20th century.

3) Each artifact must:
   - be in good condition or, in the case of a very significant item, in restorable condition.
   - be capable of being displayed and/or stored in the current facilities in a museologically sound manner.
   - fit into one of the major exhibition themes and/or areas of collection and study.

4) Very large items will be considered provided either Dundurn Castle or the Hamilton Historical Board establishes in advance:
   - a permanent exhibition site or permanent, museologically acceptable, storage facility.
   - adequate funding to properly move, mount and/or store the artifact.
   - agreement as to who will maintain the artifact and source of funding for same.

5) Duplicate items may be accepted provided there is sufficient storage space to accommodate them.

6) The Curator is responsible for accepting donations and may refuse to accept any item offered to Dundurn Castle for reasons which may include:
   - lack of relevance
   - lack of adequate storage space
   - duplication
   - poor condition

7) Dundurn Castle will not accept an item for the sole purpose of disposing of it. The

Museum may, however, accept an item it does not wish to retain, on an interim basis:
- to transfer to another institution as a service to the owner.
- as part of a larger, generally relevant, donation in order to secure the entire acquisition.

8) In accepting an item permanently, Dundurn Castle and the Hamilton Historical Board will attempt, where practically possible, to maintain the item. Therefore, care is exercised in accepting any item in need of conservation.

9) Through the Corporation of the City of Hamilton, Dundurn Castle will provide adequate insurance for the collection, both permanent and temporary, while on display, in storage or out on loan.

10) All acquisitions will be accessioned promptly, following accepted procedure and using the Heritage Sentinel Collections Record System.

ACQUISITION

DONATION

1) An item acquired by Dundurn Castle as a donation (gift) requires, on the donation form, the donor's dated signature, as well as those of the Curator and a representative of the City of Hamilton before the item may be accessioned.

2) An equivalent document may be accepted instead of a donation form e.g. copy of a donor's will in the case of a bequest.

3) A donated item becomes the property of the Corporation of the City of Hamilton to be retained or disposed of as the City chooses. A statement to this effect must appear on the donation form.

4) Donation includes the acquisition of any assignable rights under current Copyright laws e.g. exhibition rights. Should the Copyright law be amended at any time, changes or additions to assignable rights are considered retroactive for previous donations in terms of their having been assigned to the City, through donation to Dundurn Castle.

5) No guarantees will be given to the donor with regard to retaining, displaying or labelling any item in an acquisition.

6) Any donation accepted with conditions attached, except with regard to an income tax receipt, requires the prior approval of the Manager of Cultural Services.

7) Dundurn Castle will not knowingly accept as a donation any item whose ownership is in question. Lacking any evidence to the contrary, the Museum staff presumes that the individual signing a donation form is the rightful owner of the item in question and has the legal right to sign such a form.

PURCHASE

1) An artifact purchased by Dundurn Castle is purchased in the name of the Museum and becomes the property of the City of Hamilton. It is then accessioned in the same manner as for a donation.

2) A purchase must be accompanied by a bill of sale.

3) The purchase agreement must include the acquisition of all assignable rights i.e. without any restrictions attached regarding copyright.

4) No purchase with conditions attached may be executed without the prior consent of the Manager of Cultural Services.

5) Dundurn Castle will not enter into a purchase agreement with any employee (paid or volunteer) of the Museum, employee of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

6) The decision to purchase an artifact, within the financial limitations of Dundurn Castle's operating budget, rests with the Curator. Purchases requiring funds in excess of the operating budget account for acquisitions requires the consent of the Manager of Cultural Services.

7) Dundurn Castle will not knowingly purchase an artifact whose ownership is in question. Lacking any evidence to the contrary, the Museum staff presumes that the person presenting an invoice for the item in question is the rightful and legal owner.

8) Purchases should be made with discretion as a means of filling gaps in the collections or to retain in the area an important local item which would other wise be lost. Whenever possible, an artifact should not be purchased from a private individual but rather donated and an evaluation for tax purposes given.

INTERNAL TRANSFER

An artifact may be transferred from another City of Hamilton museum to Dundurn Castle, by mutual agreement of the Curators involved. The Hamilton Historical Board will be kept informed of such transfers. A receipt acknowledging the transfer must be signed for both institutions. Such items must meet the conditions for donation and are accessioned as such.

TRADE

1) From time to time an item may be acquired by trade. It becomes the property of the City of Hamilton and all the procedures should be followed with it as for a donation to Dundurn Castle.

2) Trades require the approval of the Hamilton Historical Board (see Deaccessioning).

LOAN

1) An item may be acquired temporarily by loan. A loan to Dundurn castle must be for a specific purpose e.g. display, research, education, and returned at the end of the stated loan period unless extended by mutual agreement and, again, for a specific period and specific purpose.

2) "Permanent loans" to Dundurn Castle are not accepted from private individuals but may be from organizations and institutions. Such items must not form the main portion, or central feature, of a permanent exhibition and the loan forms must include a clause requiring six months written notice before such items are removed from Dundurn Castle.

3) Incoming loans are made at the discretion of the Curator unless special financial requirements (i.e. other than shipping etc.) are included e.g. payment of exhibition fees. Such special requirements require the prior consent of the Manager of Cultural Services.

4) Recording of incoming loans with regard to insurance must follow current Corporation of the City of Hamilton practices.

5) Borrowed items not in use by Dundurn Castle should be returned to their source as soon as possible.

REFERENCE AND SPARE PARTS

1) Under normal circumstances, acquisitions will be fully accessioned. It is possible, however, to receive in an acquisition items which should not be accessioned. These are items which have little or no historic and/or monetary value as such and which usually fall into the categories of spare parts or reference material (e.g. newspaper clipping).

2) Such items will be acknowledged on the donation form, as a spare part or reference item not to be accessioned.

3) Items are deemed to be spare parts or reference material at the discretion of the

Curator.

ARCHAEOLOGICAL MATERIAL

All archaeological collections excavated from Dundurn and Harvey Parks will become the property of the City of Hamilton, and will be classified, catalogued, reported and stored according to the requirements of the Ministry of Culture and Communications and the Ontario Heritage Foundation. Only licensed archaeologists operating under the authority of the City of Hamilton may conduct archaeological excavations on the site. Artifacts removed by other persons will be deemed to be stolen.

LENDING

1) An item from Dundurn Castle may be loaned to institutions, businesses or groups for such purposes as display, research, education. Loans are not made to private individuals.

2) An outgoing loan is made at the discretion of the Curator and may be refused for such reasons as age/condition of artifact, rarity of artifact, use of artifact in Dundurn Castle and conditions in the borrower's setting.

3) Only items permanently acquired by Dundurn Castle will be considered by lending.

4) Borrowers may be asked beforehand to show proof of adequate insurance, adequate security, and environmental conditions which meet museums standards.

5) Each loan will have a definite termination date which may be extended by mutual agreement. "Permanent loans" to outside agencies will not be made.

6) Loans of restricted or prohibited weapons must be carried out in accordance with the Criminal Law Amendment Act, 1977, and only to institutions with exempt status under Section 96 (1c) of this Act.

DEACCESSIONING

From time to time it may be necessary to dispose of items from the collections. Reasons may include, condition, relevance, duplication, and status as an artifact. These items should be deaccessioned from the records and the files closed following standard museum procedures.

DESTRUCTION

1) An item that is deemed damaged beyond repair, or which the Curator wishes to dispose of for one reason or another, is recommended for destruction/disposal by the

Curator. The recommendation must be endorsed by the Hamilton Historical Board and then approved by the Parks and Recreation Committee.

2) Upon final approval for disposal by the Parks and Recreation Committee, a restricted or prohibited weapon must be turned over to the Police for destruction. Other items are disposed of by the Curator.

REASSIGNMENT

An item entered into the Accession Register which is not deemed to be an artifact by the Curator, upon approval of the Hamilton Historical Board, may be removed from the Accession Register and transferred to a more suitable section of the Museum such as to the spare parts collection, the reference collection, display furniture, exhibit props, or programming.

INTERNAL TRANSFER

At the discretion of the two Curators involved, an artifact may be transferred from Dundurn Castle to another City of Hamilton Museum. The Hamilton Historical Board will be kept informed of such transfers. A receipt acknowledging the transfer must be signed for both institutions. The item is then deaccessioned from the Dundurn Castle collection.

EXTERNAL TRANSFERS

1) An artifact may be transferred, in effect donated, to another institution organization on the recommendation of the Curator. This recommendation must be endorsed by the Hamilton Historical Board and approved by the Parks and Recreation Committee. The Curator must submit with the recommendation reasons/justifications within the guidelines of this Policy. The Hamilton Historical Board, or the Parks and Recreation Committee, may reject the Curator's recommendation with reasons.

2) As these transfers are gifts of City of Hamilton property, they are not made to private individuals.

3) The Curator and/or the Hamilton Historical Board and/or the Parks and Recreation Committee may attach such restrictions on an external transfer as may be in the best interests of Dundurn Castle and/or the City of Hamilton e.g. having first refusal on the artifact if the receiving institution plans to deaccession it in the future.

TRADE

1) It may be in the best interest of the Museum to trade duplicate or irrelevant material. Trading should be done with care, each case judged on its own merit. Any trade must be recommended by the Curator with reasons/justifications within the

guidelines of this Policy. The endorsement of the Hamilton Historical Board and approval of the Parks and Recreation Committee are required. Either group may reject the Curator's recommendation with reasons.

2) As a trade involves the receiving, as well as the giving, of artifacts, trades may be entered into with private individuals as well as with other institutions, organizations.

3) Dundurn Castle will not enter into a trade agreement with any employee (paid or volunteer) of the Museum, employee of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

RETURN

1) Any item permanently acquired by Dundurn Castle is the property of the Corporation of the City of Hamilton. The City is under no obligation to return any such item. However, the Hamilton Historical Board will consider endorsing a request from the original donor for the return of an item, upon written request from the source to Dundurn Castle. It will then be forwarded to the Parks and Recreation Committee for approval.

2) All such requests will be passed to the Hamilton Historical Board for consideration and should be accompanied by a recommendation from the Curator. Such requests will usually only be supported by the Curator for museological reasons such as relevance, condition, duplication etc.

3) Any request for the return of a permanently acquired artifact by a relative/descendant of the original donor will not be considered unless accompanied by proof that this individual would have been the sole legal heir to the item had it not been given to the Hamilton Military Museum.

SALE

Items designated for deaccessioning may be disposed of by sale if all other acceptable methods have reasonably been attempted. Disposal by sale, and terms and conditions of such disposal, must be endorsed by the Hamilton Historical Board and then approved by the Parks and Recreation Committee.

LOST, STOLEN, MISSING

1) All thefts and/or missing items must be reported to the Manager of Cultural Services immediately.

2) All missing restricted or prohibited weapons must be reported to the police immediately as per Section 101(2) of the Criminal Law Amendment Act, 1977. The

reporting of other types of missing material to the police is at the discretion of the Manager of Cultural Services.

3) Any item not located in the collection in two consecutive inventories is listed as "missing" and the records so amended.

4) A stolen artifact, if not recovered in six months should be so indicated in the records.

EVALUATIONS

1) Evaluation may be carried out by the Curator, for income tax purposes, within the guidelines issued by Revenue Canada.

2) Internal evaluations for insurance or other purposes may be carried out by the Curator.

3) No member of the Dundurn Castle staff (paid or volunteer), the Hamilton Historical Board or the Department of Culture and Recreation may carry out an evaluation on behalf of Dundurn Castle, either in writing or orally, for an item which is not the property of the Museum.

4) No Dundurn Castle employees, (paid or volunteer) except the Curator acting in the course of duty, will carry out evaluations while identifying him/herself as an employee of Dundurn Castle or of the Corporation of the City of Hamilton.

This policy may not be altered without approval of the Hamilton Department of Culture and Recreation and approval of Hamilton City Council where applicable.

1991 June 6

COLLECTIONS MANAGEMENT POLICY
THE HAMILTON MUSEUM OF STEAM & TECHNOLOGY

1.0	Preamble	1
2.0	Acquisitions	1
3.0	Donations	2
4.0	Purchase	2
5.0	Internal Transfer	3
6.0	External Transfer	3
7.0	In-Coming Loans	3
8.0	Out-Going Loans	3
9.0	Deaccession	4
10.0	Evaluations	5
11.0	Documentation and Procedures	6

COLLECTIONS MANAGEMENT POLICY
THE HAMILTON MUSEUM OF STEAM & TECHNOLOGY

1.0 PREAMBLE

1.1 The Hamilton Museum of Steam and Technology is owned and operated by the City of Hamilton under the direction of the City of Hamilton, Department of Culture and Recreation.

1.2 The Museum's operations shall be under the direct supervision of the Curator. The Curator shall report directly to the Manager of Cultural Services, and through the Manager and the Hamilton Historical Board to the Parks and Recreation Committee of Hamilton City Council.

1.3 The Museum has been established primarily to preserve the 1859 Hamilton Waterworks Pumping Station consisting of the engine house, the Gartshore Beam Engines, the Boiler House and Woodshed. In addition, through exhibition, the Museum will interpret to the general public the history of the Waterworks, past and present, its founders and the industrial and social growth of Hamilton.

2.0 ACQUISITIONS

2.1 Artifacts may be acquired if the Curator determines that:

2.1.1 the object(s) meets at least one of the following collecting criteria:

2.1.1.1 the object(s) is associated with the history of the Hamilton Waterworks from 1856 to the present; or

2.1.1.2 the object(s) is representative of Hamilton's industrial history from the origins of the city to the present day; or

2.1.1.3 the object(s) has over-riding educational or exhibit value; or

2.1.1.4 while not meeting any of the criteria 2.1.1.1-2.1.1.3 above, the object(s) is of clear industrial historical value and would otherwise not be preserved, and

2.1.2 the object(s) can be professionally preserved and cared for by the Curator or his/her designated staff using the museums existing facilities and equipment; and

2.1.2 the objects do not present a hazard to the public, the museum staff or the museum's collections.

2.2 The Museum shall acquire object(s) only by one of the following methods: donation; internal transfer, external transfer, purchase, or temporary loan.

2.3 All acquisitions shall meet the requirements outlined in Section 2.1 above regardless of the mode of acquisition.

2.4 The Museum may acquire any kind of artifact including, but not limited to: plans; maps; three-dimensional objects; documents; photographs; models and replicas.

2.5 Acquisition includes the acquisition of any assignable rights under current copyright laws, irrespective of the mode of acquisition. Should the Copyright law be amended at any time, changes or additions to assignable rights are considered retroactive for previous donations in terms of their having been assigned to the Corporation of the City of Hamilton, through donation to the Hamilton Museum of Steam and Technology.

3.0 DONATIONS

3.1 Donations shall be accepted in the name of the Corporation of the City of Hamilton.

3.2 Donors and the Manager of Cultural Services, Department of Culture and Recreation, the Corporation of the City of Hamilton shall agree in writing that:

3.2.1 the donation(s) shall be deemed to become the property of the Corporation of the City of Hamilton, to be retained or disposed of at the discretion of the Curator and/or the Hamilton Historical Board subject to the provisions of this policy; and

3.2.2 the donation(s) has been made without conditions whatsoever; and

3.2.3 museum staff presumes that the donor has clear title to the object(s) to be donated and that reasonable efforts have been made to ensure that such is the case.

3.3 The Curator may agree to acknowledge the source of the donation in the appropriate publications and exhibits.

4.0 PURCHASE

4.1 Purchases shall be made in the name of the City of Hamilton.

4.2 Vendors and the Director of the Department of Culture and Recreation, the Corporation of the City of Hamilton shall agree in writing that:

4.2.1 the purchased item(s) shall be deemed to become the property of the Corporation of the City of Hamilton, to be retained or disposed of at the discretion of the Curator and/or the Hamilton Historical Board subject to the provisions of this policy; and

4.2.2. the purchase(s) has been made without conditions whatsoever; and

4.2.3 museum staff presumes that the vendor has clear title to the object(s) to be purchased and that reasonable efforts have been made to ensure that such is the case.

4.3 The Curator may agree to acknowledge the vendor in the appropriate publications and exhibits.

4.4 A purchase must be accompanied by a bill of sale.

4.5 The Hamilton Museum of Steam and Technology shall not enter into a purchase agreement with any employee (paid or volunteer) of the Corporation of the City of Hamilton or member of the Hamilton Historical Board.

5.0 INTERNAL TRANSFER

5.1 An artifact(s) may be acquired through donation from another City of Hamilton museum with the written agreement of the Curators of the museums involved.

6.0 EXTERNAL TRANSFER

6.1 An artifact(s) may be acquired through transfer of ownership from another custodial institution outside the Corporation of the City of Hamilton. Such transfers will be considered as donations and will follow the policies outlined in Section 3.0 above.

7.0 IN-COMING LOANS

7.1 Before accepting the loan of an object(s) or collection, the Curator shall determine that the criteria specified in Section 2.1 above have been satisfied and that:

7.1.1 the loan agreement includes specified time limits, although

7.1.1.1 these limits may be revised subject to a written agreement between the Curator and the loaning institution or party; and

7.1.2 the loan has clear display, research or educational purposes.

7.2 No object(s) or collection shall be considered for a 'permanent' or indefinite time period loan.

7.3 The Curator may agree to acknowledge the lending institutions or party in the appropriate publication or exhibit.

8.0 OUT-GOING LOANS

8.1 Temporary loans of the Museum's artifacts may be made to other custodial

institutions subject to a determination by the Curator that:

8.1.1 the receiving custodial institution shall care for the object(s) or collection in a professional manner; and

8.1.2 the loan shall not unnecessarily endanger other object(s) or collection; and

8.1.3 the loan does not limit the Curator or his/her designated staff's ability to carry out the Museum's operations and projects; and

8.1.4 the loan has specified time limits, although

8.1.4.1 these limits may be revised subject to a written agreement between the Curator and the receiving custodial institution.

8.2 The Curator shall ensure that appropriate acknowledgement of the loan is made by the receiving custodial institution.

9.0 DEACCESSION

9.1 Artifacts shall be deaccessioned only if the object(s) no longer meet the criteria specified in Section 2.1 above.

9.2 The Curator shall ensure that artifacts are disposed of exclusively by one of the following methods:

9.2.1 transfer of ownership, either as internal or external; or

9.2.2 transfer to the Museum's capital inventories; or

9.2.3 destruction.

9.3 Deaccession by internal transfer or transfer to the Museum's capital inventory shall occur only:

9.3.1 at the discretion of the Curator; and

9.3.2 subject to the provisions of Section 7.1 above; and

9.3.3 with the prior knowledge of the Hamilton Historical Board.

9.4 Deaccession by external transfer or destruction shall occur only with the approval of the Parks and Recreation Committee of Hamilton City Council, guided by the provisions of this policy and upon recommendation of the Hamilton Historical Board and the Curator.

9.5 In the process of deaccessioning the object(s), the Curator or his/her designated staff

shall not contravene pre-existing conditions regarding the use and/or disposal of the object(s).

9.6 The Curator shall ensure that object(s) are deaccessioned in accordance with the following principles that:

9.6.1 All reasonable efforts will be made to inform the donors of the Museum's decision to dispose of the object(s); and

9.6.2 Primary consideration shall be given to transferring the ownership of the object(s) to another appropriate custodial institution which will, in the evaluation of the Curator, preserve the object(s) in a professional manner; and

9.6.3 Secondary consideration shall be given to transferring objects to capital inventories for the purpose of: educational programming, demonstration or research; and

9.6.4 Where other methods of deaccession are not appropriate, items may be transferred to a capital inventory for the purpose of sale, subject to the following provisions;

9.6.4.1 preference being given to public auction or public marketplace in manner which protects the interests, objectives and the legal status of the Museum; and

9.6.4.2 any proceeds from such sales are allocated to the account for acquisitions, acquisition management or the care of the collections.

9.6.5 Artifacts are not deaccessioned to employees of the Department of Culture and Recreation, members of the Historical Board or elected representatives of the City of Hamilton.

9.6.6 The historical, cultural, or scientific material of the province or the country remains within the country.

9.7 An artifact, which has been deaccessioned because it represents a hazard to the public, the museum staff or the museum collection, shall not be disposed of except by destruction in consultation with the relevant agencies.

10.0 EVALUATIONS

10.1 Evaluations by museum staff of heritage objects both inside and outside the museums collections shall be guided by the relevant regulations issued by Revenue Canada and the human resource policies of the Corporation of the City of Hamilton.

11.0 DOCUMENTATION AND PROCEDURES

11.1 The Curator shall ensure that all procedures, documents and forms related to the implementation of the policy comply with accepted professional museum standards and the Ministry of Culture and Communications' Museum Standard for Collections Records Management.

This policy may not be altered without approval of the Hamilton Department of Culture and Recreation, and approval of Hamilton City Council where applicable.

1991 May 31



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	YELLOW
	BLACK
	LIGHT BLUE
	DARK BLUE
	LIGHT GRAY
	LIGHT GREEN
	DARK GREEN
[illegible]7	TANGERINE
25078	RED
25079	EXECUTIVE RED

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